

Setup Tab

Account- General Settings, Email address, editor, just-edit option, time zone, locale, help URL

Login page-CAS URL, announcement URL

Add-Ons; New button in boxes enter Name of add-on and then site address of new add-on

Remember: This page is *account-wide*, meaning that it applies to *all* of your sites and users

Sites- lists all sites, allows user to edit, access, purge, buttons, fix ftp, publish, export, delete and new web site up in right hand corner.

Users-List of users, level of access, last time logged in, Edit info, or delete user.

Groups-List of Group names, edit, delete

Toolbars-Toolbar group name, edit, delete

Templates-Template group name, edit, delete

RSS-Group Name-Edit, Members, Rebuild, Delete; New Group in right hand corner

Feed Name-Edit, Items, Rebuild, Delete; New feed in right hand corner.

Blogs-List of blogs, Server URL, Username, Edit, Access, Delete