

## How Do I Get Started?

Before you can start creating and editing pages you will need a user name and password.

Contact Phil Taylor at [taylorph@uvu.edu](mailto:taylorph@uvu.edu) or call him at extension 7972. He will give you your user name it will usually be the first six letters of your last name and the first two of your first name, with a default password that is set to 12345. Once you have your user name and temporary password, go into OmniUpdate and adjust the password to a secure one that only you know. Once you have completed these steps you will be able to log in and start uploading pages. How to Log in is covered by another module.