

TECHNICAL SUB-COMMITTEE OF UV-WAC
MEETING NOTES

MEETING DATE: FEBRUARY 13, 2008

Attending: Vadra Rowley, Heather Jenkins, Robert Ward, Laura Busby, Phil Taylor, Jeanie Cranney, Ronnett Stutz, Nathan Gerber, Anne Arendt, Matt Hill
Absent: John Krutsch, Brodie Sebresos
Excused: David Tobler

Items of Discussion:

1. Review of Standards approved by UV-WAC
 - a. Institutional pages (see UVWAC minutes for 10/17/07)
 - i. All pages are “institutional” pages except Faculty teaching materials, Faculty materials, Touchtones or other educational publications, Research materials and server, External organizations, McKay, Athletics
 - ii. Academics is discussing “adjustments” to the templates for academic pages, but will still be in the CMS
 - b. Templates – Review approved templates – Level 1, 2 and Department level (Anne)
 - c. CMS
 - i. All UVU Institutional Web pages will be in the campus-approved content management system which is currently Omni Update. (see UVWAC minutes for 11/28/2007)
 - d. Design and Marketing Issues
 - i. Web Style Guide – must use
 - ii. Logos – Logo style guide – must use
 - e. Nothing old gets “moved” over. Everything will need to be corrected and “rebuilt”
2. Review of IT Standards that we need to work within (from Ray Walker – CIO)
 - a. eCommerce – all must go through the business office and IT
 - b. Domain Name Registration – must go through IT and UV-WAC
 - c. Security – access to servers, data stored and accessed, SSL certs must go through IT
 - d. Servers and Infrastructure – any server must be approved by IT
 - e. Portal and Intranets
 - f. Others – IT committees working on IT issues
 - g. Any input on improvements can be passed up to IT through our committee
3. Review and input on Academic Sub-committee’s recommendations (see attachment)
 - a. Technical issues
 - i. Banner Graphical area (slides 10 and 11)
 - ii. Family of templates (slide 12)
 - b. Design and Marketing issues need to be addressed with the Marketing Sub-committee
 - c. **The only areas of concern from the two proposals are the Graphical header area on the homepage/splash page and the Family of templates. All other issues are a design and marketing concern, not a technical concern.**
 - d. **Graphical Header RECOMMENDATION: We agreed that the issues being brought forth by the Academic Sub-committee and Marketing sub-committee are mostly marketing and design issues. We would strongly suggest that clarification be made on the acceptable height allowed (set one, not variable) for the homepage/splash page header AND be more precise in what content and navigation can be allowed in that**

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- area. (Critical, primary, main, etc. nav should not be put into the graphical header.)
(vote: everyone agreed)
- e. **Family of Templates and Colors RECOMMENDATION:** We agreed with the Marketing Sub-committee in that we should hold off creating any new templates or color schemes until rollover is complete. Then the Marketing sub-committee could come up with 7 color schemes/themes so that each school could have options to choose from. (vote: for=9, abstain=1)
4. Template Technical Issues
- a. CSS and JS file structure and access
 - i. There is a department CSS and JS file built into each template so each site can customize their styles within the Web Style Guide standards.
5. UVU Roll Over Issues
- a. Priority List – coming
 - b. Rolling Process
6. Server and File Structure Standards (see attached)
- a. Already approved by this group, gone to UV-WAC

Next Meeting: February 27, 2008 in AB202 (upstairs from where we met this last time)