CONGRATULATIONS!

You are registered to participate in the 2016 - 2017 Graduation Ceremonies. Commencement will be held the evening of Thursday, May 4th and Convocations will be held throughout the day on Friday, May 5th. Please make sure you know what time to arrive for each ceremony and that you have your regalia. You will wear all regalia to both ceremonies.
THURSDAY, MAY 4TH

REHEARSAL

WHAT IS REHEARSAL?
You will be given important instructions regarding commencement processional/recessional procedures as well as specifics for your college/school convocation. Please arrive on time.

UNABLE TO ATTEND?
Find a friend who is attending and ask them to take notes.

GRADUATION REHEARSAL INFORMATION

<table>
<thead>
<tr>
<th>WHO</th>
<th>All Graduates, Faculty, &amp; Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHERE</td>
<td>UCCU Center</td>
</tr>
<tr>
<td>WHEN</td>
<td>2:00 PM – 3:30 PM</td>
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Rehearsal is hosted by the Graduation Office & College/School Representatives

COMMENCEMENT

WHAT IS COMMENCEMENT?
Commencement is the main ceremony held in the UCCU Center on Thursday evening with all participating graduates. Speakers will include President Matthew Holland and the keynote speaker Henry B. Eyring. We anticipate Commencement will last approximately 2 hours.

Before the ceremonies, graduates will participate in a formal processional that ends in the graduates seating area in the UCCU Center. Please arrive at the first floor of the Woodbury School of Business building at 5:45 PM to form the processional lines. The processional will begin at 6:15.

GRADUATES

5:45 PM
Line up at Woodbury School of Business

6:15 PM
The Processional Begins

6:30 PM
Commencement Ceremony Begins in the UCCU Center

GUESTS

6:00 PM
Arrive in the UCCU Center
(please be seated no later than 6:15 PM)

6:30 PM
Commencement Ceremony Begins
WHAT IS CONVOCATION?

Convocations are held separately on Friday, with students divided into their different Colleges/Schools (your College/School is determined by your major). Each College/School holds its own convocation ceremony. Graduates will be recognized individually during this ceremony. A representative will read each graduate’s name, degree, and major from a reader card as the graduate walks across the stage. Please ensure your guests know what time your convocation starts and where it will be held.

PRESIDENTIAL RECEPTION

WHAT IS THE PRESIDENTIAL RECEPTION?

This is a reception for all graduates and their guests. You can come shake hands and take pictures with President Matthew Holland and enjoy light refreshments.

PRESIDENTIAL RECEPTION

Hosted by President & Mrs. Holland
Science Building Atrium
9 AM – 11 AM
For graduates & their guests

WOODBURY SCHOOL OF BUSINESS SCHEDULE

<table>
<thead>
<tr>
<th>CHECK-IN</th>
<th>CONVOCATION</th>
<th>RECEPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCCU Center, Lower West Entrance 10:15 AM</td>
<td>UCCU Center 11:00 AM</td>
<td>Centre Stage 12:30 PM</td>
</tr>
</tbody>
</table>
WHAT IS REGALIA?
The graduation clothing: black cap, black gown, green stole, and tassel (tassel color is determined by your College/School). Keep in mind that your gown does not have pockets. There is no drop off area for your personal items (e.g., cell phones), so make sure you are able to carry whatever you bring for the duration of the ceremonies. Alternatively, you may want to leave personal items with your friends or family. You will wear all regalia to both ceremonies.

WHERE CAN I PICK UP MY CAP, GOWN, OR OTHER REGALIA?
You can pick up your regalia from UVU Alumni on May 2nd and 3rd SL 101 (enter outside under the SLWC sky bridge) Make sure to bring your order confirmation email 9 AM – 6 PM

WHAT IF I HAVEN’T ORDERED MY REGALIA?
i. Order online as soon as you can. Click this link and log in to your alumni account to access the ordering form.
ii. If you have never logged in to UVU Alumni’s website you will need to create an account with them in order to access the ordering form.
iii. If you have previously registered for the ceremonies but have not ordered, you will need to go through the form again and choose the option to “Order Regalia” (in the dropdown menu at the bottom of the first page).

1. From the UVU Alumni homepage, click “Be Proud”
2. Click “Graduation”
3. Scroll down to “Register for the Ceremonies | Order Your Cap & Gown”
4. Click “ORDER NOW”
5. Proceed all the way through to checkout
6. Check your email for an order confirmation from Alumni

ACCESSIBILITY & ACCOMMODATIONS
For accessibility information, or to request accommodations, please contact the Accessibility Services Department at (801) 863-8747 or accessibilityservices@uvu.edu. Please make requests at least one week in advance. There is accessibility seating at all venues, but it will be limited so please arrive early.

SIGN LANGUAGE INTERPRETING
Nicole Hemmingsen | (385) 208-2677
nicole.hemmingsen@uvu.edu
GUESTS

WHAT INFORMATION DO MY FAMILY AND FRIENDS WHO ARE ATTENDING MY GRADUATION NEED TO KNOW?

i. Make sure that your guests know which convocation you are attending and ensure that they have the correct time and place for the ceremony.

ii. Please encourage your guests to be seated 10-15 minutes prior to the beginning of each ceremony. Seating is open to the public and no tickets are needed.

iii. Because seating and space for the graduates is limited, your guests will not be able to sit or walk with you before or during the ceremonies. You can meet up with your guests after each ceremony.

iv. Parking will be located in the UCCU Center parking lots and in the parking garage near the Student Center. Parking is free to the public for the ceremonies (see map below).

v. A cry room will be available in the South Presidential Suite during Commencement.

vi. There is not a drop off area for your personal items, so you may want to leave them with your family or friends.

ADDITIONAL INFORMATION

HOW CAN I ORDER GRADUATION ANNOUNCEMENTS?

i. For generic announcements, contact the UVU bookstore.

ii. To order personalized announcements or if you have questions about previously ordered CBGrad announcements, please call 800-433-0296.

WHAT CAN I BRING WITH ME TO THE CEREMONIES?

i. You can bring anything you like. However, you will have to carry everything you bring. Your graduation gown does not have pockets.

ii. You are welcome to bring your cell phone, but all cell phone ringers must be turned off during the ceremonies.

HOW DO I ORDER PICTURES FROM THE CEREMONIES?

i. Island Photography will take pictures during Commencement (general photos) and Convocation (individual photos of each graduate).

ii. When you check-in for Convocation you will be given a reader card; make sure you fully fill out the back of the card.

iii. Island Photography will email you with free proofs and ordering information after the ceremonies.

iv. View the Island Photography website for more information.

If you have any other questions, contact the graduation office:

UVU GRADUATION OFFICE

graduation@uvu.edu
(801) 863-8438