

**Graduate Council  
Minutes  
September 8, 2021  
BA 214 - 8:00 am – 9:00 am**

Graduate Council Members in Attendance: Mia Kang, Doug Gardner, Natalie Grecu, Wiktor Mogilski, Sunny Chen, Jim Bailey

Graduate Council approved the minutes for April 14, 2021.

The next Graduate Council Meeting will be Wednesday, October 6, 2021 from 8:00 until 9:00 am via Teams. Graduate Council members were asked to update their calendars, so we can identify potential times for Graduate Council meetings during the remainder of the year at our next meeting.

The Graduate Council approved the following Graduate Faculty

College of Engineering & Technology

- Ahmed Alsharif – Full
- Gregory Mortensen – Professional

College of Humanities and Social Sciences

- Benjamin Erwin - Professional

Woodbury School of Business

- David Przybyla – Professional
- Craig Morris – Associate
- Jeffrey Singer – Full
- Laura Ricaldi – Full
- Leo Chan – Full
- Maureen Andrade – Full
- Ruthann Cunningham – Full
- Steven Huff - Full

Graduate Council requested the reason why the TOEFL information was removed from the Master of Science in Engineering and Technology Management program. Jim Bailey will reach out to the program to ask why this change was made.

Graduate Council approved the following graduate curriculum items:

Program Changes

Marriage and Family Therapy, MA

MS in Clinical Mental Health Counseling

Master of Accountancy

Course Changes/Additions/Deletions

ACC 6300 – Advanced Data Analytics in Accounting  
ACC 6400 – Advanced Taxation of Business Entities  
ACC 6410 – Tax Research and Procedure  
ACC 6420 – Principles of Corporate Tax  
ACC 6440 – Partnership Tax  
ACC 6510 – Financial Auditing  
ACC 6540 – Professional Ethics in Accounting and Auditing  
ACC 6560 – Financial Accounting Theory and Research I  
ACC 6580 – Financial Accounting Theory and Research II  
ACC 6600 – Business Law for Accountants

CMHC 671R - Practicum

CMHC 689R - Internship

EDUC 6310 – Assessing Educational Practices

EDUC 6311 – Exceptional Students

FIN 6060 – Financial Planning for Professionals  
FIN 6100 – Research Methods  
FIN 6140 – Regulatory Policy in Financial Services  
FIN 6180 – Advanced Estate Planning & Asset Protection  
FIN 6210 – Retirement Planning  
FIN 6250 – Retirement Income Planning  
FIN 6260 – Estate Planning  
FIN 6270 – Wealth Management  
FIN 6290 – Financial Technology  
FIN 6300 – Income Tax Planning  
FIN 6340 – Analytics and Advanced Statistics  
FIN 6350 – Retirement Income Planning  
FIN 6370 – Wealth Management  
FIN 6380 – Advanced Estate Planning & Asset Protection  
FIN 6390 - Financial Technology  
FIN 6400 – Managing Client Relationships  
FIN 6510 – CFA 1 Investment Products  
FIN 6520 – CFA 1 Financial Markets  
FIN 657R – Special Topics in Finance  
FIN 6700 – CFP Exam Preparation  
FIN 679R – Special Topics in Finance  
FIN 6800 – Financial Planning Capstone & Case Analysis  
FIN 6810 – CFA Exam Preparation  
FIN 6820 – Research Methods  
FIN 6840 – Behavioral Finance Seminar

MFT 679R – Special Topics in MFT

MFT 690R – Pre-Practicum

MFT 691R – Practicum I

MFT 692R – Practicum II

MFT 693R – Practicum III  
MFT 694R – Practicum IV

MGMT 6930 – International Engagement

The Graduate Council reviewed graduate admission appeals considered from September 2020 through August 2020.

Graduate Council approved the following graduate admission processes for program's admission committees who want to admit an applicant who does not meet minimum university admission requirements.

1. The graduate applicant submits a letter to the graduate program's admission committee describing the extraordinary circumstance to consider when the applicant does not meet minimum university admissions requirements in Policy 510 Section 4.5.
2. The program's admissions committee submits a letter describing the extraordinary circumstance they considered when recommending admission for an applicant who does not meet minimum university admissions requirements.
3. The graduate program's admission committee submits both of the above letters with the Graduate Admission Appeals form and required documentation to the Director of Graduate Studies who forwards them to the Graduate Council Appeals Committee.
4. Normally, the Graduate Council will consider graduate admission appeals as the Graduate Council Appeals Committee at the end of the Graduate Council's regular monthly meetings.

**Graduate Council  
Minutes  
April 13, 2021  
Teams - 8:00 am – 9:30 am**

In attendance: Steven Sylvester, Violeta Vasilevska, Jim Bailey, Jace Stringham, Mia Kang, Jingpeng Tang, Dan Waddington, Nancy Steele-Makasci, Douglas Gardner, Jonathon Westover, Sheri Smederovac

**Graduate Council minutes for March 17, 2021 were approved.**

**The following Graduate Faculty were approved.**

**College of Humanities and Social Sciences**

- Natalie Grecu – Full Member
- Steven Sylvester – Full Member

**College of Health & Public Services**

- Michael Smidt – Full Member
- Dan Waddington – Full Member

**School of the Arts**

- Nancy Steele-Makasci – Full Member

**The following Curriculum changes were approved.**

Graduate Certificate in Applied Behavioral Analysis – New – Already an emphasis in Master of Education program.

Master of Business Administration Program – Changes include course changes, deleting emphases, and adding graduate certificates and general electives as options for the program.

Graduate Certificate in Finance – Inactivate emphasis and create new graduate certificate.

Graduate Certificate in Healthcare Management – New

Graduate Certificate in Management – Inactivate emphasis and create new graduate certificate.

Graduate Certificate in Marketing – Inactivate emphasis and create new graduate certificate.

Graduate Certificate in Technology Management - Inactivate emphasis and create new graduate certificate

## **Required changes to MBA and Graduate Certificate Proposals were approved.**

### Admissions for Graduate Certificate Programs – Add the following:

A 3.0 cumulative undergraduate GPA or a 3.0 GPA calculated on the last 60 semester hours (90 quarter hours) of undergraduate work.(See Policy 510 Section 4.5 2)).

Note: International students must be full-time students; therefore, they would not be eligible for a stand-alone graduate certificate program.

## **Graduate Requirements for Graduate Certificates – Changes were approved**

Overall GPA of 3.0 or higher required in graduate certificate courses with no grade lower than a "C" in graduate certificate courses. Policy 524 – Sections 4.3.5 and 4.3.4).

Residency hours – minimum of 6 credits of the graduate certificate courses are taken at UVU. (Policy 524, Section 4.5.4).

Graduate certificate coursework shall be completed within a period of six years. (Policy 524, Section 4.3.3).

Delete: Final approval for graduation will be determined by the MBA graduate committee of the Woodbury School of Business. (Note: If the student completes the requirements in the catalog, they received the graduate certificate. There is no secondary graduate committee review).

## **Matriculation and Graduation Requirements for MBA Program Students approved, contingent upon the changes being made.**

Remove from graduate certificate programs and place in MBA Program.

## **Policies 524**

### **Policy 524 – Graduate Program Credit and Graduation Requirements**

- Policy 524 Section 4.4 – Should the policy allow credit for prior learning to be used for a graduate degree or certificate?
  - General consensus was positive
  - Some concerns of
- Should graduate programs be able to choose to allow credit for prior learning, but not be required to provide credit for prior learning?
  - What implications would it have on the budget?
  - Suggestion to have them run it by the Budget Office

- Should graduate programs be able to decide how much credit for prior learning could be accepted as long as it does not exceed the limit in policy? (Considerations: Length of graduate program. Specialized accreditation issues).
- Section 4.5.4 dealing with transfer credit states that a minimum of two thirds of graduate program credit hours must be completed through the University. Should the maximum also apply to credit for prior learning? Should the credit for prior learning and credit for transfer credit combined be one-third or less of a graduate program?