

ADVISORY BOARD LEADERSHIP

UWU
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Agenda:

- Welcome & Announcements
- UNESCO
- Policy 104, Chartering Boards
- Community Advocacy/Elected Officials
- Panel Discussion

Operational Items:

- Meeting invitation list
- Annual calendar
- Meeting and board oversight



Announcements: Resources

- Best Practices Guidebook
- Charter Form
- Getting Started Guide
- UVU Policy
- Templates & Sample Forms



Announcements: Chartering Boards

All current boards chartered by Dec 5

- Submit form to your sponsoring executive
- Executive submits to President's Council through Kat Brown



Announcements: Call for Industry Participants

- Be part of a panel discussion at a faculty luncheon in November on development of durable skills
Contact: Stefanie Adams
- Host faculty field trips to see the types of jobs that our graduates are filling
Contact: Stefanie Adams
- Participate in "AI in the Workforce" symposium November 7 to provide input regarding employer needs
Contact: Wendy Simmerman



UNESCO

Dr. Baldomero Lago



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Policy 104 Updates

Differentiate between Advancement Boards & Program Advisory Boards



CHARTERS & SPONSORING EXECUTIVE

Reinforce and clarify the requirement that all boards are chartered under a sponsoring executive



COMPOSITION

Clarify purpose of board types so that membership can be appropriately determined

Create routes for board member removal and board discontinuance through the sponsoring executive



REPORTING

Clarified annual reporting requirements through the President's Office



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Policy 104: Sponsoring Executive

All boards require executive sponsorship

- Provost, Deputy Provost, Associate Provost, Dean, Associate Dean, Vice President, Associate Vice President

All boards require approval by President's Council

- Submitted by sponsoring executive through council representative (Kat Brown for Academic Affairs)



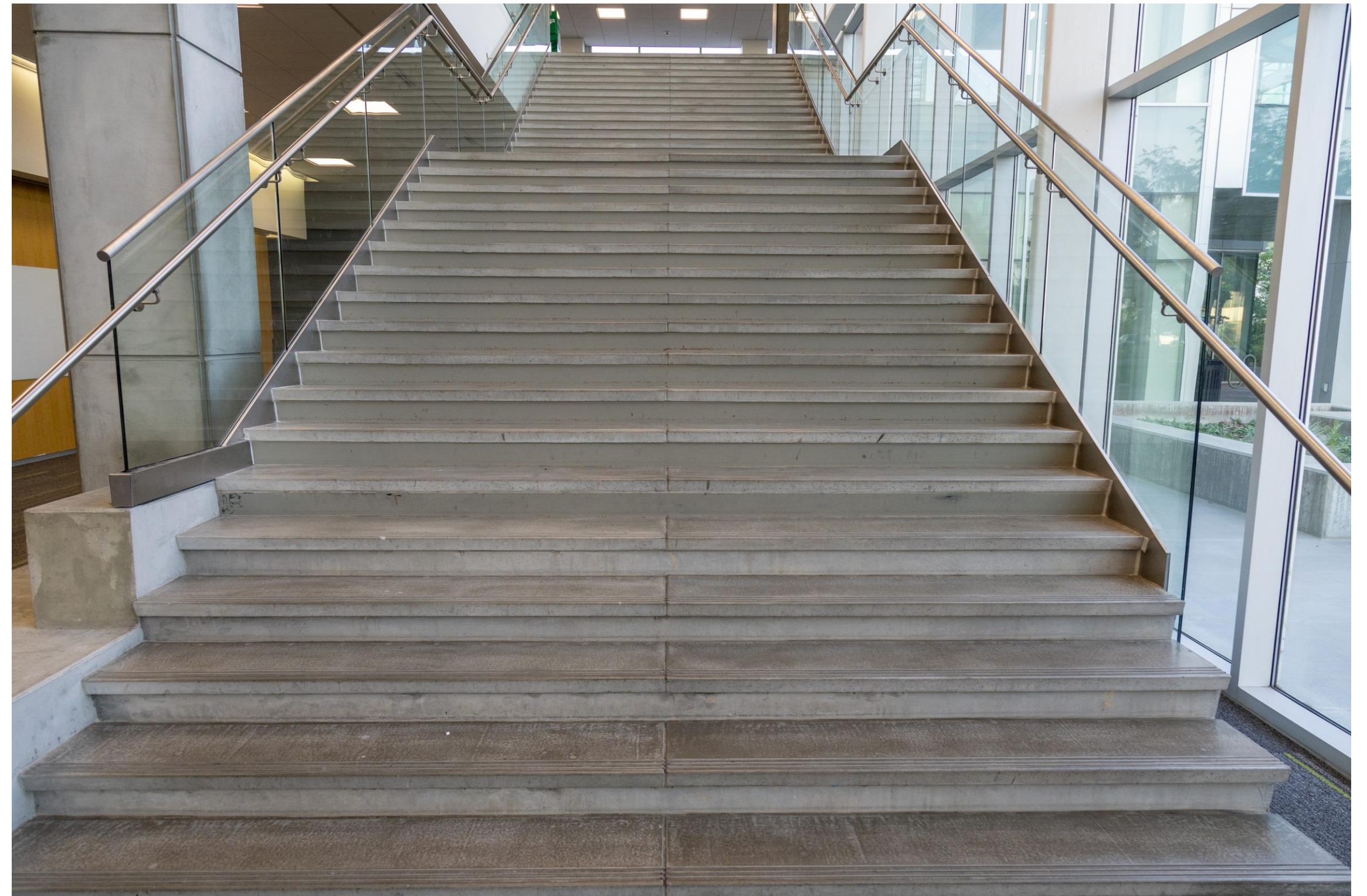
Policy 104: Reporting Requirements

Annual reporting requirements:

- Board Title
- Membership
- Sponsoring Executive & Chair(s)

The office of the president is responsible for gathering and updating this database.

Colleges & divisions may require additional reporting beyond these requirements such as meeting minutes, annual reports, etc.



Policy 104: Board Composition

Clarifies purpose of board types so that structure and membership can be appropriately determined.

- Charter form will help you identify purposes, function, and structure.

Creates routes for board discontinuance and membership removal through the sponsoring executive.



Policy 104: Chartering All Boards

All boards must be chartered by December 5th, even if previously chartered.

Virtual help sessions:

- October 21st, 4pm
- November 6th, 9am



Community Advocacy: Christian Brinton



Panel Discussion



Who sets board meeting agendas-
internal or external board chairs? Both?
How do you divide governance and roles
between internal and external?

Panel Discussion



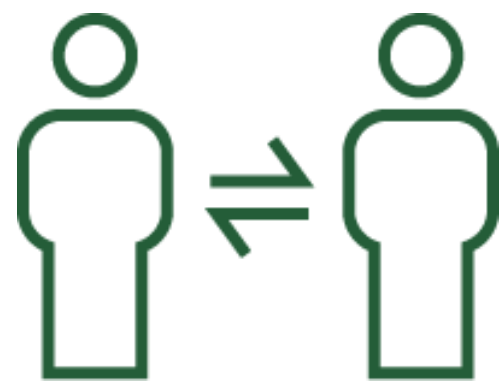
How do department faculty members engage – or not – with the advisory board? Are they invited to attend board meetings? Do you have parameters around faculty involvement? What are those parameters? Why did you set them?

Panel Discussion



How do you get long-term support and engagement from busy board members?
What motivates them to commit?

Panel Discussion



Do you have subgroups within the board, such as work groups or subcommittees for specific initiatives? What drove those decisions? How successful has it been?

Panel Discussion



What direct student engagement opportunities do you provide for board members?



Next Leadership Meeting

February 20th, 2026

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