

## **UVU AI Task Force Initial Charge and Scope of Responsibilities**

**This charge** outlines the initial responsibilities and goals for the UVU Artificial Intelligence (AI) Task Force, providing a framework for strategic exploration and implementation of AI technologies across the campus. The task force will explore, coordinate, and optimize the use of Artificial Intelligence technologies to the benefit of students, faculty, and staff at UVU and work towards enhancing the overall student experience by leveraging AI innovations responsibly, securely, ethically, and inclusively. The task force reports directly to the Provost, with whom it will share regular progress reports.

### **Scope**

The task force will explore the following two areas as priority. Additional areas may be identified for future exploration as the task force considers effective strategies.

1. Provision of education, training, and support for full and part-time faculty on the efficient, ethical, secure, and inclusive use of AI in pedagogy and curriculum development.
2. The use of AI to enhance the student experience at UVU both inside and outside the classroom and to prepare students for work and life in an AI-dominated world, including preparation of students to compete with AI.

### **Timeline and Requirements for Reporting and Communications Plans**

The task force will also develop a communications plan with expected dates and methods of planned communications by December 15, 2023. It is expected that the first interventions with faculty will take place during spring semester 2024.

The task force will also submit a comprehensive report with recommendations, implementation plans, including a budget, and anticipated outcomes by February 28, 2024, and will seek approval for major initiatives as needed. The action plan will include immediate, medium, and long-term goals and strategies. Preliminary recommendations will also be shared with key governance bodies, including UEC, AAC, Faculty Senate, UVUSA, and PACE.

### **Composition**

The task force shall consist of representatives from the following areas: Academic Affairs (one associate provost and one dean), Office of Teaching and Learning, Office of Faculty Development, Faculty Senate President, one executive from Dx, one executive from Student Affairs, and the UVUSA Academic Vice President, ensuring a multidisciplinary approach. Others may be added as deemed necessary by the task force during the process of exploration.