



Academic Scheduling Rules

Fall 2021 - Summer 2022

INTRODUCTION

Building semester and academic year class schedules is inherently complex and critical to the mission of Utah Valley University, making Academic Scheduling Guidelines, as well as Scheduling Rules, necessary components for our continued growth and success.

While the Guidelines will clarify practices that reinforce UVU's priorities, promote multi-department synergy, and contribute to optimal space utilization, the Scheduling Rules clarify the steps and codes required for course sections. Together, they promote our Student Success core theme by facilitating timely degree completion, and ensure accurate state reporting.

This document includes the following sections:

Did You Know...?	Important scheduling reminders. More information is found in the Academic Scheduling Guidelines.
Common Section Notes	Consistent verbiage for Section Notes in Banner (based on specific criteria) that are visible in student views.
Rules	<p>Scheduling rules can be specific to a delivery method, program, department or semester offered. The three basic rule types are divided by color for easy identification:</p> <ul style="list-style-type: none">■ General■ College / School■ Summer Only <p>...and each individual rule includes two sections:</p> <p>"Academic Department Schedulers" section guides schedulers to correctly submit requests in CourseLeaf CLSS.</p> <p>"Academic Scheduling Office" section reflects the additional coding required in Banner, and removes some of the mystery behind each scheduling rule.</p>
Canvas Course Materials	List of approved Canvas course materials and associated charges. 'Inclusive Access' provides student access to the eBook and associated course materials on the first day of class.

DID YOU KNOW...?

Canvas Course Materials Charge	<p>Canvas course materials charges, aka "Inclusive Access", provide students access to an eBook and associated course materials beginning the first day of class.</p> <ul style="list-style-type: none"> - The student's billing statement will reflect "Canvas Course Mats [\$___ / publisher]" for each course where Inclusive Access has been negotiated. - A materials charge is typically much less than the cost of a physical textbook. - This is <u>not</u> a course or lab fee.
Course Fees	<p>Governed by university policy 607, Course-Based Fees for Credit Courses, fees can be established to cover specific course costs, including:</p> <p>Course & Lab Use of specialized lab equipment, lab supplies, disposables, instructional materials, field experiences, private instruction (School of the Arts), etc.</p> <p>Lab Access Supports school/college specific computer labs. Used to purchase, repair, and/or replace hardware and infrastructure. Students are assessed a single lab access fee per school/college per semester.</p> <p>Software Software licensing. Students pay for software use for each class they are registered for.</p> <p>Tool Equipment that remains the property of UVU; cannot reasonably be purchased by students. Common to trades (i.e., Automotive, etc.). Students pay for tool use for each class they are registered for.</p> <p>For more information, see: Policy: https://policy.uvu.edu/getDisplayFile/5750e62997e4c89872d95657 Guidelines: https://www.uvu.edu/academicscheduling/course_fees.html</p>
Cross-list Types and Definitions	<p>Curriculum Curriculum cross-listing provides a way for the same course content to be shared by multiple departments, and provides a degree of visibility (via subject code) in a student's transcript.</p> <p>All curriculum cross-listed courses must use the same course number, title, description, special designation (if applicable), credit ratio, pre-/co-requisites, CLOs, and course-work requirements.</p> <p>USHE Policy R470 (section 5.2) prohibits upper/lower division cross-listing, and specifically states:</p> <p><i>"5.2. Lower-Division Courses (1000-2999): These courses are for students beginning in the study of a discipline. Lower-division courses offer breadth, foundation, general education, preparation for employment, or preparation for continued study and may serve as prerequisites for upper-division courses. Within the same institution, a lower-division course may not be cross listed with an upper-division course."</i></p> <p>Section Section-level cross-listing requires the same schedule type, instructional method, meeting pattern, building/room assignment and instructor(s) % of responsibility (in addition to the Curriculum cross-listing requirements). When cross-listing with a "special topics" course, the course number should be similar, and a subtitle is required.</p> <p>If your department is the scheduling authority, YOU are responsible for requesting and maintaining accurate records of the approved cross-listed course sections AND informing the partner department(s) when scheduling changes are necessary. Any change to one section must be reflected on all sections with the same cross-list "Group ID" number.</p> <p>UVU does not allow section "double-booking" for any reason (affects faculty workload and room utilization reporting).</p> <p>Canvas Some instructors prefer to cross-list, or combine, two or more of their sections in Canvas. Combining sections in Canvas can make grading and updating content easier throughout a semester. For more information, see https://www.uvu.edu/canvas/faculty/crosslisting.html.</p>
Part of Term Codes	<p>Miscellaneous Miscellaneous (aka "Special" or "Z___") Part of Term codes:</p> <ol style="list-style-type: none"> 1. Must be requested prior to submitting section requests in CourseLeaf CLSS (dates cannot be adjusted later). 2. Start/End dates must include online readings and discussions, all seat time, assignment completion, testing and final submission(s). 3. Codes are unique to the semester they are created in, and do <u>not</u> copy/roll to the next like-semester. 4. Programs eligible for financial aid cannot cross term dates. <p>To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu <u>and</u> Academic_Scheduling@uvu.edu for clarification.</p>

Crossing Standard Terms

The majority of UVU programs and courses are eligible for Financial Aid and therefore cannot cross standard term dates. However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible.

According to **FSA Handbook** guidance (Volume 3, Chapter 2), a program that includes clinical or practicum work can overlap a standard term **if ALL conditions apply**.

When practicum or clinical hours are...

1. required for licensure in occupation being pursued,
2. conducted at outside entity where students are placed (i.e., hospital, fire station, clinic),
3. controlled by outside entity (days and times), **and**
4. associated with the term in which most of the training occurs.

If a program meets all criteria, terms which include such clinical work are not required to be considered non-standard, nor are such programs required to be considered non-term, even if the clinical work overlaps another term. **This flexibility is limited to required clinical periods** associated with standard term programs (medicine, pharmacy, physical therapy, student teaching) required to obtain a state certificate or license.

All preceding conditions must apply for the academic program to retain standard term status. Otherwise, the entire program becomes a non-standard term, as appropriate. If such a program exists, it is important for the institution to document its treatment in its policies and procedures.

Special Approvals

"Special Approval" restrictions are placed on individual sections to prevent student registration without a manual system approval. This includes:

"Department Approval Required" (DE)

Encouraged / Appropriate use: 1) independent study, 2) research, 3) audition, and 4) professional level (license/certification) courses. Approval (override) is given by the primary instructor assigned to the course section.

Discouraged / Inappropriate use: 1) enrollment management, 2) reserving sections for online only programs, and 3) where pre-/co-requisites are (or should be) part of the course design.

"Contact Internship Coordinator" (IN)

Required on all Internship course sections. Approval (override) should be given by Internship Coordinator.

"Late Registration" (LR)

Automatically applied to sections once they exceed the last registration date (relative to the part of term code and dates applied). "LR" does not replace "DE" or "IN" codes that are already in place. For more information, refer to <https://www.uvu.edu/schedule/>.

Subtitles

Subtitles should be added to sections that meet the following criteria:

1. "Topics" courses (repeatable) that vary.
2. Private Lesson courses (by instrument).
3. Independent Study courses.
4. Courses approved for Int'l Study Abroad program (to denote country).

The Academic Scheduling Office reserves the right to limit student registration when a subtitle has not been provided by the academic department. For more information, refer to the Academic Scheduling Guidelines.

Visibility

Sections can be made **hidden** or **visible** to student views at any time after student views are opened. However:

1. By hiding an active section, you are forfeiting the assigned classroom.
2. New classroom assignments are subject to availability.
3. Max Enrollment will be decreased to "0".

If your department does not intend to offer a section during the current semester, cancel it (or don't create it). Create what is necessary based on planning, and then to meet additional student demand.

COMMON SECTION NOTES

Canvas Course Materials	This course uses integrated text and materials that students will access via Canvas directly. The charge for these materials is assessed at registration (not through the bookstore) and will appear on the student bill under - Canvas Course Materials/ <u>(publisher)</u> .																																						
Condensed Delivery <i>(aka Intersession)</i>	This course is delivered in a condensed format. Week 1 includes online readings and discussions, week 2 includes all seat time, and week 3 includes assignment completion, testing and final submission(s).																																						
Face-to-Face + Online	Course is taught both in person, in a classroom, and via technology. The technology-delivered components include teaching and learning activities and reduces the time traditionally spent in the face-to-face class.																																						
Live Interactive/Video																																							
Livestream / Livestream + Online	Lecture is held live on specific days and times, but may include an online component. Students participate from home using their own computer or device, and interact with the instructor and classmates on camera.																																						
Mandatory Attendance Day 1 <i>(as requested)</i>	Attendance the first day of class is MANDATORY. If you are registered for the course and are not present 15 minutes into the first class meeting, you will lose your seat in the course and must drop. If you are waitlisted, you MUST attend the first day of class to be eligible to register if a seat opens.																																						
Off-Campus Locations <i>(list is not all inclusive)</i>	<p>This section is held at <i>[address, city]</i>.</p> <p>North Valley</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">MTECH</td> <td>Mountainland Technical College, 2301 Ashton Blvd, Lehi</td> </tr> <tr> <td>RECSU</td> <td>Sundance Mountain Resort, 8841 Alpine Loop Scenic Byway, Sundance</td> </tr> <tr> <td>SS</td> <td>Silicon Slope, 2600 Executive Parkway, Lehi</td> </tr> <tr> <td>TG</td> <td>Thanksgiving Point, 2912 Executive Parkway, Lehi</td> </tr> </table> <p>South Valley</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">HSADV</td> <td>Advanced Learning Center, 161 E 400 N, Salem</td> </tr> <tr> <td>HSAM</td> <td>American Leadership Academy (898 W 1100 S, Spanish Fork)</td> </tr> <tr> <td>HSSF</td> <td>Spanish Fork High School, 99 N 300 W, Spanish Fork</td> </tr> </table> <p>Other</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Adobe</td> <td>Adobe, 3900 Adobe Way, Lehi</td> </tr> <tr> <td>ANGCW</td> <td>Army National Guard Camp Williams (801) 878-5400, 17800 S Camp Williams Road, Bluffdale</td> </tr> <tr> <td>CRFS - general</td> <td>Capitol Reef Field Station, Pleasant Creek Road, Torrey</td> </tr> <tr> <td>CRFS - COMM <i>(by request)</i></td> <td>Capitol Reef Field Station, Pleasant Creek Road, Torrey. This section includes a mandatory field trip. Please contact the Communications department for additional fee information for travel, food and lodging.</td> </tr> <tr> <td>Wasatch</td> <td>Wasatch Campus, 3111 N College Way, Heber</td> </tr> <tr> <td>West Campus (HP)</td> <td>West Campus (west of I-15), 987 S Geneva Road, Orem</td> </tr> <tr> <td>West Campus (NG)</td> <td>West Campus (west of I-15), 951 S Geneva Road, Orem</td> </tr> <tr> <td>WHCOM</td> <td>556 S Commerce Drive, Orem</td> </tr> </table> <p>Salt Lake Community College</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">SLCCJC</td> <td>Salt Lake Community College, Jordan Campus, 3491 W 9000 S, West Jordan</td> </tr> <tr> <td>SLCCML</td> <td>Salt Lake Community College, Miller Campus, 9750 S 300 W, Sandy</td> </tr> <tr> <td>SLCCTC</td> <td>Salt Lake Community College, Taylorsville Campus, 4600 S Redwood Road, SLC</td> </tr> <tr> <td>SLCCSC</td> <td>Salt Lake Community College, South City Campus, 1575 S State Street, SLC</td> </tr> </table>	MTECH	Mountainland Technical College, 2301 Ashton Blvd, Lehi	RECSU	Sundance Mountain Resort, 8841 Alpine Loop Scenic Byway, Sundance	SS	Silicon Slope, 2600 Executive Parkway, Lehi	TG	Thanksgiving Point, 2912 Executive Parkway, Lehi	HSADV	Advanced Learning Center, 161 E 400 N, Salem	HSAM	American Leadership Academy (898 W 1100 S, Spanish Fork)	HSSF	Spanish Fork High School, 99 N 300 W, Spanish Fork	Adobe	Adobe, 3900 Adobe Way, Lehi	ANGCW	Army National Guard Camp Williams (801) 878-5400, 17800 S Camp Williams Road, Bluffdale	CRFS - general	Capitol Reef Field Station, Pleasant Creek Road, Torrey	CRFS - COMM <i>(by request)</i>	Capitol Reef Field Station, Pleasant Creek Road, Torrey. This section includes a mandatory field trip. Please contact the Communications department for additional fee information for travel, food and lodging.	Wasatch	Wasatch Campus, 3111 N College Way, Heber	West Campus (HP)	West Campus (west of I-15), 987 S Geneva Road, Orem	West Campus (NG)	West Campus (west of I-15), 951 S Geneva Road, Orem	WHCOM	556 S Commerce Drive, Orem	SLCCJC	Salt Lake Community College, Jordan Campus, 3491 W 9000 S, West Jordan	SLCCML	Salt Lake Community College, Miller Campus, 9750 S 300 W, Sandy	SLCCTC	Salt Lake Community College, Taylorsville Campus, 4600 S Redwood Road, SLC	SLCCSC	Salt Lake Community College, South City Campus, 1575 S State Street, SLC
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Part of Term Codes	<p>Block 1 This is a 1st block course section. Please refer to Registration Dates and Deadlines for more information (www.uvu.edu/schedule/).</p> <p>Block 2 This is a 2nd block course section. Please refer to Registration Dates and Deadlines for more information (www.uvu.edu/schedule/).</p>																																						

Science Labs (as requested)	Safety Lab attendance is mandatory. See posting on laboratory room for date. The attendance requirement includes students on the wait list.
Science Excursions (BIOL 202R / GEO 202R)	This class involves a multi-day field trip to Labyrinth Canyon or Death Valley on dates to be determined. A fee is required to cover meals, travel, and housing expenses; this is in addition to regular tuition and fees. Please contact the Departments of Biology or Earth Science for more information.
Service Learning	This section requires students to participate in at least 20 hours of community-engaged service.
SOA Internship	For students enrolled exclusively in SOA Internships. <i>NOTE: Apply this section note ONLY when department has specifically identified the section as "Off-budget SOA Internship."</i>
Structured Learning Assistance	The mathematical content is the same in all sections of this course; however, this section provides additional math help through REQUIRED workshops on learning and homework strategies. For more information see: www.uvu.edu/mathlab/ .
Study Abroad	IOP – (Country) Study Abroad (course dates)

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm) 601 - 699 (Eve = Lec begins 5:00pm or later) 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		--
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	Z ____
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes UVU classroom or lab Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD "This course is delivered in a condensed format. Week 1 includes online readings and discussions, week 2 includes all seat time, and week 3 includes assignment completion, testing and final submission(s)."
Comments		<p>1 Condensed (aka "Intercession") courses meet for the same number of required contact hours, but in a shortened timeframe (1 - 3 weeks). Seat time occurs during Fall break, Spring break, or between Fall and Spring semesters. For example: Week 1: Includes online readings and discussions Week 2: Includes all seat time Week 3: Includes assignment completion, testing and final submission(s)</p> <p>2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 Programs eligible for Financial Aid <u>cannot</u> overlap the start or endpoint of another semester (i.e., a condensed course section beginning in Spring semester cannot end in Summer semester).</p> <p>4 See the Academic Scheduling Guidelines and/or contact the Director of Program Completion - Academic Affairs for more information.</p>

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X ____ (Committee approved Course Lec and/or Course Lab fees) ADD Y ____ (Canvas Course Materials charge) ADD Z ____ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	--
URL Required	[SSASYLB]	--
Comments		Condensed course sections scheduled between Fall and Spring terms must be created in the <u>Spring</u> term to facilitate Financial Aid disbursements.

[GENERAL]

Face-to-Face LAB
(credit ratio includes LAB hours only)

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		All Face-to-Face LAB courses w/lab-only credit ratios (i.e., "3:0:2") not covered by a separate rule.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	X
Instructional Method	[SSASECT]	LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes UVU classroom or lab Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	--
URL Required	[SSASYLB]	--
Comments		If held at a location other than main campus, add Section Note (w/address) and URL. See additional scheduling rules (North Valley, South Valley, Wasatch) for details.

[GENERAL]

Face-to-Face LEC

(credit ratio includes LEC-only or LEC & LAB hours)

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = class begins 7:00am thru 4:59pm) 601 - 699 (Eve = class begins 5:00pm thru 9:59pm)
Rule Includes / Excludes		All Face-to-Face LEC courses with a credit ratio that includes LEC hours only ("3:3:0"), or a combination of LEC + LAB hours ("3:2:3") when not covered by a separate rule.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are assessed. This code is not indicative of class location.
Schedule Type	[SSASECT]	F
Instructional Method	[SSASECT]	LEC LEL
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes UVU classroom or lab space Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	--
URL Required	[SSASYLB]	--
Comments		If held at a location other than main campus, add Section Note (w/address) and URL. See additional scheduling rules (North Valley, South Valley, Wasatch) for details.

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm) 601 - 699 (Eve = Lec begins 5:00pm or later) 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	FLS
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes Line 1: Standard meeting pattern, assign to a UVU bldg/room . For example: "MW 1600 - 1650 LA 101". Line 2: Standard meeting pattern, assign to "LIVE STREAM" . For example: "F 1600-1650 LIVE STREAM".
Section Note Required?	[SSATEXT]	Yes "Lecture is held live on specific days and times, part face-to-face in a classroom, and part via livestream. For the livestream portion, students will participate from home using their own computer or device, and interact with the instructor and classmates on camera."
Comments		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD HY Hybrid Delivery (applies to FFO, FLS, or LSO) ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	--
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/oti/students/index.html
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm) 601 - 699 (Eve = Lec begins 5:00pm or later) 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		Courses certified by the Office of Teaching & Learning for Face-to-Face + Online delivery.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	HY
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes Meet Line 1: Standard meeting pattern, assign to UVU bldg/room . For example: "MW 1600 - 1650 LA 101". Meet Line 2: No day/time requirement, assign to "ONLINE" bldg/room (to capture required online hours).
Section Note Required?	[SSATEXT]	Yes "Course is taught both in person, in a classroom, and via technology. The technology-delivered components include teaching and learning activities and reduces the time traditionally spent in the face-to-face class."
Comments		When using Schedule Type "HY" (Face-to-Face + Online), this rule applies in addition to any specific department rule.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD HY Hybrid Delivery (applies to FFO, FLS, or LSO) ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
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Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	--
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/otl/students/index.html
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	H__ J__
Rule Includes / Excludes		Excludes courses 3116, 3117 and 3118 for subjects CHIN, FREN and SPAN.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	HSF (full year) HSS (semester)
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F X
Instructional Method	[SSASECT]	LEC LAB LEL
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes Utah high school locations only (i.e., HSAF, HSPG, HSTV, etc.). Meeting pattern required: No
Section Note Required?	[SSATEXT]	--
Comments		1 Requested by the Concurrent Enrollment office only. 2 For HSCE students taught at local high schools, by UVU-approved instructors, using UVU curriculum and assessment.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																																																	
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">CONC*</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> <p>*Waived for private schools: HSJD (Juan Diego) HSLPA (Liahona)</p>	Level	Detail	Credits	Amount	UG	CONC*	1	\$ 5.00	2	\$ 10.00	3	\$ 15.00																																					
Level	Detail	Credits	Amount																																																		
UG	CONC*	1	\$ 5.00																																																		
		2	\$ 10.00																																																		
		3	\$ 15.00																																																		
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X__ (Committee approved Course Lec and/or Course Lab fees) Y__ (Canvas Course Materials charge) *per Commissioner's Office, 2017 Z__ (Committee approved Lab Access, Software, and/or Tool fees)																																																	
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)																																																	
Schedule Restrictions	[SSARRES]			As written in course curriculum, PLUS :																																																	
Field of Study		REMOVE		Major code (if present)																																																	
Class		ADD	<input checked="" type="checkbox"/>	Include __ (blank--no code)																																																	
Level		ADD	<input checked="" type="checkbox"/>	Exclude CE (default)																																																	
Program		ADD	<input checked="" type="checkbox"/>	Include HSCE																																																	
TOPs Code Required?	[SSAOVRR]	Yes	ADD	HSC1 (State-funded / Tuition waived) HSC3 (Non-contractual, no state funds. Use as directed by Concurrent Enrollment office.)																																																	
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/concurrent																																																	
DegreeWorks		Yes		DegreeWorks must be programmed to exclude some sections from prerequisite checking in Banner. Email Kris Clayton when adding a section for any of the following courses:																																																	
				<table border="1"> <thead> <tr> <th>AUT</th> <th>BIOL</th> <th>CJ</th> <th>ENGR</th> <th>MAT</th> <th>MUSC</th> <th>PHYS</th> </tr> </thead> <tbody> <tr> <td>1230</td> <td>1010 / 1015</td> <td>1330</td> <td>1000</td> <td>1010</td> <td>1110</td> <td>1010</td> </tr> <tr> <td></td> <td>1610 / 1615</td> <td>1340</td> <td></td> <td>1030</td> <td></td> <td></td> </tr> <tr> <td></td> <td>1620 / 1625</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <th>AVSC</th> <th>CHEM</th> <th>DGM</th> <th>IM</th> <th>MECH</th> <th>PES</th> <th>STAT</th> </tr> <tr> <td>1100</td> <td>1010 / 1015</td> <td>2130</td> <td>2800</td> <td>1010</td> <td>2400</td> <td>1040</td> </tr> <tr> <td>2150</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	AUT	BIOL	CJ	ENGR	MAT	MUSC	PHYS	1230	1010 / 1015	1330	1000	1010	1110	1010		1610 / 1615	1340		1030				1620 / 1625						AVSC	CHEM	DGM	IM	MECH	PES	STAT	1100	1010 / 1015	2130	2800	1010	2400	1040	2150						
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Comments				1 Waitlist = "0" is allowed. 2 All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities. 3 Day & Time are not included on meeting lines (leave blank). Hours/Week must be entered manually. 4 Courses that include a co-requisite may prevent HSCE student registration. Where necessary, Level Restriction "CE" can be removed from a section to allow registration.																																																	

Academic Department Schedulers

Subject	[SSASECT]	PES	
Course	[SSASECT]	1097	
Section	[SSASECT]	X01 - X49	
Rule Includes / Excludes		Online sections for <u>resident</u> /local current high school students only.	
Semester (Term)	[SSASECT]	Any	
Part of Term	[SSASECT]	B1	B2
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	W	
Instructional Method	[SSASECT]	LEC	
Add Special Approval?	[SSASECT]	No	
Visible to student view?	[SSASECT]	Yes	
Location Specific?	[SSASECT]	Yes	ONLINE Meeting pattern required: No
Section Note Required?	[SSATEXT]	Yes	ADD "For current high school students only."
Comments		1	Can be offered any semester, typically during second block.
		2	Requested by the Concurrent Enrollment office only.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.								
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>C928</td> <td>n/a</td> <td>\$ 150.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG	C928	n/a	\$ 150.00
Level	Detail	Credits	Amount									
UG	C928	n/a	\$ 150.00									
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X ____ (Committee approved Course Lec and/or Course Lab fees)								
			REMOVE	Y ____ (Canvas Course Materials charge)								
			REMOVE	Z ____ (Committee approved Lab Access, Software, and/or Tool fees)								
Contract?	[SSADETL]	Yes	ADD	SD , 100% (Off-budget program or recording fee only)								
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :										
Field of Study		REMOVE		Major code (if present)								
Class		ADD	<input checked="" type="checkbox"/>	Include ____ (blank--no code)								
Level		ADD	<input checked="" type="checkbox"/>	Exclude CE (default)								
Program		ADD	<input checked="" type="checkbox"/>	Include HSCE								
TOPs Code Required?	[SSAOVRR]	Yes	ADD	HSC3 (Non-contractual, no state funds)								
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/concurrent								
Comments		1		Waitlist = "0" is allowed.								
		2		All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities.								

Academic Department Schedulers

Subject	[SSASECT]	CHIN	FREN	PORT	SPAN
Course	[SSASECT]	3116	3116	3118	3116
		3117	3117		3117
		3118	3118		3118
Section	[SSASECT]	H__	J__		
Rule Includes / Excludes		State of Utah (language) Bridge Program.			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	HSF (full year)		HSS (semester)	
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	X		
Instructional Method	[SSASECT]	LEC	LAB	LEL	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	Utah high school locations only (i.e., HSAF, HSPG, HSTV, etc.).		Meeting pattern required: No
Section Note Required?	[SSATEXT]	--			
Comments		1 Taught only in high schools and for current high school students . <i>Not to be taught on college campus for university students.</i>			
		2 Requested by the Concurrent Enrollment office only.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.														
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">CONC*</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG	CONC*	1	\$ 5.00	2	\$ 10.00	3	\$ 15.00	*Waived for private schools: HSJD (Juan Diego) HSLPA (Liahona)	
Level	Detail	Credits	Amount															
UG	CONC*	1	\$ 5.00															
		2	\$ 10.00															
		3	\$ 15.00															
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X__	(Committee approved Course Lec and/or Course Lab fees)													
			REMOVE	Y__	(Canvas Course Materials charge) *per Commissioner's Office, 2017													
			REMOVE	Z__	(Committee approved Lab Access, Software, and/or Tool fees)													
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)													
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :																
Field of Study		REMOVE		Major code (if present)														
Class		ADD	<input checked="" type="checkbox"/>	Include "FR"	REMOVE	"HS" (if present)												
Level		ADD	<input checked="" type="checkbox"/>	Exclude CE (default)														
Program		ADD	<input checked="" type="checkbox"/>	Include HSCE														
TOPs Code Required?	[SSAOVRR]	Yes	ADD	HSC1	(State-funded / Tuition waived)													
				HSC3	(Non-contractual, no state funds. Use as directed by Concurrent Enrollment office.)													
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/concurrent														
Comments		1 Waitlist = "0" is allowed.																
		2 All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities.																
		3 Day & Time are not included on meeting lines (leave blank). Hours/Week must be entered manually.																

Academic Department Schedulers

Subject	[SSASECT]	Any			
Course	[SSASECT]	Any			
Section	[SSASECT]	I01 - I99			
Rule Includes / Excludes					
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	W* (additional coding may apply)		
Instructional Method	[SSASECT]	INV			
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required"
Visible to student view?	[SSASECT]	No			
Location Specific?	[SSASECT]	Yes	ADD	TBA	Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate 1:1 meetings with students.
Section Note Required?	[SSATEXT]	--			
Comments		1	Online individualized sections should use "X_" section numbers.		
		2	Max enrollment cannot exceed "9" without dean's office / financial manager written approval.		
		3	When using Instructional Method "INV" (Individualized), this rule applies in addition to any specific department rule.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y__	(Canvas Course Materials charge)
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 X01 - X50
Rule Includes / Excludes		Any course that includes "Internship" in Banner's official title. Also includes "Cooperative Work Experience", "Correlated Class", and "Field Placement" courses.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	INT Mirrors full semester dates and is subject to the same deadlines. Exempts late registration fees for students. Gives departments / students the flexibility to begin an internship at any time during a semester.
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F W* (additional coding may apply)
Instructional Method	[SSASECT]	SUP
Special Approval Required?	[SSASECT]	Yes ADD IN At registration, student will see: "Contact Internship Coordinator"
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes TBA Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate internship provider will coordinate time and location with students.
Section Note Required?	[SSATEXT]	--
Comments		1 Online internships should use "X_" section numbers, but do <u>not</u> follow the "Online" scheduling rule. 2 Students can register after wait list period ends, but are subject to the Late Registration process (exempting fees and Dean approval). 3 Coordinate sections through the Internship Services office (https://www.uvu.edu/internships/). 4 The "Contact Internship Coordinator (IN)" Special Approval code functions the same way "Department Approval Required" (DE) and "Late Registration" (LR) codes do by restricting student registration until the appropriate approval(s) are granted in Banner.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X____ (Committee approved Course Lec and/or Course Lab fees) ADD Y____ (Canvas Course Materials charge) ADD Z____ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	No
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD INT (resident) -- or -- DE (non-resident) Applies to <u>online</u> internship sections only.
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/internships/
Comments		1 Verify that the "Cooperative Education" box is checked in Banner > SCADETL > Supplemental Data tab. 2 Online internships do not use "X_" section numbers. 3 Most internships require students to attend face-to-face at local entity; online internships are rare . Submitting coursework through Canvas does NOT make an internship "online".

[GENERAL]

Lab Access Fee
(Location-specific)

Academic Department Schedulers

Subject	[SSASECT]	EDEL	EDSC	ENGL	MATH	STAT
Course	[SSASECT]	2200 3250	3250	All	1050 3020 4610 4620	2040
Section	[SSASECT]	001 - 199 <i>(Day = Lec begins 7:00am thru 4:59pm)</i>			601 - 699 <i>(Eve = Lec begins 5:00pm or later)</i>	
		201 - 299 <i>(Day = Lab begins 7:00am thru 4:59pm)</i>			801 - 899 <i>(Eve = Lab begins 5:00pm or later)</i>	
Rule Includes / Excludes		Lab Access fee applies to specific subject(s), course(s), and computer lab(s) only.				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z____
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F	HY	X		
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	ME 101C ME 101D Z045, \$20	ME 101C ME 101D Z045, \$20	LA 027 LA 029 Z069, \$12	LA 006 Z008, \$30	LA 006 Meeting pattern required: Yes Z008, \$30
Section Note Required?	[SSATEXT]	--				
Comments		--				

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No				
Section (Program) Fees	[SSADETL]	--				
Degree Program Attribute	[SSADETL]	Yes	ADD	X ____	<i>(Committee approved Course Lec and/or Course Lab fees)</i>	
			ADD	Y ____	<i>(Canvas Course Materials charge)</i>	
			ADD	Z ____	<i>(Committee approved Lab Access, Software, and/or Tool fees)</i>	
Contract?	[SSADETL]	--				
Schedule Restrictions	[SSARRES]	As written in course curriculum.				
Field of Study		--				
Class		--				
Level		--				
Program		--				
TOPs Code Required?	[SSAOVRR]	--				
URL Required	[SSASYLB]	--				
Comments		--				

Academic Department Schedulers

Subject	[SSASECT]	Any			
Course	[SSASECT]	Any			
Section	[SSASECT]	151 - 155	(Day = begins 7:00am thru 4:59pm)	156 - 160	(Eve = begins 5:00pm or later)
Rule Includes / Excludes		Live Interactive HOME (broadcast) sections.		Live Interactive RECEIVE sections.	
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	Scheduled in LI broadcast-capable classrooms only:	BA 202	CB 107 LA 110
			Meeting pattern required: Yes	BA 204	CB 112 LA 119
Section Note Required?	[SSATEXT]	--			
Comments		1	HOME section broadcasts TO Live Interactive RECEIVE section(s). Must be cross-listed with 1+ RECEIVE sections.		
		2	Students participate in LI broadcast classroom. Instructor must be present in classroom.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y__	(Canvas Course Materials charge)
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	Yes	ADD	V	
URL Required	[SSASYLB]	No			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	V11 - V20 V95 - V99 (reserved for overflow)
Rule Includes / Excludes		Live Interactive RECEIVE sections. Live Interactive HOME (broadcast) sections.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	O Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> Exception: Use "M" if held at NG, WC, or as overflow in alternative broadcast-capable classroom (BA, CB, LA).
Schedule Type	[SSASECT]	V
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes North or South Valley locations (HSWL, MTPP, HSADV, OTSQN, etc.) Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD "This course section will be held at (location name, address, city)."
Comments		1 Adult Education students RECEIVE instruction FROM Live Interactive HOME section. Must be cross-listed with a HOME section. 2 Instructor is not present in classroom.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees) <i>Note: Do not add "X" or "Z" if held at non-UVU controlled location.</i>
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD V
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/maps/
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	V21 - V94
Rule Includes / Excludes		Live Interactive RECEIVE sections. Live Interactive HOME (broadcast) sections.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	HSD If HOME section uses B1/B2, RECEIVE section also uses B1/B2.
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	V
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	No
Location Specific?	[SSASECT]	Yes Utah High School locations only. Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments		1 HSCE students RECEIVE instruction FROM Live Interactive HOME section. Must be cross-listed with a HOME section. 2 Instructor is not present in classroom. 3 Waitlist = "30" is allowed.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.														
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td>CCL4 (Fall)</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>CCL2 (Spr)</td> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>CCL3 (Sum)</td> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG	CCL4 (Fall)	1	\$ 5.00	CCL2 (Spr)	2	\$ 10.00	CCL3 (Sum)	3	\$ 15.00
Level	Detail	Credits	Amount															
UG	CCL4 (Fall)	1	\$ 5.00															
	CCL2 (Spr)	2	\$ 10.00															
	CCL3 (Sum)	3	\$ 15.00															
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X____ (Committee approved Course Lec and/or Course Lab fees)														
			ADD	Y____ (Canvas Course Materials charge)														
			REMOVE	Z____ (Committee approved Lab Access, Software, and/or Tool fees)														
Contract?	[SSADETL]	--																
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :																
Field of Study		--																
Class		--																
Level		--																
Program		ADD	<input checked="" type="checkbox"/>	Include HSCE														
TOPs Code Required?	[SSAOVRR]	Yes	ADD	V														
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/concurrent/														
Comments		1		Canvas course materials charge approved by Commissioner's office for HSCE students, April 2017.														
		2		Per state law, HSCE students <u>cannot</u> be charged course/lab fees.														

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	V01 - V10
Rule Includes / Excludes		Live Interactive RECEIVE sections. Live Interactive HOME (broadcast) sections.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	V
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes USHE institutions only (SLCC, SNOW, SUU, etc.) Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD "This course section will be held at (location name, address, city)."
Comments		1 Instructor is not present in classroom. 2 Adult Education students RECEIVE instruction FROM Live Interactive HOME section. Must be cross-listed with a HOME section.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes REMOVE X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) REMOVE Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD V
URL Required	[SSASYLB]	--
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	DGM	MGMT		
Course	[SSASECT]	2570 3570	494R		
Section	[SSASECT]	151 - 155	<i>(Day = begins 7:00am thru 4:59pm)</i>		156 - 160 <i>(Eve = begins 5:00pm or later)</i>
Rule Includes / Excludes		Live Interactive HOME (broadcast) sections.		Live Interactive RECEIVE sections.	
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	DGM: Can be scheduled in general classroom or lab. Meeting pattern required: Yes		
			MGMT: LI broadcast-capable classrooms only. See "Live Interactive - 101" for details.		
Section Note Required?	[SSATEXT]	--			
Comments		<p>1 Students participate in LI broadcast classroom. Instructor is not present in classroom.</p> <p>2 Stand alone HOME section (taught by out-of-state instructor) does not broadcast to any RECEIVE section(s).</p> <p>3 DGM: Maintains Zoom software account for teleconferencing. Students must have own device in order to access class. MGMT: Must coordinate through Media Services to confirm use of UEN's teleconferencing system.</p> <p>4 Out-of-State Instructor: In the event a qualified adjunct faculty cannot be found in Utah, department may hire an adjunct faculty member through an HR-approved third-party temporary employment service. UVU requires SVP-AA and AVP-HR approvals prior to hiring.</p> <p>5 Refer to UVU Protocol/Guideline Out-of-State Performance of Primary Work Duties (https://www.uvu.edu/policies/docs/out-of-state_performance_of_work_duties_11282018.pdf) -- formalizes restrictions on performing primary work duties outside of Utah.</p> <p>6 It is the academic department's responsibility to coordinate the hiring process with UVU's Payroll Manager and HR Director.</p>			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X __	<i>(Committee approved Course Lec and/or Course Lab fees)</i>
			ADD	Y __	<i>(Canvas Course Materials charge)</i>
			ADD	Z __	<i>(Committee approved Lab Access, Software, and/or Tool fees)</i>
Contract?	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	Yes	ADD	V	
URL Required	[SSASYLB]	No			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm) 601 - 699 (Eve = Lec begins 5:00pm or later) 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		Courses certified for Livestream delivery by the Office of Teaching & Learning
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	LS
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes LIVE STREAM Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes "Lecture is held live on specific days and times, but may include an online component. Students participate from home using their own computer or device, and interact with the instructor and classmates on camera."
Comments	1	When using Schedule Type "LS" (Livestream), this rule applies in addition to any specific department rule.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X __ (Committee approved Course Lec and/or Course Lab fees) ADD Y __ (Canvas Course Materials charge) ADD Z __ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD LIVE
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/otl/students/index.html
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm) 601 - 699 (Eve = Lec begins 5:00pm or later) 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) 801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes		Courses certified for Livestream + Online delivery by the Office of Teaching & Learning
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z___
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	LSO
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes Line 1: Standard meeting pattern assigned to " LIVE STREAM " bldg/room (i.e., "MW 1600 - 1650 LIVE STREAM"). Line 2: No day/time requirement, assigned to " ONLINE " bldg/room (to capture required online hours).
Section Note Required?	[SSATEXT]	Yes "Lecture is held live on specific days and times via livestream, plus an online component. Students will participate from home using their own computer or device, and interact with the instructor and classmates on camera."
Comments	1	When using Schedule Type "LSO" (Livestream + Online), this rule applies in addition to any specific department rule.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD HY Hybrid Delivery (applies to FFO, FLS, and LSO) Yes ADD X___ (Committee approved Course Lec and/or Course Lab fees) ADD Y___ (Canvas Course Materials charge) ADD Z___ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD LIVE
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/otl/students/index.html
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	320 - 339 (Day = begins 7:00am thru 4:59pm) 720 - 739 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	O Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i>
Schedule Type	[SSASECT]	F HY X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes TG Thanksgiving Point (2912 Executive Pkwy, Lehi) Meeting pattern required: Yes SS Silicon Slopes Organization (2600 Executive Pwy, Lehi)
Section Note Required?	[SSATEXT]	Yes "This section will be held at [location name] + [location address]."
Comments	1	Locations listed may not be all inclusive.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes REMOVE X __ (Committee approved Course Lec and/or Course Lab fees) - <i>Only if held at non-UVU location.</i> ADD Y __ (Canvas Course Materials charge) REMOVE Z __ (Committee approved Lab Access, Software, and/or Tool fees) - <i>Only if held at non-UVU location.</i>
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD NV
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/maps/
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any				
Course	[SSASECT]	Any				
Section	[SSASECT]	X01 - X97			X51 - X59 reserved for global online sections only.	
Rule Includes / Excludes		Online sections for <u>resident</u> /local students only.			Online sections for <u>non-resident</u> /global students.	
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	W				
Instructional Method	[SSASECT]	LEC	LEL	LAB	INV (can be used, where appropriate)	
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	ONLINE	Meeting pattern required: No		
Section Note Required?	[SSATEXT]	--				
Comments		1	Can be cross-listed w/Online <u>non-resident</u> sections (X51-X59) with written approval from Financial Manager.			
		2	Online <u>internships</u> do <u>not</u> follow this rule. See "INTERNSHIP" rule above.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y__	(Canvas Course Materials charge)
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	Yes	ADD	INT	
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/otl/students/index.html	
Comments		1	Can be cross-listed w/Online <u>non-resident</u> sections (X51-X59) with written approval from Financial Manager.		
		2	Do not remove X720 (\$40) from SLSS 1200 sections.		
		3	Do not remove X764 (\$23) from SLSS 2100 sections.		
		4	Do not remove X763 (\$10) from SLSS 2500 sections.		

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	X51 - X59
Rule Includes / Excludes		Excludes: Aviation, Emergency Services, Technology Management.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	W
Instructional Method	[SSASECT]	LEC LEL LAB INV (can be used, where appropriate)
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes ONLINE Meeting pattern required: No
Section Note Required?	[SSATEXT]	--
Comments		1 Can be cross-listed w/Online <u>local</u> sections (X01-X50) with written approval from Financial Manager. 2 Online internships do <u>not</u> follow this rule. See "INTERNSHIP" rule above. 3 See "Online, Non-Resident" rules for Aviation, Emergency Services, and Technology Management (specific to college and subject).

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.												
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">G911</td> <td>1</td> <td>\$ 188.00</td> </tr> <tr> <td>2</td> <td>\$ 376.00</td> </tr> <tr> <td>3</td> <td>\$ 564.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG	G911	1	\$ 188.00	2	\$ 376.00	3	\$ 564.00
Level	Detail	Credits	Amount													
UG	G911	1	\$ 188.00													
		2	\$ 376.00													
		3	\$ 564.00													
Degree Program Attribute	[SSADETL]	Yes	ADD	AG (Global Aviation)												
			REMOVE	X__ (Committee approved Course Lec and/or Course Lab fees)												
			ADD	Y__ (Canvas Course Materials charge)												
			REMOVE	Z__ (Committee approved Lab Access, Software, and/or Tool fees)												
Contract	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)												
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS:														
Field of Study		ADD	<input checked="" type="checkbox"/>	Include Major AVIG AVSG GPIL GSTM GVMT												
Class		--														
Level		--														
Program		--														
TOPs Code Required?	[SSAOVRR]	Yes	ADD	DE												
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/aviation												
Comments		1		Can be cross-listed w/Online <u>local</u> sections (X01-X50) with written approval from Financial Manager.												

Academic Department Schedulers

Subject	[SSASECT]	Any			
Course	[SSASECT]	Any			
Section	[SSASECT]	340 - 359	(Day = begins 7:00am thru 4:59pm)	740 - 759	(Eve = begins 5:00pm or later)
Rule Includes / Excludes					
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	O	Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i>		
Schedule Type	[SSASECT]	F	HY	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	HSAM	American Leadership Academy (898 W 1100 S, Spanish Fork)	Meeting pattern req'd: Yes
Section Note Required?	[SSATEXT]	Yes	ADD	"This section will be held at [location address]."	
Comments		1	Locations listed are not all inclusive. Refer to Common Section Notes tab for more information.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X__	(Committee approved Course Lec and/or Course Lab fees) - Only if held at non-UVU location.
			ADD	Y__	(Canvas Course Materials charge)
			REMOVE	Z__	(Committee approved Lab Access, Software, and/or Tool fees) - Only if held at non-UVU location.
Contract?	[SSADETL]	No			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	Yes	ADD	SF	
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/maps/	
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	360 - 379 (Day = begins 7:00am thru 4:59pm) 760 - 779 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are assessed. This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes WC - Wasatch Campus Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD "This section will be held at Wasatch Campus (3111 N College Way, Heber)"
Comments	1	Excludes "WARM" program. See rule "WSB - 101" for more information.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD WC
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/wasatch/
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	380 - 399 (Day = begins 7:00am thru 4:59pm) 780 - 799 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		Applies to classes held Friday (beginning 5pm or later) and Saturday
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	WC
Budget (Campus)	[SSASECT]	M Tuition & student fees are assessed. This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes UVU classroom or lab Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments	1	CB may be the preferred building for parking and/or consolidating classes for convenience.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X___ (Committee approved Course Lec and/or Course Lab fees) ADD Y___ (Canvas Course Materials charge) ADD Z___ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD WK
URL Required	[SSASYLB]	--
Comments	1	Lab section number trumps Weekend section number.

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	301 - 319 (Day = begins 7:00am thru 4:59pm) 701 - 719 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		Section numbers apply to Nat'l Guard building only.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are assessed. This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes HP - Health Professions building Meeting pattern required: Yes NG - Nat'l Guard building
Section Note Required?	[SSATEXT]	Yes ADD HP: "This course section is held at UVU's West Campus (west of I-15, 951 S Geneva Rd, Orem)." NG: "This course section is held at UVU's West Campus (west of I-15, 987 S Geneva Rd, Orem)."
Comments	1	National Guard building is open Mon - Thu 8am - 10pm and Fri 8am - 5pm. Closed weekends.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	--
Degree Program Attribute	[SSADETL]	Yes ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD NG (no code for HP currently)
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/maps/
Comments		--

Academic Department Schedulers

Subject	[SSASECT]	ACC	HM				MGMT	MKTG
Course	[SSASECT]	2010	2500	3100	3390	4200	494R	220G
		2110	3000	3150	3400	4400		2390
			3020	320G	3710	4550		
			3030	3210	4150	481R		
Section	[SSASECT]	415 - 425	(Day = begins 7:00am thru 4:59pm)			915 - 925	(Eve = begins 5:00pm or later)	
Rule Includes / Excludes		Wasatch Resort Management Program ("WARM")						
Semester (Term)	[SSASECT]	Any						
Part of Term	[SSASECT]	1	B1	B2	INT	WC	Z___	
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.					
Schedule Type	[SSASECT]	F	HY	LS	X			
Instructional Method	[SSASECT]	LEC	LEL	LAB	SUP			
Add Special Approval?	[SSASECT]	No						
Visible to student view?	[SSASECT]	Yes						
Location Specific?	[SSASECT]	Yes	WC building		Meeting pattern required: Yes			
Section Note Required?	[SSATEXT]	Yes	ADD	"Wasatch Resort Management Program"				
Comments		1	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.					
		2	To add/modify sections, Department Scheduler <u>must</u> indicate "WARM Program" + Rule # in Comments field of CourseLeaf CLSS.					

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																			
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 425.00</td> </tr> <tr> <td>UG</td> <td>C929</td> <td>2</td> <td>\$ 850.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 1,275.00</td> </tr> </tbody> </table>				Level	Detail	Credits	Amount			1	\$ 425.00	UG	C929	2	\$ 850.00			3	\$ 1,275.00
Level	Detail	Credits	Amount																				
		1	\$ 425.00																				
UG	C929	2	\$ 850.00																				
		3	\$ 1,275.00																				
Degree Program Attribute	[SSADETL]	Yes	ADD	X ___	(Committee approved Course Lec and/or Course Lab fees)																		
			ADD	Y ___	(Canvas Course Materials charge)																		
			ADD	Z ___	(Committee approved Lab Access, Software, and/or Tool fees)																		
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)																		
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :																					
Field of Study		--																					
Class		--																					
Level		--																					
Program		Yes	ADD	<input checked="" type="checkbox"/>	Include	BS-HMON	BS-HOSP	BS-HOSW															
TOPs Code Required?	[SSAOVRR]	Yes	WC																				
URL Required	[SSASYLB]	Yes	https://www.uvu.edu/wasatch/																				
Comments		--																					

Academic Department Schedulers

Subject	[SSASECT]	AERO	MILS		
Course	[SSASECT]	Any			
Section	[SSASECT]	415 - 425	(Day = begins 7:00am thru 4:59pm)	915 - 925	(Eve = begins 5:00pm or later)
Rule Includes / Excludes		ROTC - Military Science			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	LS	X
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	UVU classroom or lab	Meeting pattern required: Yes	
			AERO may be scheduled at "OTBYU TBA" on request		
Section Note Required?	[SSATEXT]	--			
Comments		1	UVU historical agreement		
		2	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X __	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y __	(Canvas Course Materials charge)
			ADD	Z __	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	Yes	ADD	SD , 100%	(Off-budget program or recording fee only)
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	EDUC				
Course	[SSASECT]	Any				
Section	[SSASECT]	001 - 199 (Day = begins 7:00am thru 4:59pm)	601 - 699 (Eve = begins 5:00pm or later)			
		201 - 299 (Day = begins 7:00am thru 4:59pm)	801 - 899 (Eve = begins 5:00pm or later)			
Rule Includes / Excludes		All course sections not covered by another rule.				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	EDU	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F	HY	LS	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	ME (or other UVU building)		Meeting pattern required: Yes	
			Local elementary or secondary school			
Section Note Required?	[SSATEXT]	--				
Comments		1	Instructor must be present in the classroom.			
		2	"EDU" Part of Term dates must be defined by EDUC department prior to semester roll process. Dates <u>cannot</u> be adjusted later.			
		3	If offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X __	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y __	(Canvas Course Materials charge)
			ADD	Z __	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	EDUC	Rule approved by Budget Office (Linda Makin) 24-Jun-2011		
Course	[SSASECT]	Any			
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm)	915 - 925 (Eve = begins 5:00pm or later)		
Rule Includes / Excludes		Endorsement Program - Courses held at Utah school district locations only			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	LS	X
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	Utah school district locations only (i.e., "ALPSD")	Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	Yes	Include location and EDUC phone number (i.e. "Alpine School District, (801) 863-7614")		
Comments		1	Instructor must be present in classroom.		
		2	Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.		
		3	If offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.														
Section (Program) Fees	[SSADETL]	--																
Degree Program Attribute	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Attribute</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>X511</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>X618</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>X619</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table>			Attribute	Credits	Amount	X511	1	\$ 15.00	X618	2	\$ 30.00	X619	3	\$ 45.00
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X618	2	\$ 30.00																
X619	3	\$ 45.00																
			ADD	X__	(Committee approved Course Lec and/or Course Lab fees)													
			ADD	Y__	(Canvas Course Materials charge)													
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)													
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)													
Schedule Restrictions	[SSARRES]	As written in course curriculum.																
Field of Study		--																
Class		--																
Level		--																
Program		--																
TOPs Code Required?	[SSAOVRR]	--																
URL Required	[SSASYLB]	--																
Comments		--																

Academic Department Schedulers

Subject	[SSASECT]	EDUC	Rule approved by Budget Office (Linda Makin) 24-May-2013.
Course	[SSASECT]	Any	
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)	
Rule Includes / Excludes		Endorsement Program - Live Interactive HOME sections only	
Semester (Term)	[SSASECT]	Any	
Part of Term	[SSASECT]	1 B1 B2 WC Z__	
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.	
Schedule Type	[SSASECT]	F HY LS X	
Instructional Method	[SSASECT]	LEC LEL LAB	
Add Special Approval?	[SSASECT]	No	
Visible to student view?	[SSASECT]	Yes	
Location Specific?	[SSASECT]	Yes Assign approved <u>service centers</u> only. Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	Yes Include location and EDUC phone number (i.e. "NUES = "Northeastern Utah Ed Svcs, (801) 863-7614".	
Comments		1 Video HOME: Broadcasts TO a video RECEIVE section. Must be cross-listed with 1+ RECEIVE sections (see rule #SOE - 104). 2 Must include day / time pattern with building code. Instructor MUST be present in the classroom. 3 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 4 If offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.	

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.												
Section (Program) Fees	[SSADETL]	--														
Degree Program Attribute	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Attribute</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>X511</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>X618</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>X619</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table>	Attribute	Credits	Amount	X511	1	\$ 15.00	X618	2	\$ 30.00	X619	3	\$ 45.00
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X619	3	\$ 45.00														
		ADD	X__	(Committee approved Course Lec and/or Course Lab fees)												
		ADD	Y__	(Canvas Course Materials charge)												
		ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)												
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)												
Schedule Restrictions	[SSARRRES]	As written in course curriculum.														
Field of Study		--														
Class		--														
Level		--														
Program		--														
TOPs Code Required?	[SSAOVRR]	Yes	ADD	V												
URL Required	[SSASYLB]	--														
Comments		--														

Academic Department Schedulers

Subject	[SSASECT]	EDUC	Rule approved by Budget Office (Linda Makin) 24-May-2013.
Course	[SSASECT]	Any	
Section	[SSASECT]	V11 - V94	
Rule Includes / Excludes		Endorsement Program - LI Video RECEIVE sections only	
Semester (Term)	[SSASECT]	Any	
Part of Term	[SSASECT]	1 B1 B2 WC Z__	
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	V	
Instructional Method	[SSASECT]	LEC LEL LAB	
Add Special Approval?	[SSASECT]	No	
Visible to student view?	[SSASECT]	Yes	
Location Specific?	[SSASECT]	Yes	Assign Utah <u>school districts</u> or <u>school locations</u> only. Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes	Include location and EDUC phone number (i.e. RCHHS = "Rich High School, (801) 863-7614".
Comments		1 Video RECEIVE: Section is receiving instruction FROM a video HOME section.	
		2 Must include day / time pattern with building code. Instructor is NOT present in the classroom.	
		3 Must be cross-listed with a video HOME section (see rule #SOE - 103).	
		4 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.	

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.												
Section (Program) Fees	[SSADETL]	--														
Degree Program Attribute	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Attribute</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>X511</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>X618</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>X619</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table>	Attribute	Credits	Amount	X511	1	\$ 15.00	X618	2	\$ 30.00	X619	3	\$ 45.00
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X511	1	\$ 15.00														
X618	2	\$ 30.00														
X619	3	\$ 45.00														
			ADD	X__ (Committee approved Course Lec and/or Course Lab fees)												
			ADD	Y__ (Canvas Course Materials charge)												
			ADD	Z__ (Committee approved Lab Access, Software, and/or Tool fees)												
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)												
Schedule Restrictions	[SSARRES]	As written in course curriculum.														
Field of Study		--														
Class		--														
Level		--														
Program		--														
TOPs Code Required?	[SSAOVRR]	Yes	ADD	V												
URL Required	[SSASYLB]	--														
Comments		--														

Academic Department Schedulers

Subject	[SSASECT]	EDUC					
Course	[SSASECT]	6010	6030	6050	6070	6201	
		6020	6040	6060		6203	
Section	[SSASECT]	001 - 199	<i>(Day = Lec begins 7:00am thru 4:59pm)</i>			601 - 699	<i>(Eve = Lec begins 5:00pm or later)</i>
		201 - 299	<i>(Day = Lab begins 7:00am thru 4:59pm)</i>			801 - 899	<i>(Eve = Lab begins 5:00pm or later)</i>
Rule Includes / Excludes		ABA -- Student Teaching					
Semester (Term)	[SSASECT]	Any					
Part of Term	[SSASECT]	1	B1	B2	WC	Z__	
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i>				
Schedule Type	[SSASECT]	F	HY	LS	X		
Instructional Method	[SSASECT]	LEC	LEL	LAB	SUP		
Add Special Approval?	[SSASECT]	No					
Visible to student view?	[SSASECT]	Yes					
Location Specific?	[SSASECT]	Yes	NB 109 <i>(or other UVU building/room)</i>			Meeting pattern required: Yes	
			TBA TBA <i>(only if assessment of teaching is variable day/time at off-site location)</i>				
Section Note Required?	[SSATEXT]	--					
Comments		1	<i>If offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.</i>				

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No																				
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Course</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td>6010 - 6070</td> <td>C131</td> <td>\$ 515.00</td> </tr> <tr> <td>GR</td> <td>6201</td> <td>C136</td> <td>\$ 300.00</td> </tr> <tr> <td>GR</td> <td>6203</td> <td>C136</td> <td>\$ 200.00</td> </tr> </tbody> </table>			Level	Course	Detail	Amount	GR	6010 - 6070	C131	\$ 515.00	GR	6201	C136	\$ 300.00	GR	6203	C136	\$ 200.00
Level	Course	Detail	Amount																			
GR	6010 - 6070	C131	\$ 515.00																			
GR	6201	C136	\$ 300.00																			
GR	6203	C136	\$ 200.00																			
Degree Program Attribute	[SSADETL]	Yes	ADD	X __	<i>(Committee approved Course Lec and/or Course Lab fees)</i>																	
			ADD	Y __	<i>(Canvas Course Materials charge)</i>																	
			ADD	Z __	<i>(Committee approved Lab Access, Software, and/or Tool fees)</i>																	
Contract?	[SSADETL]	--																				
Schedule Restrictions	[SSARRES]	<i>As written in course curriculum.</i>																				
Field of Study		--																				
Class		--																				
Level		--																				
Program		--																				
TOPs Code Required?	[SSAOVRR]	--																				
URL Required	[SSASYLB]	--																				
Comments		--																				

Academic Department Schedulers

Subject	[SSASECT]	EDUC
Course	[SSASECT]	520R
Section	[SSASECT]	415 - 425 (Day = Lec/Lab begins 7:00am thru 4:59pm) 915 - 925 (Eve = Lec/Lab begins 5:00pm or later)
Rule Includes / Excludes		Science of Literacy I, II, III, IV
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes Assign Utah <u>school districts</u> or <u>school locations</u> only. Meeting pattern required: No
Section Note Required?	[SSATEXT]	Yes ADD "Science of Literacy", <u>plus</u> Location and EDUC phone number (i.e. RCHHS = "Rich High School, 801-863-7614").
Comments		<p>1 Requires subtitle to identify program module. For example: Sci of Literacy II.</p> <p>2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 If offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.</p> <p>4 Professional Development for Early Literacy (2-year program)</p>

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.												
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Attribute</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>X511</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>X618</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>X619</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table>	Attribute	Credits	Amount	X511	1	\$ 15.00	X618	2	\$ 30.00	X619	3	\$ 45.00
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X618	2	\$ 30.00														
X619	3	\$ 45.00														
Degree Program Attribute	[SSADETL]	Yes	ADD	<p>LETR (LETR - Science of Literacy)</p> <p>ADD X__ (Committee approved Course Lec and/or Course Lab fees)</p> <p>ADD Y__ (Canvas Course Materials charge)</p> <p>ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)</p>												
Contract?	[SSADETL]	Yes	ADD	SD , 100% (Off-budget program or recording fee only)												
Schedule Restrictions	[SSARRES]	As written in course curriculum.														
Field of Study		--														
Class		--														
Level		--														
Program		--														
TOPs Code Required?	[SSAOVRR]	--														
URL Required	[SSASYLB]	--														
Comments		--														

Academic Department Schedulers

Subject	[SSASECT]	EDUC				
Course	[SSASECT]	Any				
Section	[SSASECT]	X01 - X50				
Rule Includes / Excludes		Endorsement Program - Courses held online for resident/local students only				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	EDU	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	W				
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	ONLINE	Meeting pattern required: No		
Section Note Required?	[SSATEXT]	Yes	ADD	Endorsement Program, 801-863-7614		
Comments		Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.				

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.														
Section (Program) Fees	[SSADETL]	--																
Degree Program Attribute	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Attribute</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>X511</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>X618</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>X619</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table>			Attribute	Credits	Amount	X511	1	\$ 15.00	X618	2	\$ 30.00	X619	3	\$ 45.00
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			ADD	Y__	(Canvas Course Materials charge)													
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)													
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)													
Schedule Restrictions	[SSARRES]	As written in course curriculum.																
Field of Study		--																
Class		--																
Level		--																
Program		--																
TOPs Code Required?	[SSAOVRR]	Yes	ADD	INT														
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/otl/students/index.html														
Comments		--																

Academic Department Schedulers

Subject	[SSASECT]	AVSC				
Course	[SSASECT]	2410	2430	2510	4210	4310
Section	[SSASECT]	415 - 425	<i>(Day = Lec/Lab begins 7:00am thru 4:59pm)</i>		915 - 925	<i>(Eve = Lec/Lab begins 5:00pm or later)</i>
Rule Includes / Excludes		CFI--Certified Flight Instructor				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i>			
Schedule Type	[SSASECT]	F	HY	X		
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No	<i>Not required, but can be applied.</i>			
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	HA / HB <i>(Provo Airport)</i>	Room = TBA <i>(to reflect aircraft and/or simulators, <u>not classrooms</u>)</i>		
			Meeting pattern required: No			
Section Note Required?	[SSATEXT]	--				
Comments		1	<i>If offering as Schedule Type "HY", refer to General Rules for additional coding requirements.</i>			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	<i>(Committee approved Course Lec and/or Course Lab fees)</i>
			ADD	Y__	<i>(Canvas Course Materials charge)</i>
			ADD	Z__	<i>(Committee approved Lab Access, Software, and/or Tool fees)</i>
Contract	[SSADETL]	Yes	ADD	SD, 100%	<i>(Off-budget program or recording fee only)</i>
Schedule Restrictions	[SSARRES]	<i>As written in course curriculum.</i>			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/aviation	
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	AVSC				
Course	[SSASECT]	1110	1250	2310	2450	
Section	[SSASECT]	415 - 425	(Day = Lec/Lab begins 7:00am thru 4:59pm)		915 - 925	(Eve = Lec/Lab begins 5:00pm or later)
Rule Includes / Excludes		Flight courses (I - IV)				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F				
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?		Yes	HA / HB (Provo Airport)		Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	--				
Comments		--				

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No																								
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Course</th> <th>Detail</th> <th>Attribute</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>AVSC 1110</td> <td>F002</td> <td>X828</td> <td>\$ 18,727.00</td> </tr> <tr> <td>AVSC 1250</td> <td>F003</td> <td>X829</td> <td>\$ 17,890.00</td> </tr> <tr> <td>AVSC 2310</td> <td>F004</td> <td>X830</td> <td>\$ 17,890.00</td> </tr> <tr> <td>AVSC 2450</td> <td>F005</td> <td>X831</td> <td>\$ 11,209.00</td> </tr> </tbody> </table>			Course	Detail	Attribute	Amount	AVSC 1110	F002	X828	\$ 18,727.00	AVSC 1250	F003	X829	\$ 17,890.00	AVSC 2310	F004	X830	\$ 17,890.00	AVSC 2450	F005	X831	\$ 11,209.00
Course	Detail	Attribute	Amount																							
AVSC 1110	F002	X828	\$ 18,727.00																							
AVSC 1250	F003	X829	\$ 17,890.00																							
AVSC 2310	F004	X830	\$ 17,890.00																							
AVSC 2450	F005	X831	\$ 11,209.00																							
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	(Committee approved Course Lec and/or Course Lab fees)																					
			ADD	Y__	(Canvas Course Materials charge)																					
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)																					
Contract	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)																					
Schedule Restrictions	[SSARRES]	As written in course curriculum.																								
Field of Study		--																								
Class		--																								
Level		--																								
Program		--																								
TOPs Code Required?	[SSAOVRR]	--																								
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/aviation																						
Comments		--																								

Academic Department Schedulers

Subject	[SSASECT]	AVSC			
Course	[SSASECT]	Any			
Section	[SSASECT]	X01 - X50			<i>X51 - X59 reserved for global online sections only.</i>
Rule Includes / Excludes		Online sections for resident/local students only.			Online sections for non-resident students.
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are assessed. This code is not indicative of class location.		
Schedule Type	[SSASECT]	W			
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	ONLINE	Meeting pattern required: No	
Section Note Required?	[SSATEXT]	--			
Comments		--			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No								
Section (Program) Fees	[SSADETL]	--								
Degree Program Attribute	[SSADETL]	Yes	ADD	X__	(Committee approved Course Lec and/or Course Lab fees)					
			ADD	Y__	(Canvas Course Materials charge)					
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)					
Contract	[SSADETL]	--								
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :								
Field of Study		Yes	ADD	<input checked="" type="checkbox"/> Exclude Major	AVIG	AVSG	GPIL	GSTM	GVMT	
Class		--								
Level		--								
Program		--								
TOPs Code Required?	[SSAOVRR]	Yes	ADD	INT						
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/aviation						
Comments		1	Stand-alone section. Do not cross-list w/global AVSC sections (X51-X59) w/o written approval from Financial Manager.							
		2	Additional URL can be added as a Section Note (SSATEXT), as needed.							

Academic Department Schedulers

Subject	[SSASECT]	AVSC				
Course	[SSASECT]	Any				
Section	[SSASECT]	X51 - X59				X01 - X50 reserved for local online sections only.
Rule Includes / Excludes		Online sections for non-resident students only.				Online sections for resident/local students only.
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z__
Budget (Campus)	[SSASECT]	M				Tuition & student fees are assessed. This code is not indicative of class location.
Schedule Type	[SSASECT]	W				
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	ONLINE			Meeting pattern required: No
Section Note Required?	[SSATEXT]	--				
Comments		--				

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																		
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 330.00</td> </tr> <tr> <td>UG</td> <td>G912</td> <td>2</td> <td>\$ 660.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 990.00</td> </tr> </tbody> </table>			Level	Detail	Credits	Amount			1	\$ 330.00	UG	G912	2	\$ 660.00			3	\$ 990.00
Level	Detail	Credits	Amount																			
		1	\$ 330.00																			
UG	G912	2	\$ 660.00																			
		3	\$ 990.00																			
Degree Program Attribute	[SSADETL]	Yes	ADD	AG	(Global Aviation)																	
			ADD	X__	(Committee approved Course Lec and/or Course Lab fees)																	
			ADD	Y__	(Canvas Course Materials charge)																	
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)																	
Contract	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)																	
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS:																				
Field of Study		ADD	<input checked="" type="checkbox"/>	Include Major	AVIG	AVSG GPIL GSTM GVMT																
Class		--																				
Level		--																				
Program		--																				
TOPs Code Required?	[SSAOVRR]	Yes	ADD	DE																		
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/aviation																		
Comments		1		Stand-alone sections. Do not cross-list w/local AVSC sections (X01-X50) w/o written approval from Financial Manager.																		
		2		Additional URL can be added as a Section Note (SSATEXT), as needed.																		

Academic Department Schedulers

Subject	[SSASECT]	TECH			
Course	[SSASECT]	3000	3400	3850	
Section	[SSASECT]	X51 - X59			X01 - X50 reserved for local online sections only.
Rule Includes / Excludes		Online sections for <u>non-resident</u> students only.			Online sections for <u>resident/local</u> students only.
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	W			
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	ONLINE	Meeting pattern required: No	
Section Note Required?	[SSATEXT]	--			
Comments		--			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																																	
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> <th colspan="3"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 330.00</td> <td colspan="3"></td> </tr> <tr> <td>UG</td> <td>G912</td> <td>2</td> <td>\$ 660.00</td> <td colspan="3"></td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 990.00</td> <td colspan="3"></td> </tr> </tbody> </table>						Level	Detail	Credits	Amount						1	\$ 330.00				UG	G912	2	\$ 660.00						3	\$ 990.00			
Level	Detail	Credits	Amount																																		
		1	\$ 330.00																																		
UG	G912	2	\$ 660.00																																		
		3	\$ 990.00																																		
Degree Program Attribute	[SSADETL]	Yes	ADD	AG	(Global Aviation)																																
			ADD	X__	(Committee approved Course Lec and/or Course Lab fees)																																
			ADD	Y__	(Canvas Course Materials charge)																																
			ADD	Z__	(Committee approved Lab Access, Software, and/or Tool fees)																																
Contract	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)																																
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS:																																			
Field of Study		Yes	ADD	<input checked="" type="checkbox"/> Include	Major	AVIG	AVSG	GPIL	GSTM	GVMT																											
Class		--																																			
Level		--																																			
Program		--																																			
TOPs Code Required?	[SSAOVRR]	Yes	ADD	DE																																	
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/oti/students/index.html																																	
Comments		1		Stand-alone sections; do not cross-list w/local TECH sections (X01-X50) w/o written approval from Financial Manager.																																	
		2		Additional URL can be added as a Section Note (SSATEXT), as needed.																																	

Academic Department Schedulers

Subject	[SSASECT]	CJ
Course	[SSASECT]	1800 1810
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		POST Program (Peace Officer Standards Training)
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS
Instructional Method	[SSASECT]	LEC
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?		No CB 213 + ME 133 (preferred) Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments		<p>1 Program is financial aid eligible and <u>cannot</u> cross term dates.</p> <p>2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.</p> <p>4 May require one general classroom PLUS one gymnasium to be scheduled for the same times.</p>

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.										
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Course</th> <th>Level</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>CJ 1800</td> <td rowspan="2">UG</td> <td rowspan="2">C064</td> <td>\$ 2,100.00</td> </tr> <tr> <td>CJ 1810</td> <td>\$ 3,100.00</td> </tr> </tbody> </table>	Course	Level	Detail	Amount	CJ 1800	UG	C064	\$ 2,100.00	CJ 1810	\$ 3,100.00
Course	Level	Detail	Amount											
CJ 1800	UG	C064	\$ 2,100.00											
CJ 1810			\$ 3,100.00											
Degree Program Attribute	[SSADETL]		ADD	X__ (Committee approved Course Lec and/or Course Lab fees)										
			ADD	Y__ (Canvas Course Materials charge)										
			ADD	Z__ (Committee approved Lab Access, Software, and/or Tool fees)										
Contract	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)										
Schedule Restrictions	[SSARRES]	As written in course curriculum.												
Field of Study		--												
Class		--												
Level		--												
Program		--												
TOPs Code Required?	[SSAOVRR]	No												
URL Required	[SSASYLB]	No												
Comments		1	To complete all training required by Utah Peace Officer Standards and Training, contact hours may exceed minimum hours/week.											

Academic Department Schedulers

Subject	[SSASECT]	INTS
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		Sections held at Camp Williams only
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z____
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	No
Location Specific?	[SSASECT]	Yes ANG CW (Camp Williams location only) Meeting pattern required: No
Section Note Required?	[SSATEXT]	Yes ADD "Army National Guard - Camp Williams, (801) 878-5400, 17800 S Camp Williams Rd, Bluffdale, UT"
Comments		<p>1 Program is <u>not</u> Financial Aid eligible. Special Part of Term code dates <u>can</u> cross semesters, if needed.</p> <p>2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 Grade mode = "S" (standard letter grade)</p> <p>4 When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.</p>

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 20.00</td> </tr> <tr> <td>UG</td> <td>C925</td> <td>2</td> <td>\$ 40.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 60.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount			1	\$ 20.00	UG	C925	2	\$ 40.00			3	\$ 60.00
Level	Detail	Credits	Amount																	
		1	\$ 20.00																	
UG	C925	2	\$ 40.00																	
		3	\$ 60.00																	
Degree Program Attribute	[SSADETL]	REMOVE	X____	(Committee approved Course Lec and/or Course Lab fees)																
		REMOVE	Y____	(Canvas Course Materials charge)																
		REMOVE	Z____	(Committee approved Lab Access, Software, and/or Tool fees)																
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)																
Schedule Restrictions	[SSARRES]			As written in course curriculum.																
Field of Study		Yes	ADD	<input checked="" type="checkbox"/> Include Major INTS																
Class		--																		
Level		--																		
Program		--																		
TOPs Code Required?	[SSAOVRR]	--																		
URL Required	[SSASYLB]	--																		
Comments				All INTS courses are taught at Camp Williams by US Army personnel and not by UVU instructors.																

Academic Department Schedulers

Subject	[SSASECT]	ESEC	ESFF		ESFO	ESMG	ESWF
Course	[SSASECT]	3060	1010	1370	1350	2310	489R
		3210 - 3255	1210	1380	2030	211A	491R
		4210 - 4240	1220	2410	2100	211B	492R
			1340	2420	2110		493R
Section	[SSASECT]	415 - 425	(Day = begins 7:00am thru 4:59pm)		915 - 925	(Eve = begins 5:00pm or later)	
Rule Includes / Excludes		Excludes: All 6000+ level courses					
Semester (Term)	[SSASECT]	Any					
Part of Term	[SSASECT]	I	B1	B2	WC	Z_____	
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.				
Schedule Type	[SSASECT]	F	HY	LS	X		
Instructional Method	[SSASECT]	LEC	LEL	LAB			
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.		
Visible to student view?	[SSASECT]	Yes					
Location Specific?	[SSASECT]	Yes	Local entities only (hospital, clinic, fire station) OTHOSP TBA or OTFIRE TBA.				Meeting pattern required: No
Section Note Required?	[SSATEXT]	--					
Comments		<p>1 Agreements exist with outside entities (i.e., UFRA, etc.) to offer these courses. Students initially register with, pay tuition to, and receive instruction from outside entities. To receive UVU credit, students must also register for UVU course(s) and pay a \$30/credit off-budget fee.</p> <p>2 The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u>. However, if a Miscellaneous (aka "Special" or "Z_____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in rare cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3</p> <p>4 When offering as Schedule Type "HY" or "LS", refer to General Rules for <u>additional</u> coding requirements.</p>					

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.															
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">C917</td> <td>1</td> <td>\$ 30.00</td> </tr> <tr> <td>2</td> <td>\$ 60.00</td> </tr> <tr> <td>3</td> <td>\$ 90.00</td> </tr> </tbody> </table>				Level	Detail	Credits	Amount	UG	C917	1	\$ 30.00	2	\$ 60.00	3	\$ 90.00
Level	Detail	Credits	Amount																
UG	C917	1	\$ 30.00																
		2	\$ 60.00																
		3	\$ 90.00																
Degree Program Attribute	[SSADETL]	REMOVE	X_____	(Committee approved Course Lec and/or Course Lab fees)															
		REMOVE	Y_____	(Canvas Course Materials charge)															
		REMOVE	Z_____	(Committee approved Lab Access, Software, and/or Tool fees)															
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)														
Schedule Restrictions	[SSARRES]	As written in course curriculum.																	
Field of Study		--																	
Class		--																	
Level		--																	
Program		--																	
TOPs Code Required?	[SSAOVRR]	--																	
URL Required	[SSASYLB]	--																	
Comments		--																	

Academic Department Schedulers

Subject	[SSASECT]	ESFF			
Course	[SSASECT]	250A	250B		
Section	[SSASECT]	415 - 425	(Day = begins 7:00am thru 4:59pm)	915 - 925	(Eve = begins 5:00pm or later)
Rule Includes / Excludes		Firefighter Recruit Candidate Academy			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z____
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	LS	
Instructional Method	[SSASECT]	LEL			
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	ES building (Provo Airport)	Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	--			
Comments		1	Program is financial aid eligible and <u>cannot</u> cross term dates.		
		2	Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.		
		3	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.										
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>C926</td> <td>--</td> <td>\$ 2,000.00</td> </tr> </tbody> </table>			Level	Detail	Credits	Amount	UG	C926	--	\$ 2,000.00
Level	Detail	Credits	Amount											
UG	C926	--	\$ 2,000.00											
Degree Program Attribute	[SSADETL]	Yes	ADD	X____	(Committee approved Course Lec and/or Course Lab fees)									
			ADD	Y____	(Canvas Course Materials charge)									
			ADD	Z____	(Committee approved Lab Access, Software, and/or Tool fees)									
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)									
Schedule Restrictions	[SSARRES]	As written in course curriculum.												
Field of Study		--												
Class		--												
Level		--												
Program		--												
TOPs Code Required?	[SSAOVRR]	--												
URL Required	[SSASYLB]	--												
Comments		--												

Academic Department Schedulers

Subject	[SSASECT]	Any			
Course	[SSASECT]	Any			
Section	[SSASECT]	001 - 199 (Day = Lec begins 7:00am thru 4:59pm)	601 - 699 (Eve = Lec begins 5:00pm or later)		
		201 - 299 (Day = Lab begins 7:00am thru 4:59pm)	801 - 899 (Eve = Lab begins 5:00pm or later)		
Rule Includes / Excludes		Includes: Face-to-Face, on-budget course sections.			
		Excludes: Off-budget course sections (covered by separate rule), and internships.			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z____
Budget (Campus)	[SSASECT]	O	Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i>		
Schedule Type	[SSASECT]	F	HY	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	ES building (Provo Airport) or Main Campus		Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes			
Comments		1	Program is financial aid eligible and cannot cross term dates.		
		2	Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.		
		3	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]		ADD	X____	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y____	(Canvas Course Materials charge)
			ADD	Z____	(Committee approved Lab Access, Software, and/or Tool fees)
Contract	[SSADETL]	--			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments		--			

Academic Department Schedulers

Subject	[SSASECT]	ESEC			
Course	[SSASECT]	3220 - 3225	3240 - 3245	4220 - 4230	
		3230 - 3235	3250 - 3255	4240	
Section	[SSASECT]	001 - 199	(Day = begins 7:00am thru 4:59pm)		
		201 - 299	(Day = Lab begins 7:00am thru 4:59pm)		
Rule Includes / Excludes		Includes: Rotation-based practical experiences held at outside entities (hospitals, clinics, fire stations, etc.). Excludes: Off-budget course sections (covered by separate rule).			
Semester (Term)	[SSASECT]	Any			
Part of Term	[SSASECT]	1	B1	B2	WC Z_____
Budget (Campus)	[SSASECT]	O	Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i>		
Schedule Type	[SSASECT]	F	HY	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	ES TBA, OTHOSP TBA or OTFIRE TBA (hospitals, clinics, fire stations, etc.).		Meeting pattern required: No
Section Note Required?	[SSATEXT]	Yes	"Students participate in rotation-based assignments held at outside entities (variable days, times, locations)."		
Comments		1	Rule applies <u>only</u> to ESEC courses that cannot be reflected accurately in Banner due to the rotation-based student assignments held at outside entities (hospitals, clinics, fire stations, etc.). Meeting patterns (days/times) do <u>not</u> apply.		
		2	Program is financial aid eligible and cannot cross term dates.		
		3	The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u> . However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information.		
		4	Miscellaneous (aka "Special" or "Z_____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.		
		5	When offering as Schedule Type "HY", refer to General Rules for additional coding requirements.		
		6	Occasional classroom need must be requested as 'Supplemental time' through the Academic Scheduling office.		

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No		
Section (Program) Fees	[SSADETL]	--		
Degree Program Attribute	[SSADETL]		ADD	X _____ (Committee approved Course Lec and/or Course Lab fees)
			ADD	Y _____ (Canvas Course Materials charge)
			ADD	Z _____ (Committee approved Lab Access, Software, and/or Tool fees)
Contract	[SSADETL]	--		
Schedule Restrictions	[SSARRES]	As written in course curriculum.		
Field of Study		--		
Class		--		
Level		--		
Program		--		
TOPs Code Required?	[SSAOVRR]	--		
URL Required	[SSASYLB]	--		
Comments		1	Rule applies <u>only</u> to ESEC courses that cannot be reflected accurately in Banner due to the rotation-based student assignments held at outside entities (hospitals, clinics, fire stations, etc.). Meeting patterns (days/times) do <u>not</u> apply.	

Academic Department Schedulers

Subject	[SSASECT]	ESEC				
Course	[SSASECT]	3220 - 3225	3240 - 3245			
		3230 - 3235	3250 - 3255			
Section	[SSASECT]	601 - 699	(Eve = Lec begins 5:00pm or later)			
		801 - 899	(Eve = Lab begins 5:00pm or later)			
Rule Includes / Excludes		Includes: Face-to-Face, on-budget course sections. Excludes: Off-budget course sections (covered by separate rule).				
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z_____
Budget (Campus)	[SSASECT]	O	Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i>			
Schedule Type	[SSASECT]	F	HY	X		
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.	
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	ES building (Provo Airport) or Main Campus		Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	No				
Comments		1	Program is financial aid eligible and cannot cross term dates.			
		2	The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u> . However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information.			
		3	Miscellaneous (aka "Special" or "Z_____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.			
		4	When offering as Schedule Type "HY", refer to General Rules for additional coding requirements.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No				
Section (Program) Fees	[SSADETL]	--				
Degree Program Attribute	[SSADETL]	ADD	X _____	(Committee approved Course Lec and/or Course Lab fees)		
		ADD	Y _____	(Canvas Course Materials charge)		
		ADD	Z _____	(Committee approved Lab Access, Software, and/or Tool fees)		
Contract	[SSADETL]	--				
Schedule Restrictions	[SSARRES]	As written in course curriculum.				
Field of Study		--				
Class		--				
Level		--				
Program		--				
TOPs Code Required?	[SSAOVRR]	--				
URL Required	[SSASYLB]	--				
Comments						

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	X01 - X50 Excludes: X51 - X59 reserved for <u>Non-resident</u> /Global online sections only.
Rule Includes / Excludes		Includes: Online sections for <u>Resident</u> /Local students only. Excludes: Online sections for <u>Non-resident</u> /Global students.
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	O Tuition is <u>assessed</u> ; student fees are <u>waived</u> . This code is not indicative of class location.
Schedule Type	[SSASECT]	W
Instructional Method	[SSASECT]	LEC
Add Special Approval?	[SSASECT]	Yes ADD DE At registration, student will see: "Department Approval Required" Not required.
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes ONLINE Meeting pattern required: No
Section Note Required?	[SSATEXT]	--
Comments		1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 Can be cross-listed w/Online <u>Non-resident</u> /Global sections (X51-X59) with written approval from Financial Manager.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No
Section (Program) Fees	[SSADETL]	No
Degree Program Attribute	[SSADETL]	ADD X__ (Committee approved Course Lec and/or Course Lab fees) ADD Y__ (Canvas Course Materials charge) ADD Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	No
Schedule Restrictions	[SSARRES]	As written in course curriculum.
Field of Study		--
Class		--
Level		--
Program		--
TOPs Code Required?	[SSAOVRR]	Yes ADD INT
URL Required	[SSASYLB]	Yes ADD https://www.uvu.edu/otl/students/index.html
Comments		

Academic Department Schedulers

Subject	[SSASECT]	ES	ESAF	ESEC	ESFF	ESFO	ESMG	ESWF
Course	[SSASECT]	All	All	All	All	All	All <i>(excludes 6000+)</i>	All
Section	[SSASECT]							
Section	[SSASECT]	X51 - X59	Excludes: X01 - X50 reserved for <u>Resident</u> /Local online sections only.					
Rule Includes / Excludes		Includes: Online sections for <u>Non-Resident</u> /Global students only.			Excludes: Online sections for <u>Resident</u> /Local students.			
Semester (Term)	[SSASECT]	Any						
Part of Term	[SSASECT]	1	B1	B2	WC	Z____		
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i>					
Schedule Type	[SSASECT]	W						
Instructional Method	[SSASECT]	LEC	LEL	LAB				
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.			
Visible to student view?	[SSASECT]	Yes						
Location Specific?	[SSASECT]	Yes	ONLINE	Meeting pattern required: No				
Section Note Required?	[SSATEXT]	--						
Comments		<p>1 Program is financial aid eligible and <u>cannot</u> cross term dates.</p> <p>2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction <u>begins</u> (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 Can be cross-listed w/Online <u>Resident</u> /Local sections (X01-X50) with written approval from Financial Manager.</p>						

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.															
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">C915</td> <td>1</td> <td>\$ 284.00</td> </tr> <tr> <td>2</td> <td>\$ 568.00</td> </tr> <tr> <td>3</td> <td>\$ 852.00</td> </tr> </tbody> </table>				Level	Detail	Credits	Amount	UG	C915	1	\$ 284.00	2	\$ 568.00	3	\$ 852.00
Level	Detail	Credits	Amount																
UG	C915	1	\$ 284.00																
		2	\$ 568.00																
		3	\$ 852.00																
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X____	(Committee approved Course Lec and/or Course Lab fees)														
			ADD	Y____	(Canvas Course Materials charge)														
			REMOVE	Z____	(Committee approved Lab Access, Software, and/or Tool fees)														
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)														
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :																	
Field of Study		--																	
Class		--																	
Level		--																	
Program		ADD	<input checked="" type="checkbox"/> Include	AAS-EMSO	AS-EMSO	BS-EMSG													
TOPs Code Required?	[SSAOVRR]	Yes	ADD	DEOT															
URL Required	[SSASYLB]	Yes	ADD	https://www.uvu.edu/otl/students/index.html															
Comments		1 Additional URL can be added as a Section Note, if needed.																	

Academic Department Schedulers

Subject	[SSASECT]	ESAF				
Course	[SSASECT]	2100	2110	2120	2140	
Section	[SSASECT]	001 - 199	(Day = begins 7:00am thru 4:59pm)		601 - 699	(Eve = begins 5:00pm thru 9:59pm)
		201 - 299	(Day = Lab begins 7:00am thru 4:59pm)		801 - 899	(Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes						
Semester (Term)	[SSASECT]	Any				
Part of Term	[SSASECT]	1	B1	B2	WC	Z____
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F	HY	LS	X	
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required" Not required.	
Visible to student view?	[SSASECT]	Yes				
Location Specific?		Yes	ES building (Provo Airport) or Main Campus		Meeting pattern required: Yes	
Section Note Required?	[SSATEXT]	--				
Comments		1	Program is financial aid eligible and <u>cannot</u> cross term dates.			
		2	Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.			
		3	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No																
Section (Program) Fees	[SSADETL]	Yes	ADD															
				<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">C915</td> <td>1</td> <td>\$ 284.00</td> </tr> <tr> <td>2</td> <td>\$ 568.00</td> </tr> <tr> <td>3</td> <td>\$ 852.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG	C915	1	\$ 284.00	2	\$ 568.00	3	\$ 852.00		
Level	Detail	Credits	Amount															
UG	C915	1	\$ 284.00															
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Degree Program Attribute	[SSADETL]	Yes	ADD	X____	(Committee approved Course Lec and/or Course Lab fees)													
			ADD	Y____	(Canvas Course Materials charge)													
			ADD	Z____	(Committee approved Lab Access, Software, and/or Tool fees)													
Contract	[SSADETL]	--																
Schedule Restrictions	[SSARRES]	As written in course curriculum.																
Field of Study		--																
Class		--																
Level		--																
Program		--																
TOPs Code Required?	[SSAOVRR]	--																
URL Required	[SSASYLB]	--																
Comments		--																

Academic Department Schedulers

Subject	[SSASECT]	ESL
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		
Semester (Term)	[SSASECT]	Any
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes LA __ (or other UVU building/room) Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	--
Comments	1	When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																																										
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> <th></th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 146.45</td> <td>+</td> <td></td> <td>\$ 17.83</td> </tr> <tr> <td>UG</td> <td>C913</td> <td>2</td> <td>\$ 292.90</td> <td>+</td> <td>OBF4 = Fall</td> <td>\$ 35.66</td> </tr> <tr> <td>All semesters</td> <td>All semesters</td> <td>3</td> <td>\$ 439.35</td> <td>+</td> <td>OBF2 = Spring</td> <td>\$ 53.49</td> </tr> <tr> <td></td> <td></td> <td>4</td> <td>\$ 585.80</td> <td>+</td> <td>OBF3 = Sum</td> <td>\$ 71.32</td> </tr> <tr> <td></td> <td></td> <td>5</td> <td>\$ 732.25</td> <td>+</td> <td></td> <td>\$ 89.15</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount		Detail	Amount			1	\$ 146.45	+		\$ 17.83	UG	C913	2	\$ 292.90	+	OBF4 = Fall	\$ 35.66	All semesters	All semesters	3	\$ 439.35	+	OBF2 = Spring	\$ 53.49			4	\$ 585.80	+	OBF3 = Sum	\$ 71.32			5	\$ 732.25	+		\$ 89.15
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Degree Program Attribute	[SSADETL]	Yes	ADD	X __ (Committee approved Course Lec and/or Course Lab fees) ADD Y __ (Canvas Course Materials charge) ADD Z __ (Committee approved Lab Access, Software, and/or Tool fees)																																										
Contract?	[SSADETL]	Yes	ADD	SD , 100% (Off-budget program or recording fee only)																																										
Schedule Restrictions	[SSARRES]	As written in course curriculum.																																												
Field of Study		--																																												
Class		--																																												
Level		--																																												
Program		--																																												
TOPs Code Required?	[SSAOVRR]	--																																												
URL Required	[SSASYLB]	--																																												
Comments		--																																												

Academic Department Schedulers

Subject	[SSASECT]	BIOL	CHEM	GEO	PHYS
Course	[SSASECT]	525R	525R	525R	425R
Section	[SSASECT]	415 - 425	<i>(Day = begins 7:00am thru 4:59pm)</i>		915 - 925 <i>(Eve = begins 5:00pm or later)</i>
Rule Includes / Excludes		For College of Science instructor certifications only			
Semester (Term)	[SSASECT]	Summer			
Part of Term	[SSASECT]	1	B1	B2	WC Z__
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	LS	X
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	No			
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	No			
Section Note Required?	[SSATEXT]	Yes	ADD	"This section is for Instructors only. A \$45.00 recording fee is required."	
Comments		<p>1 <u>Cannot</u> cross term dates.</p> <p>2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 When offering as Schedule Type "HY" or "LS", refer to General Rules for additional coding requirements.</p> <p>4 Once student registers, they submit a \$45 application/recording fee payment to the Cashier's office.</p>			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.	
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X __	<i>(Committee approved Course Lec and/or Course Lab fees)</i>
			ADD	Y __	<i>(Canvas Course Materials charge)</i>
			ADD	Z __	<i>(Committee approved Lab Access, Software, and/or Tool fees)</i>
Contract?	[SSADETL]	Yes	ADD	SD, 100%	<i>(Off-budget program or recording fee only)</i>
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		--			
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments		--			

[SUMMER ONLY PROGRAMS]

Academic Department Schedulers

Subject	[SSASECT]	MAT	MATH		
Course	[SSASECT]	101R	2000	2010	2020
Section	[SSASECT]	001 - 199	(Day = begins 7:00am thru 4:59pm)		601 - 699 (Eve = begins 5:00pm thru 9:59pm)
		201 - 299	(Day = Lab begins 7:00am thru 4:59pm)		801 - 899 (Eve = Lab begins 5:00pm or later)
Rule Includes / Excludes					
Semester (Term)	[SSASECT]	Summer (beginning 202230)			
Part of Term	[SSASECT]	Z _____			
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.		
Schedule Type	[SSASECT]	F	HY	LS	X
Instructional Method	[SSASECT]	LEC	LEL	LAB	
Add Special Approval?	[SSASECT]	Yes	ADD	DE	At registration, student will see: "Department Approval Required"
Visible to student view?	[SSASECT]	Yes			
Location Specific?	[SSASECT]	Yes	LA 106 (must be prescheduled in Phase 1--Initial Review in CourseLeaf CLSS)		Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes	ADD	Must be accepted into Math STEP Program.	
Comments		<p>1 NSF funded 10-week math-intensive multi-requisite program for Elementary Education majors. Faculty and student tuition paid from grant.</p> <p>2 Must include "NSF" as sub-title (after title and before GE codes) to help identify sections for Advisors and department schedulers.</p> <p>3 Miscellaneous (aka "Special" or "Z_____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and the dates cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>4 Index = G20271 – NSF 2044177 Summer Prog Elementary Teachers Index = G20272 – NSF 2044177 Participant Support</p>			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No			
Section (Program) Fees	[SSADETL]	--			
Degree Program Attribute	[SSADETL]	Yes	ADD	X_____	(Committee approved Course Lec and/or Course Lab fees)
			ADD	Y_____	(Canvas Course Materials charge)
			ADD	Z_____	(Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	No			
Schedule Restrictions	[SSARRES]	As written in course curriculum.			
Field of Study		Yes	ADD	<input checked="" type="checkbox"/> Include Major	EDEL
Class		--			
Level		--			
Program		--			
TOPs Code Required?	[SSAOVRR]	--			
URL Required	[SSASYLB]	--			
Comments					

[SUMMER ONLY PROGRAMS]

Academic Department Schedulers

Subject	[SSASECT]	DANC
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		For Dance Company Team tours during summer semester only.
Semester (Term)	[SSASECT]	Summer
Part of Term	[SSASECT]	1 B1 B2 WC Z____ ²
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes TBA Meeting pattern required: No
		Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate times and locations with students.
Section Note Required?	[SSATEXT]	--
Comments		1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.
Section (Program) Fees	[SSADETL]	--		
Degree Program Attribute	[SSADETL]	Yes	ADD	X ____ (Committee approved Course Lec and/or Course Lab fees)
			ADD	Y ____ (Canvas Course Materials charge)
			ADD	Z ____ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)
Schedule Restrictions	[SSARRRES]	As written in course curriculum.		
Field of Study		--		
Class		--		
Level		--		
Program		--		
TOPs Code Required?	[SSAOVRR]	--		
URL Required	[SSASYLB]	--		
Comments		--		

[SUMMER ONLY PROGRAMS]

SOA - INTERNSHIPS

Academic Department Schedulers

Subject	[SSASECT]	ART	ARTH	DANC	MUSC	THEA
Course	[SSASECT]	Internship course numbers only				
Section	[SSASECT]	415 - 425				
Rule Includes / Excludes		For off-budget School of the Arts internships only (and students are enrolled exclusively in SOA Internships)				
Semester (Term)	[SSASECT]	Summer				
Part of Term	[SSASECT]	INT				
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F				
Instructional Method	[SSASECT]	SUP				
Add Special Approval?	[SSASECT]	Yes	ADD	IN	At registration, student will see: "Contact Internship Coordinator"	
Visible to student view?	[SSASECT]	Yes				
Location Specific?	[SSASECT]	Yes	TBA	Meeting pattern required: No		
		Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate internship provider will coordinate time and location with students.				
Section Note Required?	[SSATEXT]	Yes	ADD	"For students enrolled exclusively in SOA internships."		
Comments		1	Program is financial aid eligible and <u>cannot</u> cross term dates.			
		2	Identify as "School of the Arts Internships / OB" in the Comments field of section in CourseLeaf CLSS.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.																						
Section (Program) Fees	[SSADETL]	Yes	ADD	<table border="1"> <thead> <tr> <th>Term</th> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>\$ 125.00</td> </tr> <tr> <td>Summer</td> <td>UG</td> <td>C927</td> <td>2</td> <td>\$ 250.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>3</td> <td>\$ 375.00</td> </tr> </tbody> </table>			Term	Level	Detail	Credits	Amount				1	\$ 125.00	Summer	UG	C927	2	\$ 250.00				3	\$ 375.00
Term	Level	Detail	Credits	Amount																						
			1	\$ 125.00																						
Summer	UG	C927	2	\$ 250.00																						
			3	\$ 375.00																						
Degree Program Attribute	[SSADETL]	Yes	ADD	X ___	(Committee approved Course Lec and/or Course Lab fees)																					
			ADD	Y ___	(Canvas Course Materials charge)																					
			ADD	Z ___	(Committee approved Lab Access, Software, and/or Tool fees)																					
Contract?	[SSADETL]	Yes	ADD	SD, 100%	(Off-budget program or recording fee only)																					
Schedule Restrictions	[SSARRES]	As written in course curriculum.																								
Field of Study		--																								
Class		--																								
Level		--																								
Program		--																								
TOPs Code Required?	[SSAOVRR]	--																								
URL Required	[SSASYLB]	--																								
Comments		--																								

[SUMMER ONLY PROGRAMS]

STUDY ABROAD

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later)
Rule Includes / Excludes		For programs pre-approved for study abroad by the Office for Education Abroad
Semester (Term)	[SSASECT]	Summer
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	Yes ADD DE At registration, student will see: "Department Approval Required"
Visible to student view?	[SSASECT]	No
Location Specific?	[SSASECT]	Yes TBA Meeting pattern required: No
Section Note Required?	[SSATEXT]	Yes ADD "IOP – (Country) Study Abroad (course begin/end dates)" For example: IOP - Spain Study Abroad (01-Jun-2021 thru 21-Jun-2021)
Comments		1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. Dates must include any requirements associated with the course <u>before</u> and/or <u>after</u> travel dates (all encompassing). To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 Must include country name and "IOP" as a subtitle (i.e., "Spain IOP"). Note this in the Comments field in CourseLeaf CLSS.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes <input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.														
Section (Program) Fees	[SSADETL]	Yes ADD	<table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG (1000-4999)</td> <td rowspan="3">C914</td> <td>1</td> <td>\$ 165.00</td> </tr> <tr> <td>GR (5000+)</td> <td>2</td> <td>\$ 330.00</td> </tr> <tr> <td></td> <td>3</td> <td>\$ 495.00</td> </tr> </tbody> </table>	Level	Detail	Credits	Amount	UG (1000-4999)	C914	1	\$ 165.00	GR (5000+)	2	\$ 330.00		3	\$ 495.00
Level	Detail	Credits	Amount														
UG (1000-4999)	C914	1	\$ 165.00														
GR (5000+)		2	\$ 330.00														
		3	\$ 495.00														
Degree Program Attribute	[SSADETL]	Yes REMOVE ADD REMOVE	X __ (Committee approved Course Lec and/or Course Lab fees) Y __ (Canvas Course Materials charge) Z __ (Committee approved Lab Access, Software, and/or Tool fees)														
Contract?	[SSADETL]	Yes ADD	SD, 100% (Off-budget program or recording fee only)														
Schedule Restrictions	[SSARRRES]		As written in course curriculum.														
Field of Study		--															
Class		--															
Level		--															
Program		--															
TOPs Code Required?	[SSAOVRR]	Yes ADD	ISP														
URL Required	[SSASYLB]	Yes ADD	www.uvu.edu/global/students/study-abroad/index.html														
Comments			1 Typically hidden from student view. Includes "DE" code (department approval) for restricting enrollment to intended students. 2 Must include country name and "IOP" as a subtitle (<u>after</u> title, and <u>before</u> GE codes; abbreviate as needed) 3 Fall and Spring sections do NOT follow this rule!														

[SUMMER ONLY PROGRAMS]

SUMMER BRIDGE

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425
Rule Includes / Excludes		For current high school students. (May include recently graduated high school students as approved by the Summer Bridge Program Coordinator.)
Semester (Term)	[SSASECT]	Summer
Part of Term	[SSASECT]	1 B1 B2 WC Z__
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.
Schedule Type	[SSASECT]	F HY LS W X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	Yes ADD DE At registration, student will see: "Department Approval Required"
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes On UVU campus Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD one of the following: "Summer Bridge Program" <i>(as noted by Program Coordinator)</i> "Latino Scientists of Tomorrow" "Engineers of Tomorrow"
Comments		1 Requires annual Budget office written approval before scheduling. 2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 Course sections must be submitted by an authorized scheduler of the sponsoring academic department.

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes	<input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.
Section (Program) Fees	[SSADETL]	--		
Degree Program Attribute	[SSADETL]	Yes	REMOVE	X__ (Committee approved Course Lec and/or Course Lab fees)
			ADD	Y__ (Canvas Course Materials charge)
			REMOVE	Z__ (Committee approved Lab Access, Software, and/or Tool fees)
Contract?	[SSADETL]	Yes	ADD	SD, 100% (Off-budget program or recording fee only)
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :		
Field of Study		REMOVE		Major code (if present)
Class		ADD	<input checked="" type="checkbox"/>	Include ____ (blank--no code)
Level		ADD	<input checked="" type="checkbox"/>	Exclude "CE" (default)
Program		ADD	<input checked="" type="checkbox"/>	Include "HSCE"
TOPs Code Required?	[SSAOVRR]	Yes	ADD	SUB EOT LST (as noted by Program Coordinator)
URL Required	[SSASYLB]	Yes		https://www.uvu.edu/bridge/
Comments		--		

[SUMMER ONLY PROGRAMS]

Academic Department Schedulers

Subject	[SSASECT]	BIOL	BOT	ENGH	ENGL	HIST
Course	[SSASECT]	1010, 1610	2050	1005	2010	1700
		MUSC	PHIL	POLS	STAT	TECH
		1030	2050	1100	1040	1010
Section	[SSASECT]					
Rule Includes / Excludes		For graduated high school students.				
Semester (Term)	[SSASECT]	Summer				
Part of Term	[SSASECT]	1	B1	B2	WC	Z___
Budget (Campus)	[SSASECT]	M	Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location.			
Schedule Type	[SSASECT]	F	HY	LS	W	X
Instructional Method	[SSASECT]	LEC	LEL	LAB		
Add Special Approval?	[SSASECT]	No				
Visible to student view?	[SSASECT]	No				
Location Specific?	[SSASECT]	Yes	On UVU campus	Meeting pattern required: Yes		
Section Note Required?	[SSATEXT]	Yes	ADD	"Summer Bridge Excelerate"		
Comments		1	Requires annual Budget office written approval before scheduling.			
		2	Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.			
		3	Faculty paid from Provost funding. Scholarship pays for student tuition.			
		4	Course sections must be submitted by an authorized scheduler of the sponsoring academic department.			

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	No				
Section (Program) Fees	[SSADETL]	--				
Degree Program Attribute	[SSADETL]	Yes	ADD	X___	(Committee approved Course Lec and/or Course Lab fees)	
			ADD	Y___	(Canvas Course Materials charge)	
			ADD	Z___	(Committee approved Lab Access, Software, and/or Tool fees)	
Contract?	[SSADETL]	No				
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :				
Field of Study		--				
Class		--				
Level		ADD	<input checked="" type="checkbox"/>	Exclude "CE" (default)		
Program		ADD	<input checked="" type="checkbox"/>	Exclude "HSCE" (default)		
TOPs Code Required?	[SSAOVRR]	Yes	ADD	SUB		
URL Required	[SSASYLB]	Yes	https://www.uvu.edu/engagedlearning/excelerate/index.html			
Comments		--				

[SUMMER ONLY PROGRAMS]

UPWARD BOUND

Academic Department Schedulers

Subject	[SSASECT]	Any
Course	[SSASECT]	Any
Section	[SSASECT]	415 - 425
Rule Includes / Excludes		For current high school students only
Semester (Term)	[SSASECT]	Summer
Part of Term	[SSASECT]	I B1 B2 WC Z___
Budget (Campus)	[SSASECT]	M Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i>
Schedule Type	[SSASECT]	F HY LS W X
Instructional Method	[SSASECT]	LEC LEL LAB
Add Special Approval?	[SSASECT]	No
Visible to student view?	[SSASECT]	Yes
Location Specific?	[SSASECT]	Yes UVU campus Meeting pattern required: Yes
Section Note Required?	[SSATEXT]	Yes ADD "Upward Bound Program"
Comments		1 <i>Requires annual Budget office written approval before scheduling.</i> 2 Federally funded program. On UVU campus instruction for current HS students only. 3 <i>Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</i> 4 <i>Course sections must be submitted by an authorized scheduler of the sponsoring academic department.</i>

Academic Scheduling Office

Tuition / Fee Waiver	[SSASECT]	Yes <input checked="" type="checkbox"/>	Waives regular tuition and student fees. Off-budget (per credit) fees apply.
Section (Program) Fees	[SSADETL]	--	
Degree Program Attribute	[SSADETL]	Yes REMOVE X___ <i>(Committee approved Course Lec and/or Course Lab fees)</i> ADD Y___ <i>(Canvas Course Materials charge)</i> REMOVE Z___ <i>(Committee approved Lab Access, Software, and/or Tool fees)</i>	
Contract?	[SSADETL]	Yes ADD SD, 100% <i>(Off-budget program or recording fee only)</i>	
Schedule Restrictions	[SSARRES]	As written in course curriculum, PLUS :	
Field of Study		REMOVE	Major code <i>(if present)</i>
Class		ADD <input checked="" type="checkbox"/>	Include ___ <i>(blank--no code)</i>
Level		ADD <input checked="" type="checkbox"/>	Exclude "CE" <i>(default)</i>
Program		ADD <input checked="" type="checkbox"/>	Include "HSCE"
TOPs Code Required?	[SSAOVRR]	Yes ADD UB	
URL Required	[SSASYLB]	Yes	https://www.uvu.edu/trio/ub/
Comments		1 <i>Add subtitle "UB" after the course title, but before any GE codes.</i> 2 <i>Canvas Course Materials charge can be removed IF charge is being waived by the publisher specifically for the Upward Bound program.</i> 3 <i>Upward Bound is NOT part of "UVU Prep" (a non-credit program coordinated by Event Services office).</i>	

CANVAS COURSE MATERIALS

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
ACC	1150	2017 40		McGraw	\$ 78.00	Y519	B001
ACC	2010	2019 40		McGraw	\$ 78.00	Y519	B001
ACC	2020	2020 30		McGraw	\$ 78.00	Y519	B001
ACC	2110	2021 40	2021 40	McGraw	\$ 93.00	Y559	B001
ACC	2110	2022 20		McGraw	\$ 111.00	Y562	B001
ACC	2120	2022 20		McGraw	\$ 111.00	Y562	B001
ACC	2500	2022 40		McGraw	\$ 78.00	Y519	B001
ACC	3010	2016 40		McGraw	\$ 78.00	Y519	B001
ACC	3020	2017 40		McGraw	\$ 78.00	Y519	B001
ACC	3030	2019 40		Wiley	\$ 76.00	Y535	B004
ACC	3400	2018 40		Pearson	\$ 116.00	Y527	B002
ACC	3510	2020 40		McGraw	\$ 78.00	Y519	B001
ACC	4110	2017 40		McGraw	\$ 78.00	Y519	B001
ACC	4400	2019 20		Cengage	\$ 78.00	Y526	B003
ACC	5020	2019 40		McGraw	\$ 78.00	Y519	B001
ACC	6020	2019 40		McGraw	\$ 78.00	Y519	B001
ACC	6150	2020 20		McGraw	\$ 78.00	Y519	B001
ACC	6420	2019 40		Cengage	\$ 78.00	Y526	B003
AET	2250	2022 40		McGraw	\$ 78.00	Y519	B001
ARTH	2710	2020 40		Cengage	\$ 54.00	Y544	B003
ARTH	2720	2020 40		Cengage	\$ 54.00	Y544	B003
ARTH	272H	2020 40		Cengage	\$ 54.00	Y544	B003
ARTH	309G	2021 20		Cengage	\$ 54.00	Y544	B003

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
ASL	1010	2022 20		True Way	\$ 86.00	Y563	B014
ASL	1020	2022 20		True Way	\$ 86.00	Y563	B014
ASL	2010	2022 20		True Way	\$ 72.00	Y564	B014
ASL	202G	2022 20		True Way	\$ 72.00	Y564	B014
ASTR	1040	2018 30		Pearson	\$ 67.00	Y525	B002
ASTR	1070	2018 30		Pearson	\$ 67.00	Y525	B002
BESC	3420	2019 40		McGraw	\$ 66.00	Y528	B001
BIOL	1070	2020 40	2021 40	McGraw	\$ 78.00	Y519	B001
BIOL	3500	2016 40		MacMillan	\$ 72.00	Y510	B006
CIVE	3130	2019 40		Pearson	\$ 105.00	Y536	B002
CJ	2200	2021 20		Pearson	\$ 49.00	Y547	B002
COMM	1020	2021 40	2022 30	Top Hat	\$ 89.00	Y560	B009
COMM	1020	2022 40		VitalSource	\$ 101.00	Y569	B001
COMM	1050	2020 40		Sage	\$ 55.00	Y542	B008
COMM	2110	2018 20	2021 30	McGraw	\$ 69.00	Y522	B001
COMM	2120	2021 30		McGraw	\$ 66.00	Y528	B001
COMM	2250	2022 20		McGraw	\$ 78.00	Y519	B001
COMM	2300	2019 40	2022 30	Sage	\$ 44.00	Y537	B008
COMM	2300	2022 40		Sage	\$ 51.00	Y537	B008
COMM	3020	2018 40		McGraw	\$ 66.00	Y528	B001
COMM	3050	2018 40	2022 30	McGraw	\$ 66.00	Y528	B001
COMM	3420	2019 40		McGraw	\$ 66.00	Y528	B001
CS	1400	2020 20	2021 30	Cengage	\$ 66.00	Y540	B003
EART (AET)	2250	2020 20	2022 30	McGraw	\$ 78.00	Y519	B001
ECON	1010	2017 40		McGraw	\$ 78.00	Y519	B001
ECON	2010	2017 40		McGraw	\$ 78.00	Y519	B001

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
ECON	2020	2017 40		McGraw	\$ 78.00	Y519	B001
ECON	3020	2017 40		McGraw	\$ 78.00	Y519	B001
ECON	305G	2021 20		Pearson	\$ 96.00	Y539	B002
ECON	4150	2019 20		McGraw	\$ 78.00	Y519	B001
EDEC	2600	2021 20		Sage	\$ 51.00	Y548	B008
EDEL	2330	2021 20		Pearson	\$ 30.00	Y550	B002
ENGH	1005	2021 20		Fountainhead Pre	\$ 33.00	Y549	B001
ENGR	2010	2020 40		McGraw	\$ 78.00	Y519	B001
ENGR	2030	2021 20		McGraw	\$ 78.00	Y519	B001
ENGR	2140	2022 40		McGraw	\$ 78.00	Y519	B001
ENGR	2450	2021 30		McGraw	\$ 78.00	Y519	B001
ESEC	1140	2022 40		VitalSource	\$ 332.00	Y565	B009
EXSC	1097	2022 40		McGraw	\$ 66.00	Y528	B001
EXSC	3700	2017 40		McGraw	\$ 78.00	Y519	B001
EXSC	4100	2021 20		Human Kinetics	\$ 58.00	Y546	B011
EXSC	4500	2019 40		Human Kinetics	\$ 57.00	Y538	B011
FAMS	101G (240G)	2021 40	2022 30	Sage	\$ 54.00	Y556	B008
FAMS	240G	2022 40		Sage	\$ 54.00	Y556	B008
FIN	1060	2017 40		McGraw	\$ 78.00	Y519	B001
FIN	3100	2018 30		Cengage	\$ 78.00	Y526	B003
FIN	3150	2021 40		McGraw	\$ 78.00	Y519	B001
FIN	4180	2022 20		McGraw	\$ 78.00	Y519	B001
FIN	6150	2020 20		Cengage	\$ 78.00	Y526	B003
FIN	6170	2021 20		Cengage	\$ 78.00	Y526	B003
HLTH	1100	2022 40		Pearson	\$ 34.00	Y567	B002
HLTH	1300	2019 20		Pearson	\$ 82.00	Y530	B002

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
HLTH	2400	2022 40		Cengage	\$ 43.00	Y566	B003
HLTH	2900	2022 20		McGraw	\$ 66.00	Y528	B001
HM	2500	2021 40		Wiley	\$ 78.00	Y545	B004
HM	3390	2018 20		Wiley	\$ 54.00	Y507	B004
HM	3640	2016 40		Wiley	\$ 54.00	Y507	B004
HM	3710	2016 40		Wiley	\$ 54.00	Y507	B004
HM	4550	2016 40		Wiley	\$ 54.00	Y507	B004
IM	1010	2018 40		Cengage	\$ 78.00	Y526	B003
IM	2010	2019 40		Pearson	\$ 96.00	Y539	B002
IM	2100	2018 40		Cengage	\$ 78.00	Y526	B003
IM	2300	2021 20		Cengage	\$ 78.00	Y526	B003
IM	2600	2018 40	2022 30	Cengage	\$ 78.00	Y526	B003
INFO	405G	2021 20	2022 30	Cengage	\$ 76.00	Y551	B003
INFO	405G	2022 40		Cengage	\$ 78.00	Y526	B003
IT	1600	2019 40		TestOut	\$ 153.00	Y534	B010
MAT	101R	2020 40		McGraw	\$ 74.00	Y543	B001
ME	3140	2022 40		McGraw	\$ 78.00	Y519	B001
MGMT	1010	2019 20	2021 30	Lumen	\$ 13.00	Y532	B005
MGMT	1010	2021 40		Lumen	\$ 31.00	Y557	B005
MGMT	2110	2020 20	2021 30	McGraw	\$ 69.00	Y522	B001
MGMT	2240	2018 20		Cengage	\$ 78.00	Y526	B003
MGMT	2340	2018 40		McGraw	\$ 78.00	Y519	B001
MGMT	330G	2017 40		McGraw	\$ 78.00	Y519	B001
MGMT	3345	2019 40		McGraw	\$ 78.00	Y519	B001
MGMT	3450	2016 40		McGraw	\$ 78.00	Y519	B001
MGMT	4860	2020 40		Wiley	\$ 78.00	Y545	B004

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
MGMT	6800	2020 20		McGraw	\$ 78.00	Y519	B001
MKTG	3220	2016 40		McGraw	\$ 78.00	Y519	B001
MKTG	3600	2021 40		McGraw	\$ 78.00	Y519	B001
MKTG	3620	2018 40		McGraw	\$ 78.00	Y519	B001
MKTG	3640	2021 20		Chicago	\$ 55.00	Y552	B009
MKTG	3650	2019 40	2022 30	Cengage	\$ 35.00	Y513	B003
MKTG	3650	2022 40		Cengage	\$ 49.00	Y568	B003
	--plus--	2020 20		GoReact	\$ 37.00	Y541	B012
MKTG	4600	2020 40		McGraw	\$ 78.00	Y519	B001
MKTG	4620	2022 20		GoReact	\$ 37.00	Y541	B012
MUSC	1010	2016 40	2022 30	Norton	\$ 50.00	Y521	B007
MUSC	1010	2022 40		Norton	\$ 54.00	Y571	B007
NUTR	1020	2020 30		McGraw	\$ 66.00	Y528	B001
PES (EXSC)	1097	2018 40	2022 30	McGraw	\$ 66.00	Y528	B001
PETE	2500	2021 40		McGraw	\$ 67.00	Y554	B001
PHYS	1010	2021 40		Pearson	\$ 91.00	Y558	B002
PHYS	1850	2021 20		Pearson	\$ 67.00	Y525	B002
PHYS	2010	2019 20		Pearson	\$ 78.00	Y533	B002
PSY	1010	2018 20		Lumen	\$ 25.00	Y524	B005
PSY	1100	2020 20		McGraw	\$ 66.00	Y528	B001
PSY	2300	2021 40	2022 30	Lumen	\$ 31.00	Y557	B005
PSY	2300	2022 40		Lumen	\$ 35.00	Y570	B005
PSY	3460	2018 40	2021 30	McGraw	\$ 66.00	Y528	B001
PSY	3460	2022 20		McGraw	\$ 66.00	Y528	B001
SPAN	3200	2021 20		Cengage	\$ 44.00	Y553	B003
SPAN	4200	2021 20		Cengage	\$ 44.00	Y553	B003

Subject	Course	First Term Offered	Last Term Offered	Publisher	Amount	Attribute Code	Detail Code
STAT	1040	2019 40		MacMillan	\$ 72.00	Y510	B006
STAT	2040	2022 20		Wiley	\$ 66.00	Y561	B004
TECH	3000	2020 40		McGraw	\$ 78.00	Y519	B001
ZOOL	2320	2020 20		McGraw	\$ 78.00	Y519	B001
ZOOL	232H	2020 20		McGraw	\$ 78.00	Y519	B001
ZOOL	3700	2017 40		McGraw	\$ 78.00	Y519	B001