



Academic Scheduling Rules & Procedures

Fall 2023 - Summer 2024

202340 - 202430: Academic Scheduling Rules

INTRODUCTION

Building semester and academic year class schedules is inherently complex and critical to the mission of Utah Valley University, making Academic Scheduling Guidelines, as well as Scheduling Rules, necessary components for our continued growth and success.

While the Guidelines will clarify practices that reinforce UVU's priorities, promote multi-department synergy, and contribute to optimal space utilization, the Scheduling Rules clarify the steps and codes required for course sections. Together, they promote our Student Success core theme by facilitating timely degree completion, and ensure accurate state reporting.

This document includes the following sections:

| | |
|--------------------------------|---|
| Did You Know...? | Important scheduling reminders. More information is found in the Academic Scheduling Guidelines. |
| Standard Section Notes | Consistent verbiage for Section Notes in Banner (based on specific criteria) that are visible in student views. |
| Rules | <p>Scheduling rules can be specific to a delivery method, program, department, or semester offered. The three basic rule types are divided by color for easy identification:</p> <ul style="list-style-type: none">■ General■ College / School■ Summer Only <p>...and each individual rule includes two sections:</p> <p>"Academic Department Schedulers" section guides schedulers to correctly submit section requests in CourseLeaf CLSS.</p> <p>"Academic Scheduling Office" section reflects the additional coding required in Banner, and removes some of the mystery behind each scheduling rule.</p> |
| Canvas Course Materials | List of approved Canvas course materials and associated charges. 'Inclusive Access' provides student access to the eBook and associated course materials on the first day of class. |

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DID YOU KNOW...?

Canvas Course Materials Charge

Canvas course materials charges, aka "Inclusive Access", provide students access to an eBook and associated course materials beginning the first day of class.

- The student's billing statement will reflect "Canvas Course Mats [\$__ / publisher]" for each course where Inclusive Access has been negotiated.
- A materials charge is typically much less than the cost of a physical textbook.
- This is not a course or lab fee.

Course-Based Fees

Governed by university policy 607, Course-Based Fees for Credit Courses, fees can be established to cover specific course costs, including:

Course & Lab

Use of specialized lab equipment, lab supplies, disposables, instructional materials, field experiences, private instruction (School of the Arts), etc.

Lab Access

Supports school/college specific computer labs. Used to purchase, repair, and/or replace hardware and infrastructure. Students are assessed a single lab access fee per school/college per semester.

Software

Software licensing. Students pay for software use for each class they are registered for.

Tool

Equipment that remains the property of UVU; cannot reasonably be purchased by students. Common to trades (i.e., Automotive, etc.). Students pay for tool use for each class they are registered for.

For more information, see:

UVU Policy 607: <https://www.uvu.edu/policies/>

Course-based Fee Guidelines:

https://www.uvu.edu/academicscheduling/docs/course_fees/guidelines_course-based_fees_sep2023.pdf

Cross-listing Types and Definitions

Curriculum Level

Curriculum cross-listing provides a way for the same course content to be shared by multiple departments, and provides a degree of visibility (via subject code) in a student's transcript.

All curriculum cross-listed courses must use the same course number, title, description, special designation (if applicable), credit ratio, pre-/co-requisites, CLOs, and course-work requirements.

USHE Policy R470, <https://ushe.edu/policies/> (section 5.2), prohibits upper/lower division cross-listing, and specifically states:

"5.2. Lower-Division Courses (1000-2999): These courses are for students beginning in the study of a discipline. Lower-division courses offer breadth, foundation, general education, preparation for employment, or preparation for continued study and may serve as prerequisites for upper-division courses. Within the same institution, a lower-division course may not be cross listed with an upper-division course."

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Section Level

Section-level cross-listing requires the same schedule type, instructional method, meeting pattern, building/room assignment and instructor(s) % of responsibility (in addition to the Curriculum cross-listing requirements). When cross-listing with a "special topics" course, the course number should be similar, and a subtitle is required.

If your department is the scheduling authority, YOU are responsible for requesting and maintaining accurate records of the approved cross-listed course sections AND informing the partner department(s) when scheduling changes are necessary. Any change to one section must be reflected on all sections with the same cross-list "Group ID" number.

UVU does not allow section "double-booking" for any reason (affects faculty workload and room utilization reporting).

Canvas Only

Some instructors prefer to cross-list, or **combine**, two or more of their sections in Canvas. Combining sections in Canvas is not the same as cross-listing in Banner, but it can make grading and updating content easier throughout a semester. For more information, see <https://www.uvu.edu/canvas/faculty/>.

Part of Term Codes

Miscellaneous

Miscellaneous (aka "Special" or "Z___") Part of Term codes:

1. Must be requested prior to submitting section requests in CourseLeaf CLSS.
2. Start/End dates must include online readings and discussions, all seat time, assignment completion, testing and final submission(s).
3. Codes are unique to the semester they are created in, and do not copy/roll to the next like-semester.
4. Programs eligible for financial aid cannot cross term dates.

To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.

Crossing Standard Terms?

The majority of UVU programs and courses are eligible for Financial Aid and therefore cannot cross standard term dates. However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible.

According to **FSA Handbook** guidance (Volume 3, Chapter 2), a program that includes clinical or practicum work can overlap a standard term **if ALL conditions apply**.

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When practicum or clinical hours are...

1. required for licensure in occupation being pursued,
2. conducted at outside entity where students are placed (i.e., hospital, fire station, clinic),
3. controlled by outside entity (days and times), **and**
4. associated with the term in which most of the training occurs.

If a program meets all criteria, terms which include such clinical work are not required to be considered non-standard, nor are such programs required to be considered non-term, even if the clinical work overlaps another term. **This flexibility is limited to required clinical periods** associated with standard term programs (medicine, pharmacy, physical therapy, student teaching) required to obtain a state certificate or license.

All preceding conditions must apply for the academic program to retain standard term status. Otherwise, the entire program becomes a non-standard term, as appropriate. If such a program exists, it is important for the institution to document its treatment in its policies and procedures.

Special Approvals

"Special Approval" restrictions are placed on individual sections to prevent student registration without a manual system approval. This includes:

"Department Approval Required" (DE)

Appropriate use: 1) independent study, 2) research, 3) audition, 4) professional level (license/certification) courses, and 5) 'Field' courses where significant travel expenses may be incurred. Approval (override) is given by the primary instructor assigned to the course section.

Allowed for "Field Excursion" courses where significant travel expenses may be incurred.

Inappropriate use: 1) enrollment management, 2) reserving sections for online only programs, and 3) where pre-/co-requisites are (or should be) part of the course design.

"Contact Internship Coordinator" (IN)

Required on all Internship course sections. Approval (override) should be given by Internship Coordinator.

"Late Registration" (LR)

Automatically applied to sections once they exceed the last registration date (relative to the part of term code and dates applied). "LR" does not replace "DE" or "IN" codes that are already in place. For more information, refer to <https://www.uvu.edu/schedule/>.

Subtitles

Subtitles should be added to sections that meet the following criteria:

1. "Topics" courses (repeatable) that vary.
2. Private Lesson courses (by instrument).
3. Independent Study courses.
4. Courses approved for Int'l Study Abroad program (to denote country).

The Academic Scheduling Office reserves the right to limit student registration when a subtitle has not been provided by the academic department. For more information, refer to the Academic Scheduling Guidelines.

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Visibility

Face-to-Face sections can be made **hidden** or **visible** at any time after student views are opened. However:

1. By hiding an active section, you are forfeiting the assigned classroom.
2. New classroom assignments are subject to availability.
3. Max Enrollment will be decreased to "0".

If your department does not intend to offer a section during the current semester, cancel it (or don't create it). Create what is necessary based on planning, and then to meet additional student demand.

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STANDARD SECTION NOTES

| | |
|---|---|
| Canvas Course Materials | This course uses integrated text and materials that students will access via Canvas directly. The charge for these materials is assessed at registration (not through the bookstore) and will appear on the student bill under - Canvas Course Materials/(publisher). |
| Condensed Delivery <i>(aka Intersession)</i> | This course is delivered in a condensed format. May also include: Week 1 includes online readings and discussions, week 2 includes all seat time, and week 3 includes assignment completion, testing and final submission(s). |
| Face-to-Face + Livestream | Lecture is held live on specific days and times, part face-to-face in a classroom, and part via livestream. For the livestream portion, students will participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Face-to-Face + Online | Course is taught both in person, in a classroom, and via technology. The technology-delivered components include teaching and learning activities and reduces the time traditionally spent in the face-to-face class. |
| Live Interactive/Video | n/a |
| Livestream | Lecture is held live on specific days and times, but may include an online component. Students participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Livestream + Online | Lecture is held live on specific days and times via livestream, plus an online component. Students will participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Mandatory Attendance <i>(applies to REC courses only)</i> | Attendance the first day of class is MANDATORY. If you are registered for the course and are not present 15 minutes into the first class meeting, you will lose your seat in the course and must drop. If you are waitlisted, you MUST attend the first day of class to be eligible to register if a seat opens. |
| Off-Campus Locations <i>(list may not be all-inclusive)</i> | This section is held at [address, city]. North Valley MTECH Mountainland Technical College, 2301 Ashton Blvd, Lehi RECSU Sundance Mountain Resort, 8841 Alpine Loop Scenic Byway, Sundance SS Silicon Slope, 2600 Executive Parkway, Lehi TG Thanksgiving Point, 2912 Executive Parkway, Lehi TH Thanksgiving Point, 2889 West Ashton Blvd, Lehi South Valley HSADV Advanced Learning Center, 161 E 400 N, Salem HSAM American Leadership Academy (898 W 1100 S, Spanish Fork) Other OTADB Adobe, 3900 Adobe Way, Lehi ANGCW Army National Guard Camp Williams (801) 878-5400, 17800 S Camp Williams Road, Bluffdale CRFS (general) Capitol Reef Field Station, Pleasant Creek Road, Torrey CRFS - COMM <i>(by request)</i> Capitol Reef Field Station, Pleasant Creek Road, Torrey. This section includes a mandatory field trip. Please contact the Communications department for additional costs for travel, food and lodging. ES 3131 Mike Jense Pkwy, Provo |

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| | | |
|--|---|---|
| | Wasatch | Wasatch Campus, 3111 N College Way, Heber |
| | West Campus (DX) | West Campus (west of I-15), 1551 W 1000 S, Orem |
| | West Campus (HP) | West Campus (west of I-15), 951 S Geneva Road, Orem |
| | West Campus (NG) | West Campus (west of I-15), 987 S Geneva Road, Orem |
| | West Campus (WH) | West Campus (west of I-15), 556 S Commerce Drive, Orem |
| | Salt Lake Community College | |
| | SLCCJC | Salt Lake Community College, Jordan Campus, 3491 W 9000 S, West Jordan |
| | SLCCML | Salt Lake Community College, Miller Campus, 9750 S 300 W, Sandy |
| | SLCCTC | Salt Lake Community College, Taylorsville Campus, 4600 S Redwood Rd, SLC |
| | SLCCSC | Salt Lake Community College, South City Campus, 1575 S State Street, SLC |
| Part of Term Codes | Block 1 | This is a 1st block course section. Please refer to Registration Dates and Deadlines for more information (www.uvu.edu/schedule/). |
| | Block 2 | This is a 2nd block course section. Please refer to Registration Dates and Deadlines for more information (www.uvu.edu/schedule/). |
| Science Labs <i>(as requested)</i> | Safety Lab attendance is mandatory. See posting on laboratory room for date. The attendance requirement includes students on the wait list. | |
| Service Learning | This section requires students to participate in at least 20 hours of community-engaged service. | |
| SOA Internship | For students enrolled exclusively in SOA Internships. <i>NOTE: Apply this section note ONLY when department has <u>specifically</u> identified the section as "Off-budget SOA Internship." Approved by Budget Office for Summer only.</i> | |
| Structured Learning Assistance | The mathematical content is the same in all sections of this course; however, this section provides additional math help through REQUIRED workshops on learning and homework strategies. For more information see: www.uvu.edu/mathlab/ . | |
| Study Abroad | IOP – (Country) Study Abroad (course dates) | |

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| [GENERAL] | | Condensed / Intersession | | | |
|--------------------------------|-----------|---|--|---|--|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 (Eve = Lec begins 5:00pm or later) | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | -- | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | Z_ _ | | | |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS LSO W X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes Building / Room: UVU classroom or lab (or approved off-site location) Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This course is delivered in a condensed format. May include: Week 1 includes online readings and discussions, week 2 includes all seat time, and week 3 includes assignment completion, testing and final submission(s). | |
| Comments | | <p>1 Condensed (<u>aka "Intersession"</u>) courses meet for the same number of required contact hours, but in a shortened timeframe (1 - 3 weeks). Seat time occurs during Fall break, Spring break, or between Fall and Spring semesters. For example:</p> <p>Week 1: Includes online readings and discussions Week 2: Includes all seat time Week 3: Includes assignment completion, testing and final submission(s)</p> <p>2 Miscellaneous (aka "Special" or "Z_ _") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 Programs eligible for Financial Aid <u>cannot</u> overlap the start or endpoint of another semester (i.e., a condensed course section beginning in Spring semester cannot end in Summer semester).</p> <p>4 If offering with schedule type code "FFO", "FLS", "LS", "LSO" or "W", refer to General Rules for additional coding requirements.</p> <p>5 This rule may apply <u>in addition to</u> any specific department rule.</p> <p>6 Refer to the Academic Scheduling Guidelines and/or contact the Director of Completion - Academic Affairs for more information.</p> | | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|--|-----|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | |
| URL Required | [SSASYLB] | -- | | | |
| Comments | | 1 Condensed courses scheduled between Fall and Spring terms must be created in the <u>Spring</u> term to facilitate Financial Aid disbursements. | | | |

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| [GENERAL] | EDUCATION ABROAD | | | | |
|---|---|---------------------|--|---|-----|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 001-199 | (Day = begins 7:00am thru 4:59pm) | | |
| Rule Includes / Excludes | For courses / programs <u>pre-approved</u> by department chair, dean's office, and coordinated with the Office of Education Abroad. | | | | |
| Semester (Term) | [SSASECT] | Fall or Spring ONLY | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | Yes | ADD | DE (At registration, student will see: "Department Approval Required") | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | | | |
| <p>Building / Room: OTCTRY TBA</p> <p>Meeting pattern required: No (unless there are pre-travel and/or post-travel requirements)</p> <p>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate times and locations with students.</p> <p>For example:</p> <p style="margin-left: 20px;">Week 1: pre-travel, may include meetings, online readings, and/or discussions</p> <p style="margin-left: 20px;">Week 2: travel</p> <p style="margin-left: 20px;">Week 3: post-travel, may include assignment completion, testing and final submission(s)</p> | | | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | (Country) Education Abroad (course begin/end dates) Contact the Office of Education Abroad for program cost. For example: New Zealand (08-Jan-2024 thru 28-Feb-2024) | |
| Comments | <ol style="list-style-type: none"> 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. Dates must include any requirements associated with the course <u>before</u> and/or <u>after</u> travel dates (all encompassing). To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 If offering with schedule type code "FFO" or "FLS", refer to General Rules for additional coding requirements. 4 Must include country name as a subtitle (i.e., "Spain"). Note this in the Comments field in CourseLeaf CLSS. | | | | |

| Academic Scheduling Office | | | | | |
|----------------------------------|--|----------------------------------|-----|--------------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees | No | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | No | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | -- | | | | |
| Level | -- | | | | |
| Program | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | No | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/educationabroad/ | |
| | <ol style="list-style-type: none"> 1 cc: Education Abroad director on all email confirmations. 2 Must include country name as a subtitle (<u>after</u> title, and <u>before</u> GE codes; abbreviate as needed). | | | | |

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| [GENERAL] | | Face-to-Face Lab (LAB) | |
|--------------------------------|-----------|---|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | All Face-to-Face LAB courses where the credit ratio includes LAB hours only ("3:0:2") and course is not covered by a separate rule. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | X | |
| Instructional Method | [SSASECT] | LAB | |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes Building / Room: UVU classroom or lab Meeting pattern required: Yes | |
| Section Note Required? | [SSATEXT] | No | |
| Comments | 1 | This rule may apply <u>in addition to</u> any specific department rule. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y__ Canvas course materials negotiated/approved by Bookstore only ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | -- | |
| Comments | 1 | If held at a location other than main campus, add Section Note (w/address). See "Common Section Notes" for details. | |

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| [GENERAL] | | Face-to-Face Lecture (LEC or LEL) | |
|--------------------------------|-----------|--|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 001 - 199 (Day = class begins 7:00am thru 4:59pm) | 601 - 699 (Eve = class begins 5:00pm thru 9:59pm) |
| Rule Includes / Excludes | | All Face-to-Face LEC courses where the credit ratio includes LEC hours only ("3: 3:0"), or includes a combination of LEC + LAB hours ("3: 2: 3"), and is not covered by a separate rule. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | |
| Instructional Method | [SSASECT] | LEC | LEL |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: UVU classroom or lab Meeting pattern required: Yes |
| Section Note Required? | [SSATEXT] | No | |
| Comments | 1 | This rule may apply <u>in addition to</u> any specific department rule. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y__ Canvas course materials negotiated/approved by Bookstore only ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | -- | |
| Comments | 1 | If held at a location other than main campus, add Section Note (w/address). See "Common Section Notes" for details. | |

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| [GENERAL] | | Face-to-Face + Livestream (FLS) | |
|---------------------------------|-----------|---|---|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 (Eve = Lec begins 5:00pm or later) |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | |
| Schedule Type | [SSASECT] | FLS | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | |
| | | Line 1: Standard meeting pattern, assign to a UVU bldg/room . For example: "MW 1600-1650 LA 101". Line 2: Standard meeting pattern, assign to " LIVE STREAM ". For example: "F 1600-1650 LIVE STREAM". | |
| Section Note Required? | [SSATEXT] | Yes | ADD Lecture is held live on specific days and times, part face-to-face in a classroom, and part via livestream. For the livestream portion, students will participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Comments | | 1 | This rule may apply <u>in addition to</u> any specific department rule. |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD HY Hybrid Delivery (applies to Schedule Type codes FFO, FLS, and LSO) ADD X __ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y __ Canvas course materials negotiated/approved by Bookstore only ADD Z __ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/otl/students/index.html |
| Comments | | -- | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Face-to-Face + Online (FFO) | |
|--------------------------------|-----------|--|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 (Eve = Lec begins 5:00pm or later) |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | Courses certified by the Office of Teaching & Learning for Face-to-Face + Online delivery. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | FFO | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | |
| | | Meet Line 1: Standard meeting pattern, assign to UVU bldg/room . For example: "MW 1600-1650 LA 101". Meet Line 2: No day/time requirement, assign to "ONLINE" bldg/room (to capture required online hours). | |
| Section Note Required? | [SSATEXT] | Yes | ADD Course is taught both in person, in a classroom, and via technology. The technology-delivered components include teaching and learning activities and reduces the time traditionally spent in the face-to-face class. |
| Comments | 1 | This rule may apply <u>in addition to</u> any specific department rule. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|---|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD HY Hybrid Delivery (applies to Schedule Type codes FFO, FLS, and LSO) ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y__ Canvas course materials negotiated/approved by Bookstore only ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/otl/students/index.html |
| Comments | | -- | |

Academic Department Schedulers

| | | |
|---------------------------------|-----------|--|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Undergraduate courses only |
| Section | [SSASECT] | H_ _ J_ _ |
| Rule Includes / Excludes | | Excludes language courses 3116, 3117 and 3118 (subjects CHIN, FREN, PORT, and SPAN). |
| Semester (Term) | [SSASECT] | Any |
| Part of Term | [SSASECT] | HSF (full year) HSS (HS semester) HS1 HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F X |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | No |
| Visible to student view? | [SSASECT] | Yes |
| Location Specific? | [SSASECT] | Yes Building: Utah High School locations only Room: TBA Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. |
| Section Note Required? | [SSATEXT] | No |
| Comments | | 1 Requested by the Concurrent Enrollment office only. 2 For HSCE students taught at local high schools, by UVU-approved instructors, using UVU curriculum and assessment. 3 Waitlist = "0" is allowed. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----------|--|--|---|-------|--------|---------|--------|----|------|-----|---------|----|----------|------|-------------|-------------|------|------|------|------|------|--|------|-------------|--|------|------|--|--|--|--|--|-------------|--|--|--|--|--|--|-----|------|------|------|-----|------|------|------|--|------|------|------|------|------|------|------|------|--|------|------|--|--|--|--|--|--|--|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">CONC</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | CONC | 1 | \$ 5.00 | 2 | \$ 10.00 | 3 | \$ 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UG | CONC | 1 | \$ 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 2 | \$ 10.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X ____ Course-based fees (lec/lab) approved by Course Fee Committee only ¹ REMOVE Y ____ Canvas course materials approved by Bookstore only REMOVE Z ____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only ¹ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD , 100% Off-budget program or recording fee only | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | REMOVE | | Major code (if present) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Level | | ADD | <input checked="" type="checkbox"/> | Exclude CE (default) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> | Include HSCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | HSC1 (State-funded / Tuition waived) HSC3 (Non-contractual, no state funds. Use as directed by CE office.) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p><i>DegreeWorks must be programmed to exclude some sections from prerequisite checking in Banner. Email Kris Clayton when adding a section for any of these courses.</i></p> <table border="1"> <thead> <tr> <th>AUT</th> <th>AVSC</th> <th>BIOL</th> <th>CHEM</th> <th>CJ</th> <th>CS</th> <th>DGM</th> <th>ENGR</th> <th>IM</th> </tr> </thead> <tbody> <tr> <td>1230</td> <td>1100</td> <td>1010 / 1015</td> <td>1010 / 1015</td> <td>1330</td> <td>1400</td> <td>2130</td> <td>1000</td> <td>2800</td> </tr> <tr> <td></td> <td>2150</td> <td>1610 / 1615</td> <td></td> <td>1340</td> <td>1410</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>1620 / 1625</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <th>MAT</th> <th>MATH</th> <th>MECH</th> <th>MUSC</th> <th>PES</th> <th>PHIL</th> <th>PHYS</th> <th>STAT</th> <td></td> </tr> <tr> <td>1010</td> <td>1050</td> <td>1010</td> <td>1110</td> <td>2400</td> <td>2050</td> <td>1010</td> <td>1040</td> <td></td> </tr> <tr> <td>1030</td> <td>1055</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | | | | AUT | AVSC | BIOL | CHEM | CJ | CS | DGM | ENGR | IM | 1230 | 1100 | 1010 / 1015 | 1010 / 1015 | 1330 | 1400 | 2130 | 1000 | 2800 | | 2150 | 1610 / 1615 | | 1340 | 1410 | | | | | | 1620 / 1625 | | | | | | | MAT | MATH | MECH | MUSC | PES | PHIL | PHYS | STAT | | 1010 | 1050 | 1010 | 1110 | 2400 | 2050 | 1010 | 1040 | | 1030 | 1055 | | | | | | | |
| AUT | AVSC | BIOL | CHEM | CJ | CS | DGM | ENGR | IM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1230 | 1100 | 1010 / 1015 | 1010 / 1015 | 1330 | 1400 | 2130 | 1000 | 2800 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2150 | 1610 / 1615 | | 1340 | 1410 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 1620 / 1625 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MAT | MATH | MECH | MUSC | PES | PHIL | PHYS | STAT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1010 | 1050 | 1010 | 1110 | 2400 | 2050 | 1010 | 1040 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1030 | 1055 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | | 1 | All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities, per state law. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 2 | Courses that include a co-requisite may prevent HSCE student registration. Where necessary, Level Restriction "CE" can be removed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

Academic Department Schedulers

| | | | |
|--------------------------|-----------|---|--|
| Subject | [SSASECT] | EXSC | HLTH |
| Course | [SSASECT] | 1097 | 1100 |
| Section | [SSASECT] | X01 - X49 | |
| Rule Includes / Excludes | | Online sections for local current high school students only. Excludes: X51 - X59 reserved for non-resident/global online students. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | HSF (full year) | HSS (HS semester) HS1 HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | W | |
| Instructional Method | [SSASECT] | LEC | |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes Building / Room: ONLINE Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | |
| Section Note Required? | [SSATEXT] | Yes | ADD For current high school students only. |
| Comments | | 1 | Can be offered any HS semester. |
| | | 2 | Requires "HSCE" as a subtitle so departments can quickly identify and differentiate from regular online sections. |
| | | 3 | Coordinated and submitted by Concurrent Enrollment Office. Academic departments are responsible for assigning UVU instructor only. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | |
|---------------------------|-----------|--|-------------------------------------|---|-------|--------|--------|---------|--------|----|------|-----------|-----|-----------|----|------|-----------|-----|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Course</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>C928</td> <td>EXSC 1097</td> <td>n/a</td> <td>\$ 150.00</td> </tr> <tr> <td>UG</td> <td>C930</td> <td>HLTH 1100</td> <td>n/a</td> <td>\$ 150.00</td> </tr> </tbody> </table> | Level | Detail | Course | Credits | Amount | UG | C928 | EXSC 1097 | n/a | \$ 150.00 | UG | C930 | HLTH 1100 | n/a | \$ 150.00 |
| Level | Detail | Course | Credits | Amount | | | | | | | | | | | | | | | |
| UG | C928 | EXSC 1097 | n/a | \$ 150.00 | | | | | | | | | | | | | | | |
| UG | C930 | HLTH 1100 | n/a | \$ 150.00 | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X____ Course-based fees (lec/lab) approved by Course Fee Committee only ² | | | | | | | | | | | | | | | |
| | | | REMOVE | Y____ Canvas course materials approved by Bookstore only | | | | | | | | | | | | | | | |
| | | | REMOVE | Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only ² | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | REMOVE | | Major code (if present) | | | | | | | | | | | | | | | |
| Level | | ADD | <input checked="" type="checkbox"/> | Exclude CE (default) | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> | Include HSCE | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | HSC3 Non-contractual, no state funds. | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent | | | | | | | | | | | | | | | |
| Comments | | 1 | | Waitlist = "0" is allowed. | | | | | | | | | | | | | | | |
| | | 2 | | All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities, per state law. | | | | | | | | | | | | | | | |

[GENERAL]

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|--|------------|------------------|------------------------------------|
| Subject | [SSASECT] | CHIN | FREN | GER | PORT | SPAN |
| Course | [SSASECT] | 3116 | 3116 | | | 3116 |
| | | 3117 | 3117 | 3117 | 3117 | 3117 |
| | | 3118 | 3118 | | | 3118 |
| Section | [SSASECT] | H_ _ | J_ _ | | | |
| Rule Includes / Excludes | | State of Utah Language Bridge Program. | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | HSF (full year) | HSS (HS semester) | HS1 | HS2 | (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | F | | | | |
| Instructional Method | [SSASECT] | LEC | | | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | Building: Utah High School locations only | | Room: TBA | |
| | | | Meeting pattern required: No | | | |
| | | | Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | 1 | Waitlist = "0" is allowed. | | | |
| | | 2 | Taught only in high schools and for current high school students . <i>Not to be taught on college campus for university students.</i> | | | |
| | | 3 | Requested by the Concurrent Enrollment office only. | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|--|---|---|---|------------------------------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD | Level | Detail | Credits Amount |
| | | | | UG | CONC | 1 \$ 5.00 |
| | | | | | | 2 \$ 10.00 |
| | | | | | | 3 \$ 15.00 |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X ___ | Course-based fees (lec/lab) approved by Course Fee Committee only ¹ | |
| | | | REMOVE | Y ___ | Canvas course materials approved by Bookstore only | |
| | | | REMOVE | Z ___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only ¹ | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | |
| Field of Study (Major) | | | REMOVE | Major code (if present) | | |
| Class | | | REMOVE | "HS" (if present) | | |
| Level | | | ADD | <input checked="" type="checkbox"/> | Exclude CE (default) | |
| Program | | | ADD | <input checked="" type="checkbox"/> | Include HSCE | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | HSC1 (State-funded / Tuition waived) HSC3 (Non-contractual, no state funds. Use as directed by CE office.) | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent | | |
| Comments | | 1 | All fee types are removed from concurrent enrollment sections because the students are not using UVU facilities, per state law. | | | |
| | | 2 | Day & Time are not included on meeting lines (leave blank). Hours/Week must be entered manually. | | | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Individualized (INV) | |
|---------------------------------|-----------|-------------------------|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | I01 - I99 | |
| Rule Includes / Excludes | | | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | I | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | W (requires financial manager approval) |
| Instructional Method | [SSASECT] | INV | |
| Special Approval? | [SSASECT] | Yes | ADD DE At registration, student will see: "Department Approval Required" |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building: TBA Room: TBA Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate 1:1 meetings with students. |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | 1 | Max enrollment cannot exceed "9" without dean's office / financial manager written approval. |
| | | 2 | When using Instructional Method "INV" (Individualized) with Schedule Type "W" (Online), this rule applies <u>in addition to</u> any specific department rule. |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y__ Canvas course materials negotiated/approved by Bookstore only ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | -- | |
| Comments | | -- | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Internship (In Person) | |
|--------------------------------|-----------|---|---|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 001 - 199 | |
| Rule Includes / Excludes | | Any course that includes "Internship" in the official title. Also includes "Cooperative Work Experience", "Correlated Class", and "Field Placement" courses. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | INT | Mirrors full semester dates and is subject to the same deadlines. Exempts late registration fees for students. Gives departments / students the flexibility to begin an internship at any time during a semester. |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | |
| Instructional Method | [SSASECT] | SUP | |
| Special Approval? | [SSASECT] | Yes | ADD IN At registration, student will see: "Contact Internship Coordinator" |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building: TBA Room: TBA Meeting pattern required: No² Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. Building/Room reflect "TBA" to indicate internship provider will coordinate time and location with students. |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | 1 Students can register after wait list period ends, but are subject to the Late Registration process (exempting fees and Dean approval). 2 Programs that require a day/time/room for accreditation purposes are exempt from the <u>Location Specific</u> requirements above. 3 This rule may apply <u>in addition to</u> any specific department rule. 4 Coordinate sections through the Internship Services office (https://www.uvu.edu/internships/). 5 The "Contact Internship Coordinator (IN)" Special Approval code functions the same way "Department Approval Required" (DE) and "Late Registration" (LR) codes do by restricting student registration until the appropriate approval(s) are granted in Banner. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|---|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X____ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y____ Canvas course materials negotiated/approved by Bookstore only ADD Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | No | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | No | |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/career-internship/ |
| Comments | | 1 | Verify that the "Cooperative Education" box is checked in Banner > SCADETL > Supplemental Data tab. |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Academic Department Schedulers | | Internship Online ¹ |
|--------------------------|-----------|--|---|---|
| Subject | [SSASECT] | Any | | |
| Course | [SSASECT] | Any | | |
| Section | [SSASECT] | X01 - X50 | | |
| Rule Includes / Excludes | | <p>Any course that includes "Internship" in the official title.</p> <p>Also includes "Cooperative Work Experience", "Correlated Class", and "Field Placement" courses.</p> | | |
| Semester (Term) | [SSASECT] | Any | | |
| Part of Term | [SSASECT] | INT | Mirrors full semester dates and is subject to the same deadlines. Exempts late registration fees for students. Gives departments / students the flexibility to begin an internship at any time during a semester. | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | |
| Schedule Type | [SSASECT] | W | | |
| Instructional Method | [SSASECT] | SUP | | |
| Special Approval? | [SSASECT] | Yes | ADD IN | At registration, student will see: "Contact Internship Coordinator" |
| Visible to student view? | [SSASECT] | Yes | | |
| Location Specific? | [SSASECT] | Yes | <p>Building / Room: ONLINE</p> <p>Meeting pattern required: No</p> <p>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</p> | |
| Section Note Required? | [SSATEXT] | No | | |
| Comments | | <ol style="list-style-type: none"> 1 Online internships are subject to Academic Affairs Council and UFLC review. 2 Most internships require students to attend face-to-face at local entity; online internships are rare. Submitting coursework through Canvas does NOT make an internship "online". 3 Students can register after wait list period ends, but are subject to the Late Registration process (exempting fees and Dean approval). 4 Coordinate sections through the Internship Services office (https://www.uvu.edu/internships/). 5 The "Contact Internship Coordinator (IN)" Special Approval code functions the same way "Department Approval Required" (DE) and "Late Registration" (LR) codes do by restricting student registration until the appropriate approval(s) are granted in Banner. | | |

| | | Academic Scheduling Office | | |
|---------------------------|-----------|----------------------------------|---|---|
| Tuition / Fee Waiver | [SSASECT] | No | | |
| Section Fees (Flat) | [SSADETL] | -- | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X____ Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y____ Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | No | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | |
| Field of Study (Major) | | -- | | |
| Level | | -- | | |
| Program | | -- | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | INT (resident, in person) -- or -- DE (non-resident, online) |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/career-internship/ |
| Comments | | 1 | Verify that the "Cooperative Education" box is checked in Banner > SCADETL > Supplemental Data tab. | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Academic Department Schedulers | | | | | Lab Access Fee (Location-specific) | |
|--------------------------|-----------|---|--|--|--------------|---|---------------------------------------|--|
| Subject | [SSASECT] | EDEL | EDSC | ENGL | MATH | STAT | | |
| Course | [SSASECT] | 325G | 325G | All | 1050 3020 | 4610 4620 | 2040 | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | | 601 - 699 (Eve = Lec begins 5:00pm or later) | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | | |
| | | | | 801 - 899 (Eve = Lab begins 5:00pm or later) | | | | |
| Rule Includes / Excludes | | Lab Access fee applies to specific subject(s), course(s), and computer lab(s) only. | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are assessed. This code is <u>not</u> indicative of class location. | | | | | |
| Schedule Type | [SSASECT] | F | FFO | X | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | | |
| Special Approval? | [SSASECT] | No | | | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | | | |
| Location Specific? | [SSASECT] | ME 101C | ME 101C | LA 027 | LA 006 | LA 006 | | |
| | | ME 101D | ME 101D | LA 029 | | | | |
| | | Z045, \$20 | Z045, \$20 | Z069, \$12 | Z008, \$30 | Z008, \$30 | | |
| | | Meeting pattern required: Yes | | | | | | |
| Section Note Required? | [SSATEXT] | No | | | | | | |
| Comments | 1 | Fees do not exist at the course level, but will be assessed when scheduled in a specific lab space. | | | | | | |

| | | Academic Scheduling Office | | | | |
|---------------------------|-----------|----------------------------------|-----|-----|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | -- | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

202340 - 202430: Academic Scheduling Rules

[GENERAL]

Live Interactive - 101
HOME: UVU Adult Students

Academic Department Schedulers

| | | | | | | | | |
|---------------------------------|-----------|--|--|------------|---|--------|--------|--------|
| Subject | [SSASECT] | Any | | | | | | |
| Course | [SSASECT] | Undergraduate courses only | | | | | | |
| Section | [SSASECT] | 151 - 155 (Day = begins 7:00am thru 4:59pm) | | | 156 - 160 (Eve = begins 5:00pm or later) | | | |
| Rule Includes / Excludes | | Live Interactive HOME (broadcast) sections. | | | Live Interactive RECEIVE sections for HSCE students. | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | | | |
| Schedule Type | [SSASECT] | F | FFO | X | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | | |
| Special Approval? | [SSASECT] | No | | | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room (LI broadcast-capable rooms only): | | BA 202 | CB 107 | LA 110 | TG 114 |
| | | | Meeting pattern required: Yes | | BA 204 | CB 112 | LA 119 | |
| Section Note Required? | [SSATEXT] | No | | | | | | |
| Comments | | 1 | HOME section broadcasts TO Live Interactive RECEIVE section(s). Must be cross-listed with 1+ RECEIVE sections. | | | | | |
| | | 2 | Students participate in LI broadcast classroom. Instructor must be present in classroom. | | | | | |
| | | 3 | If offering with schedule type code "FFO", refer to General Rules for additional coding requirements. | | | | | |

Academic Scheduling Office

| | | | | | | | |
|----------------------------------|-----------|----------------------------------|------------|-------------|--|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | Course-based fees (lec/lab) approved by Course Fee Committee only | | |
| | | | ADD | Y __ | Canvas course materials negotiated/approved by Bookstore only | | |
| | | | ADD | Z __ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | |
| Contract? | [SSADETL] | -- | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | |
| Field of Study (Major) | | -- | | | | | |
| Level | | -- | | | | | |
| Program | | -- | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | V | | | |
| URL Required | [SSASYLB] | No | | | | | |
| Comments | | -- | | | | | |

202340 - 202430: Academic Scheduling Rules

[GENERAL]

Live Interactive - 102
RECEIVE: UVU Adult Students

Academic Department Schedulers

| | | | | | |
|--------------------------|-----------|--|--|---|--|
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Undergraduate courses only | | | |
| Section | [SSASECT] | V11 - V20 V95 - V99 (reserved for overflow) | | | |
| Rule Includes / Excludes | | Live Interactive RECEIVE sections. | | Live Interactive HOME (broadcast) sections, RECEIVE sections for HSCE students. | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | V | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: North or South Valley locations (HSWL, MTTP, HSADV, OTSQN, etc.) Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This course section will be held at (location name, address, city). | |
| Comments | | 1 | Adult Education students RECEIVE instruction FROM Live Interactive HOME section. Must be cross-listed with a HOME section. | | |
| | | 2 | Instructor is not present in classroom. | | |

Academic Scheduling Office

| | | | | | |
|---------------------------|-----------|----------------------------------|--|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | V | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | |
| Comments | | 1 | Adult RECEIVE location can also be on main campus (if HOME section is held in TG 114). | | |

[GENERAL]

Live Interactive - 103
RECEIVE: HSCE Students

Academic Department Schedulers

| | | |
|---------------------------------|-----------|---|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Undergraduate courses only |
| Section | [SSASECT] | V21 - V94 |
| Rule Includes / Excludes | | Live Interactive RECEIVE sections for HSCE students. Live Interactive HOME (broadcast) sections. |
| Semester (Term) | [SSASECT] | Any |
| Part of Term | [SSASECT] | HSD (Fall/Spring mirror full semester dates; Summer mirrors Block 1 dates) HS1 HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are assessed. This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | V |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | No |
| Visible to student view? | [SSASECT] | No |
| Location Specific? | [SSASECT] | Yes Building / Room: Utah High School locations only. Meeting pattern required: Yes |
| Section Note Required? | [SSATEXT] | No |
| Comments | | 1 HSCE students RECEIVE instruction FROM Live Interactive HOME section. Must be cross-listed with a HOME section. 2 Instructor is not present in classroom. 3 Waitlist = "25" is allowed. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | |
|----------------------------------|-------------|--|-------------------------------------|--|-------|--------|---------|--------|----|-------------|---|---------|------------|---|----------|------------|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td>CCL4 (Fall)</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>CCL2 (Spr)</td> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>CCL3 (Sum)</td> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | CCL4 (Fall) | 1 | \$ 5.00 | CCL2 (Spr) | 2 | \$ 10.00 | CCL3 (Sum) | 3 | \$ 15.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | |
| UG | CCL4 (Fall) | 1 | \$ 5.00 | | | | | | | | | | | | | | | |
| | CCL2 (Spr) | 2 | \$ 10.00 | | | | | | | | | | | | | | | |
| | CCL3 (Sum) | 3 | \$ 15.00 | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X____ Course-based fees (lec/lab) approved by Course Fee Committee only ² | | | | | | | | | | | | | | |
| | | | ADD | Y____ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | |
| | | | REMOVE | Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only ² | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | -- | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> | Include HSCE | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | V | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent/ | | | | | | | | | | | | | | |
| Comments | | 1 | | Canvas course materials charge approved by Commissioner's office for HSCE students, April 2017. | | | | | | | | | | | | | | |
| | | 2 | | HSCE students cannot be assessed course-based fees, per state law. | | | | | | | | | | | | | | |

| [GENERAL] | | Livestream - 101 Adult Students | |
|---------------------------------|-----------|---|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 (Eve = Lec begins 5:00pm or later) |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | Courses certified for Livestream delivery by the Office of Teaching & Learning | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | LS | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building: LIVE Room: STREAM |
| | | Meeting pattern required: Yes | |
| Section Note Required? | [SSATEXT] | Yes | ADD Lecture is held live on specific days and times, but may include an online component. Students participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Comments | | 1 | Instructors should also be certified for Livestream delivery by the Office of Teaching & Learning. |
| | | 2 | When using Schedule Type "LS" (Livestream), this rule applies <u>in addition to</u> any specific department rule. |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|---|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X___ Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD Y___ Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD LIVE |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/otl/students/index.html |
| Comments | | -- | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Livestream + Online - 102 Adult Students | | | |
|--------------------------------|-----------|---|---|--|------------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 001 - 199 | (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 | (Eve = Lec begins 5:00pm or later) |
| | | 201 - 299 | (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 | (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | Courses certified for Livestream + Online delivery by the Office of Teaching & Learning | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z____ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | LSO | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Line 1: Standard meeting pattern assigned to "LIVE STREAM" bldg/room (i.e., "MW 1600 - 1650 LIVE STREAM"). Line 2: No day/time requirement, assigned to "ONLINE" bldg/room (to capture required online hours). | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Lecture is held live on specific days and times via livestream, plus an online component. Students will participate using their own computer or device, and interact with the instructor and classmates on camera. | |
| Comments | | 1 | Instructors should also be certified for Livestream delivery by the Office of Teaching & Learning. | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|----------------------------------|-----|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | HY | Hybrid Delivery (applies to Schedule Type codes FFO, FLS, and LSO) |
| | | | ADD | X____ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y____ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | LIVE | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | |
| Comments | | -- | | | |

202340 - 202430: Academic Scheduling Rules

[GENERAL]

Livestream (CE) - 103
HOME: UVU Adult Students

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|----------------------------------|--|---|---------------------|---|
| Subject | [SSASECT] | Any | | | | |
| Course | [SSASECT] | Undergraduate courses only | | | | |
| Section | [SSASECT] | 151 - 155 | (Day = begins 7:00am thru 4:59pm) | | | |
| Rule Includes / Excludes | | Livestream HOME sections. | | | | Livestream RECEIVE sections for HSCE. |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | LS | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | | LAB | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | If UVU students participate (10+) | | | No - If only HSCE students participate |
| Location Specific? | [SSASECT] | Yes | Building: LIVE | | Room: STREAM | |
| | | | Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Lecture is held live on specific days and times, but may include an online component. Students participate using their own computer or device, and interact with the instructor and classmates on camera. | | |
| Comments | | | 1 | HOME section connects TO Livestream RECEIVE section(s) for HSCE students. Must be cross-listed with 1+ RECEIVE sections. | | |
| | | | 2 | If only HSCE students will be participating in the Livestream crosslist, the max enrollment of the home section can be "0". | | |
| | | | 3 | Coordinated with Concurrent Enrollment Office, but submitted by academic department only. | | |

Academic Scheduling Office

| | | | | | |
|----------------------------------|-----------|----------------------------------|------------|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | CELS | (CE Livestream) |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | |
| Comments | | -- | | | |

202340 - 202430: Academic Scheduling Rules

[GENERAL]

Livestream (CE) - 104
RECEIVE: HSCE Students

Academic Department Schedulers

| | | | | | |
|---------------------------------|-----------|---|--|---|--|
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Undergraduate courses only | | | |
| Section | [SSASECT] | L21 - L94 | | | |
| Rule Includes / Excludes | | Livestream RECEIVE sections for HSCE students. | | Livestream HOME sections. | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | HSD | (Fall/Spring mirror full semester dates; Summer mirrors Block 1 dates) | HS1 | HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | LS | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | No | | | |
| Location Specific? | [SSASECT] | Yes | Building: Utah High School locations only | | Room: STREAM |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Lecture is held live on specific days and times, but may include an online component. Students participate using their own computer or device, and interact with the instructor and classmates on camera. | |
| Comments | | | 1 | HSCE students RECEIVE instruction FROM Livestream HOME section. Must be cross-listed with a HOME section. | |
| | | | 2 | Coordinated by Concurrent Enrollment Office. | |
| | | | 3 | Waitlist = "25" is allowed. | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | |
|----------------------------------|-------------|--|-------------------------------------|--|---|--|-------|--------|---------|--------|----|-------------|---|---------|------------|---|----------|------------|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td>CCL4 (Fall)</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>CCL2 (Spr)</td> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>CCL3 (Sum)</td> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> | | | Level | Detail | Credits | Amount | UG | CCL4 (Fall) | 1 | \$ 5.00 | CCL2 (Spr) | 2 | \$ 10.00 | CCL3 (Sum) | 3 | \$ 15.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | |
| UG | CCL4 (Fall) | 1 | \$ 5.00 | | | | | | | | | | | | | | | | | |
| | CCL2 (Spr) | 2 | \$ 10.00 | | | | | | | | | | | | | | | | | |
| | CCL3 (Sum) | 3 | \$ 15.00 | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X | Course-based fees (lec/lab) approved by Course Fee Committee only ² | | | | | | | | | | | | | | | |
| | | | ADD | Y | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | |
| | | | REMOVE | Z | Course-based fees (lab access/software/tool) approved by Course Fee Committee only ² | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | -- | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | |
| Program | | | ADD | <input checked="" type="checkbox"/> | Include HSCE | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | CELS (CE Livestream) | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent/ | | | | | | | | | | | | | | | | |
| Comments | | | 1 | Canvas course materials charge approved by Commissioner's office for HSCE students, April 2017. | | | | | | | | | | | | | | | | |
| | | | 2 | HSCE students cannot be assessed course-based fees, per state law. | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Livestream + Online (CE) - 105 | |
|--------------------------------|-----------|---|--|
| | | HOME: UVU Adult Students | |
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | 151 - 155 (Day = begins 7:00am thru 4:59pm) | |
| Rule Includes / Excludes | | Livestream + Online HOME sections. | Livestream + Online RECEIVE sections for HSCE. |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | LSO | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | If UVU students participate (10+) No - If only HSCE students participate |
| Location Specific? | [SSASECT] | Yes | Line 1: Standard meeting pattern assigned to "LIVE STREAM" bldg/room (i.e., "MW 1600 - 1650 LIVE STREAM"). Line 2: No day/time requirement, assigned to "ONLINE ONLINE" bldg/room (to capture required online hours). |
| Section Note Required? | [SSATEXT] | Yes | ADD Lecture is held live on specific days and times via livestream, plus an online component. Students will participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Comments | | 1 | HOME section connects TO Livestream + Online RECEIVE section(s) for HSCE students. Must be cross-listed with 1+ RECEIVE sections. |
| | | 2 | If only HSCE students will be participating in the Livestream crosslist, the max enrollment of the home section can be "0". |
| | | 3 | Coordinated with Concurrent Enrollment Office, but submitted by academic department only. |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD HY Hybrid Delivery (applies to Schedule Type codes FFO, FLS, and LSO) ADD X __ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y __ Canvas course materials negotiated/approved by Bookstore only ADD Z __ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD CELS (CE Livestream) |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/otl/students/index.html |
| Comments | | -- | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Livestream + Online (CE) - 106 | |
|--------------------------------|-----------|---|--|
| | | RECEIVE: HSCE Students | |
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | L21 - L94 | |
| Rule Includes / Excludes | | Livestream + Online RECEIVE sections for HSCE students. Livestream + Online HOME sections. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | HSD | (Fall/Spring mirror full semester dates; Summer mirrors Block 1 dates) HS1 HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | LSO | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | No | |
| Location Specific? | [SSASECT] | Yes Line 1: Standard meeting pattern assigned to "HS__STREAM" bldg/room (i.e., "MW 1600 - 1650 HSAF STREAM"). Line 2: No day/time requirement, assigned to "HS__ONLINE" bldg/room (to capture required online hours). | |
| Section Note Required? | [SSATEXT] | Yes | ADD Lecture is held live on specific days and times via livestream, plus an online component. Students will participate using their own computer or device, and interact with the instructor and classmates on camera. |
| Comments | | 1 | HSCE students RECEIVE instruction FROM Livestream HOME section. Must be cross-listed with a HOME section. |
| | | 2 | Coordinated by Concurrent Enrollment Office. |
| | | 3 | Waitlist = "25" is allowed. |

| Academic Scheduling Office | | | | | | | | | | | | | | | | | |
|----------------------------|-------------|--|--|-------|--------|---------|--------|----|-------------|---|---------|------------|---|----------|------------|---|----------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td>CCL4 (Fall)</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>CCL2 (Spr)</td> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td>CCL3 (Sum)</td> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | CCL4 (Fall) | 1 | \$ 5.00 | CCL2 (Spr) | 2 | \$ 10.00 | CCL3 (Sum) | 3 | \$ 15.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | |
| UG | CCL4 (Fall) | 1 | \$ 5.00 | | | | | | | | | | | | | | |
| | CCL2 (Spr) | 2 | \$ 10.00 | | | | | | | | | | | | | | |
| | CCL3 (Sum) | 3 | \$ 15.00 | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD HY Hybrid Delivery (applies to Schedule Type codes FFO, FLS, and LSO) REMOVE X___ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y___ Canvas course materials negotiated/approved by Bookstore only REMOVE Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | -- | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> Include HSCE | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD CELS (CE Livestream) | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/concurrent/ | | | | | | | | | | | | | | |
| Comments | | 1 | Canvas course materials charge approved by Commissioner's office for HSCE students, April 2017. | | | | | | | | | | | | | | |
| | | 2 | Per state law, HSCE students <u>cannot</u> be charged course/lab fees. | | | | | | | | | | | | | | |

| [GENERAL] | | North Valley Locations | | | |
|---------------------------------|-----------|------------------------|---|-----------|---------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 301 - 399 | (Day = begins 7:00am thru 4:59pm) | 701 - 799 | (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building: TG, TH, or SS | | Room: Refer to Master Room List |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD This section will be held at [location name] + [location address]. TG: Thanksgiving Point (2912 Executive Pkwy, Lehi) TH: Thanksgiving Point (2889 W Ashton Blvd, Lehi) SS: Silicon Slopes Organization (2600 Executive Pwy, Lehi) | | |
| Comments | | 1 | Locations listed are not all inclusive. Refer to Common Section Notes tab for more information. | | |
| | | 2 | If offering with schedule type code "FFO" or "FLS", refer to General Rules for additional coding requirements. | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|----------------------------------|--|---------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | NV | (North Valley) |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | |
| Comments | | 1 | LAB section number trumps North Valley section number. | | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Online - 101 Resident (Local) Adult Students | |
|--------------------------------|-----------|---|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | X01 - X97 | |
| Rule Includes / Excludes | | Online sections for resident / local students only. | Excludes: X51 - X59 reserved for non-resident/global online students. |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | W | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | 1 Can be cross-listed w/Online <u>non-resident</u> sections (X51-X59) with written approval from Financial Manager. 2 Online <u>internships</u> do <u>not</u> follow this rule. See "INTERNSHIP" rule above. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y__ Canvas course materials negotiated/approved by Bookstore only ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD INT |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/otl/students/index.html |
| Comments | | -- | |

[GENERAL] **Online - 102**
Non-resident (Global) Adult Students

Academic Department Schedulers

| | | |
|---------------------------------|-----------|--|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Any |
| Section | [SSASECT] | X51 - X59 Online sections for <u>non-resident</u> / global students. |
| Rule Includes / Excludes | | Excludes: X01 - X97 Online sections for resident / <u>local</u> students only. Excludes: Aviation, Emergency Services, and Technology Management courses. |
| Semester (Term) | [SSASECT] | Any |
| Part of Term | [SSASECT] | 1 B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | W |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | No |
| Visible to student view? | [SSASECT] | Yes |
| Location Specific? | [SSASECT] | Yes Building / Room: ONLINE Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. |
| Section Note Required? | [SSATEXT] | No |
| Comments | | 1 Can be cross-listed w/Online <u>local</u> sections (X01-X50) with written approval from Financial Manager. 2 Online internships <u>do not</u> follow this rule. See "INTERNSHIP" rule above. 3 See college/subject specific rules for non-resident students: Aviation, Emergency Services, and Technology Management. |

| <i>Academic Scheduling Office</i> | | | | | | | | | | | | | | | | |
|-----------------------------------|-----------|--|-------------------------------------|---|-------|--------|---------|--------|----|------|---|-----------|---|-----------|---|-----------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3" style="text-align: center;">UG</td> <td rowspan="3" style="text-align: center;">G911</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$ 188.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 376.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: right;">\$ 564.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | G911 | 1 | \$ 188.00 | 2 | \$ 376.00 | 3 | \$ 564.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | |
| UG | G911 | 1 | \$ 188.00 | | | | | | | | | | | | | |
| | | 2 | \$ 376.00 | | | | | | | | | | | | | |
| | | 3 | \$ 564.00 | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | AG (Global Aviation) | | | | | | | | | | | | |
| | | | REMOVE | X__ Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | |
| | | | ADD | Y__ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | |
| | | | REMOVE | Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% (Off-budget program or recording fee only) | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | |
| Field of Study (Major) | | ADD | <input checked="" type="checkbox"/> | Include Major | | | | | | | | | | | | |
| | | | | AVIG AVSG EMSG EMSO GPIL GSTM GVMT | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | DE | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/aviation | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | |
|---------------------------------|-----------|----------------------------|--|-----|--|
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Undergraduate courses only | | | |
| Section | [SSASECT] | 151 - 155 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | |
| Rule Includes / Excludes | | Online (CE) HOME sections | Online (CE) HSCE sections | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | |
| Schedule Type | [SSASECT] | W | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | If UVU students participate (10+) | | No - If only HSCE students participate |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE | | |
| | | | Meeting pattern required: No | | |
| | | | <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</i> | | |
| Section Note Required? | [SSATEXT] | No | | | |
| Comments | | 1 | HOME section connects TO Online section(s) for HSCE students. Must be cross-listed with 1+ "Online CE" sections. | | |
| | | 2 | If only HSCE students will be participating in the Livestream crosslist, the max enrollment of the home section can be "0". | | |
| | | 3 | Coordinated with Concurrent Enrollment Office, but submitted by academic department only. | | |

Academic Scheduling Office

| | | | | | |
|----------------------------------|-----------|----------------------------------|-----|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | CEON | (CE Online) |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | |
| Comments | | -- | | | |

Academic Department Schedulers

| | | |
|---------------------------------|-----------|---|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Undergraduate courses only |
| Section | [SSASECT] | W21 - W94 |
| Rule Includes / Excludes | | Online (CE) HSCE sections Online (CE) HOME sections |
| Semester (Term) | [SSASECT] | Any |
| Part of Term | [SSASECT] | HSD (Fall/Spring mirror full semester dates; Summer mirrors Block 1 dates) HS1 HS2 (HS1/HS2 mirror UVU's B1/B2 terms) |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u>. This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | W |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | No |
| Visible to student view? | [SSASECT] | No |
| Location Specific? | [SSASECT] | Yes Building: Utah High School locations only Room: ONLINE Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</i> |
| Section Note Required? | [SSATEXT] | No |
| Comments | | 1 HSCE students RECEIVE instruction FROM Online HOME section. Must be cross-listed with a HOME section. 2 Coordinated by Concurrent Enrollment Office. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | |
|----------------------------------|-------------|---|-------------------------------------|---|-------|--------|---------|--------|--|-------------|---|---------|----|------------|---|----------|--|------------|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td>CCL4 (Fall)</td> <td>1</td> <td>\$ 5.00</td> </tr> <tr> <td>UG</td> <td>CCL2 (Spr)</td> <td>2</td> <td>\$ 10.00</td> </tr> <tr> <td></td> <td>CCL3 (Sum)</td> <td>3</td> <td>\$ 15.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | | CCL4 (Fall) | 1 | \$ 5.00 | UG | CCL2 (Spr) | 2 | \$ 10.00 | | CCL3 (Sum) | 3 | \$ 15.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | |
| | CCL4 (Fall) | 1 | \$ 5.00 | | | | | | | | | | | | | | | | | |
| UG | CCL2 (Spr) | 2 | \$ 10.00 | | | | | | | | | | | | | | | | | |
| | CCL3 (Sum) | 3 | \$ 15.00 | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X____ Course-based fees (lec/lab) approved by Course Fee Committee only² | | | | | | | | | | | | | | | | |
| | | | ADD | Y____ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only² | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | -- | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> | Include HSCE | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | CEON (CE Online) | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/concurrent/ | | | | | | | | | | | | | | | | |
| Comments | | 1 Canvas course materials charge approved by Commissioner's office for HSCE students, April 2017. 2 HSCE students cannot be assessed course-based fees, per state law. | | | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | OUT OF STATE | |
|--------------------------------|-----------|---|---|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any (must be pre-approved by Dean's office) | |
| Section | [SSASECT] | 001-199 (Day = begins 7:00am thru 4:59pm) | 601-699 (Evening = begins 1700) |
| Rule Includes / Excludes | | <p>For courses / programs <u>pre-approved</u> by department chair and dean's office.</p> <p>Excludes courses / programs <u>pre-approved</u> by the Office of Education Abroad.</p> | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO FLS X |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | Yes | ADD DE (At registration, student will see: "Department Approval Required") |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | <p>Yes</p> <p>Building / Room: LOCATION* / TBA</p> <p>*Specific location code(s) must be requested through the Academic Scheduling Office.</p> <p>Meeting pattern required: No (unless there are pre-travel and/or post-travel time-bound requirements)</p> <p>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week.</p> <p>For example: Week 1: pre-travel, may include meetings, online readings, and/or discussions Week 2: travel Week 3: post-travel, may include assignment completion, testing and final submission(s)</p> | |
| Section Note Required? | [SSATEXT] | Yes | <p>ADD Mandatory travel to "location + address". (Course begin/end dates)</p> <p>Contact academic department for program cost.</p> <p>For example: Forensic Anthropology field experience to Knoxville, TN - (13-Aug-2023 thru 10-Oct-2023). Contact instructor for details.</p> |
| Comments | | <p>1 Program is financial aid eligible and <u>cannot</u> cross term dates.</p> <p>2 Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. Dates must include any requirements associated with the course <u>before</u> and/or <u>after</u> travel dates (all encompassing). To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 If offering with Schedule Type code "FFO" or "FLS", refer to General Rules for additional coding requirements.</p> <p>4 Must include state/city name as a subtitle (i.e., "Knoxville" or "TN"). Note this in the Comments field in CourseLeaf CLSS.</p> | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|---|---|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees | | No | |
| Degree Program Attributes | [SSADETL] | Yes | <p>ADD X__ Course-based fees (lec/lab) approved by Course Fee Committee only</p> <p>ADD Y__ Canvas course materials negotiated/approved by Bookstore only</p> <p>ADD Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only</p> |
| Contract? | [SSADETL] | No | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | No | |
| URL Required | [SSASYLB] | No | |
| | | 1 Must include state/city name as a subtitle (<u>after</u> title, and <u>before</u> GE codes; abbreviate as needed). | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | South Valley Locations | | | |
|---------------------------------|-----------|------------------------|--|--|--------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 301 - 399 | (Day = begins 7:00am thru 4:59pm) | 701 - 799 | (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | HSAM | American Leadership Academy (898 W 1100 S, Spanish Fork) | |
| | | | HSADV | Advanced Learning Center (Nebo Peaks Building, 161 E 400 N, Salem) | |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This section will be held at [location name] + [location address]. | |
| Comments | | 1 | Locations listed are not all inclusive. Refer to Common Section Notes tab for more information. | | |
| | | 2 | If offering with schedule type code "FFO" or "FLS", refer to General Rules for additional coding requirements. | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|----------------------------------|--|---------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | No | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | SV | (South Valley) |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | |
| Comments | | 1 | LAB section number trumps South Valley section number. | | |

| [GENERAL] | | Wasatch Campus Heber | | | |
|---------------------------------|-----------|-------------------------|--|---|--------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 301 - 399 | (Day = begins 7:00am thru 4:59pm) | 701 - 799 | (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO FLS X | | |
| Instructional Method | [SSASECT] | LEC | LEL LAB | | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | WC - Wasatch Campus Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This section will be held at Wasatch Campus (3111 N College Way, Heber) | |
| Comments | | 1 | Excludes "WARM" program. See rule "WSB - 101" for more information. | | |
| | | 2 | If offering with schedule type code "FFO" or "FLS", refer to General Rules for additional coding requirements. | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|----------------------------------|-----|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | WC - Wasatch Campus | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/wasatch/ | |
| Comments | | -- | | | |

202340 - 202430: Academic Scheduling Rules

| [GENERAL] | | Weekend Classes | | | |
|--------------------------------|-----------|---|--|-----------|------------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 001-199 | (Day = begins 7:00am thru 4:59pm) | 601-699 | (Evening = begins 1700) |
| | | 201 - 299 | (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 | (Eve = Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | Applies to classes held Friday (beginning 5pm or later) and Saturday | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | B1 | B2 | WC | Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are assessed. This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: UVU classroom or lab | | |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | No | | | |
| Comments | | 1 Part of Term code "WC" includes the same number of weeks as code "1" for Fall and Spring only (Summer is condensed into ten weeks). 2 If offering with Schedule Type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. 3 CB may be the preferred building for parking and/or consolidating classes for convenience. | | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|---|-----|--------------|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X___ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y___ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | WK - Weekend | |
| URL Required | [SSASYLB] | -- | | | |
| Comments | | 1 LAB section number trumps Weekend section number. | | | |

| [GENERAL] | | West Campus | | | |
|---------------------------------|-----------|-------------|--|-----------|--------------------------------|
| Academic Department Schedulers | | | | | |
| Subject | [SSASECT] | Any | | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 301 - 399 | (Day = begins 7:00am thru 4:59pm) | 701 - 799 | (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | DX - Digital Transformation building | | NG - Nat'l Guard building |
| | | | HP - Health Professions building | | WH - Warehouse |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD DX: This course section is held at UVU's West Campus (west of I-15, 1551 W 1000 S, Orem). HP: This course section is held at UVU's West Campus (west of I-15, 951 S Geneva Rd, Orem). NG: This course section is held at UVU's West Campus (west of I-15, 987 S Geneva Rd, Orem). WH: This course section is held at UVU's West Campus (west of I-15, 556 Commerce Drive, Orem). | | |
| Comments | | 1 | National Guard building hours: Open Mon - Thu 8am - 10pm and Fri 8am - 5pm. Closed weekends. | | |
| | | 2 | If offering with schedule type code "FFO" or "FLS", refer to General Rules for additional coding requirements. | | |

| Academic Scheduling Office | | | | | |
|----------------------------|-----------|----------------------------------|-----|---|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | -- | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | WEST | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | |
| Comments | | -- | | | |

[B U] SCHOOL of BUSINESS **WSB - 101**
Wasatch Resort Management Program

Academic Department Schedulers

| | | | | | | | | | | | |
|---------------------------------|-----------|---|---|------------|------------|------------------|---------------------------------------|-----------|-------------|-------------|--|
| Subject | [SSASECT] | ACC | HM | | | | | HR | MGMT | MKTG | |
| Course | [SSASECT] | 2010 | 2500 | 3100 | 3390 | 4200 | 481R | 3430 | 494R | 220G | |
| | | 2110 | 3000 | 3150 | 3400 | 4250 | 496R | | | 2390 | |
| | | | 3020 | 320G | 3710 | 4400 | | | | | |
| | | | 3030 | 3210 | 4150 | 4550 | | | | | |
| Section | [SSASECT] | 415 - 425 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | | 915 - 925 | <i>(Eve = begins 5:00pm or later)</i> | | | | |
| Rule Includes / Excludes | | Wasatch Resort Management Program ("WARM") | | | | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | INT | WC | Z__ | | | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | | | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO | X | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | SUP | | | | | | |
| Special Approval? | [SSASECT] | No | | | | | | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | | | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: WC classroom or lab Meeting pattern required: Yes | | | | | | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD Wasatch Resort Management Program This section will be held at Wasatch Campus (3111 N College Way, Heber) | | | | | | | | |
| Comments | | 1 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | | | | | |
| | | 2 | When adding/modifying sections, Department Scheduler <u>must</u> indicate "WARM Program" + Rule # in Comments field of CourseLeaf CLSS. | | | | | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|--|--|--|--|---------|---------|---------|--|--|-------|--------|---------|--------|----|------|---|-----------|---|-----------|---|-------------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">C929</td> <td>1</td> <td>\$ 425.00</td> </tr> <tr> <td>2</td> <td>\$ 850.00</td> </tr> <tr> <td>3</td> <td>\$ 1,275.00</td> </tr> </tbody> </table> | | | | | | | Level | Detail | Credits | Amount | UG | C929 | 1 | \$ 425.00 | 2 | \$ 850.00 | 3 | \$ 1,275.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | | |
| UG | C929 | 1 | \$ 425.00 | | | | | | | | | | | | | | | | | | | |
| | | 2 | \$ 850.00 | | | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 1,275.00 | | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | |
| | | | ADD | Y __ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | | |
| | | | ADD | Z __ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD , 100% | (Off-budget program or recording fee only) | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | | |
| Program | | Yes | ADD | <input checked="" type="checkbox"/> | Include | BS-HMON | BS-HOSP | BS-HOSW | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | WC (Wasatch Campus) | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | https://www.uvu.edu/wasatch/ | | | | | | | | | | | | | | | | | | | |
| Comments | | 1 | Non-standard meeting patterns allowed in WC 224 (exception expires 2027-40). | | | | | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | |
|--------------------------|-----------|--------------------------------|--|------------|---|---------------------------------------|
| Subject | [SSASECT] | AERO | MILS | | | |
| Course | [SSASECT] | Undergraduate courses only | | | | |
| Section | [SSASECT] | 415 - 425 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | 915 - 925 | <i>(Eve = begins 5:00pm or later)</i> |
| Rule Includes / Excludes | | ROTC - Military Science | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | UVU classroom or RL 142 (0700-1200 only) | | AERO may be scheduled at "OTBYU TBA" on request | |
| | | | Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | 1 | UVU historical agreement. | | | |
| | | 2 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | |

Academic Scheduling Office

| | | | | | | |
|---------------------------|-----------|----------------------------------|------------|------------------|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y __ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z __ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | Yes | ADD | SD , 100% | Off-budget program or recording fee only | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | | |
|--------------------------|-----------|---|--|---|--------------------------------------|-------------------------|
| Subject | [SSASECT] | EDUC | | | | |
| Course | [SSASECT] | Any | | | | |
| Section | [SSASECT] | 001 - 199 (Day = begins 7:00am thru 4:59pm) | | 601 - 699 (Eve = begins 5:00pm or later) | | |
| | | 201 - 299 (Day = begins 7:00am thru 4:59pm) | | 801 - 899 (Eve = begins 5:00pm or later) | | |
| Rule Includes / Excludes | | All course sections not covered by another rule. | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z____ EDU (summer only) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ME classroom or lab | | Local elementary or secondary school | |
| | | | Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | 1 | Instructor must be present in the classroom. | | | |
| | | 2 | "EDU" Part of Term dates must be defined by EDUC department prior to semester roll process. Dates <u>cannot</u> be adjusted later. | | | |
| | | 3 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | |

Academic Scheduling Office

| | | | | | | |
|---------------------------|-----------|----------------------------------|---|---------------|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X ____ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y ____ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z ____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | -- | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | 1 | Email confirmations should include Program Coordinator and authorized scheduler (per Department Chair). | | | |

Academic Department Schedulers

| | | | | | |
|--------------------------|-----------|--|--|--|--------------------------------|
| Subject | [SSASECT] | EDUC | Rule approved by Budget Office (Linda Makin) 24-Jun-2011 | | |
| Course | [SSASECT] | Any | | | |
| Section | [SSASECT] | 415 - 425 | (Day = begins 7:00am thru 4:59pm) | 915 - 925 | (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | Endorsement Program - Courses held at Utah school district locations only | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z___ EDU (summer only) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Utah school district locations only (i.e., "ALP\$D") | | |
| | | | Meeting pattern required: Yes | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Include location and EDUC phone number (i.e. "Alpine School District, (801) 863-7614") | |
| Comments | | <p>1 Instructor must be present in classroom.</p> <p>2 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements.</p> | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | | |
|---------------------------|-----------|----------------------------------|-------------------------------------|---|--|--|-------|--------|---------|--------|----|--|---|----------|---|------|---|----------|----|--|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td></td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>+</td> <td>C112</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>UG</td> <td></td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table> | | | Level | Detail | Credits | Amount | GR | | 1 | \$ 15.00 | + | C112 | 2 | \$ 30.00 | UG | | 3 | \$ 45.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | | |
| GR | | 1 | \$ 15.00 | | | | | | | | | | | | | | | | | | | |
| + | C112 | 2 | \$ 30.00 | | | | | | | | | | | | | | | | | | | |
| UG | | 3 | \$ 45.00 | | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X___ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | |
| | | | ADD | Y___ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | | |

[E D] SCHOOL of EDUCATION **SOE - 103**
Endorsement (LI, Home)

Academic Department Schedulers

| | | | | | | | |
|---------------------------------|-----------|--|---|---|----------|------|-------------------|
| Subject | [SSASECT] | EDUC | <i>Rule approved by Budget Office (Linda Makin) 24-May-2013.</i> | | | | |
| Course | [SSASECT] | Any | | | | | |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) | | | | |
| Rule Includes / Excludes | | Endorsement Program - Live Interactive HOME sections only | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z___ | EDU (summer only) |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | X | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | |
| Special Approval? | [SSASECT] | No | | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | | |
| Location Specific? | [SSASECT] | Yes | Assign approved <u>service centers</u> only . | | | | |
| | | | Meeting pattern required: Yes | | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Include location and EDUC phone number (i.e. "NUES = "Northeastern Utah Ed Svcs, (801) 863-7614". | | | |
| Comments | | | <ol style="list-style-type: none"> Video HOME: Broadcasts TO a video RECEIVE section. Must be cross-listed with 1+ RECEIVE sections (see rule #SOE - 104). Must include day / time pattern with building code. Instructor MUST be present in the classroom. Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO" or "FLS" refer to General Rules for additional coding requirements. | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|---|--|--|--|-------|--------|---------|--------|----|------|---|----------|----------|---|----------|----|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td rowspan="3">C112</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>+</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>UG</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table> | | | | Level | Detail | Credits | Amount | GR | C112 | 1 | \$ 15.00 | + | 2 | \$ 30.00 | UG | 3 | \$ 45.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | |
| GR | C112 | 1 | \$ 15.00 | | | | | | | | | | | | | | | | | | |
| + | | 2 | \$ 30.00 | | | | | | | | | | | | | | | | | | |
| UG | | 3 | \$ 45.00 | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X ___ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | | ADD | Y ___ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z ___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | V | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

[E D] SCHOOL of EDUCATION

SOE - 104
Endorsement (LI, Receive)

Academic Department Schedulers

| | | | |
|--------------------------|-----------|---|---|
| Subject | [SSASECT] | EDUC | Rule approved by Budget Office (Linda Makin) 24-May-2013. |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | V11 - V94 | |
| Rule Includes / Excludes | | Endorsement Program - LI Video RECEIVE sections only | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 B1 B2 WC Z___ EDU (summer only) | |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | |
| Schedule Type | [SSASECT] | V | |
| Instructional Method | [SSASECT] | LEC LEL LAB | |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes Assign Utah <u>school districts</u> or <u>school locations</u> only. | |
| Section Note Required? | [SSATEXT] | Yes ADD Meeting pattern required: Yes Include location and EDUC phone number (i.e. RCHHS = "Rich High School, (801) 863-7614". | |
| Comments | | <ol style="list-style-type: none"> 1 Video RECEIVE: Section is receiving instruction FROM a video HOME section. 2 Must include day / time pattern with building code. Instructor is NOT present in the classroom. 3 Must be cross-listed with a video HOME section (see rule #SOE - 103). 4 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | |
|---------------------------|-----------|---|---|-------|--------|---------|--------|----|------|---|----------|---|---|----------|----|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td rowspan="3">C112</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>+</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td>UG</td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | GR | C112 | 1 | \$ 15.00 | + | 2 | \$ 30.00 | UG | 3 | \$ 45.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | |
| GR | C112 | 1 | \$ 15.00 | | | | | | | | | | | | | | |
| + | | 2 | \$ 30.00 | | | | | | | | | | | | | | |
| UG | | 3 | \$ 45.00 | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes REMOVE ADD REMOVE | X___ Course-based fees (lec/lab) approved by Course Fee Committee only Y___ Canvas course materials negotiated/approved by Bookstore only Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | | As written in course curriculum. | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes ADD | V | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|--|------------|---|-------------------------|
| Subject | [SSASECT] | EDAB | | | | EDUC |
| Course | [SSASECT] | 6010 | 6030 | 6050 | 6070 | 6201 |
| | | 6020 | 6040 | 6060 | | 6203 |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | | | 601 - 699 (Eve = Lec begins 5:00pm or later) | |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | | | 801 - 899 (Eve = Lab begins 5:00pm or later) | |
| Rule Includes / Excludes | | ABA -- Student Teaching | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z____ EDU (summer only) |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | | |
| Schedule Type | [SSASECT] | F | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | SUP | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | NB 109 (or other UVU building/room) | | TBA TBA (only if assessment of teaching is variable day/time at off-site location) | |
| | | Meeting pattern required: Yes | | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | -- | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | No | | | | | | | | | | | | | | | | | | | |
|----------------------------------|-------------|----------------------------------|------------|--|--|-------|--------|--------|--------|----|-------------|------|-----------|----|------|------|-----------|----|------|------|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Course</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td>6010 - 6070</td> <td>C131</td> <td>\$ 515.00</td> </tr> <tr> <td>GR</td> <td>6201</td> <td>C136</td> <td>\$ 300.00</td> </tr> <tr> <td>GR</td> <td>6203</td> <td>C136</td> <td>\$ 200.00</td> </tr> </tbody> </table> | | Level | Course | Detail | Amount | GR | 6010 - 6070 | C131 | \$ 515.00 | GR | 6201 | C136 | \$ 300.00 | GR | 6203 | C136 | \$ 200.00 |
| Level | Course | Detail | Amount | | | | | | | | | | | | | | | | | | |
| GR | 6010 - 6070 | C131 | \$ 515.00 | | | | | | | | | | | | | | | | | | |
| GR | 6201 | C136 | \$ 300.00 | | | | | | | | | | | | | | | | | | |
| GR | 6203 | C136 | \$ 200.00 | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X ____ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | | ADD | Y ____ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | ADD | Z ____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | -- | | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | | | |
|---------------------------------|-----------|---|--|------|--|------|-------------------|---|
| Subject | [SSASECT] | EDUC | | | | | | |
| Course | [SSASECT] | 5667 | 5668 | 5669 | 5677 | | | |
| Section | [SSASECT] | 415 - 425 | (Day = Lec/Lab begins 7:00am thru 4:59pm) | | 915 - 925 (Eve = Lec/Lab begins 5:00pm or later) | | | |
| Rule Includes / Excludes | | Science of Literacy I, II, III, IV | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z___ | EDU (summer only) | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO | W | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | | |
| Special Approval? | [SSASECT] | No | | | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | | | |
| Location Specific? | [SSASECT] | Yes Assign Utah <u>school districts</u> or <u>school locations</u> only. | | | | | | |
| Section Note Required? | [SSATEXT] | Yes Meeting pattern required: Yes ADD Science of Literacy, <u>plus</u> Location and EDUC phone number (i.e. RCHHS = "Rich High School, 801-863-7614"). | | | | | | |
| Comments | | <p>1 Requires subtitle to identify program module. For example: Sci of Literacy II.</p> <p>2 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>3 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements.</p> <p>4 Professional Development for Early Literacy (2-year program).</p> | | | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|--|--|--------------------------|--|-------|--------|---------|--------|----|------|---|----------|---------|---|----------|--|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td rowspan="3">C112</td> <td>1</td> <td>\$ 15.00</td> </tr> <tr> <td>+ UG</td> <td>2</td> <td>\$ 30.00</td> </tr> <tr> <td></td> <td>3</td> <td>\$ 45.00</td> </tr> </tbody> </table> | | | | Level | Detail | Credits | Amount | GR | C112 | 1 | \$ 15.00 | + UG | 2 | \$ 30.00 | | 3 | \$ 45.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | |
| GR | C112 | 1 | \$ 15.00 | | | | | | | | | | | | | | | | | | |
| + UG | | 2 | \$ 30.00 | | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 45.00 | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | LETR | LETR (Science of Literacy) | | | | | | | | | | | | | | | | |
| | | | REMOVE | X___ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | | ADD | Y___ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | INT | Internet | For ONLINE sections only | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | | For ONLINE sections only | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | |

[E D] SCHOOL of EDUCATION **SOE - 107**
Endorsement (Online, resident/local students)
Academic Department Schedulers

| | | |
|---------------------------------|-----------|---|
| Subject | [SSASECT] | EDUC |
| Course | [SSASECT] | Any |
| Section | [SSASECT] | X01 - X50 |
| Rule Includes / Excludes | | Endorsement Program - Courses held online for resident/local students only |
| Semester (Term) | [SSASECT] | Any |
| Part of Term | [SSASECT] | 1 B1 B2 WC Z___ EDU (summer only) |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> |
| Schedule Type | [SSASECT] | W |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | No |
| Visible to student view? | [SSASECT] | Yes |
| Location Specific? | [SSASECT] | Yes Building / Room: ONLINE Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</i> |
| Section Note Required? | [SSATEXT] | Yes ADD Endorsement Program, 801-863-7614 |
| Comments | 1 | Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. |

| Academic Scheduling Office | | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|---|-------|--------|---------|--------|----|------|---|----------|---|---|----------|----|---|----------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>GR</td> <td rowspan="3" style="text-align: center;">C112</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$ 15.00</td> </tr> <tr> <td style="text-align: center;">+</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 30.00</td> </tr> <tr> <td>UG</td> <td style="text-align: center;">3</td> <td style="text-align: right;">\$ 45.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | GR | C112 | 1 | \$ 15.00 | + | 2 | \$ 30.00 | UG | 3 | \$ 45.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | |
| GR | C112 | 1 | \$ 15.00 | | | | | | | | | | | | | | | |
| + | | 2 | \$ 30.00 | | | | | | | | | | | | | | | |
| UG | | 3 | \$ 45.00 | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X___ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y___ Canvas course materials negotiated/approved by Bookstore only REMOVE Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | INT | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|--|--|---|--------------|
| Subject | [SSASECT] | AVSC | | | | |
| Course | [SSASECT] | 2410 | 2430 | 2510 | 4210 | 4310 |
| Section | [SSASECT] | 415 - 425 (Day = Lec/Lab begins 7:00am thru 4:59pm) | | | 915 - 925 (Eve = Lec/Lab begins 5:00pm or later) | |
| Rule Includes / Excludes | | CFI--Certified Flight Instructor | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No Not required, but can be applied. | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | | Building: HA / HB (Provo Airport) | Room = TBA (to reflect aircraft and/or simulators, <u>not classrooms</u>) | |
| | | Meeting pattern required: No | | | | |
| | | Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | 1 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|----------------------------------|------------|---|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/aviation | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | |
|--------------------------|-----------|--|---|------|--|
| Subject | [SSASECT] | AVSC | | | |
| Course | [SSASECT] | 1110 | 1250 | 2310 | 2450 |
| Section | [SSASECT] | 415 - 425 | (Day = Lec/Lab begins 7:00am thru 4:59pm) | | 915 - 925 (Eve = Lec/Lab begins 5:00pm or later) |
| Rule Includes / Excludes | | Flight courses (I - IV) | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | I | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No Not required, but can be applied. | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building: HA / HB (Provo Airport) | | Room = TBA (to reflect aircraft and/or hangar, <u>not classrooms</u>) |
| | | | Meeting pattern required: No | | |
| | | | Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | |
| Section Note Required? | [SSATEXT] | No | | | |
| Comments | 1 | Ground AVSC courses (1100, 1240, 2300, 2400, and 2440) <u>do not</u> follow this off-budget Flight scheduling rule. However, they are considered "professional" courses and <u>can</u> include the Department Approval code ("DE") if requested by the department. | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | No | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|-----------|----------------------------------|--------------|---|--|--------|--------|-----------|--------|-----------|------|------|--------------|-----------|------|------|--------------|-----------|------|------|--------------|-----------|------|------|--------------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Course</th> <th>Detail</th> <th>Attribute</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>AVSC 1110</td> <td>F002</td> <td>X828</td> <td>\$ 18,727.00</td> </tr> <tr> <td>AVSC 1250</td> <td>F003</td> <td>X829</td> <td>\$ 17,890.00</td> </tr> <tr> <td>AVSC 2310</td> <td>F004</td> <td>X830</td> <td>\$ 17,890.00</td> </tr> <tr> <td>AVSC 2450</td> <td>F005</td> <td>X831</td> <td>\$ 11,209.00</td> </tr> </tbody> </table> | | Course | Detail | Attribute | Amount | AVSC 1110 | F002 | X828 | \$ 18,727.00 | AVSC 1250 | F003 | X829 | \$ 17,890.00 | AVSC 2310 | F004 | X830 | \$ 17,890.00 | AVSC 2450 | F005 | X831 | \$ 11,209.00 |
| Course | Detail | Attribute | Amount | | | | | | | | | | | | | | | | | | | | | | |
| AVSC 1110 | F002 | X828 | \$ 18,727.00 | | | | | | | | | | | | | | | | | | | | | | |
| AVSC 1250 | F003 | X829 | \$ 17,890.00 | | | | | | | | | | | | | | | | | | | | | | |
| AVSC 2310 | F004 | X830 | \$ 17,890.00 | | | | | | | | | | | | | | | | | | | | | | |
| AVSC 2450 | F005 | X831 | \$ 11,209.00 | | | | | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | | | | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | | | | | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/aviation | | | | | | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | |
|--------------------------|-----------|---|--|-----|----|--|
| Subject | [SSASECT] | AVSC | | | | |
| Course | [SSASECT] | Any | | | | |
| Section | [SSASECT] | X01 - X50 | | | | X51 - X59 reserved for non-resident / global online sections only. |
| Rule Includes / Excludes | | Online sections for resident/local students only. | | | | Online sections for non-resident / global students. |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | W | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | -- | | | | |

Academic Scheduling Office

| | | | | | | | | | |
|---------------------------|-----------|--|--|---|--|------|------|------|------|
| Tuition / Fee Waiver | [SSASECT] | No | | | | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | | | | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | |
| Contract | [SSADETL] | -- | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | |
| Field of Study (Major) | | Yes | ADD | <input checked="" type="checkbox"/> Exclude Major | AVIG | AVSG | GPIL | GSTM | GVMT |
| Level | | -- | | | | | | | |
| Program | | -- | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | INT | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/aviation | | | | | |
| Comments | | 1 | Stand-alone section. Do not cross-list w/global AVSC sections (X51-X59) w/o written approval from Financial Manager. | | | | | | |

[E N] COLLEGE of ENGINEERING & TECHNOLOGY **CEN - 104**
AVSC (Online, non-resident students)

Academic Department Schedulers

| | | | |
|--------------------------|-----------|--|---|
| Subject | [SSASECT] | AVSC | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | X51 - X59 | X01 - X50 reserved for resident / local online sections only. |
| Rule Includes / Excludes | | Online sections for non-resident / global students only. | Online sections for resident / local students only. |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are assessed. This code is not indicative of class location. |
| Schedule Type | [SSASECT] | W | |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE Meeting pattern required: No Meeting line does not reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | -- | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | |
|---------------------------|--|--|-------------------------------------|---|-------|-----------------|---------|---|-----|---|-----|--|---|-----------|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">G912</td> <td>1</td> <td>\$ 330.00</td> </tr> <tr> <td>2</td> <td>\$ 660.00</td> </tr> <tr> <td>3</td> <td>\$ 990.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | G912 | 1 | \$ 330.00 | 2 | \$ 660.00 | 3 | \$ 990.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | |
| UG | G912 | 1 | \$ 330.00 | | | | | | | | | | | | | |
| | | 2 | \$ 660.00 | | | | | | | | | | | | | |
| | | 3 | \$ 990.00 | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD REMOVE | <table border="0"> <tr> <td>AG</td> <td>Global Aviation</td> </tr> <tr> <td>X__</td> <td>Course-based fees (lec/lab) approved by Course Fee Committee only</td> </tr> <tr> <td>Y__</td> <td>Canvas course materials negotiated/approved by Bookstore only</td> </tr> <tr> <td>Z__</td> <td>Course-based fees (lab access/software/tool) approved by Course Fee Committee only</td> </tr> </table> | AG | Global Aviation | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | Y__ | Canvas course materials negotiated/approved by Bookstore only | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | |
| AG | Global Aviation | | | | | | | | | | | | | | | |
| X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | |
| Y__ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | |
| Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | | | | | | | | |
| Field of Study (Major) | | ADD | <input checked="" type="checkbox"/> | Include Major AVIG AVSG GPIL GSTM GVMT | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | DE | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/aviation | | | | | | | | | | | | |
| Comments | | 1 | | Stand-alone sections. Do not cross-list w/local AVSC sections (X01-X50) w/o written approval from Financial Manager. | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | |
|--------------------------|-----------|---|---|------|--------|
| Subject | [SSASECT] | TECH | | | |
| Course | [SSASECT] | 3000 | 3400 | 3850 | |
| Section | [SSASECT] | X51 - X59 | | | |
| Rule Includes / Excludes | | Online sections for <u>non-resident</u> / global students only. | | | |
| Semester (Term) | [SSASECT] | Any | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | W | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | |
| Special Approval? | [SSASECT] | No | | | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE | | |
| | | | Meeting pattern required: No | | |
| | | | Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | |
| Section Note Required? | [SSATEXT] | No | | | |
| Comments | | -- | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | |
|---------------------------|-----------|--|--|---|--|------|------|------|------|-------|--------|---------|--------|----|------|---|-----------|---|-----------|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">G912</td> <td>1</td> <td>\$ 330.00</td> </tr> <tr> <td>2</td> <td>\$ 660.00</td> </tr> <tr> <td>3</td> <td>\$ 990.00</td> </tr> </tbody> </table> | | | | | | Level | Detail | Credits | Amount | UG | G912 | 1 | \$ 330.00 | 2 | \$ 660.00 | 3 | \$ 990.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | |
| UG | G912 | 1 | \$ 330.00 | | | | | | | | | | | | | | | | | | |
| | | 2 | \$ 660.00 | | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 990.00 | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | AG | Global Aviation | | | | | | | | | | | | | | | | |
| | | | REMOVE | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS: | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | Yes | ADD | <input checked="" type="checkbox"/> Include | Major | AVIG | AVSG | GPIL | GSTM | GVMT | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | DE | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | | | | | | | | | | | | | | | | | |
| Comments | | 1 | Stand-alone sections; do not cross-list w/local TECH sections (X01-X50) w/o written approval from Financial Manager. | | | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

Academic Department Schedulers

| | | | |
|--------------------------|-----------|---|---|
| Subject | [SSASECT] | CJ | |
| Course | [SSASECT] | 1800 | 1810 |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | POST Program (Peace Officer Standards Training) | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO X |
| Instructional Method | [SSASECT] | LEC | |
| Special Approval? | [SSASECT] | Yes | ADD DE (at registration, student will see: "Department Approval Required") Not required. |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | | Yes | CB 213 + ME 133 (preferred) TG / TH (where prescheduling authority exists) |
| Section Note Required? | [SSATEXT] | Yes | Meeting pattern required: Yes ADD This section will be held at [location name] + [location address]. |
| Comments | | <ol style="list-style-type: none"> Program is financial aid eligible and <u>cannot</u> cross term dates. Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. May require one general classroom PLUS one gymnasium to be scheduled for the same times for rotation. | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | |
|---------------------------|-----------|----------------------------------|-------------------------------------|---|--------|-------|--------|--------|---------|----|------|-------------|---------|-------------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Course</th> <th>Level</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>CJ 1800</td> <td rowspan="2">UG</td> <td rowspan="2">C064</td> <td>\$ 2,100.00</td> </tr> <tr> <td>CJ 1810</td> <td>\$ 3,100.00</td> </tr> </tbody> </table> | Course | Level | Detail | Amount | CJ 1800 | UG | C064 | \$ 2,100.00 | CJ 1810 | \$ 3,100.00 |
| Course | Level | Detail | Amount | | | | | | | | | | | |
| CJ 1800 | UG | C064 | \$ 2,100.00 | | | | | | | | | | | |
| CJ 1810 | | | \$ 3,100.00 | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | | ADD | X___ Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | |
| | | | ADD | Y___ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | |
| | | | ADD | Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | NV (when scheduled at Thanksgiving Point locations) | | | | | | | | | | |
| URL Required | [SSASYLB] | No | | | | | | | | | | | | |
| Comments | | 1 | | To complete all training required by Utah Peace Officer Standards and Training, contact hours may exceed minimum hours/week. | | | | | | | | | | |

[H P] COLLEGE of HEALTH & PUBLIC SERVICES **CHPS - 102**
Criminal Justice (INTS, Camp Williams)

Academic Department Schedulers

| | | | |
|---------------------------------|-----------|---|---|
| Subject | [SSASECT] | INTS | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | Sections held at Camp Williams only | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO X |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | No | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ANGCW (Camp Williams location only) Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. |
| Section Note Required? | [SSATEXT] | Yes | ADD Army National Guard - Camp Williams, (801) 878-5400, 17800 S Camp Williams Rd, Bluffdale, UT |
| Comments | | <ol style="list-style-type: none"> Program is <u>not</u> Financial Aid eligible. Special Part of Term code dates <u>can</u> cross semesters, if needed. Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Grade mode = "S" (standard letter grade). If offering with schedule type code "FFO", refer to General Rules for additional coding requirements. | |

| <i>Academic Scheduling Office</i> | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|-----------|----------------------------------|---|---|-------|--------|---------|--------|--|--|---|----------|----|------|---|----------|--|--|---|----------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 20.00</td> </tr> <tr> <td>UG</td> <td>C925</td> <td>2</td> <td>\$ 40.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 60.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | | | 1 | \$ 20.00 | UG | C925 | 2 | \$ 40.00 | | | 3 | \$ 60.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | |
| | | 1 | \$ 20.00 | | | | | | | | | | | | | | | | | |
| UG | C925 | 2 | \$ 40.00 | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 60.00 | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | REMOVE | X___ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | REMOVE | Y___ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | REMOVE | Z___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | Yes | ADD | <input checked="" type="checkbox"/> Include Major INTS | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | |
| Comments | | 1 | All INTS courses are taught at Camp Williams by US Army personnel and not by UVU instructors. | | | | | | | | | | | | | | | | | |

Academic Department Schedulers

| | | | | | | | | | |
|---------------------------------|-----------|--|---|------------|---|----------------------------------|--------------------------------|---------------------|--|
| Subject | [SSASECT] | ESEC | ESFF | | ESFO | | ESMG | ESWF | |
| Course | [SSASECT] | 3060 | 1010 | 1370 | 1350 | 2310 | 489R | All (excludes 1400) | |
| | | 3210 - 3255 | 1210 | 1380 | 2030 | 211A | 491R | | |
| | | 4210 - 4240 | 1220 | 2410 | 2100 | 211B | 492R | | |
| | | | 1340 | 2420 | 2110 | | 493R | | |
| Section | [SSASECT] | 415 - 425 | (Day = begins 7:00am thru 4:59pm) | | | 915 - 925 | (Eve = begins 5:00pm or later) | | |
| Rule Includes / Excludes | | Excludes: All 6000+ level courses | | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z____ | | | |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> | | | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO | X | | |
| Instructional Method | [SSASECT] | INV | LEC | LEL | LAB | SUP (excludes Internship) | | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | (at registration, student will see: "Department Approval Required") | | | Not required. | |
| Visible to student view? | [SSASECT] | Yes | | | | | | | |
| Location Specific? | [SSASECT] | Yes | Local entities only (hospital, clinic, fire station) OTHOSP TBA or OTFIRE TBA. Meeting pattern required: No Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week. | | | | | | |
| Section Note Required? | [SSATEXT] | No | | | | | | | |
| Comments | | <ol style="list-style-type: none"> Agreements exist w/outside entities (i.e., UFRA) to offer these courses. Students initially register with, pay tuition to, and receive instruction from outside entities. To receive UVU credit, students must register for UVU course(s) and pay a \$30/credit off-budget fee. The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u>. However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information. Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in rare cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|---|---|--|--|--|--|-------|--------|---------|--------|----|------|---|----------|---|----------|---|----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3">UG</td> <td rowspan="3">C917</td> <td>1</td> <td>\$ 30.00</td> </tr> <tr> <td>2</td> <td>\$ 60.00</td> </tr> <tr> <td>3</td> <td>\$ 90.00</td> </tr> </tbody> </table> | | | | | Level | Detail | Credits | Amount | UG | C917 | 1 | \$ 30.00 | 2 | \$ 60.00 | 3 | \$ 90.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | |
| UG | C917 | 1 | \$ 30.00 | | | | | | | | | | | | | | | | | |
| | | 2 | \$ 60.00 | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 90.00 | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | REMOVE | X____ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | REMOVE | Y____ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | REMOVE | Z____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | |
| Comments | | 1 | Fees are waived because courses are not taught by UVU instructors or on UVU campus. | | | | | | | | | | | | | | | | | |

[H P] COLLEGE of HEALTH & PUBLIC SERVICES **CHPS - 104**
Emergency Services (RCA, \$2400)

Academic Department Schedulers

| | | | |
|---------------------------------|-----------|---|---|
| Subject | [SSASECT] | ESFF | |
| Course | [SSASECT] | 250A | 250B |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | Firefighter Recruit Candidate Academy | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z____ |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO X |
| Instructional Method | [SSASECT] | LEL | |
| Special Approval? | [SSASECT] | Yes | ADD DE (at registration, student will see: "Department Approval Required") Not required. |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes Building / Room: ES classroom or lab (Provo Airport) | |
| | | Meeting pattern required: Yes | |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | |

| Academic Scheduling Office | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|---|-------|--------|---------|--------|----|------|----|-------------|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | |
| Section Fees (Flat) | [SSADETL] | Yes | ADD | | | | | | | | |
| | | | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td>C926</td> <td>--</td> <td>\$ 2,400.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG | C926 | -- | \$ 2,400.00 |
| Level | Detail | Credits | Amount | | | | | | | | |
| UG | C926 | -- | \$ 2,400.00 | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | | | | | | | | |
| | | | X ____ Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | |
| | | | Y ____ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | |
| | | | Z ____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD SD, 100% Off-budget program or recording fee only | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | |
| Level | | -- | | | | | | | | | |
| Program | | -- | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | |
| Comments | | -- | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

| [H P] COLLEGE of HEALTH & PUBLIC SERVICES | | CHPS - 105 | |
|---|-----------|---|---|
| | | Emergency Services (Face-to-Face, on-budget) | |
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | 001 - 199 (Day = Lec begins 7:00am thru 4:59pm) | 601 - 699 (Eve = Lec begins 5:00pm or later) |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 (Eve = Lab begins 5:00pm or later) |
| | | 301 - 399 (Day = begins 7:00am thru 4:59pm) | 701 - 799 (Eve = begins 5:00pm or later) |
| | | 101 - 199 Individualized | |
| Rule Includes / Excludes | | Includes: Face-to-Face, on-budget course sections. Excludes: Off-budget course sections (covered by separate rule), and Internships. | |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 INT WC Z_____ |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO X |
| Instructional Method | [SSASECT] | INV | LEC LEL LAB SUP |
| Special Approval? | [SSASECT] | Yes | ADD DE (at registration, student will see: "Department Approval Required") Not required. |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ES building (Provo Airport) or Main Campus Meeting pattern required: Yes (<u>not</u> for INV or SUP) |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | 1 Program is financial aid eligible and cannot cross term dates. 2 Miscellaneous (aka "Special" or "Z_____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|---|
| Tuition / Fee Waiver | [SSASECT] | No | |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | ADD | X_____ Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | ADD | Y_____ Canvas course materials negotiated/approved by Bookstore only |
| | | ADD | Z_____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract | [SSADETL] | -- | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | -- | |
| Comments | | 1 Undergrad only. | |

Academic Department Schedulers

| | | | | | | | | |
|---------------------------------|-----------|--|--|---|---|--|------|---------------|
| Subject | [SSASECT] | ESEC | | | | | | |
| Course | [SSASECT] | 3220 - 3225 | 3230 - 3235 | 3240 - 3245 | 3250 - 3255 | 4220 - 4230 | 4240 | |
| Section | [SSASECT] | 001 - 199 (Day = begins 7:00am thru 4:59pm) | | | 301 - 399 (If held at ES, TG, or TH) | | | |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | | | | | | |
| Rule Includes / Excludes | | Includes: Rotation-based practical experiences held at outside entities (hospitals, clinics, fire stations, etc.). Excludes: Off-budget course sections (covered by separate rule). | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z | ____ | |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>wajved</u> . <i>This code is not indicative of class location.</i> | | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO | X | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | (at registration, student will see: "Department Approval Required") | | | Not required. |
| Visible to student view? | [SSASECT] | Yes | | | | | | |
| Location Specific? | [SSASECT] | Yes | If OTHOSP TBA or OTFIRE TBA (hospitals, clinics, fire stations, etc.). | | | Meeting pattern required: No | | |
| | | | If ES, TG, or TH TBA --or-- specific classroom/lab. | | | Meeting pattern required: No (due to rotating schedules) | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Students participate in rotation-based assignments held at outside entities (variable days, times, locations). | | | | |
| | | | plus | This section will be held at [location name] + [location address]. When held at ES, TG, or TH locations. | | | | |
| Comments | | 1 | Rule applies <u>only</u> to ESEC courses that cannot be reflected accurately in Banner due to the rotation-based student assignments held at outside entities (hospitals, clinics, fire stations, etc.). Meeting patterns (days/times) <u>do not</u> apply. | | | | | |
| | | 2 | Program is financial aid eligible and cannot cross term dates. | | | | | |
| | | 3 | The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u> . However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information. | | | | | |
| | | 4 | Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. | | | | | |
| | | 5 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | | |
| | | 6 | Occasional classroom needs <u>must</u> be requested as 'Supplemental time' through the Academic Scheduling office. | | | | | |

Academic Scheduling Office

| | | | | | | | |
|----------------------------------|-----------|----------------------------------|---|--|---|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | | |
| Degree Program Attributes | [SSADETL] | ADD | X | Course-based fees (lec/lab) approved by Course Fee Committee only | | | |
| | | ADD | Y | Canvas course materials negotiated/approved by Bookstore only | | | |
| | | ADD | Z | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | |
| Contract | [SSADETL] | -- | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | |
| Field of Study (Major) | | -- | | | | | |
| Level | | -- | | | | | |
| Program | | -- | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | NV | (when scheduled at Thanksgiving Point locations only) | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | | | |
| Comments | | 1 | Rule applies <u>only</u> to ESEC courses that cannot be reflected accurately in Banner due to the rotation-based student assignments held at outside entities (hospitals, clinics, fire stations, etc.). Meeting patterns (days/times) <u>do not</u> apply. | | | | |
| | | 2 | Specific rooms in ES, TG, or TH must be scheduled as a separate event ("credit class") in 25Live (MTWRF 0800-1650) to accommodate rotation schedules. | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|---|-------------|--|---------------------|
| Subject | [SSASECT] | ESEC | | | | |
| Course | [SSASECT] | 3220 - 3225 | 3230 - 3235 | 3240 - 3245 | 3250 - 3255 | |
| Section | [SSASECT] | 701 - 799 | (Eve = begins 5:00pm or later) | | | |
| | | 801 - 899 | (Eve = Lab begins 5:00pm or later) | | | |
| Rule Includes / Excludes | | Includes: Face-to-Face, on-budget course sections. Excludes: Off-budget course sections (covered by separate rule). | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z ____ |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>wajved</u> . <i>This code is not indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | (at registration, student will see: "Department Approval Required") Not required. | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | ES, TG, or TH building Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | <ol style="list-style-type: none"> Program is financial aid eligible and cannot cross term dates. The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u>. However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information. Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|----------------------------------|---------------|--|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | ADD | X ____ | Course-based fees (lec/lab) approved by Course Fee Committee only | | |
| | | ADD | Y ____ | Canvas course materials negotiated/approved by Bookstore only | | |
| | | ADD | Z ____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | |
| Contract | [SSADETL] | -- | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|-----------|--|-----|---|-----|
| Subject | [SSASECT] | Any | | | | |
| Course | [SSASECT] | Any | | | | |
| Section | [SSASECT] | X01 - X50 | Excludes: X51 - X59 reserved for <u>Non-resident</u> /Global online sections only. | | | |
| Rule Includes / Excludes | | | Includes: Online sections for <u>Resident/Local</u> students only. | | Excludes: Online sections for <u>Non-resident</u> /Global students. | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | W | | | | |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | INV (can be used, where appropriate) | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | (at registration, student will see: "Department Approval Required") Not required. | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</i> | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | | <ol style="list-style-type: none"> Program is financial aid eligible and <u>cannot</u> cross term dates. Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Can be cross-listed w/Online <u>Non-resident</u> /Global sections (X51-X59) with written approval from Financial Manager. | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|---|--|------|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | No | | | | |
| Degree Program Attributes | [SSADETL] | | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | No | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | ADD | <input checked="" type="checkbox"/> | Exclude Major | EMSG | EMSO |
| Level | | | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | INT | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | | |
| Comments | | -- | | | | |

[H P] COLLEGE of HEALTH & PUBLIC SERVICES **CHPS - 109**
Emergency Services (online, non-resident students)

Academic Department Schedulers

| | | | |
|---------------------------------|-----------|---|--|
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Any | |
| Section | [SSASECT] | X51 - X59 | Excludes: X01 - X50 reserved for <u>Resident</u> /Local online sections only. |
| Rule Includes / Excludes | | Includes: Online sections for <u>Non-Resident</u> /Global students only. | Excludes: Online sections for <u>Resident</u> /Local students. |
| Semester (Term) | [SSASECT] | Any | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z____ |
| Budget (Campus) | [SSASECT] | O | Tuition is <u>assessed</u> ; student fees are <u>waived</u> . <i>This code is not indicative of class location.</i> |
| Schedule Type | [SSASECT] | W | |
| Instructional Method | [SSASECT] | LEC | LEL LAB INV (can be used, where appropriate) |
| Special Approval? | [SSASECT] | Yes | ADD DE At registration, student will see: "Department Approval Required" Not required. |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: ONLINE Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner to capture required contact hours/week.</i> |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | | <ol style="list-style-type: none"> Program is financial aid eligible and <u>cannot</u> cross term dates. Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction <u>begins</u> (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Can be cross-listed w/Online <u>Resident</u> /Local sections (X01-X50) with written approval from Financial Manager. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|--|-------------------------------------|--|-------|--------|---------|--------|--|--|---|-----------|----|------|---|-----------|--|--|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>\$ 260.00</td> </tr> <tr> <td>UG</td> <td>C915</td> <td>2</td> <td>\$ 520.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 780.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | | | 1 | \$ 260.00 | UG | C915 | 2 | \$ 520.00 | | | 3 | \$ 780.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | |
| | | 1 | \$ 260.00 | | | | | | | | | | | | | | | | | |
| UG | C915 | 2 | \$ 520.00 | | | | | | | | | | | | | | | | | |
| | | 3 | \$ 780.00 | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X ____ Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| | | | ADD | Y ____ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | |
| | | | REMOVE | Z ____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum, PLUS : | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | ADD | <input checked="" type="checkbox"/> | Include Major | | | | | | | | | | | | | | | | |
| | | | | AVIG AVSG EMSG EMSO GPIL GSTM GVMF | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | |
| Program | | ADD | <input checked="" type="checkbox"/> | Include Major | | | | | | | | | | | | | | | | |
| | | | | AAS-EMSO AS-EMSO BS-EMSG | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | DEOT | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/otl/students/index.html | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | |

Academic Department Schedulers

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|---------------------------------|-----------|---|------|--|---|-------|---|
| Subject | [SSASECT] | ESAF | | | | | |
| Course | [SSASECT] | 2100 | 2110 | 2120 | 2140 | | |
| Section | [SSASECT] | 001 - 199 (Day = begins 7:00am thru 4:59pm) | | 601 - 699 (Eve = begins 5:00pm thru 9:59pm) | | | |
| | | 201 - 299 (Day = Lab begins 7:00am thru 4:59pm) | | 801 - 899 (Eve = Lab begins 5:00pm or later) | | | |
| Rule Includes / Excludes | | Non-resident students only | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z____ | |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are assessed. This code is <u>not</u> indicative of class location. | | | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO | X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | At registration, student will see: "Department Approval Required" Not required. | | |
| Visible to student view? | [SSASECT] | Yes | | | | | |
| Location Specific? | [SSASECT] | Yes Building / Room: UVU classroom or lab (or approved off-site location) Meeting pattern required: Yes | | | | | |
| Section Note Required? | [SSATEXT] | No | | | | | |
| Comments | | 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|---|--|--|-------|--------|---------|--------|----|------|---|-----------|---|-----------|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1" style="width: 100%;"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="3" style="text-align: center;">UG</td> <td rowspan="3" style="text-align: center;">C915</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$ 260.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: right;">\$ 520.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: right;">\$ 780.00</td> </tr> </tbody> </table> | | | Level | Detail | Credits | Amount | UG | C915 | 1 | \$ 260.00 | 2 | \$ 520.00 | 3 | \$ 780.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | |
| UG | C915 | 1 | \$ 260.00 | | | | | | | | | | | | | | | |
| | | 2 | \$ 520.00 | | | | | | | | | | | | | | | |
| | | 3 | \$ 780.00 | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X____ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | |
| | | | ADD | Y____ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | |
| | | | ADD | Z____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | |
| Contract | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | |

[H P] COLLEGE of HEALTH & PUBLIC SERVICES CHPS - 111
Physician's Assistant (Lecture & Didactic)
Academic Department Schedulers

| | | | | | | |
|--------------------------|-----------|---|---|---|-----------|---------------------|
| Subject | [SSASECT] | PAS | | | | |
| Course | [SSASECT] | Any | | | | |
| Section | [SSASECT] | 301 - 399 (Day = begins 7:00am thru 4:59pm) | | 701 - 799 (Eve = begins 5:00pm or later) | | |
| Rule Includes / Excludes | | All course sections not covered by another rule. | | Does not apply to Clinical course numbers (6790 - 6799). | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: HP classroom or lab Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This course section is held at UVU's West Campus (west of I-15, 951 S Geneva Rd, Orem). | | |
| Comments | | <ol style="list-style-type: none"> Instructor must be present in the classroom. Where additional time is needed to capture necessary course hours (until PAS credit ratios are corrected through the Curriculum process), the PA department scheduler must request via the Supplemental Instruction Time Request form located on the Academic Scheduling web site. Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Programs eligible for Financial Aid <u>cannot</u> overlap the start or endpoint of another semester (i.e., a condensed course section beginning in Spring semester cannot end in Summer semester). If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | |

| Academic Scheduling Office | | | | | | |
|----------------------------|-----------|----------------------------------|------------|---|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y __ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z __ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | -- | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | WEST | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/maps/ | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|------|--|------|------|
| Subject | [SSASECT] | PAS | | | | |
| Course | [SSASECT] | 6790 | 6791 | 6792 | 6793 | 6794 |
| | | 6795 | 6796 | 6797 | 6798 | 6799 |
| Section | [SSASECT] | 001 - 199 (Day = begins 7:00am thru 4:59pm) | | 601 - 699 (Eve = begins 5:00pm thru 9:59pm) | | |
| Rule Includes / Excludes | | Applies to Clinical course numbers only. | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | Z _ _ | | | | |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | | |
| Schedule Type | [SSASECT] | F | | | | |
| Instructional Method | [SSASECT] | SUP | | | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes Building / Room: OTHOSP / TBA Meeting pattern required: No | | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | <p>1 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification.</p> <p>2 The majority of UVU programs and courses are eligible for Financial Aid and therefore <u>cannot cross standard term dates</u>. However, if a program requires ALL students to complete clinical, field or practical experience toward the end of the program (where dates do not align with a standard term), crossing standard term dates may be possible. Refer to Introduction, Part of Term Codes, for more information.</p> | | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|----------------------------------|------------|--------------|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X ___ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y ___ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z ___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | -- | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|----------------------------|--|-----------|------------------------------------|-------|
| Subject | [SSASECT] | ESL | | | | |
| Course | [SSASECT] | Undergraduate courses only | | | | |
| Section | [SSASECT] | 001 - 199 | (Day = begins 7:00am thru 4:59pm) | 601 - 699 | (Eve = begins 5:00pm thru 9:59pm) | |
| | | 201 - 299 | (Day = Lab begins 7:00am thru 4:59pm) | 801 - 899 | (Eve = Lab begins 5:00pm or later) | |
| Rule Includes / Excludes | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | LA __ (where prescheduling authority exists) | | | |
| | | | Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | No | | | | |
| Comments | | 1 | Department <u>must</u> assign to classrooms/labs (where prescheduling authority exists) in Phase 1--Initial Review. | | | |
| | | 2 | If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | |

Academic Scheduling Office

| | | | | | | |
|---------------------------|-----------|----------------------------------|-----|-----|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | No | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y__ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z__ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | No | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | -- | | | | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|---|---|--|--|---------------------|
| Subject | [SSASECT] | MATH | | | | |
| Course | [SSASECT] | 1060 | 290R | 3030 | 490R | |
| Section | [SSASECT] | 415 - 425 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | 915 - 925 <i>(Eve = begins 5:00pm or later)</i> | |
| Rule Includes / Excludes | | | | | | |
| Semester (Term) | [SSASECT] | Any | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE <i>At registration, student will see: "Department Approval Required"</i> | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | | Yes | HSADV | Advanced Learning Center | | |
| | | Meeting pattern required: Yes | | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | <i>Middle School Math Endorsement course; Nebo School District instructors only. This section will be held at Advanced Learning Center, Nebo Peaks Building, 161 E 400 N, Salem.</i> | | |
| Comments | | <ol style="list-style-type: none"> <u>Cannot</u> cross term dates. Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. | | | | |

Academic Scheduling Office

| | | | | | |
|----------------------------------|-----------|---|--|--|---|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | <i>Course-based fees (lec/lab) approved by Course Fee Committee only</i> |
| | | | ADD | Y __ | <i>Canvas course materials negotiated/approved by Bookstore only</i> |
| | | | ADD | Z __ | <i>Course-based fees (lab access/software/tool) approved by Course Fee Committee only</i> |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | <i>Off-budget program or recording fee only</i> |
| Schedule Restrictions | [SSARRES] | <i>As written in course curriculum.</i> | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | SV (South Valley) | |
| URL Required | [SSASYLB] | -- | | | |
| Comments | | 1 | <i>Funded by Nebo School District.</i> | | |

[SUMMER ONLY PROGRAMS] **COS - INSTRUCTOR CERTIFICATION**

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|--|---|--|------------------|---------------------------------------|
| Subject | [SSASECT] | BIOL | CHEM | GEO | PHYS | |
| Course | [SSASECT] | 525R | 525R | 525R | 425R | |
| Section | [SSASECT] | 415 - 425 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | 915 - 925 | <i>(Eve = begins 5:00pm or later)</i> |
| Rule Includes / Excludes | | For College of Science instructor certifications only | | | | |
| Semester (Term) | [SSASECT] | Summer ONLY | | | | |
| Part of Term | [SSASECT] | 1 | B1 | B2 | WC | Z__ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | No | | | | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | No | | | | |
| | | Meeting pattern required: Yes | | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | This section is for Instructors only. A \$45.00 recording fee is required. | | |
| Comments | | <ol style="list-style-type: none"> <u>Cannot</u> cross term dates. Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. Once student registers, they submit a \$45 application/recording fee payment to the Cashier's office. | | | | |

Academic Scheduling Office

| | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|--|--|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | |
| Section Fees (Flat) | [SSADETL] | -- | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X __ | Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y __ | Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z __ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | |
| Field of Study (Major) | | -- | | | |
| Level | | -- | | | |
| Program | | -- | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | |
| URL Required | [SSASYLB] | -- | | | |
| Comments | | -- | | | |

[SUMMER ONLY PROGRAMS] **COS - MATH STEP**
National Science Foundation

Academic Department Schedulers

| | | | | | | |
|---------------------------------|-----------|--|---|--|---|---|
| Subject | [SSASECT] | MAT | MATH | | | |
| Course | [SSASECT] | 101R | 2000 | 2010 | 2020 | |
| Section | [SSASECT] | 001 - 199 | <i>(Day = begins 7:00am thru 4:59pm)</i> | | 601 - 699 | <i>(Eve = begins 5:00pm thru 9:59pm)</i> |
| | | 201 - 299 | <i>(Day = Lab begins 7:00am thru 4:59pm)</i> | | 801 - 899 | <i>(Eve = Lab begins 5:00pm or later)</i> |
| Rule Includes / Excludes | | | | | | |
| Semester (Term) | [SSASECT] | Summer ONLY | | | | |
| Part of Term | [SSASECT] | Z _ _ | | | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . <i>This code is <u>not</u> indicative of class location.</i> | | | |
| Schedule Type | [SSASECT] | F | FFO | FLS | LS | LSO X |
| Instructional Method | [SSASECT] | LEC | LEL | LAB | | |
| Special Approval? | [SSASECT] | Yes | ADD | DE | At registration, student will see: "Department Approval Required" | |
| Visible to student view? | [SSASECT] | Yes | | | | |
| Location Specific? | [SSASECT] | Yes | LA 106 <i>(must be prescheduled in Phase 1--Initial Review in CourseLeaf CLSS)</i> | | | |
| | | | Meeting pattern required: Yes | | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | Must be accepted into Math STEP Program. | | |
| Comments | | <ol style="list-style-type: none"> NSF funded 10-week math-intensive multi-requisite program for Elementary Education majors. Faculty and student tuition paid from grant. Must include "NSF" as sub-title (after title and before GE codes) to help identify sections for Advisors and department schedulers. Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and the dates cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. Index = G20271 – NSF 2044177 Summer Prog Elementary Teachers. Index = G20272 – NSF 2044177 Participant Support. | | | | |

Academic Scheduling Office

| | | | | | | |
|----------------------------------|-----------|----------------------------------|------------|--|--|--|
| Tuition / Fee Waiver | [SSASECT] | No | | | | |
| Section Fees (Flat) | [SSADETL] | -- | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X ___ | Course-based fees (lec/lab) approved by Course Fee Committee only | |
| | | | ADD | Y ___ | Canvas course materials negotiated/approved by Bookstore only | |
| | | | ADD | Z ___ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | |
| Contract? | [SSADETL] | No | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | |
| Field of Study (Major) | | Yes | ADD | <input checked="" type="checkbox"/> Include Major | ELED | |
| Level | | -- | | | | |
| Program | | -- | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | |
| URL Required | [SSASYLB] | -- | | | | |
| Comments | | -- | | | | |

| [SUMMER ONLY PROGRAMS] | | SOA - DANC Dance Company Team Tours | |
|--------------------------------|-----------|--|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | DANC | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | For Dance Company Team tours during summer semester only. | |
| Semester (Term) | [SSASECT] | Summer ONLY | |
| Part of Term | [SSASECT] | 1 | B1 B2 WC Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO X |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | Building / Room: TBA Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate times and locations with students.</i> |
| Section Note Required? | [SSATEXT] | No | |
| Comments | | <ol style="list-style-type: none"> 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 If offering with schedule type code "FFO", "FLS", "LS", or "LSO", refer to General Rules for additional coding requirements. 3 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|----------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> Waives regular tuition and student fees. |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | ADD X___ Course-based fees (lec/lab) approved by Course Fee Committee only ADD Y___ Canvas course materials negotiated/approved by Bookstore only ADD Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | Yes | ADD SD, 100% Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | |
| Field of Study (Major) | | -- | |
| Level | | -- | |
| Program | | -- | |
| TOPs Code Required? | [SSAOVRR] | -- | |
| URL Required | [SSASYLB] | -- | |
| Comments | | -- | |

[SUMMER ONLY PROGRAMS]

SOA - INTERNSHIPS

Academic Department Schedulers

| | | | | | |
|---------------------------------|-----------|---|--|---|-------------|
| Subject | [SSASECT] | ART | DANC | MUSC | THEA |
| Course | [SSASECT] | 281R | 281R | 281R | 281R |
| | | 481R | 481R | 481R | 481R |
| Section | [SSASECT] | 415 - 425 | | | |
| Rule Includes / Excludes | | For off-budget School of the Arts internships only (and students are enrolled exclusively in SOA Internships) | | | |
| Semester (Term) | [SSASECT] | Summer ONLY | | | |
| Part of Term | [SSASECT] | INT | | | |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. | | |
| Schedule Type | [SSASECT] | F | | | |
| Instructional Method | [SSASECT] | SUP | | | |
| Special Approval? | [SSASECT] | Yes | ADD | IN (At registration, student will see: "Contact Internship Coordinator") | |
| Visible to student view? | [SSASECT] | Yes | | | |
| Location Specific? | [SSASECT] | Yes | Building / Room: TBA Meeting pattern required: No <i>Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate times and locations with students.</i> | | |
| Section Note Required? | [SSATEXT] | Yes | ADD | For students enrolled exclusively in SOA internships. | |
| Comments | | 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Identify as "School of the Arts Internships / OB" in the Comments field of section in CourseLeaf CLSS. | | | |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | | | | | | | |
|----------------------------------|-----------|----------------------------------|-------------------------------------|---|--|------|-------|--------|---------|--------|--|--|--|---|-----------|--------|----|------|---|-----------|--|--|--|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Term</th> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>\$ 125.00</td> </tr> <tr> <td>Summer</td> <td>UG</td> <td>C927</td> <td>2</td> <td>\$ 250.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>3</td> <td>\$ 375.00</td> </tr> </tbody> </table> | | Term | Level | Detail | Credits | Amount | | | | 1 | \$ 125.00 | Summer | UG | C927 | 2 | \$ 250.00 | | | | 3 | \$ 375.00 |
| Term | Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | | | | | | |
| | | | 1 | \$ 125.00 | | | | | | | | | | | | | | | | | | | | | |
| Summer | UG | C927 | 2 | \$ 250.00 | | | | | | | | | | | | | | | | | | | | | |
| | | | 3 | \$ 375.00 | | | | | | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X ____ | Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | | | | |
| | | | ADD | Y ____ | Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | | | | | | |
| | | | ADD | Z ____ | Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% | Off-budget program or recording fee only | | | | | | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | -- | | | | | | | | | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | -- | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | | -- | | | | | | | | | | | | | | | | | | | | | | | |

202340 - 202430: Academic Scheduling Rules

[SUMMER ONLY PROGRAMS]

STUDY ABROAD

Academic Department Schedulers

| | | |
|---------------------------------|-----------|---|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Any (must be pre-approved by Education Abroad dept.) |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | For courses / programs pre-approved for study abroad by the Office for Education Abroad |
| Semester (Term) | [SSASECT] | Summer ONLY |
| Part of Term | [SSASECT] | 1 B1 B2 WC Z___ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F FFO FLS X |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | Yes ADD DE (At registration, student will see: "Department Approval Required") |
| Visible to student view? | [SSASECT] | No |
| Location Specific? | [SSASECT] | Yes Building / Room: OTCTRY TBA |
| | | Meeting pattern required: No (unless there are pre-travel and/or post-travel requirements) |
| | | Meeting line does <u>not</u> reflect specific day(s) or time(s), but must exist in Banner (with no day/time) in order to capture required contact hours/week. Building/Room reflect "TBA" to indicate instructor will coordinate times and locations with students. |
| | | For example: Week 1: pre-travel, may include meetings, online readings, and/or discussions Week 2: travel Week 3: post-travel, may include assignment completion, testing and final submission(s) |
| Section Note Required? | [SSATEXT] | Yes ADD IOP – (Country) Study Abroad (course begin/end dates) Contact the Office of Education Abroad for program cost. For example: IOP - Spain Study Abroad (01-Jun-2021 thru 21-Jun-2021) |
| Comments | | 1 Program is financial aid eligible and <u>cannot</u> cross term dates. 2 Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. Dates must include any requirements associated with the course <u>before</u> , and/or <u>after</u> , travel dates (all encompassing). To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. 3 Must include country name and "IOP" as a subtitle (i.e., "Spain IOP"). Note this in the Comments field in CourseLeaf CLSS. 4 If offering with schedule type code "FFO", "FLS", refer to General Rules for additional coding requirements. |

Academic Scheduling Office

| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. | | | | | | | | | | | | | | | |
|----------------------------------|-----------|--|-------------------------------------|---|-------|--------|---------|--------|--------------------------|------|---|-----------|----------------------|---|-----------|--|--|---|-----------|
| Section Fees (Flat) | [SSADETL] | Yes | ADD | <table border="1"> <thead> <tr> <th>Level</th> <th>Detail</th> <th>Credits</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>UG (1000-4999)</td> <td rowspan="2">C914</td> <td>1</td> <td>\$ 165.00</td> </tr> <tr> <td>GR (5000+)</td> <td>2</td> <td>\$ 330.00</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>\$ 495.00</td> </tr> </tbody> </table> | Level | Detail | Credits | Amount | UG (1000-4999) | C914 | 1 | \$ 165.00 | GR (5000+) | 2 | \$ 330.00 | | | 3 | \$ 495.00 |
| Level | Detail | Credits | Amount | | | | | | | | | | | | | | | | |
| UG (1000-4999) | C914 | 1 | \$ 165.00 | | | | | | | | | | | | | | | | |
| GR (5000+) | | 2 | \$ 330.00 | | | | | | | | | | | | | | | | |
| | | 3 | \$ 495.00 | | | | | | | | | | | | | | | | |
| Degree Program Attributes | [SSADETL] | Yes | REMOVE | X ___ Course-based fees (lec/lab) approved by Course Fee Committee only | | | | | | | | | | | | | | | |
| | | | ADD | Y ___ Canvas course materials negotiated/approved by Bookstore only | | | | | | | | | | | | | | | |
| | | | REMOVE | Z ___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only | | | | | | | | | | | | | | | |
| Contract? | [SSADETL] | Yes | ADD | SD , 100% Off-budget program or recording fee only | | | | | | | | | | | | | | | |
| Schedule Restrictions | [SSARRES] | As written in course curriculum. | | | | | | | | | | | | | | | | | |
| Field of Study (Major) | | -- | | | | | | | | | | | | | | | | | |
| Level | | -- | | | | | | | | | | | | | | | | | |
| Program | | -- | | | | | | | | | | | | | | | | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | ISP | | | | | | | | | | | | | | | |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/educationabroad/study-abroad/index.html | | | | | | | | | | | | | | | |
| Comments | | 1 Typically hidden from student view. Includes "DE" code (department approval) for restricting enrollment to intended students. 2 Must include country name and "TOP" as a subtitle (<u>after</u> title, and <u>before</u> GE codes; abbreviate as needed). 3 cc: Education Abroad director on all email confirmations. 4 Fall and Spring sections <u>do NOT</u> follow this rule! | | | | | | | | | | | | | | | | | |

[SUMMER ONLY PROGRAMS] **SUMMER BRIDGE PROGRAM**
Latinos of Tomorrow

Academic Department Schedulers

| | | |
|---------------------------------|-----------|--|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Undergraduate courses only |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | For current high school students. May include recently graduated high school students as approved by the Summer Bridge Program Coordinator. |
| Semester (Term) | [SSASECT] | Summer ONLY |
| Part of Term | [SSASECT] | 1 B1 B2 Z___ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F FFO FLS LS LSO W X |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | Yes ADD DE At registration, student will see: "Department Approval Required" |
| Visible to student view? | [SSASECT] | Yes |
| Location Specific? | [SSASECT] | Yes On UVU campus Meeting pattern required: Yes |
| Section Note Required? | [SSATEXT] | Yes ADD one of the following: <i>(per Summer Bridge Program Coordinator)</i> Summer Bridge Program Business Leaders of Tomorrow Engineers and Technologists of Tomorrow Hospitality Leaders of Tomorrow Latino Scientists of Tomorrow |
| Comments for Schedulers | | <ol style="list-style-type: none"> Requires annual Budget office written approval before scheduling. (Latino Initiative coordinator.) Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. If offering with schedule type code "FFO", "FLS", "LS", "LSO" or "W", refer to General Rules for additional coding requirements. Course sections must be submitted by an authorized scheduler of the sponsoring academic department. |

Academic Scheduling Office

| | | | |
|----------------------------------|-----------|---|---|
| Tuition / Fee Waiver | [SSASECT] | Yes <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes REMOVE X ___ ADD Y ___ REMOVE Z ___ | Course-based fees (lec/lab) approved by Course Fee Committee only ² Canvas course materials negotiated/approved by Bookstore only ³ Course-based fees (lab access/software/tool) approved by Course Fee Committee only ² |
| Contract? | [SSADETL] | Yes ADD SD, 100% | Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | Yes | As written in course curriculum, PLUS : |
| Field of Study (Major) | | REMOVE | Major code (if present) |
| Level | | ADD <input checked="" type="checkbox"/> | Exclude "CE" (default) |
| Program | | ADD <input checked="" type="checkbox"/> | Include "HSCE" |
| TOPs Code Required? | [SSAOVRR] | Yes ADD | BLT EOT HLT LST SUB (noted by Program Coordinator) |
| URL Required | [SSASYLB] | Yes ADD | https://www.uvu.edu/bridge/ |
| Comments for ASO | | <ol style="list-style-type: none"> Non-standard meeting patterns may be necessary. HSCE students cannot be assessed course-based fees, per state law. Canvas Course Materials charge can be assessed for HSCE students as approved by Commissioner's office (April 2017). Charge can be removed if it is being waived by the publisher specifically for the ARPA program (when coordinated through the Bookstore). | |

202340 - 202430: Academic Scheduling Rules

| [SUMMER ONLY PROGRAMS] | | SUMMER - ARPA (SCUP) | |
|--------------------------------|-----------|---|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | For current high school students only | |
| Semester (Term) | [SSASECT] | Summer ONLY | |
| Part of Term | [SSASECT] | 1 | B1 B2 Z___ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO W X |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | BLDG/ROOM: UVU classroom or lab Meeting pattern required: Ye (non-standard is allowed beginning at 9am) |
| Section Note Required? | [SSATEXT] | Yes | ADD ARPA - American Rescue Plan Act - Afterschool and Summer Program |
| Comments for Scheduler | | <ol style="list-style-type: none"> Requires annual <u>Program Coordinator</u> approval before scheduling. Grant funded program. On UVU campus instruction for current HS students only. If offering with schedule type code "FFO", "FLS", "LS", "LSO" or "W", refer to General Rules for additional coding requirements. Miscellaneous (aka "Special" or "Z___") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Course sections must be submitted by an authorized scheduler of the sponsoring academic department. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|---|---|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> Waives regular tuition and student fees. Off-budget (per credit) fees apply. |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | <p>REMOVE X___ Course-based fees (lec/lab) approved by Course Fee Committee only³</p> <p>ADD Y___ Canvas course materials negotiated/approved by Bookstore only⁴</p> <p>REMOVE Z___ Course-based fees (lab access/software/tool) approved by Course Fee Committee only³</p> |
| Contract? | [SSADETL] | Yes | ADD SD, 100% Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | Yes | As written in course curriculum, PLUS : |
| Field of Study (Major) | | REMOVE | Major code (if present) |
| Level | | ADD | <input checked="" type="checkbox"/> Exclude "CE" (default) |
| Program | | ADD | <input checked="" type="checkbox"/> Include "HSCE" |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD ARP |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/partnership/ |
| Comments for ASO | | <ol style="list-style-type: none"> Requires annual Budget Office written approval before scheduling. Add subtitle "ARPA" <u>after</u> the course title, but <u>before</u> any GE codes. HSCE students cannot be assessed course-based fees, per state law. Canvas Course Materials charge can be assessed for HSCE students as approved by Commissioner's office (April 2017). Charge can be removed if it is being waived by the publisher specifically for the ARPA program (when coordinated through the Bookstore). Non-standard meeting patterns may be necessary. Schedule in CB (2nd floor) unless otherwise requested. | |

202340 - 202430: Academic Scheduling Rules

[SUMMER ONLY PROGRAMS]

SUMMER - EXCELERATE

Academic Department Schedulers

| | | |
|---------------------------------|-----------|--|
| Subject | [SSASECT] | Any |
| Course | [SSASECT] | Undergraduate courses only |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) |
| Rule Includes / Excludes | | For graduated, high school students. |
| Semester (Term) | [SSASECT] | Summer ONLY |
| Part of Term | [SSASECT] | 1 B1 B2 WC Z__ |
| Budget (Campus) | [SSASECT] | M Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F FFO FLS LS LSO W X |
| Instructional Method | [SSASECT] | LEC LEL LAB |
| Special Approval? | [SSASECT] | Yes ADD DE At registration, student will see: "Department Approval Required" |
| Visible to student view? | [SSASECT] | Yes |
| Location Specific? | [SSASECT] | Yes BLDG/ROOM: UVU classroom or lab Meeting pattern required: Yes |
| Section Note Required? | [SSATEXT] | Yes ADD Summer Excelerate Program |
| Comments for Scheduler | | <ol style="list-style-type: none"> Requires annual <u>Program Director</u> approval before scheduling. If offering with schedule type code "FFO", "FLS", "LS", "LSO" or "W", refer to General Rules for additional coding requirements. Miscellaneous (aka "Special" or "Z__") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Faculty paid from Provost funding. Scholarship pays for student tuition. Course sections must be submitted by an authorized scheduler of the sponsoring academic department. |

Academic Scheduling Office

| | | | | |
|----------------------------------|-----------|-----|-------------------------------------|--|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> | Waives regular tuition and student fees. Off-budget (per credit) fees apply. |
| Section Fees (Flat) | [SSADETL] | -- | | |
| Degree Program Attributes | [SSADETL] | Yes | ADD | X__ Course-based fees (lec/lab) approved by Course Fee Committee only |
| | | | ADD | Y__ Canvas course materials negotiated/approved by Bookstore only |
| | | | ADD | Z__ Course-based fees (lab access/software/tool) approved by Course Fee Committee only |
| Contract? | [SSADETL] | Yes | ADD | SD, 100% Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | Yes | | As written in course curriculum, PLUS : |
| Field of Study (Major) | | -- | | |
| Class | | ADD | <input checked="" type="checkbox"/> | Include "FR" and "SO" |
| Level | | ADD | <input checked="" type="checkbox"/> | Exclude "CE" (default) |
| Program | | -- | | |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD | EXL |
| URL Required | [SSASYLB] | Yes | ADD | https://www.uvu.edu/excelerate/ |
| Comments for ASO | | | | <ol style="list-style-type: none"> Requires annual Budget Office written approval, plus coordination with Program Director (provides approved course list by Sept 1st). Always copy Program Director when confirming Excelerate request(s) are processed. Non-standard meeting patterns may be necessary. |

202340 - 202430: Academic Scheduling Rules

| [SUMMER ONLY PROGRAMS] | | UPWARD BOUND | |
|--------------------------------|-----------|--|--|
| Academic Department Schedulers | | | |
| Subject | [SSASECT] | Any | |
| Course | [SSASECT] | Undergraduate courses only | |
| Section | [SSASECT] | 415 - 425 (Day = begins 7:00am thru 4:59pm) | 915 - 925 (Eve = begins 5:00pm or later) |
| Rule Includes / Excludes | | For current high school students only | |
| Semester (Term) | [SSASECT] | Summer ONLY | |
| Part of Term | [SSASECT] | 1 | B1 B2 Z____ |
| Budget (Campus) | [SSASECT] | M | Tuition & student fees are <u>assessed</u> . This code is <u>not</u> indicative of class location. |
| Schedule Type | [SSASECT] | F | FFO FLS LS LSO W X |
| Instructional Method | [SSASECT] | LEC | LEL LAB |
| Special Approval? | [SSASECT] | No | |
| Visible to student view? | [SSASECT] | Yes | |
| Location Specific? | [SSASECT] | Yes | BLDG/ROOM: UVU classroom or lab Meeting pattern required: Yes |
| Section Note Required? | [SSATEXT] | Yes | ADD Upward Bound Program |
| Comments for Scheduler | | <ol style="list-style-type: none"> Requires annual Budget Office written approval before scheduling. Federally funded program. On UVU campus instruction for <u>current HS students only</u>. If offering with schedule type code "FFO", "FLS", "LS", "LSO" or "W", refer to General Rules for additional coding requirements. Miscellaneous (aka "Special" or "Z____") Part of Term codes must be requested prior to submitting sections in CourseLeaf CLSS, and cannot be adjusted later. To facilitate the registration process, codes are created in the semester where instruction begins (but in some cases may be in the semester where most of the instruction occurs). If you're questioning which semester to use, please email Registration@uvu.edu and Academic_Scheduling@uvu.edu for clarification. Course sections must be submitted by an authorized scheduler of the sponsoring academic department. | |

| Academic Scheduling Office | | | |
|----------------------------|-----------|--|--|
| Tuition / Fee Waiver | [SSASECT] | Yes | <input checked="" type="checkbox"/> Waives regular tuition and student fees. Off-budget (per credit) fees apply. |
| Section Fees (Flat) | [SSADETL] | -- | |
| Degree Program Attributes | [SSADETL] | Yes | <p>REMOVE X____ Course-based fees (lec/lab) approved by Course Fee Committee only³</p> <p>ADD Y____ Canvas course materials negotiated/approved by Bookstore only²</p> <p>REMOVE Z____ Course-based fees (lab access/software/tool) approved by Course Fee Committee only³</p> |
| Contract? | [SSADETL] | Yes | ADD SD, 100% Off-budget program or recording fee only |
| Schedule Restrictions | [SSARRES] | Yes | As written in course curriculum, PLUS : |
| Field of Study (Major) | | REMOVE | Major code (if present) |
| Level | | ADD | <input checked="" type="checkbox"/> Exclude "CE" (default) |
| Program | | ADD | <input checked="" type="checkbox"/> Include "HSCE" |
| TOPs Code Required? | [SSAOVRR] | Yes | ADD UB |
| URL Required | [SSASYLB] | Yes | ADD https://www.uvu.edu/trio/ub/ |
| Comments for ASO | | <ol style="list-style-type: none"> Add subtitle "UB" <u>after</u> the course title, but <u>before</u> any GE codes. Canvas Course Materials charge can be assessed for HSCE students as approved by Commissioner's office (April 2017). Charge can be removed if it is being waived by the publisher specifically for the Upward Bound program (when coordinated through the Bookstore). HSCE students cannot be assessed course-based fees, per state law. Non-standard meeting patterns may be necessary. Upward Bound is NOT part of "UVU Prep" (a non-credit program coordinated by Event Services office). | |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|-------------|-----------|----------------|-------------|
| ACC | 1150 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 2010 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 2020 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 2110 | 2023 40 | | McGraw | \$ 115.00 | Y590 | B001 |
| ACC | 2120 | 2023 40 | | McGraw | \$ 115.00 | Y590 | B001 |
| ACC | 2500 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 3000 | 2024 20 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 3010 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 3020 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 3030 | 2023 40 | | Wiley | \$ 66.00 | Y561 | B004 |
| ACC | 3400 | 2018 40 | | Pearson | \$ 116.00 | Y527 | B002 |
| ACC | 3510 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 4050 | 2024 20 | | VitalSource | \$ 131.00 | Y618 | B009 |
| ACC | 4110 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 4400 | 2023 30 | | Cengage | \$ 85.00 | Y585 | B003 |
| ACC | 5020 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 6020 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 6060 | 2023 40 | | BlueEQ | \$ 49.00 | Y592 | B016 |
| ACC | 6300 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| ACC | 6420 | 2019 40 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| ACC | 6420 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| AET | 2250 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| ART | 1120 | 2023 20 | 2023 40 | Cengage | \$ 36.00 | Y580 | B003 |
| ART | 1120 | 2024 20 | | Cengage | \$ 41.00 | Y593 | B003 |
| ARTH | 2710 | 2023 30 | 2023 40 | Cengage | \$ 60.00 | Y572 | B003 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|-------------|-----------|----------------|-------------|
| ARTH | 2710 | 2024 20 | | Cengage | \$ 66.00 | Y540 | B003 |
| ARTH | 2720 | 2023 20 | 2023 40 | Cengage | \$ 60.00 | Y572 | B003 |
| ARTH | 2720 | 2024 20 | | Cengage | \$ 66.00 | Y540 | B003 |
| ARTH | 272H | 2023 20 | 2023 40 | Cengage | \$ 60.00 | Y572 | B003 |
| ARTH | 272H | 2024 20 | 2024 20 | Cengage | \$ 66.00 | Y540 | B003 |
| ARTH | 309G | 2023 20 | 2023 40 | Cengage | \$ 60.00 | Y572 | B003 |
| ARTH | 309G | 2024 20 | | Cengage | \$ 66.00 | Y540 | B003 |
| ASL | 1010 | 2023 20 | | True Way | \$ 72.00 | Y564 | B014 |
| ASL | 1020 | 2023 20 | | True Way | \$ 72.00 | Y564 | B014 |
| ASL | 2010 | 2022 20 | | True Way | \$ 72.00 | Y564 | B014 |
| ASL | 202G | 2022 20 | | True Way | \$ 72.00 | Y564 | B014 |
| ASTR | 1040 | 2023 40 | | Pearson | \$ 71.00 | Y602 | B002 |
| ASTR | 1070 | 2023 40 | | Pearson | \$ 71.00 | Y602 | B002 |
| BESC | 3420 | 2023 20 | 2023 40 | McGraw | \$ 45.00 | Y581 | B001 |
| BESC | 3420 | 2024 20 | | McGraw | \$ 47.00 | Y614 | B001 |
| BIOL | 3500 | 2023 20 | | MacMillan | \$ 103.00 | Y575 | B006 |
| CHEM | 2310 | 2023 40 | | Wiley | \$ 84.00 | Y596 | B004 |
| CHEM | 2320 | 2023 40 | | Wiley | \$ 84.00 | Y596 | B004 |
| CJ | 2200 | 2021 20 | | Pearson | \$ 49.00 | Y547 | B002 |
| COMM | 1020 | 2022 40 | 2023 30 | VitalSource | \$ 101.00 | Y569 | B001 |
| COMM | 1020 | 2023 40 | | VitalSource | \$ 90.00 | Y611 | B009 |
| COMM | 1050 | 2023 40 | | Sage | \$ 45.00 | Y603 | B008 |
| COMM | 2120 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| COMM | 2250 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| COMM | 2300 | 2023 40 | | Sage | \$ 52.00 | Y604 | B008 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|--------------------|-----------|----------------|-------------|
| COMM | 3420 | 2023 20 | 2023 40 | McGraw | \$ 45.00 | Y581 | B001 |
| COMM | 3420 | 2024 20 | | McGraw | \$ 47.00 | Y614 | B001 |
| CS | 3320 | 2023 20 | 2023 30 | McGraw | \$ 45.00 | Y581 | B001 |
| CS | 3320 | 2024 20 | | McGraw | \$ 47.00 | Y614 | B001 |
| ECON | 1010 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ECON | 2010 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ECON | 2020 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ECON | 3020 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ECON | 305G | 2023 20 | 2023 40 | Pearson | \$ 100.00 | Y578 | B002 |
| ECON | 4150 | 2023 40 | | Norton | \$ 68.00 | Y606 | B007 |
| EDEC | 2600 | 2023 20 | | Sage | \$ 60.00 | Y583 | B008 |
| EDEL | 2330 | 2023 40 | | Pearson | \$ 38.00 | Y601 | B002 |
| ENGH | 1005 | 2021 20 | | Fountainhead Press | \$ 33.00 | Y549 | B001 |
| ENGR | 2010 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ENGR | 2030 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ENGR | 2140 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| ENGR | 2450 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| EXSC | 1097 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| EXSC | 3700 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| EXSC | 4000 | 2024 20 | | Human Kinetics | \$ 60.00 | Y619 | B011 |
| EXSC | 4050 | 2023 40 | | Human Kinetics | \$ 48.00 | Y595 | B011 |
| EXSC | 4100 | 2021 20 | | Human Kinetics | \$ 58.00 | Y546 | B011 |
| EXSC | 4200 | 2023 40 | | Human Kinetics | \$ 62.00 | Y597 | B011 |
| EXSC | 4500 | 2019 40 | | Human Kinetics | \$ 57.00 | Y538 | B011 |
| FAMS | 240G | 2023 40 | | Sage | \$ 76.00 | Y605 | B008 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|-------------|----------|----------------|-------------|
| FAMS | 4660 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| FIN | 1060 | 2023 30 | | Wiley | \$ 66.00 | Y561 | B004 |
| FIN | 3100 | 2018 30 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| FIN | 3100 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| FIN | 3150 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| FIN | 4180 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| FIN | 6150 | 2020 20 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| FIN | 6150 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| FIN | 6170 | 2021 20 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| FIN | 6170 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| HIST | 1740 | 2023 20 | 2023 40 | Cengage | \$ 48.00 | Y579 | B003 |
| HIST | 1740 | 2024 20 | -- | Cengage | \$ 51.00 | Y610 | B003 |
| HLTH | 1100 | 2023 40 | | Pearson | \$ 38.00 | Y601 | B002 |
| HLTH | 1300 | 2023 20 | | Pearson | \$ 86.00 | Y531 | B002 |
| HLTH | 2400 | 2022 40 | 2023 40 | Cengage | \$ 43.00 | Y566 | B003 |
| HLTH | 2400 | 2024 20 | | Cengage | \$ 47.00 | Y612 | B003 |
| HLTH | 2900 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| HM | 2500 | 2021 40 | | Wiley | \$ 78.00 | Y545 | B004 |
| HM | 3390 | 2023 40 | | Wiley | \$ 32.00 | Y608 | B004 |
| HM | 3640 | 2016 40 | | Wiley | \$ 54.00 | Y507 | B004 |
| HM | 3710 | 2023 40 | | Wiley | \$ 26.00 | Y607 | B004 |
| HR | 3430 | 2024 20 | | VitalSource | \$ 50.00 | Y620 | B009 |
| HR | 4060 | 2023 40 | | Cengage | \$ 45.00 | Y594 | B003 |
| IM | 1010 | 2018 40 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| IM | 1010 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|-----------|-----------|----------------|-------------|
| IM | 2010 | 2023 40 | | Pearson | \$ 105.00 | Y536 | B002 |
| IM | 2100 | 2018 40 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| IM | 2100 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| IM | 2300 | 2021 20 | 2023 30 | Cengage | \$ 78.00 | Y526 | B003 |
| IM | 2300 | 2023 40 | | Cengage | \$ 51.00 | Y610 | B003 |
| IM | 2600 | 2023 40 | | McGraw | \$ 77.00 | Y518 | B001 |
| INFO | 405G | 2022 40 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| INFO | 405G | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| IT | 1600 | 2019 40 | | TestOut | \$ 153.00 | Y534 | B010 |
| IT | 2700 | 2023 20 | 2023 40 | Cengage | \$ 35.00 | Y513 | B003 |
| IT | 2700 | 2024 20 | | Cengage | \$ 47.00 | Y612 | B003 |
| IT | 2800 | 2023 20 | 2023 40 | Cengage | \$ 35.00 | Y513 | B003 |
| IT | 2800 | 2024 20 | | Cengage | \$ 47.00 | Y612 | B003 |
| ME | 3140 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 1010 | 2023 40 | | Lumen | \$ 42.00 | Y591 | B005 |
| MGMT | 2240 | 2018 20 | 2023 40 | Cengage | \$ 78.00 | Y526 | B003 |
| MGMT | 2240 | 2024 20 | | Cengage | \$ 85.00 | Y585 | B003 |
| MGMT | 2340 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 330G | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 3345 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 3450 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 4860 | 2023 30 | 2023 40 | Wiley | \$ 65.00 | Y587 | B004 |
| MGMT | 4860 | 2024 20 | | McGraw | \$ 65.00 | Y621 | B001 |
| MGMT | 6740 | 2023 40 | 2023 40 | McGraw | \$ 85.00 | Y584 | B001 |
| MGMT | 6800 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|----------|--------------------|-------------------|------------|----------|----------------|-------------|
| MKTG | 220G | 2023 40 | 2023 40 | Peerceptiv | \$ 27.00 | Y609 | B017 |
| MKTG | 220G | 2024 20 | | Peerceptiv | \$ 29.00 | Y616 | B017 |
| MKTG | 3220 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MKTG | 3620 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| MKTG | 3640 | 2023 20 | 2023 30 | Chicago | \$ 68.00 | Y577 | B009 |
| MKTG | 3640 | 2023 40 | | Sage | \$ 52.00 | Y604 | B008 |
| MKTG | 3650 | 2022 40 | 2023 40 | Cengage | \$ 49.00 | Y568 | B003 |
| | --plus-- | 2020 20 | 2023 40 | GoReact | \$ 37.00 | Y541 | B012 |
| MKTG | 3650 | 2024 20 | | Cengage | \$ 53.00 | Y613 | B003 |
| | --plus-- | 2024 20 | | GoReact | \$ 39.00 | Y617 | B012 |
| MKTG | 3670 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| MKTG | 4600 | 2023 40 | | McGraw | \$ 85.00 | Y584 | B001 |
| MKTG | 4620 | 2022 20 | 2023 40 | GoReact | \$ 37.00 | Y541 | B012 |
| MKTG | 4620 | 2024 20 | | GoReact | \$ 39.00 | Y617 | B012 |
| MUSC | 1010 | 2023 40 | | Norton | \$ 57.00 | Y573 | B007 |
| NUTR | 1020 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| PETE | 2500 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| PHSC | 1000 | 2024 20 | | Pearson | \$ 86.00 | Y531 | B002 |
| PHYS | 1010 | 2023 40 | | Pearson | \$ 99.00 | Y600 | B002 |
| PHYS | 1850 | 2023 40 | | Pearson | \$ 76.00 | Y599 | B002 |
| PHYS | 2010 | 2019 20 | | Pearson | \$ 78.00 | Y533 | B002 |
| PHYS | 2020 | 2023 40 | | Pearson | \$ 78.00 | Y533 | B002 |
| PSY | 1010 | 2023 40 | 2023 40 | Lumen | \$ 42.00 | Y591 | B005 |
| PSY | 1100 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| PSY | 2300 | 2023 40 | | Lumen | \$ 42.00 | Y591 | B005 |

202340 - 202430: Academic Scheduling Rules

CANVAS COURSE MATERIALS

| Subject | Course | First Term Offered | Last Term Offered | Publisher | Amount | Attribute Code | Detail Code |
|---------|--------|--------------------|-------------------|-----------|----------|----------------|-------------|
| PSY | 3460 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |
| SPAN | 3200 | 2021 20 | 2023 40 | Cengage | \$ 44.00 | Y553 | B003 |
| SPAN | 3200 | 2024 20 | | Cengage | \$ 47.00 | Y612 | B003 |
| SPAN | 4200 | 2021 20 | 2023 40 | Cengage | \$ 44.00 | Y553 | B003 |
| SPAN | 4200 | 2024 20 | | Cengage | \$ 47.00 | Y612 | B003 |
| STAT | 1040 | 2023 40 | | MacMillan | \$ 91.00 | Y598 | B006 |
| STAT | 1045 | 2023 40 | | MacMillan | \$ 91.00 | Y598 | B006 |
| STAT | 2040 | 2022 20 | | Wiley | \$ 66.00 | Y561 | B004 |
| STAT | 2050 | 2022 40 | | Wiley | \$ 66.00 | Y561 | B004 |
| SW | 1010 | 2023 40 | 2023 40 | Cengage | \$ 41.00 | Y593 | B003 |
| SW | 1010 | 2024 20 | | Cengage | \$ 42.00 | Y615 | B003 |
| TECH | 3000 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ZOOL | 2320 | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ZOOL | 232H | 2023 30 | | McGraw | \$ 85.00 | Y584 | B001 |
| ZOOL | 3700 | 2023 40 | | McGraw | \$ 70.00 | Y589 | B001 |