

2023 Course Design Plan

Course # – Course Name

- Modality:
- Credit Hours:
- Delivery Semester or Term:
- Prerequisites:
- How this course fulfills degree or program requirements (e.g., “This is a general ed course.”):

Course Description:

Backward Design Process

“Identify desired results, determine acceptable evidence, plan learning experiences and instruction.”

Start with the list of CourseLeaf outcomes. Determine summative assessments, and then develop topic or module learning objectives and formative assessments that align with CourseLeaf outcomes and summative assessments (what you are asking students to do). Once those are in place, develop or curate instructional materials that support students in completing the assessments.

CourseLeaf Outcomes What will students leaving this course be able to do?	Summative Assessments (OF learning) How will students show they have achieved the course outcomes? Be specific. <i>(e.g., Project, midterm, final exam)</i>
1.	
2.	
3.	
4.	
5.	

6.	
7.	
8.	

Teams

How will Microsoft Teams be used in your course (if applicable)?

Textbook(s)

--

At this point, IDs and Instructors can choose to continue with a more granular, detailed module design of their choosing, modify the table above to include learning activities and formative assessments, or work directly building modules in Canvas.

[Design Resources](#)

[Sample Module Plans](#) (Ctrl-click to go to Sample Module Plans.docx)

Module Plans

Module 1: Title/Topic	
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:

<p>Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i></p>	<p>Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i></p>	<p>Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i></p>
<ul style="list-style-type: none"> • • • 		
<p>Regular and Substantive Interaction:</p>		
<p>Notes:</p>		

<p>Module 2: Title/Topic</p>		
<p>Summative Assessment(s):</p>	<p>Module alignment to CourseLeaf outcomes:</p>	
<p>Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i></p>	<p>Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i></p>	<p>Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i></p>

<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 3: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i>	Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i>	Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		

Notes:

Module 4: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
<p>Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i></p>	<p>Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i></p>	<p>Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i></p>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 5: Title/Topic	
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:

<p>Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i></p>	<p>Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i></p>	<p>Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i></p>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 6: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
<p>Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module:</p>	<p>Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i></p>	<p>Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i></p>

<i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i>		
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 7: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives For each objective, describe in one sentence what students will be able to do by the end of the module: <i>(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)</i>	Formative Assessments (for learning) In what activities will students participate to practice for and complete the summative assessment(s)? <i>(e.g., Quiz, Discussion, Reflection paper)</i>	Instructional Content What will I provide to help students learn? Assigned Material (Readings, Videos, etc.) <i>(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)</i>

<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 8: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
<i>Learning Objectives</i>	<i>Formative Assessments</i>	<i>Instructional Content</i>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 9: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives	Formative Assessments	Instructional Content
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 10: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives	Formative Assessments	Instructional Content
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		

Notes:

Module 11: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives	Formative Assessments	Instructional Content
<ul style="list-style-type: none">•••		
Regular and Substantive Interaction:		
Notes:		

Module 12: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
Learning Objectives	Formative Assessments	Instructional Content

<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 13: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
<i>Learning Objectives</i>	<i>Formative Assessments</i>	<i>Instructional Content</i>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Module 14: Title/Topic		
Summative Assessment(s):	Module alignment to CourseLeaf outcomes:	
<i>Learning Objectives</i>	<i>Formative Assessments</i>	<i>Instructional Content</i>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		
Notes:		

Final Module: Title/Topic		
Summative Assessment(s):		
<i>Learning Objectives</i>	<i>Formative Assessments</i>	<i>Instructional Content</i>
<ul style="list-style-type: none"> • • • 		
Regular and Substantive Interaction:		

Notes:

*Schedule and Timeline (Example)

Phase	Dates
Design	1 month
Objectives/outcomes/assessment	<i>[3 weeks]</i> Jan. 16-20 Jan. 23-27 Jan. 30-Feb. 3
Objectives/Assessment Finalized	Feb. 3
Design: Outline and Course Design Plan Technology & tools	<i>[2 weeks]</i> Feb. 6-10 Feb. 13-17
Design Plan finalized	Feb. 10
Development	1.5 months
Development/ Build in Canvas Includes: Overviews, writing narrative, and/or guidance for student learning, assignment directions, learning activities/quizzes/tests/final project Accessibility & copyright	<i>[5 weeks]</i> Feb. 20-24 Feb. 27-Mar. 3 Mar. 6-10 (Spring break -optional work week) Mar. 13-17 Mar. 20-24

	Mar. 27-31 April 3-7
Holidays/Breaks	Martin Luther King Day (Jan. 16 th) President's Day (Feb. 20 th) Spring Break (Mar. 6-11)
Course Built in Canvas	Mar. 31st or April 7
Finalize	<i>[2 weeks]</i> April 3-7 April 10-14 April 17-19 (2 days)
Ready for Review	Wednesday, April 19
Quality Review	April 19-21 April 24-28
Add suggestions from Quality Review	<i>[1 week]</i> May 1-4
Spring Classes End	Wed. May 3, 2023
Launch course	Friday, May 5, 2023
Summer Classes start	Wed. May 10, 2023

