

UVU BOARD OF TRUSTEES

June 16, 2016

4 p.m. – SC213c

Board of Trustee Members Present

Karen L. Acerson
Taran K. Chun (phone)
Birch Eve
John Gappmayer (phone)
Anne-Marie W. Lampropoulos (phone)
Jack Sunderlage
Jill Taylor

Guests

Daryl Green
Keith Mulberry
Peter Fawson
Teresa Cardon
Gary Wicksome
Ryan Vogel

UVU Regular Attendees

President Matthew S. Holland
Mark Bracken, Faculty Senate President
Karen Clemes, General Counsel
Scott Cooksey, Vice President Development and Alumni
Sherry Harward, PACE President
Linda Makin, Vice President Planning, Budget and HR
Cameron Martin, Vice President University Relations
Fidel A. Montero, Chief of Staff
Jeffery Olson, Senior Vice President Academic Affairs
Val Peterson, Vice President Finance and Administration
Kyle Reyes, Special Assistant to the President for Inclusion
Michelle Taylor, Vice President Student Affairs
Katie Zabriskie, Administrative Associate

I. ACTION

1. Oath of Office Trustee Sunderlage welcomed Birch Eve to the board of Trustees as the 2016-2017 Student Body President and administered the Oath of Office.

II. EXECUTIVE SESSION

Trustee Eve motioned to enter into Executive Session in order to discuss matters of real estate and character, professional competence, or physical or mental health of an individual. The motion was seconded by Trustee Acerson. The motion carried without opposition.

I. ACTION (CONTINUED)

2. Real Estate and Capital Development Approval

a. Trustee Acerson motioned to approve the extension of the Wasatch School District lease from 5 to 7 years. Trustee Taylor seconded. The motion carried without opposition.

b. Trustee Eve motioned to approve the Wasatch Right of Way and dedication of the Wasatch Campus secondary road as a public road. Trustee Acerson seconded. The motion carried without opposition.

c. Trustee Taylor motioned to approve the contract with Property Reserve Inc. to purchase 30 acres in Payson, UT. Trustee Acerson seconded. The motion carried without opposition.

d. Trustee Acerson motioned to approve a three-year lease in the UCCU building at Thanksgiving Point. Trustee Lampropoulos seconded. The motion carried without opposition.

e. Trustee Taylor motioned to approve the 5-Year Capital Development Plan for UVU. Trustee Lampropoulos seconded. The motion carried without opposition.

f. Trustee Eve motioned to approve the sale of the gap land located north of the HP building along the West Campus boundary and advance the issue to the Board of Regents, recommending their approval of the sale. Trustee Acerson seconded. The motion carried without opposition.

g. Trustee Acerson motioned to approve the purchase of 4 homes and a lot in the Palos Verdes neighborhood in an amount based on the actual appraised value. Trustee Lampropoulos seconded. The motion carried without opposition.

3. Naming Opportunity Approval

Trustee Acerson motioned to approve the naming of several areas in the Nellesen Autism Building with extreme gratitude to the donors:

Clear Horizons Academy Floor (First floor)
Hurst Wood Education Foundation Floor (Second floor)
Vivint Sensory Suites A & B
Todd & Andrea Pedersen Pre-K Lab Classroom
Casey & Chelsea L. Baugh Grades 1-3 Lab Classroom
Henry Burton Kids Corner & Lobby
The Kahlert Foundation Boardroom

Trustee Taylor seconded. The motion carried without opposition.

4. Sabbatical Approval Trustee Taylor motioned to approve one semester sabbaticals in the Spring 2016-2017 semester for Marinda Ashman, Gary Measom, Nichole Ortega, and Brian Whaley. Trustee Eve seconded. The motion carried without opposition.

5. Requisition Approvals

a. VP Peterson indicated that the air handlers in the Sorenson Student Center were 35 years old and beyond a state of cost effective repair. The cost to replace the handlers was \$520,950. Trustee Acerson motioned to approve the requisition in the amount of \$520,950 to replace the air handler units in the Sorenson Student Center. Trustee Taylor seconded. The motion carried without opposition.

b. VP Makin indicated that the state-mandated Workers Compensation insurance was up for renewal. The expected renewal rate will be above \$500,000 but will not exceed \$600,000. Trustee Taylor motioned to approve the requisition in the approximate amount of \$600,000 for the state-mandated Workers Compensation insurance for UVU employees and qualified students. Trustee Lampropoulos seconded. The motion carried without opposition.

6. Policy Approvals Policies were discussed in thematic clusters with approval at the end of the policy discussion.

VP Makin indicated that in Policy 101 and Policy 109, changes were made in the language of the policies to address the role of General Counsel.

VP Makin indicated that Policy 162 had been approved last year as a temporary emergency. There was careful review of the policy over the last year and it is now coming before the Trustees for approval as a regular policy. VP Makin explained that Policy 155 was to be deleted because of the changes made to Policy 162. UVU's revised sexual misconduct policy looks at the full continuum of sexual misconduct ranging from harassment to rape and now encompasses grievances as well as the resources available for victims, the investigations protocol, appeals, sanctions, etc. The Trustees engaged in thoughtful conversation about the work being done to revise the policy, the public input and professional guidance considered, and the efforts of General Counsel Clemes to ensure compliance. VP Peterson noted that Policy 407 was approved by the Trustees in temporary form and was now coming for approval as a regular policy. VP Peterson noted that the Clery Act had undergone extensive changes by the Federal government; the policy reflected the new standards for reporting sexual assault and is inclusive of adjacent properties and significant property investments. VP Makin explained that Policy 165 was being brought before the Trustees as a temporary emergency so that UVU can be in compliance with state law and so that it more closely mirrors Policy 162 on the investigations process, appeals, etc. This then corresponds with a need to request a suspension of Policy 156 under temporary emergency. VP Makin explained that Policy 165 dealt with discrimination that did not fall under the sexual misconduct policy. Policy 162 and Policy 165 are seen as companion pieces that ensure consistency in investigations.

VP Peterson indicated that Policy 403 was being amended on a limited basis to address the use of hoverboards directly and "other similar devices" so as to prevent having to reopen the policy with subsequent restrictions against

personal movement devices. VP Taylor indicated that Policy 503 was being amended on a limited basis so that there will be greater compliance with the actions stated regarding the add, drop, and withdraw process.

Trustee Taylor motioned to approve the following policies:

- Policy 101 Policy Governing Policies (Regular, Limited Scope)
- Policy 109 Contacting the Attorney General's Office (Regular, Limited Scope)
- Policy 162 Sexual Misconduct (Regular)
- Policy 155 Sexual Harassment and Consensual Relationships and Grievance (Deletion)
- Policy 407 Clery Act: Campus Safety and Security (Regular)
- Policy 165 Discrimination, Harassment, and Affirmative Action (Temporary Emergency)
- Policy 156 Grievance (Temporary Emergency, Suspension)
- Policy 403 Restrictions on the Use of Skateboards, Roller Blades, Roller Skates, Bicycles, Motorcycles, and Hoverboards (Regular, Limited Scope)
- Policy 503 Add/Drop/Withdrawals (Regular, Limited Scope)

Trustee Acerson seconded. The motion carried without opposition.

7. Budget Approval

a. 2015-16 Revision and 2016-17 Initial Institutional Residence Budget VP Makin noted that the Trustees are responsible for the annual approval the Institutional Residence Budget. The Trustees and the Board of Regents will receive a report on expenditures in the fall. There were no adjustments to the 2015-2016 budgets. For 2016-2017, there was an increase to the utilities, as well as to an increase to the allocated share of property insurance, but the total budget remains the same.

b. 2016-2017 Initial Operating Budget VP Making indicated that the budget report summarizes the decisions the Trustees and/or the Cabinet have made with regards to increases and allocation of resources - tuition, student fees, compensation, and details of new resources allocated through PBA. The report gives an overview of main areas of the budget. The main operating budget – the education and general budget – is now at \$220 million; this is the budget supported by VP Martin's activities on the Hill. Discussion ensued about the educationally disadvantage line item. Following this, VP Makin indicated that the operating budget included sub-budgets for the auxiliary expenses designated by the Board of Regents. The Athletics budget was included but this budget is not part of state funds; instead it is funded through student fees, gate receipts, WAC funds, etc, as well as the budget for Student Health Services and Community Education among others. VP Makin noted that the Trustees have responsibility for oversight of the Discretionary budget. She is pleased to note that income has improved in this area as well as the number of unrestricted gifts being moved from the Foundation into the General Fund. VP Peterson noted that this is a result of the Trustees allowing for a shifting of funds from PTIF to the bond market and the engagement of an investment manager. VP Peterson noted that there is currently \$40 million in short term bonds and he anticipates asking the Board to increase the limit to \$60 million at a future meeting. A brief discussion of Student Health Services followed.

VP Makin indicated that there was a 7.8% increase in revenue; tax revenue is at 46%. Discussion followed about the normal tax revenue funding at USHE institutions, the impact of acute equity, and the need to continue to work to increase the amount afforded by acute equity. VP Makin explained that the tax funding for FTE students is the highest it has ever been. Discussion ensued about tax funding, student enrollment, and how the budget is created. Further discussion was had relating the similarities between Texas and Utah higher education systems, student population growth at UVU v. other USHE institutions, and the stress on the legislature. UVU is the largest institution in the state and has been growing at the highest rates over the last 8 years; still maintain a tuition that is middle of the road and have the 2nd lowest percentage change in tuition since 2011-2012. VP Makin noted that UVU spends its budget primarily on instruction (51%) and 85% of budget is spent on people. Discussion followed about institutional support numbers, non-resident student percentages, and percentage of instructional support. VP Makin promised to provide a table comparing figures of instructional support among USHE schools. VP Makin discussed the institutional investment income, the maintenance of programs paid out of these funds, and expenditures. She concluded with a note about expenditures from the Presidential Impact budget.

Trustee Taylor motioned to approve the 2015-16 Revision and 2016-17 Initial Institutional Residence Budget and the 2016-2017 Initial Operating Budget. Trustee Acerson seconded. The motion carried without opposition.

8. Curricula Approvals

Certificate of Proficiency in Unmanned Aircraft Systems: the certificate will be for an 18-hour course that will offer hands-on experience to individuals looking to enhance their job skills or retrain. This technology is up-and-coming and this is a chance to engage with entrepreneurial companies in the area. Currently, the department does not anticipate the certificate being a draw for new students, but this is the first step in developing a full degree program in this area.

Certificate of Proficiency in Application Development; Certificate of Proficiency in Data Analytics; Certificate of Proficiency in Database Administration and Data Warehousing; Certificate of Proficiency in Healthcare Information Technology; Emphasis in Application Development to the BS in Information Systems: Four new certificates and an emphasis were requested in the area of Information Systems and Technology. The Application Development certificate piggybacks on courses already offered to provide specialized training and skill development that will minimize the time it takes to earn the credentials needed for a more lucrative IT career. The Data Analytics certificate will allow students to be more proficient in in-depth data analyses. The Database Administration certificate will provide skill enhancement to those looking to manage or administer databases at organizations in any number of fields. The Healthcare Information certificate provides both non-healthcare and healthcare majors/associates with the credentials that will open doors at insurance companies and healthcare organizations. The Emphasis in Application Development will serve as an enhancement for those already pursuing a BS in Information Science. The Trustees and UVU leadership engaged in a comprehensive discussion of the time it will take to complete the certificates, the audience being sought in offering these options, the impact these certificates have on full-time/part-time associates or bachelors degree enrollment, and the impact on degree completion.

Master of Education restructure with addition of emphasis in Applied Behavioral Analysis: the restructure of the masters degree is at the request the Commissioner's Office. Previously, students were able to select various options for subject focus; by offering emphases, the degree allows students to become micro-credentialed. An additional area of emphasis is being added in applied behavior analysis in the area of autism. This is a direct response to the changes in the Medicare law which offered individuals more supportive autism resources but changed the credential requirements of care providers.

Certificate of Proficiency in Advanced Manufacturing: the certificate proposed will help to address the needs of the manufacturing industry to enhance the entry level skills of employees in the area of advanced manufacturing and is being supported by a project grant. The certificate was developed from courses that already exist in UVU's program through the guidance of an advisory board. The advisory committee also developed a pathway to involve high schoolers in the Mountainland region gain skills in manufacturing through this certificate. Currently, courses are being taught at local plants to employees. The certificate blends and enhances the current associates and bachelors degree programs and does not compete with what MATC is doing.

Certificate of Proficiency in National Security Studies; Minor in National Security Studies; Center for National Security Studies: UVU is in the process of developing a National Securities program and is requesting the creation of a National Security Studies certificate, minor, and Center. This is a high growth area with great interest by local and national employers, and UVU will offer the only program in the state. This program will be an interdisciplinary program that will see an intersection of policy, technology, and legal matters.

Trustee Eve motioned to approve the following curricular programs:

- Certificate of Proficiency in Unmanned Aircraft Systems
- Certificate of Proficiency in Application Development
- Certificate of Proficiency in Data Analytics
- Certificate of Proficiency in Database Administration and Data Warehousing
- Certificate of Proficiency in Healthcare Information Technology
- Emphasis in Application Development to the BS in Information Systems
- Master of Education restructure with emphasis in Applied Behavioral Analysis

Certificate of Proficiency in Advanced Manufacturing
Certificate of Proficiency in National Security Studies
Minor in National Security Studies
Center for National Security Studies

Trustee Acerson seconded. The motion carried without opposition.

III. CONSENT CALENDAR

- a. Minutes of March 30, 2016, Meeting
- b. 2015-16 Education and General Appropriated Revenue Revision Two
- c. 2015-16 Institutional Discretionary Funds Budget Revision Two
- d. Investment Reports (February-April 2016)

Trustee Acerson motioned to approve the Consent Calendar. Trustee Taylor seconded. The motion carried without opposition.

IV. INFORMATION ITEM

1. President's Report

President Holland indicated his appreciation for the continued engagement of the Trustees in the advancement and success of UVU. He provided an update on the Performing Arts Center of which they played such a vital role in securing funding and indicated that the groundbreaking would occur December 1, 2016.

The President provided the Trustees with an update on the continuing decline of the portion of UVU's appropriated revenue that comes from state allocated tax funding. The President indicated that no USHE institution received growth funding. This is a critical issue that UVU will continue to be vociferous about as it directly impacts students and the strength of the institution. The Trustees engaged in thoughtful discussion about this issue.

The President then gave a review of positive achievements on campus. He noted that the five graduate degrees approved by the Trustees would be on the next Board of Regents agenda and there was promise of a good response. He noted the recognition the National Science Foundation had given UVU in various areas and VP Olson related a story of a US Ignite award winning, innovative digital application made by UVU students to measure air sensor quality. President Holland complimented this by showing a feature in *Japan Times* with a comment by Gov. Gary Herbert singling out the accomplishments of UVU. President Holland further identified outstanding student performances, WAC student athletic successes, honors awarded to UVU leadership, the groundbreaking for the Autism Center, and the 2016 Commencement.

The President indicated that UVU was working to develop new front campus signage with construction hopefully being completed before the close out of the 75th Anniversary. Engaged discussion ensued about colors, particularly the green selected, lighting options, sign design, dimensions, content (seal v. wolverine), and view from I-15. VP Martin appreciated the feedback and will request new renderings that correspond to these comments.

The President reviewed the celebratory events planned for the 75th Anniversary. He spoke of his meetings with PR firms in New York City in relationship to the promotion of the Roots of Knowledge campaign. The firms were impressed with the windows but all spoke of the true story being UVU. A firm has been selected and efforts will begin to promote the windows and UVU on a national scale.

Trustee Acerson motioned to adjourn. Trustee Taylor seconded. The motion carried without opposition.