

UVU BOARD OF TRUSTEES

June 18, 2019

4 p.m. – SC 213c, Utah Valley University

Board of Trustee Members Present

Elaine Dalton, Chair (phone)
Karen Acerson
Taylor Bell
Dru Huffaker
Rick Nielsen
Jill Taylor
R. Duff Thompson, First Vice Chair
Jack Sunderlage, Second Vice Chair

Guests

John Gappmayer
Marc Reynolds
Jensen Reynolds
Scott Trotter
Jessi Hill

UVU Attendees

Astrid S. Tuminez, President
Karen Clemes, General Counsel
Scott Cooksey, Vice President, Development and Alumni
Nathan Gerber, PACE President
Justin Jones, Chief of Staff, Secretary to the Board
Linda Makin, Vice President, Planning, Budgets, and HR
Cameron Martin, Vice President, University Relations
Jeff Olson, Senior Vice President, Academic Affairs (*Retiring*)
Kyle Reyes, Vice President, Student Affairs
Craig Thulin, Faculty Senate President
Wayne Vaught, Provost & Vice President, Academic Affairs
Katie Zabriskie, Executive Communication Officer

Second Vice Chair Jack Sunderlage indicated that because Chair Elaine Dalton could only be present via a phone call, she had asked that he chair the meeting. Second Vice Chair Sunderlage welcomed all those in attendance and addressed housekeeping items.

Because several trustees were transitioning away from the Board, time was spent recognizing their contributions. Resolutions of appreciation were presented to Second Vice Chair Sunderlage, Trustee Marc Reynolds, and Trustee John Gappmayer. Each provided words of gratitude and reflected on UVU and its mission.

To recognize the addition of several new trustees, time was then spent formally installing these individuals. Oaths of Office were administered to both Dru Huffaker, Alumni Board President, and Taylor Bell, UVUSA Student Body President.

I. INFORMATION

1. Board of Trustee Engaged Learning Award

The Trustees were provided with year-end reports by the recipients of the 2018-19 Board of Trustee Engaged Learning Award. Amber Rowley, whose proposal was the Investigation of Mechanisms for Quantum Dot and Protein Interactions, reviewed the outcome of her investigation into the development of a biomarker test and apparatus for cancer, much like a blood glucose monitor, that relies on the interaction of proteins and quantum dots. Nicholas Williams and Taylor Cook, whose proposal was Helping Hands – Affordable 3D Printed Prosthetics, discussed the development of their affordable prosthetic finger that eliminates the need for surgery and is more universally accessible to amputees. All recipients indicated their appreciation for the opportunity afforded to them through the Engaged Learning Award.

The Trustees were then provided with presentations by two candidates for the 2019-20 Board of Trustee Engaged Learning Award. Lance Buck, whose proposal was entitled Differentiating Cancer Cells using Raman Spectroscopy, discussed how his proposed research will progress the field of Raman spectroscopy into differentiating and diagnosing different types of cancer cells. A machine learning algorithm will be programmed to recognize those differences and classify the cell type based on the spectra obtained through Raman spectroscopy. Jonathan Wasden, whose proposal was entitled Forest Fires and Endophytic Growth, discussed how he would use the award to gain a better understanding of how forests, and individual plants, recover following a forest fire through using established plots/pots to simulate the effects of a fire on plant recovery. These findings would have implications in agriculture and national projects dealing with fires and regional recovery.

Following the presentations, the Trustees discussed the Engaged Learning Award's history and the stipulations for the role of the Trustees in selecting recipients. It was noted that Trustees cannot make the final selection of the recipients; instead, that task falls to the Office of Engaged Learning. The Trustees made a recommendation as to whom should be given the award (both finalists) and the dollar amount they felt was appropriate (\$6,000 per award). Following this recommendation, the Trustees engaged in an active conversation about making the award more robust, publicizing the efforts of the recipients, and engaging more students in the creative process of research. Further discussion centered on potentially creating a "fellows" model and following the efforts of the recipients longitudinally. At the conclusion of the discussion, Scott Cooksey indicated that he would take the recommendation feedback to the deciding body and would provide additional information as requested about the solicitation/publicization process and the engagement of students.

II. ACTION

1. Board of Trustee Leadership Vote

The Trustees were informed that per the term limits of the Utah Valley University Bylaws, it was necessary to elect a new chair and vice chairs of the Board of Trustees. Chief of Staff Justin Jones reviewed this process and the recent efforts of the nominating committee in this regard. Chief of Staff Jones indicated that the nominating committee recommended that Trustee R. Duff Thompson be named as the new chair of the Board of Trustees. A paper ballot vote was taken and by unanimous consensus, Trustee D. Thompson was voted as the Chair of the UVU Board of Trustees. The Trustees were then informed of the recommendation of the nominating committee to appoint Trustee James Clarke as First Vice Chair and Trustee Jill Taylor as Second Vice Chair. A paper ballot vote was taken and by a majority, Trustee Clarke and Trustee Taylor were confirmed for the vice chair roles. After assuming responsibility for the remainder of the Trustee meeting, Chair D. Thompson gave great praise to Trustee Dalton for her leadership of the Trustees and his gratitude for her legacy and commitment to UVU through continued service on the Board.

2. Executive Committee Vote Ratification

The Trustees were informed that the Executive Committee of the Board of Trustees voted in May to approve the purchase of a house located at 691 West 925 South, Orem, as an extension of the Master Plan. A contract, pending approval of the Board of Trustees and Board of Regents, was accepted by the Theobalds (owners) for the appraised value of \$900,000. After minimal discussion, Trustee Rick Nielsen motioned to ratify the Executive Committee vote which approved the purchase of the property located at 691 West 925 South, Orem and recommendation to the Board of Regents for their approval. Trustee Taylor seconded. The motion carried without opposition.

3. Academic Program Approval

The Trustees were presented with two academic programs for adoption. The programs were an associate of applied science in surveying technology and minor in risk management. The Trustees were also presented with two 3-Year Follow-Up reports on the BA Art History degree and the BS Information Management degree. The Trustees engaged in thoughtful and thorough conversation about the programs, the challenges of enrollment, and USHE norms and calculations surrounding degree declaration. It was noted that the Academic Affairs committee recommended that the 3-Year Follow-Up reports be accepted but under the condition that another 3-Year Follow-Up report be conducted for each. After noting the desire for such subsequent reporting, Trustee Taylor motioned to approve the addition of the AAS Surveying Technology and the Minor Risk Management and approve the 3-Year Follow-Up reports for the BA Art History and BS Information Management. Trustee Dru Huffaker seconded. The motion carried without opposition.

4. Budgets

The Trustees were presented with a request to approve the 2019-20 Operating Budget, consisting of four distinct budgets. It was noted that the budget news was positive in that there was 6% growth over the prior year. Increased allocated moneys were noted as were steady revenues and flat tax fund percentages. The Trustees engaged in thorough and thoughtful discussion about the balance of programmatic offerings, the impact of the maturing university on the budgets, the investment of resources directly into students, and how moneys would be (re)directed in support of the university's mission and priorities. Time was specifically spent addressing concerns about funding

for the School of the Arts. After a comprehensive conversation, Trustee Sunderlage motioned to approve the 2019-20 Education & General Operating Revenue & Expenditure Budget; the 2019-20 Educational Disadvantaged Operating Revenue & Expenditure Budget; 2019-20 Institutional Discretionary Operating Revenue & Expenditure Budget; and the 2019-20 Auxiliary Services Operating Revenue & Expenditure Budget. Trustee Karen Acerson seconded. The motion carried without opposition.

5. Policies

The Trustees were presented with several policies to review. They addressed each separately and gave thoughtful consideration of the changes proposed and the need for the action recommended.

Policy 152 Accommodations for Individuals with Disabilities. Trustee Acerson motioned to approve adoption of updates to Policy 152 Accommodations for Individuals with Disabilities as Temporary Emergency. Trustee Nielsen seconded. The motion carried without opposition.

Policy 153 Americans with Disabilities Act Grievance Process. Trustee Nielsen motioned to approve deletion of Policy 153 Americans with Disabilities Act Grievance Process. Trustee Taylor seconded. The motion carried without opposition.

Policy 160 Animals on Campus. Trustee Jack Sunderlage motioned to approve adoption of updates to Policy 160 Animals on Campus as Temporary Emergency. Trustee Acerson seconded. The motion carried without opposition.

Policy 162 Sexual Misconduct. Trustee Acerson motioned to approve adoption of updates to Policy 162 Sexual Misconduct as Temporary Emergency. Trustee Nielsen seconded. The motion carried without opposition.

Policy 165 Discrimination, Harassment, and Affirmative Action. Trustee Acerson motioned to approve adoption of updates to Policy 165 Discrimination, Harassment, and Affirmative Action as Temporary Emergency. Trustee Taylor seconded. The motion carried without opposition.

Policy 207 Internal Audits. Trustee Acerson motioned to approve adoption of updates to Policy 207 Internal Audits. Trustee Nielsen seconded. The motion carried without opposition.

Policy 231 Fundraising Authority, Responsibility, and Coordination. Trustee Nielsen voted to approve adoption of updates to Policy 231 Fundraising Authority, Responsibility, and Coordination. Trustee Taylor seconded. The motion carried without opposition.

Policy 232 Honorary Names and Named Gifts. Trustee Taylor motioned to approve adoption of updates to Policy 232 Honorary Names and Named Gifts. Trustee Acerson seconded. The motion carried without opposition.

Policy 233 Fund-Raising, Solicitation Clearance, and Cultivation. Trustee Sunderlage motioned to delete Policy 233 Fund-Raising, Solicitation Clearance, and Cultivation. Trustee Nielsen seconded. The motion carried without opposition.

Policy 335 Staff Grievance. Trustee Nielsen motioned to approve adoption of updates to Policy 335 Staff Grievance. Trustee Taylor seconded. The motion carried without opposition.

Policy 354 In-classification Salary Increases for Non-faculty Employees. Trustee Taylor motioned to delete Policy 354 In-classification Salary Increases for Non-faculty Employees. Trustee Sunderlage seconded. The motion carried without opposition.

Policy 452 Electronic Information and Technology Accessibility. Trustee Sunderlage motioned to approve adoption of updates to Policy 452 Electronic Information and Technology Accessibility. Trustee Huffaker seconded. The motion carried without opposition.

Policy 512 Administration of Scholarships and Other Payments to Students. Trustee Nielsen motioned to approve adoption of updates to Policy 512 Administration of Scholarships and Other Payments to Students. Trustee Acerson seconded. The motion carried without opposition.

Policy 543 Use of Student SSN as Student IDs. Trustee Taylor motioned to delete Policy 543 Use of Student SSN as Student IDs. Trustee Nielsen seconded. The motion carried without opposition.

Policy 652 Care and Use of Vertebrate Animals in Research and Instruction. Trustee Acerson motioned to approve adoption of Policy 652 Care and Use of Vertebrate Animals in Research and Instruction. Trustee Nielsen seconded. The motion carried without opposition.

Policy 710 Clery Act Compliance. Trustee Nielsen motioned to approve adoption of updates to Policy 710 Clery Act Compliance. Trustee Sunderlage seconded. The motion carried without opposition.

II. EXECUTIVE SESSION

Trustee Taylor Bell motioned to enter Executive Session to strategically discuss character, professional competence, or physical or mental health of an individual, and litigation that is pending or reasonably imminent. Trustee Acerson seconded. The motion carried without opposition.

I. ACTION (CONTINUED)

6. Tenure

Trustee Acerson motioned to approve the recommendation for the appointment of Dr. Wayne Vaught as a Professor with tenure in the Philosophy and Humanities Department. Trustee Sunderlage seconded. The motion carried without opposition.

7. Sabbaticals

Trustee Nielsen motioned to approve the following sabbatical requests: Mark Pepper, English and Literature; Craig Thulin, Chemistry; Weihong Wang, Earth Science; Alessandro Zanazzi, Earth Science; Travis Lovell, Art and Design; Lisa Hall Hagen, Theatrical Arts. Trustee Taylor seconded. The motion carried without opposition.

8. Namings

Trustee Sunderlage motioned to approve the naming of the expansion of the West Campus Health Professions Building to accommodate the new Physician Assistant Program the Dr. John W. Burr Physician Assistant Learning Center. Trustee Acerson seconded. The motion carried without opposition.

III. CONSENT CALENDAR

The Trustees were asked to review the Consent Calendar, which consisted of the minutes of March 27, 2019, and April 16, 2019; the February and March 2019 Investment Reports; the 2018-19 Education & General Operating Revenue, Revision 3; the 2019-20 Education & General Operating Revenue, Revision 1; the UVU Foundation Investment Policy; and the Staff Attorney Position Ratification

IV. INFORMATION

1. Faculty Senate Report

Faculty Senate President Craig Thulin provided an update to the Board on the efforts of the Faculty Senate during his time as President. He addressed three broad areas: stewardship and governance, faculty improvement and accountability, and student success. For each he noted the advancements made, the positive impact on both the faculty as a body and the university as a whole, and the future actions which would spur from them. He ended by

thanking the Trustees for all that they do in support of the institution. The Trustees in turn thanked President Thulin for his thoughtful leadership and collegiality.

2. Completion

The Trustees were presented with an update of the efforts being undertaken by the university to increase completion rates among the student population. They were provided with the context for how UVU's current completion rate trends should be viewed and how the student population demographics tell a different tale than pure IPEDs calculations alone. Retention and graduation history over a six-year cohort period was reviewed with note of the limits of these measures. The new outcomes measure which details 8-year graduation rates for all students was discussed as a positive for the university, and the goal of increasing this new metric rate to 45% by 2025 was expressed. Efforts to date regarding completion were briefly noted and the new/re-prioritized efforts which would be the university's focus over the next four years were highlighted. Of central focus was the First-Year Advising Center and the collaborative, cross-campus efforts which are of priority. The Trustees were encouraged to remember that retention and completion are everyone's job.

3. President's Report

President Tuminez provided a short report on the university since the late March meeting. She began by discussing the administrative and cultural changes that have taken root, including Cabinet changes, value and action commitment updates, and mission statement revisions. She then gave an update on the NAB's travels to Russia, the joyful reactions to commencement, and the leadership changes that occurred in athletics, both administrative and coaching. President Tuminez then highlighted "good news" stories about UVU that spoke to UVU's commitment to first-generation success, CTE programs, athletics, excellence in faculty, and engaged, experiential learning. She noted that progress was being made in the areas of both digital transformation and capital campaign planning. She concluded by emphasizing UVU's commitment to its mission as a dual-mission institution, the planning efforts that have taken place to ensure UVU's success as growth continues to be expected, and the plans moving forward for how to secure UVU's role as the community college and traditional university of Utah County.

Chair D. Thompson adjourned the meeting.