

UVU BOARD OF TRUSTEES

June 28, 2018

8 a.m. – SC 213c, Utah Valley University

Board of Trustee Members Present

Elaine Dalton, Chair
James Clarke
John Gappmayer
Rick Nielsen
Marc Reynolds
Jack Sunderlage, Second Vice Chair
Jill Taylor
Paul Thompson
R. Duff Thompson, First Vice Chair

Guests

Steve Anderson
David Connelly
Braley Dobson
Barbara Smith
Scott Trotter
Summer Valente
Jon Westover

UVU Attendees

Karen Clemes, General Counsel
Scott Cooksey, Vice President Development and Alumni
Justin Jones, Chief of Staff, Secretary to the Board
Linda Makin, Vice President Planning, Budgets, and HR
Shalece Nuttall, PACE President
Jeff Olson, Interim President; Senior Vice President, Academic Affairs
Val Peterson, Vice President Finance and Administration
Kyle Reyes, Vice President Student Affairs
Craig Thulin, Faculty Senate President
Katie Zabriskie, Executive Communication Officer

I. ACTION

1. Oath of Office

Trustee Jack Sunderlage administered the Oath of Office to Marc Reynolds, the newly elected UVUSA Student Body President. Trustee Reynolds was welcomed by the Board of Trustees.

2. Executive Committee Vote Ratification

Trustee Chair Elaine Dalton explained that on May 30, the Executive Committee was asked to vote on several naming opportunities that were time sensitive. One of those namings was to designate the Clarke Building Auditorium as “Holland Hall.” The other two namings were for the soccer fields in Vineyard and the Entrepreneurship Institute associated with the Woodbury School of Business. Both of these were contingent on certain conditions being met within a specified timeframe. These contingencies have not yet been met and those naming approvals are no longer applicable as decided. Trustee Jill Taylor motioned to ratify the Executive Committee vote of May 30, 2018. Trustee John Gappmayer seconded. The motion carried without opposition.

3. Requisitions

The Trustees were presented with a requisition in the amount of \$600,000 for the annual payment of Workers Compensation insurance for UVU employees. Trustee R. Duff Thompson motioned to approve the requisition in the amount of \$600,000 for Workers Compensation insurance. Trustee Taylor seconded. The motion carried without opposition. The Trustees were then presented with a requisition in the amount of \$1,000,000 for the paving of the gravel parking lot at West Campus that will become free parking for employees and students. The bid submitted that day was for \$610,000 but approval of the requested amount will allow for contingency. Trustee Jack Sunderlage motioned to approve the requisition in the amount of \$1,000,000 for the paving of the West Campus parking lot. Trustee James Clarke seconded. The motion carried without opposition. Finally, the Trustees were presented with a list of annual requisitions in amounts near or above \$500,000 These requests ensure that the university can buy food and books for resale, pay IT vendors, utilities, and Orem City. The Trustees asked the President’s Council reconsider the thresholds of requisition approval and increase the amount for which Trustee vote is needed. Trustee D. Thompson motioned to approve the list of annual requisitions above \$500,000 as presented. Trustee Gappmayer seconded. The motion carried without opposition.

4. Center for Social Impact

The Trustees were presented with a proposal to change the name of the Volunteer and Service Learning Center to reflect a shift towards a more comprehensive scope in the purpose and offerings of the Center. The proposed new name is the Center for Social Impact. The Center for Social Impact will align itself more closely with program models that drive students into the community and expand beyond emphasis on service learning to include community engagement, social entrepreneurship, philanthropy, and civic engagement. The Trustees engaged in active discussion about the comprehensive model, the word “social” and alternative terms, and the need for an education and communication campaign around the Center for Social Impact. Trustee Reynolds motioned to approve the change in name of the Volunteer and Service Learning Center to the Center for Social Impact. Trustee Paul Thompson seconded. The motion carried without opposition.

5. Policies

The Trustees were presented with two policies to review. Policy 655 Graduate Studies was revised under a limited scope to add clarification around graduate faculty clinical members and graduate director roles and responsibilities. The support of Faculty Senate was noted. Trustee P. Thompson motioned to approve the adoption of Policy 655 Graduate Studies. Trustee Sunderlage seconded. The motion carried without opposition. Policy 204 Appropriateness of Expenditures was being presented as temporary emergency revision. The existing policy was changed to remove procedures for expenditures and to give greater emphasis to legal compliance and ethical stewardship of funds. A new guideline for operations was created that reflects new systems, processes, and responsibilities. Trustee D. Thompson motioned to approve the adoption of Policy 204 Appropriateness of Expenditures. Trustee Taylor seconded. The motion carried without opposition.

6. Facilities

Trustee Sunderlage explained that the Finance and Facilities Committee met in May to discuss the items which the Trustees are now being asked to approve as well as the ongoing issue of tuition waivers. The Trustees considered the various facilities related items requiring approval. The Capital Improvement Plan is the priority ranking of improvements that need to be made to the university’s infrastructure with monies provided by UVU and the state. This list reflects intensive review of relevant constituents and the monies allocated are based on the value of existing buildings. The funds available dictate how many improvements can be made. Trustee Sunderlage motioned to approve the Capital Improvement Plan. Trustee Taylor seconded. The motion carried without opposition. The Five-Year Plan is an annual request to as part of the capital approval process. The Business Building remains the top priority followed by the Engineering Building, the Education Building, the Health Professions Building at West Campus, and the athletic support building at Vineyard. The Trustees reviewed the process of submitting requests to the Regents and the Legislature. Trustee Taylor motioned to approve the Five-Year Capital Facilities Plan. Trustee Sunderlage seconded. The motion carried without opposition. Finally, the Trustees reviewed the CUP water contract. This will allow UVU to negotiate transitions in ownership of water shares by West Union Canal and CUP and retain appropriate levels of shares in water to support the university. The contracts in question were thoroughly discussed by the Trustees including the building of a pump station for groundshares and the relationship with Utah Valley Water. Trustee P. Thompson motioned to approve the signing of the CUP Water Contract. Trustee Reynolds seconded. The motion carried without opposition.

7. Budgets

The Trustees were asked to review the following budgets: 2018-19 Education & General Appropriated Revenue & Expenditure; the 2018-19 Educational Disadvantaged Appropriated Revenue & Expenditure; the 2018-19 Institutional Discretionary Revenue and Expenditure; and the 2018-19 Auxiliary Services Revenue and Expenditure. It was noted that this was the plan for the university for the 2018-19 year in numbers and is reflective the decisions made by the Trustees with regard to university priorities. The role of the Trustees in budgetary approval and oversight reflects the university’s commitment to transparency and compliance with state statute. Appreciation for the generosity of the legislature was noted; the ratio of tax funds to tuition is strong. The growth and role of UVU in the region was noted as were its variety of educational opportunities for various constituents. Particular elements of the budget were reviewed including auxiliary services, dining services, and institutional discretionary funds. The strength of UVU’s financial health was applauded. Trustee Sunderlage motioned to approve the Budgets as presented. Trustee Gappmayer seconded. The motion carried without opposition.

8. Academic Program Approval

Trustee P. Thompson indicated that the Academic Affairs Committee met in June and discussed the programs now being recommended to the full Board for approval. The Trustees were presented with several proposals. The BS Professional Pilot name change and restructure and addition of BS in Aviation Management will allow the College of Health and Public Services to address each program individually and offer two separate degrees. The Emergency Leadership Emphasis name change will provide clarity for students and make current the name of the program. The addition of an IS emphasis in National Security Studies will allow students to create their own degree pairing in which National Security Studies is an option and open the program to as many students as possible. No additional courses will be created. The creation of a Department of Engineering will ensure that the engineering degrees receive the best support possible and prepare the program for full accreditation. Trustee P. Thompson motioned to approve the BS Professional Pilot Name Change & Restructure, the Addition of a BS in Aviation Management, the Emergency Leadership Name Change, the addition of an IS emphasis in National Security Studies, and the Creation of a Department of Engineering. Trustee Sunderlage seconded. The motion carried without opposition.

9. Strategic Planning Integration

The Trustees were presented with a request to approve the Strategic Planning Integration document. This document is a reflection of many years of planning work by UVU and integrates among other plans the Academic Master plan, the Facilities Master plan, the Inclusion plan, etc. It was noted that NWCCU requested a master strategic plan from the university as have USHE and the legislature. This document will be an answer to those requests. This is a living document that will change to reflect the needs of the university and consultation with key stakeholders. There was one revision to the document that was not reflected in the copy provided to the Trustees; this was the addition of the term “compliance” to the operational definition. Trustee Taylor motioned to approve the adoption of the Strategic Planning Integration document. Trustee P. Thompson seconded. The motion carried without opposition.

II. EXECUTIVE SESSION

Trustee Reynolds motioned to enter Executive Session to discuss character, professional competence, or physical or mental health of an individual, real estate transactions, and pending litigation. Trustee Taylor seconded. The motion carried without opposition.

I. ACTION ITEMS (CONTINUED)

10. Sabbaticals

Trustee Gappmayer motioned to approve the Spring 2019 sabbatical requests for John Fisher, Mark Crane, Wioleta Fedeczko, John Goshert, Debanjan Bhattacharjee, Brian Whaley, and John Rees, and the Spring & Fall 2019 sabbatical requests for Hong Pang and Mi Ok Kang. Trustee Taylor seconded. The motion carried without opposition.

11. Tenure

Trustee P. Thompson motioned to approve the rehire of Dr. Thor Anderson with tenure and the rank of associate professor in Digital Media. Trustee Reynolds seconded. The motion carried without opposition.

III. COMMITTEE REPORTS

Trustee D. Thompson indicated that there was no new information to report on the *Audit Committee*.

IV. CONSENT CALENDAR

The Trustees were asked to review the Consent Calendar which consisted of the minutes of Minutes of March 28, 2018; the February, March, & April 2018 Investment reports; the 2017-18 Education & General Appropriated Revenue Revision 3; the 2017-18 Institutional Discretionary Budget Revision 2; the 2018-18 Education and General

Appropriated Revenue Revision 1; the FY2018 Non-Substantive Policy Changes; and the Director of the Office of Technology Commercialization and Intellectual Property Counsel hire. General Counsel Karen Clemes explained the purpose and necessity of the new hire given UVU's growth and development as a university. Trustee Gappmayer motioned to approve the Consent Calendar and Trustee Clarke seconded. The motion carried without opposition.

V. INFORMATION

1. Dual Mission Summit

The Trustees were presented with a review of the Dual Mission Summit held on UVU's campus in May. Gratitude was expressed to all parties involved as it was a great success. The many universities and organizations who participated were noted as was the strength of the attendance and the local and national attention. The follow-up efforts with AASCU, USHE, and the Governor's Office were explained. This includes a plan for a second summit in Spring 2019. There is an effort underway to create quantifiable evidence of the strength of the dual-mission model. The Trustees requested a presentation or article to the AGB.

2. Interim President's Report

Interim President Olson provided the Trustees with an update on the university and the presidential transition. A brief video from President-elect Tuminez was shown as were images from the recent travel to the Philippines and Singapore with her. President Olson then discussed events at the university since the March Trustee meeting including the naming of the Clarke building, the ribbon cutting on the Wolverine Dome, Commencement, and the Pedestrian Bridge groundbreaking. He noted several programmatic achievements including those of the high impact internship program, UVU Enactus, and the Engineering program. President Olson concluded by noting the continued construction of the Noorda Center for the Performing Arts and giving VP Scott Cooksey the opportunity to discuss Noorda funding efforts and the state of the Bastian home acquisition.

Chair Dalton adjourned the meeting.