

UVU BOARD OF TRUSTEES

September 10, 2015

4 p.m. – SC213c

Board of Trustees Members Present

Karen L. Acerson
Curtis B. Blair
Taran K. Chun
James N. Clarke
Elaine S. Dalton
Anne-Marie W. Lampropoulos
Jack Sunderlage
Dylan Swarts
Jill Taylor, by phone
R. Duff Thompson

UVU Regular Attendees

President Matthew S. Holland
Mark Bracken, Faculty Senate President
Karen Clemes, General Counsel
Michelle Kearns, Associate Vice President Student Affairs
David Jones, Assistant Attorney General
Linda Makin, Vice President Planning, Budget and HR
Fidel A. Montero, Chief of Staff
Karen Olsen, Assistant to the Board
Jeffery Olson, Senior Vice President Academic Affairs
Val Peterson, Vice President Administration and Finance
Nancy Smith, Senior Director, Donor Engagement and Scholarship
Chris Taylor, Associate Vice President University Marketing

Guests:

Charles Allison, Chair Computer Science
Parker Fawson, Dean School of Education
Donna Fairbanks, Chair Music
Vincent Otoupal, Associate Vice President-Athletics
Tiffany Peterson, Presidential Intern

I. ACTION

A. Resolution of Appreciation for Steven L. Lund. Vice Chair, Elaine Dalton, read the resolution of appreciation for service for Trustee Steven L. Lund. He was also recognized for his two terms of service as chair of the trustees.

B. Oath of Office for Jill Taylor and Jack Sunderlage. Oath of Office for new Trustees Jill Taylor and Jack Sunderlage was administered by vice chair, Elaine Dalton. They introduced themselves. Jill Taylor is a native Utahian, being raised in Sandy. She supervises community and small business operations for Key Bank in Colorado, Utah and Idaho. She is the mother of three children and has been happily married for 25 years. Jack Sunderlage was born and raised in Elgin, Illinois. He went to Cornell University of Iowa to play football and wrestle, where he met his wife, Jean, and they have been married 53 years. He has had a long career in the IT industry with companies such as Burrows, Unisys, Digital Equipment, Compact Equipment, Hewlett Packard, with a short stint as head of a software company. He and his wife served a mission for the LDS church in Fiji and he now works part-time with several start-up companies at the U. He has served on the National Presidential Advisory Board at UVU, the Advisory Council for the College of Engineering at the University of Utah, the Marriott School of Management Board, and the Athletic Community Council at BYU. He started the World Trade Center and served as board chairman to Lew Cramer. Both new trustees bring much experience and expertise to the board and were welcomed.

C. UVU Board of Trustee Bylaw Change. Proposed changes were highlighted. 1) Page 4, Article 6, Paragraph 2-“At the Trustee meeting of the term of each odd numbered year” (in place of: at the July meeting of each odd numbered year), the Governing Board shall elect the chair and the first and second vice chair and, upon the recommendation of the president of the University, shall appoint the secretary “for the upcoming two-year term.” We realized by stipulating the election happen in July it comes after what will, in many cases, be a release of leadership so we want to hold elections while existing leadership is in place. 2) Paragraph 5- “either the 1st vice chair or 2nd vice chair will serve concurrently as audit committee chair as assigned by the chair” (in place of: second vice chair will serve concurrently as Audit Committee chair). This change in flexibility for 1st and 2nd vice chair is proposed with the principle that the audit committee chair needs to be part of the executive committee. Trustee Clarke motioned for approval of changes in the Bylaws. Trustee Lampropoulos seconded. Voting was unanimous.

D. Voting for New Board Officers. Nominations for board officers were opened. Trustee Acerson nominated Elaine Dalton as Board Chair. Trustee Thompson seconded. Trustee Chun nominated Duff Thompson as First Vice Chair. Trustee Lampropoulos seconded. Trustee Chun nominated Trustee Sunderlage as Second Vice Chair. Trustee Blair seconded. Voting on all nominations was unanimous. Those nominated and approved all expressed their desire to serve the university and the board in this capacity.

E. Naming Opportunity. Trustee Clarke motioned to approve the naming of the Norma Tucker Anderson Dance Complex. Trustee Chun seconded. Voting was unanimous.

F. Foundation MOU. Held for future meeting

G. Sabbatical Request. Trustee Swarts motion to approval sabbatical for Dr. Rick Griffin for the 2015-16 academic year. Trustee Sunderlage seconded. Voting was unanimous.

H. Curriculum

1. Graduate STEM Endorsement for School of Education. Dean Parker Fawson said last year the Utah State Office of Education approved a six course sequence for endorsement of elementary teachers in STEM education. The legislature provided a grant to local school districts to enact this endorsement and we have been working with the schools in our service region to be part of this strategic effort. These courses would be completed over a period of four semesters or 18 months and would provide additional training and competency for these teachers. Trustee Chun noted the importance of quality STEM education beginning in the primary grades and its need in society. Additional compensation for teachers is determined by the individual schools. Trustee Acerson motioned for approval of the Graduate STEM endorsement for the School of Education. Trustee Sunderlage seconded. Voting was unanimous.

2. Three Year Program Reviews. A review and report is required by the Regents after a new program has been in place three years.

1) Bachelor of Music in Performance. Donna Fairbanks, Department Chair of Music, reported the program is doing well. There have been eight graduates so far, with five of them in graduate school and the other three employed as musicians. There are 72 majors this fall—an increase over 51 last year and 38 the previous year. Faculty are very strong. Greatest need is a guitar faculty member, and the biggest challenge is facilities for the opera program.

2) Computer Engineering Bachelor of Science. Chuck Allison, Department Chair of Computer Science, reported this degree is also doing well. They were recently notified of ABET accreditation approval, which is very difficult on the first attempt. Graduates from ABET-approved programs are eligible to apply for government positions. There are 150+ student majors in the program, which is growing. Five new faculty were hired last year, with three more this year. Challenges are space and equipment. Local high tech industries are clamoring for more graduates. This is the genesis of a quality program with high industry demand. Trustee Thompson motioned for approval of the three year program reviews for the Bachelor of Music in Performance and the Bachelor of Science in Computer Engineering. Trustee Blair and Sunderlage seconded. Voting was unanimous.

I. Policies. These policies have been reviewed and approved by President's Council to come to Trustees as temporary emergency. They will now go through the regular approval process with all campus groups and be returned to Trustees within the next year.

1) Policy 103. Faculty Senate Constitution and 2) Policy 104. Faculty Senate Bylaws (deletion). Faculty Senate has been working the past few years on an update of their constitution, which has become out of date in practice. This is coming as emergency so the Senate can operate while the constitution is finalized. Major changes are involving faculty more extensively in university decision-making, and simplifying the number of committees. With this approval, Policy 104 becomes obsolete and would be deleted. Trustee Acerson motioned for approval of Policy 103. Faculty Senate Constitution as temporary emergency and deletion of Policy 104. Faculty Senate Bylaws. Trustee Lampropoulos seconded. Voting was unanimous.

3) Policy 155. Sexual Harassment and Consensual Relationships and Grievance and 4) Policy 162. Sexual Misconduct. A year ago the Trustees approved Policy 162 in response to several federal acts including Title IX. This is a very extensive policy which has had considerable review by many parties. It is now going through the full review process, but this policy must be in place immediately as it is an extremely important policy in terms of legal compliance and campus safety. Policy 155 covers all items in Policy 162, so will be deleted. It was noted this is a top priority at all institutions. Trustee Thompson motioned for approval of Policy 155. Sexual Harassment and Consensual Relationships and Grievance as temporary emergency and deletion of Policy 162. Sexual Misconduct. Trustee Lampropoulos seconded. Voting was unanimous.

5) Policy 407. Clery Act: Campus Safety and Security. The Clery Act has been in place since 1998 and requires us to disclose crime statistics. Policy includes definition of crimes by statute and Utah law, and requirements for timely notices and timely warnings to the community. Report is posted on the web. Question was asked under 3.3, could student ushers be deemed to be CSA's? Under this definition anyone who witnesses or knows of an incident has responsibility to report. Our resident assistants in apartment complexes fill a similar role as CSA for the institution. Language comes from statute. Trustee Acerson motioned for approval of Policy 407. Clery Act: Campus Safety and Security as temporary emergency. Trustee Clarke seconded. Voting was unanimous.

6) Policy 547. Priority of Service for Veterans. One finding of a recent audit by the Department of Labor was a lack of policy on this issue. The Federal Jobs for Veterans Act and Regulations requires programs receiving funding as defined, to give priority service and registration to veterans. Cybersecurity is the one UVU program that meets these qualifications. We have around 3,000 veterans on campus. Trustee Thompson motioned to approve Policy 546. Priority of Service for Veterans as temporary emergency. Trustee Swarts seconded. Voting was unanimous.

II. CONSENT CALENDAR.

A. Minutes of June 25, 2015 Board of Trustee meeting.

B. Investment Report for May and June 2015.

C. Ratification of Requisition for Restaurants in Classroom Building. VP Peterson explained any requisition above \$500,000 requires Trustee approval. The bid for construction of three restaurant venues in the classroom building was expected to be below this threshold, but bids came in above at between \$603,000 and \$669,000. Lowest bid was accepted, but in order to begin construction, we needed Trustee approval, so it was brought to the Executive Committee who gave their approval, with ratification of the full board now required.

Trustee Acerson motioned to approve all items in the Consent Calendar. Trustee Chun seconded. Voting was unanimous.

II. INFORMATION

A. Campus Report.

1) We are pleased to have two wonderful new Trustees—Jill Taylor and Jack Sunderlage, and also to have Trustee Clarke as an official voting Trustee. 2) Over the summer we lost a terrific asset to our institution, Marc Archambault. He was hired early in President Holland's administration and was able to head a dramatic turnaround in fundraising on this campus. He left for a great opportunity in Kentucky. We were able to bring in Kay Schallenkamp as interim vice president. She is a former two-time president, with very successful fundraising experience. She is being supported by Nancy Smith and Jeri Allphin who have moved into interim roles. Linda Makin is chairing the search committee for a new vice president with Curtis Blair representing Alumni, Trustees and donors on the committee. We have hired an outside consultant firm to help with the search process. The consultant is also a former president and has completed four successful national searches in the past year. Kay will commute to campus every other week. 3) In our opening convocations Pres Holland reported on the strength of UVU and shared highlights: a) Enrollment. Enrollment is back up to 32,800, slightly less than the top enrollment of 33,000, as most of the missionaries have returned. We anticipate steady enrollment increases of 4-5% in the coming years. Projected enrollment for 2020 is 40,899 and in 2050 48,000. This highlights the strength of the university and the challenge we will face with growth. b) Equity funding. After three years of equity funding, UVU has had a dramatic rise in tax funds per FTE. Funding was distributed based on the priorities of the academic core of the mission. Full-time faculty has increased 36.6% since 2009, with a staff increase of 27.7% and no increase in executives. Staff per student ratio is the lowest within the top five institutions in the system. The percentage of instruction per salaried faculty is now at 56%. When we were granted university, the goal was to reach 55% and we were close when the recession hit. We have now reached and exceeded that goal, which is a percentage comparable to our sister institutions. It was noted the national trend is more for adjunct faculty. Student to salaried faculty head count is 38.8%, which allows more student interaction with faculty. 4) Strength of faculty. a) Rob Carney, English faculty, has published his fifth book of poetry, b) Faculty article published in the Journal of Educational Research is the single most read article in that prestigious journal, c) Philosophy department faculty member is on the educational board of the Dickens Quarterly, d) The national Hermes Award for public relations went to both faculty and students, e) Top two places in a national competition on plane design went to faculty and students in the aviation program, f) We have received three grants from the National Science Foundation for more than \$1 million in three different disciplines, g) Trades students took first place in the national Skills USA competition. 5) Serious. a) Wrestling program recently joined the Big 12 Conference, the top wrestling conference in the nation, b) recently held Freshman Convocation where there was a capacity crowd of new freshman and guests. This is the 4th year it has been held and gets better each year. The outcome of this event is to build an affinity for the university and commitment to degree completion. 6) Looking Ahead. We have never been better poised for growth, but need to stay focused on what is coming. a) Even with the addition of the new buildings (Classroom, Student Life, etc.), we are still the lowest in the state of square footage per student FTE at 56 sq. ft. It shows how hard we need to keep pushing for an Arts building. We are continuing to make the argument with the Regents, Building Board and Legislature and will be enlisting the Trustees during the session. We will continue to remain the most efficient university for space, but need this additional footage. b) We are still the lowest in state funding per FTE (although not as low as in the past) at \$4584 per student. We want to remain the low-cost leader but must continue to be funded for growth. 7) Performance Funding. There has been a significant shift for priorities for funding with a move by the legislature to performance funding. The formula adopted has four criteria: 1] completion. We do well based on volume of completion, so will receive 100% of this category, 2] Under-served students. This is determined by how many students have PELL grants, and will receive all funding here. 3] Market demand. This is response to industry and high priority programs, so will also receive 100% of funding. 4] Graduation efficiency. This comprises 50% of the funding and is based on a relatively small cohort group (1200 students at UVU) based on traditional national measures. Both Student Affairs and Academic Affairs are working on a completion program targeting these students to raise these levels. Performance funding needs to be coupled with growth funding, which is a message we need to share with Regents and legislators. This is new funding and will not impact current funds. 8) Core Themes. We have had great success with our core themes of serious, engaged and inclusive focused on student success as the core of our mission. We had discussions this summer on what would make the most impact on student success and create the best possible student experience and identified the following: a) Connection. Have every student make a connection with faculty, advisors and/or peer groups. b) Respect. Treat all students with great respect in the classroom and elsewhere both for who they are and who they will become. c) Inspire. Universities are places of inspiration—look for those moments to inspire students to achieve greater heights. d) Safety. Policies and practices to create physical safety. e) Empower. Student success empowers students to act responsibly and wisely. He invited Trustees to think about these as they interact with students, along with the commitment of administration as a powerful reminder of what we are about. 9) Timpanogos Hike. In an effort to lead by example, the Timp Hike with Pres Holland and students has become an annual tradition. He experienced a great engaged learning moment at the top about life and futures with a great inclusive group of students. 10) Student Demographics. Reminder of our student profile: 76% are employed, 56% work over 30 hours a week, 45% are married, 23% have at least one child, 37% are part-time, 41% are 25 or older, and 36% are first generation. This last group are the ones where we can make the most difference as we guide them through their education. We have 4100 new freshmen, a 22% increase in students more than one year out of high school more students in the 18-22 age group, a large spike in 21-year-old female and 20-year-old male students (missionary impact), a larger increase in female students than male, increase in transfer and continuing students, and a 21% increase overall in freshman. Three out of four Utah County students choose to come to UVU.

B. Foundation Report. Trustee James Clarke presented the Foundation report. The Foundation was started in 1981, forty years after the institution was begun. It has \$60 million in assets under management. 1) A Foundation Retreat was held the end of

August, with almost the entire Foundation Board in attendance, where they talked about challenges and goals. 2) Kay Shallenkamp is filling an interim role as vice president, with expectation to fill this position by the beginning of 2016, along with the Foundation COO position. 3) Three goals of the Foundation: a) Maximize current assets. They have created a task force directed by Duane Madsen, formerly of Goldman Sachs, to explore investment alternatives. b) Maximize the 200 acres of new property in Vineyard. Brandon Fugal, Cameron Gunter and Taylor Woodbury were assigned to look at options and opportunities that don't preclude us from future revenue sources. c) 75th Year. Looking at a feasibility study of what we could raise within the course of the 75th year, with an aggressive goal from the Foundation. 4) Scholarship Ball is oversold. Prices will be increased next year.

C. Athletics Annual Report. Vince Otoupal, Director of Athletics, presented the annual report. Last year's athletic theme was "stronger", and this year they have chosen "Relentless." Some highlights of the past year: 1) Lucas Cawley received winning goal of the week honors last week with 75% of the votes for his corner kick in overtime (showed clip). 2) Lexi Robinson won the Stan Bates award for the Best Scholar Athlete in the WAC for 2014-15. She had a 3.83 GPA and is now a 2nd assistant to our women's soccer team. 3) Mike McPherson received the Best Student Athlete in the WAC last year, was chosen 1st All American and received numerous other awards. 4) Alex Neff was chosen WAC defensive player of the week for the second time this year for men's soccer, 5) UVU has won six WAC team championships in the two years in the WAC, 6) 132 student athletes finished with an overall 3.5 GPA, average GPA in Spring 2015 was 3.3, and overall GPA for all student athletes last year was 3.10, 7) Wrestling joined the Big 12 Conference, best in the nation, 8) women's soccer beat Weber at Weber, and USU at UVU with record-setting 2,800 in attendance. 9) men's soccer has a 4-0 record in conference play, 10) hired new men's basketball coach, Mark Pope, who is out recruiting players and will do great things.

We have 320 student athletes in 16 sports. Athletics is committed to academic success, compliance, and quality staff. Students provide service as part of the "Wolverine Way", and raised money for Toys for Tots by hosting UVU's Got Talent as part of the Student Athlete Association fundraiser. They have marketed student engaged learning and game attendance. Mr. Otoupal distributed WAC statistics on academics and attendance. We have a good schedule for men's basketball, but this season will be impacted by key injuries. They will play BYU and Louisville, among others.

D. Annual Tenure Report. VP Olson said each year we are required to submit a report to both Regents and Trustees on faculty members receiving tenure. They recently received a new reporting form, which had confusing data, so he will return with correct information.

E. Open and Public Meeting Act, Ethics, and Conflict of Interest training. Postponed for next meeting.

Trustee Acerson motioned to hold an Executive Session under the provisions of the Open and Public Meeting Act to discuss personnel issues. Trustee Clarke seconded. Voting was unanimous.

Trustee Thompson motioned to adjourn. Trustee Clarke seconded. Meeting adjourned at 7:13 p.m.