

# Advisement Forum



Utah Valley University  
January 2017 Volume IV Issue 5



Save *the* Date

**UAA**  
Utah Advising Association

2017 ANNUAL CONFERENCE  
Navigating Peaks and  
Valleys of Academic Success

MAY 24-25, 2017  
Riverwoods Conference Center  
Logan, UT

See you next month at  
the Advisement Forum!  
Thursday, February 16  
9 am in Centre Stage



## Trivia

Snowflakes usually have how many sides?

- A) Ten  
B) Four  
C) Six  
D) Eight

Email your answer to Andrea Calaway at  
AndreaC@uvu.edu to be entered into a prize drawing.  
The winner will be announced at the February Forum.

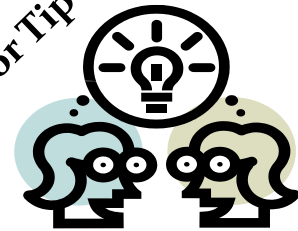


My tip is to require that students communicate with their advisor via their official UVU email account, instead of a personal email. This has multiple benefits:

- Student information is protected according to FERPA requirements
- Emails are backed up in multiple places on UVU's servers
- Students more frequently check their official UVU email
- Advisors always have the student's UVUID number
- International student emails don't get held up by UVU's spam filter



Advisor Tip



An easy way to accomplish this is to setup an out of office reply for emails "Outside My Organization"; this means the auto-reply will go only to those who email from a non-UVU address. The verbiage for the auto-reply might look like this:

"Hello,

This is an automatic response. If you are not a current UVU student, then you may disregard this automatic response and I will respond to your email within 24 hours. Otherwise, please see below.

In accordance with the Family Educational Rights and Privacy Act (FERPA) and to better protect UVU student information, I will respond to messages from or about current students sent from a UVU email account. Please login to myUVU and email me from there. At that point I will respond to your UVU email account within 24 hours.

If you feel that you have received this message in error because you are using your UVU email account, then disregard this automatic response and allow me 24 hours to respond. Sorry for any inconvenience this may cause."

\*Note\* You will still receive every email sent to you; an auto-reply does not filter or block any emails. That's a different tip for another time. ;)

The downside to requiring students to use their official email is that one of the following will inevitably happen with each student email sent from a non-UVU address:

- The student will immediately resend the exact same email from their official account. The email from the personal address may then be kept or deleted at the advisors discretion.
- The student will point out and complain that they ARE using their official account. The advisor should thank the student for using their official account and proceed as normal.
- The student will ignore your auto-reply or their email service filters auto-replies as junk. The advisor may choose to proceed as normal or send a request to the student that they use their official email account.

After a couple of months, students learn to use their official email account without issue.

Colin Slade—School of the Arts



## Mary Stephenson—Concurrent Enrollment

Mary has been advising for 1 and 1/2 years in Concurrent Enrollment at UVU. 😊 She really enjoys the unique student population that she works with, and she loves the variety in her responsibilities. Mary feels fortunate to have a great mixture of in-office appointments along with the opportunity to go out and work with students at their high schools. She also enjoys the collaborative nature of the Concurrent Enrollment program and the relationships they have with their high school partners and other CE programs.

Mary loves to play softball, and she loves to go to baseball games with her hubby. Go Cubbies, Rockies, Yankees, Nats! (Basically any team except the Red Sox LOL.) Mary's favorite color is UVU green, of course! And if Dr. Pepper counts as a food, that would be her favorite. Mary's favorite book/movie is the Jack Reacher series by Lee Child. Mary has been married 20 years. She and her husband have no kiddos, but they do have a cat. One day, Mary would like to have visited every National Park in the United States.

Mary's favorite saying comes from Morticia Addams—"Normal is an illusion. What is normal for the spider is chaos for the fly."



## Must-Try Recipe—Broccoli Cheese Soup

### Vegetables:

- 1 cup onion, finely chopped
- 1 cup chopped celery
- 1-2 cups diced potato
- 2 cans (14 oz.) chicken broth
- 3 cups broccoli florets



Add chicken broth to vegetables and cook until tender. Add broccoli florets when other vegetables are half done.

### Sauce:

- 1 cube butter
- 1/2 cup flour
- 2 cups whole milk
- 1 tsp. salt
- 1/4 tsp. pepper
- 8 oz. Velveeta cheese

Make white sauce and then add cheese, salt, and pepper. Add sauce to vegetables and serve.

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by Mark Parisi

