

## Petition for Program Approval of New Clinical Training Site

- *It is fully the right of the MFT Director of Clinical Education to decide whether or not an eligible clinical training site will supervise a student in the UVU MFT program.*
- *Students may not provide therapy at any site until the MFT Clinical Training Agreement has been signed and approved by the site supervisor, MFT Director of Clinical Education, and the University authority.*
  - *The new Clinical Training Site must be approved prior to students submitting the Petition to Start Hours at Clinical Training Site.*

<b>Today's Date</b>	
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### CLINICAL TRAINING SITE INFORMATION

Site Name:					
Program Website:					
Address:					
City:		State:		ZIP:	
Supervisor Name:		Supervisor Telephone:			
Supervisor e-mail:					
License:		Supervision Credentials			
Contact Name & email – In addition to supervisor		Telephone			

**NOTE: Prospective Clinical Training Sites and Supervisors must be in compliance with the professional ethics standards and practice guidelines of the American Association of**

**Marriage and Family Therapists (AAMFT).**

**The Clinical Training Site and Supervisor must practice and permit only those empirically based interventions that follow the current practice guidelines of the AAMFT.**

**DESCRIPTION OF SITE:** (include treatment population, kinds of services offered, non-profit, county or state operated facility, years in operation.)

**DESCRIPTION OF STAFF:** (Number of personnel, licensed, degrees, specialty areas)

**ASSOCIATION WITH UNIVERSITY/COLLEGE TRAINING PROGRAMS:** (Describe or list other educational institutions with which this Clinical Training Site has affiliations.)

**DESCRIPTION OF CLINICAL ACTIVITIES:** (Indicate direct, non-direct activities, supervision and training activities expected and estimated number of hours.) Note: students must accrue a minimum of 400 direct client contact hours total, 200 hours of which must be relational, with more than one family member present, and a minimum of 100 hours of in-person supervision, a minimum of one hour per week.

Describe Activity (individual, couple, family, intake, psyched, report writing, research, program development, etc.)	Type of Hours (direct/indirect/supervision/training)	Average Weekly Time

**UVU MFT students must be able to video record at an approved site.**

**Are you able to video record at this Clinical Training Site?**       Yes    No

**DESCRIPTION OF SUPERVISOR'S CREDENTIALS:** (clinical license, Utah-Approved Supervisor, AAMFT-Approved Supervisor or AAMFT-Supervisor Candidate)

**DESCRIPTION OF SUPERVISION SCHEDULE:** (Clinical Site Supervisor must agree to a minimum of one hour per week of in-person individual supervision.)

**NOTE: Prohibition of use of workplace and for training experience**

The MFT degree program does not allow use of the student's workplace as a Clinical Training Site. If the student is employed by the potential training agency, student must petition the MFT degree program for an exception to use the worksite, and must demonstrate in writing the administrative separation of work and clinical training site (clinical supervisor and employment supervisor report to different supervisors), as well as separation of employment and clinical work. Both the potential clinical supervisor and employment supervisor must sign off on the student's written request for the exception.

**NOTE: Nondiscrimination at Clinical Training Sites**

The UVU MFT Program has a policy of non-discrimination against students with regard to race, age, ethnic background, sexual orientation, genetic marker, or any other characteristic protected by state, local, or federal law. The UVU MFT program is committed to fostering the training of members of groups currently under-represented in the profession of Marriage and Family Therapy. The UVU MFT program expects students to provide direct therapy services to diverse, marginalized, and/or under-served communities.

Clinical Training Sites approved by UVU's MFT program are expected to conduct their selection and training of students in a non-discriminatory manner. Clinical Training Sites are expected to select applicants without regard to race, sex, age, ethnic background, sexual orientation, genetic marker, or any other characteristic protected by state, local, or federal law unless there are compelling legal or therapeutic reasons for limiting the applicant pool. Clinical Training Sites that have a selection policy that disallows students based on any of the above criteria must notify the MFT degree program and clarify the legal (e.g., bona fide occupational qualifications) or therapeutic rationale for such policies. The MFT degree program will approve such Clinical Training Sites only if, after consultation, it is determined that an adequate legal or therapeutic rationale exists for the selection policies.

**Return this completed form to: UVU MFT Program Manager for approval by the Director of Clinical Education**

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**MFT PROGRAM DECISION – COMPLETED BY PROGRAM ADMIN ONLY**

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**Approval Status of Site:**

Verification of Credentials by Program Manager	
Clinical Training Site Visit	
Status Determination:	
Approved as a Clinical Training Site for MFT Students	
Pending -- Additional information needed.	
Not Currently Approved as a Clinical Training Site for MFT Students	

Date: \_\_\_\_\_

Signature of Director of Clinical Education: \_\_\_\_\_

NOTE: Ongoing Approval of a Site requires the following:

- Maintain professional credentials and provide requisite information as necessary (updated license and supervisor status).
- Maintaining communication with program.
- Completion of student evaluations each semester.
- Notifications of ANY changes in supervisor/supervision.
- Notifications of ANY changes with site location.