

## Biology 499R Senior Thesis Check-list

Student: \_\_\_\_\_ UV ID: \_\_\_\_\_ Date: \_\_\_\_\_

1. Read and follow the senior thesis policies and format and style guidelines. Copies are available from your professor or on the BIOL 499R web site.
2. Discuss possible research topic with a professor (contract faculty) who has expertise in the area you are intending to do research.  
TOPIC or TITLE: \_\_\_\_\_
3. The professor must agree to be your thesis director:  
THESIS PROFESSOR: \_\_\_\_\_
4. Select two additional professors who agree to be on your thesis review committee.  
COMMITTEE PROFESSOR: \_\_\_\_\_  
COMMITTEE PROFESSOR: \_\_\_\_\_
5. Prepare a research project proposal (see thesis guidelines and consult with your committee) and obtain approval of your committee:  
PROPOSAL APPROVED BY COMMITTEE: \_\_\_\_\_
6. Make a copy of this sheet with above signatures and submit to Director of Undergraduate Studies (for Department records).
7. Consult with your professor and register for appropriate number of Independent Studies (BIOL 495R) and/or Senior Thesis credits (BIOL 499R).
8. Submit a written copy of the thesis to your professor and committee for review.
9. Submit final copies to each member of your committee and two unbound copies to the Department secretary or Director of Undergraduate Studies. The Department will arrange for these to be bound, one for the Department and one to be deposited in the UVSC Library.
10. Obtain cover-sheet signatures from your thesis professor, committee members, and Department Chair or Director of Undergraduate Studies.
11. Arrange to present an oral report on your thesis in the appropriate forum (e.g., Seminar BIOL 494R, in a course, an *ad hoc* public presentation, etc.).