CAC Grant Kickoff on Tuesday, August 2nd from 6:00 - 8:30pm

Come hike the peaks of Mount CAC as you learn about the different quality criteria that you can achieve for this year’s CAC grant.

A drawing will be held after your hike at approximately 7:30pm.
Mission Statement: Care About Childcare at UVU assists parents, providers, and community partners by providing referrals, collaboration, early childhood education and resources to promote quality child care.

**CAC RESOURCE NIGHT**

What is it? Caregivers that work in licensed, regulated, and license exempt programs can access our resources which include: the copy machine, laminator, die-cuts, flannel board stories, theme packets, and our Lending Library!

Annual limits (July 2016- June 2017) include: Lamination 40 ft. and 200 printed copies.

Printing Policy: Business/Administration forms and teacher materials will be copied. No worksheets or coloring pages.

Each year providers will be given a new resource room contract that will be kept at CAC-UVU. When the annual limits have been reached the cost is $.50 a foot for lamination and $.25 for 10 copies or $.05 for a single copy.

Where: CAC-UVU Office

Extended Education Building
500 West 1200 South, Orem
- Enter through the East basement door.

When: CAC Resource Night will be offered at least twice a quarter on a weeknight.

Registration is required.

Time: Staff will be available from 6:00-8:30pm on weeknights, but come when you can.

Please see our Resource Corner page for information on dates and themed activities.

Follow and Like our Facebook page for all the up-to-date information from community and national organizations that deal with child development, child care business topics, reminders for CAC resource night and training classes, activity ideas, and a lot more.

https://www.facebook.com/cac.uvu

Notice: Please be aware that the CAC-UVU Staff Meeting is every Monday from 9am-10:30am.

During this time we will be unable to help you with technical assistance.
### Juab County

<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Food Handlers Permit**      | 160 N. Main St., Nephi 435-623-0696  
[http://www.centralutahpublichealth.com](http://www.centralutahpublichealth.com) |
| **Kitchen Inspection**        | Central Utah Public Health Dept. 435-623-0696  
(as for Brad) |
| **TB Test (by appointment only)** | Central Utah Public Health Dept.  
Nephi 435-623-0696 |
| **CPR & First Aid**           | Central Valley Medical Center 435-623-3000 |

### Summit County

<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Food Handlers Permit**      | 650 Round Valley Dr., Park City, 84060  
435-333-1510  
www.summitcountyhealth.org |
| **Kitchen Inspection**        | Leslie Freeman 435-333-1510 |
| **TB Test (by appointment only)** | Kamas: 435-783-4351 ext. 3071  
Coalville: 435-336-3234  
Park City: 435-333-1500 |
| **CPR & First Aid**           | Call Tracy (Park City Fire Service) 435-649-6706 ext.2 |

### Food Program Trainings: July - September 2016

- **Alliance for Children** 1-800-773-4731  
[http://allianceforchildrenutah.org](http://allianceforchildrenutah.org)  
October 2016: Call for information
- **Orem Child Care Nutrition** 1-800-369-8936 or 435-623-3000  
www.oecnpng.com  
Spanish: August 30th at 6:45pm  
English: September 20th at 6:45pm  
Provo City Library Room 201 for both Spanish and English sessions
- **Child Management Associates** 1-800-223-3317 or 801-566-1007  
[http://www.crmahuath.net](http://www.crmahuath.net)  
Spring 2017: Call for information
- **Helping Hands** 1-801-955-6234  
[http://www.helpinghandsutah.com](http://www.helpinghandsutah.com)  
August 10, 2016  
6-8 pm  
Helping Hands Office
- **Child Care Nutrition Program** 1-435-797-2169 or 1-800-540-2169
- **INCA-Infants Nutrition & Care Associates** 1-800-748-5155

### Wasatch County

<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
</tr>
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</table>
| **Food Handlers Permit**      | Environmental Health  
Dwight Hill  
435-657-3261  
[http://www.wasatchcountyhd.org](http://www.wasatchcountyhd.org) |
| **Kitchen Inspection**        | Environmental Health  
Dwight Hill  
435-657-3261 |
| **TB Test (by appointment only)** | Wasatch County Health Department  
55 South 500 East, Heber City  
435-657-3307 |
| **CPR & First Aid**           | Wasatch County Health Department  
55 South 500 East, Heber City  
435-654-2700 |
Community Training Information
Non Face-to-Face, Community, and Licensing

ESSENTIALS IN AN ENVELOPE
Our packets are now available online: [http://www.uvu.edu/cac/training/nonface.html](http://www.uvu.edu/cac/training/nonface.html)

- Packet #1: Family Caregiver or Center Caregiver (Annual Licensing Topics)
- Packet #2: Family and Center Caregiver (Professional Guided Reading – Learning Areas)
- Packet #3: Family and Center Caregiver (Care About Childcare Quality Indicators)

Each packet is for 5 hours of non-face-to-face training.

The cost of each packet is $15.00 or two packets for $20.00. If you are requesting a certificate upon completion of each packet, you must mail in each worksheet and submit your payment. If you do not want a certificate you can download the document for FREE and enter it into your training log for licensing. Payment can be made via credit card over the phone by calling 801-863-4589; or via mail by sending in a check, or the exact amount of the payment in cash.

Download the Essentials in an Envelope packet (pdf version) to begin your training.
If you would like to receive a hard copy of the packet by mail, call 801-863-7453.

This prevention training program teaches adults how to prevent, recognize and react responsibly to child sexual abuse. The program is designed for individuals concerned about the safety of children as well as organizations that serve youth. The online version allows individuals to take the training at any time or place, at a pace of their choosing.

Stewards of Children ONLINE is a web-based program available anytime. It takes approximately 2 hours to complete, and the cost for the online training is $10 per person.

For more information, visit their website: [http://www.d2l.org/site/c.4dlCIJoKGeISE/b.6143709/k.3D5F/Child_Sexual_Abuse_Prevention_Training_ONLINE.htm](http://www.d2l.org/site/c.4dlCIJoKGeISE/b.6143709/k.3D5F/Child_Sexual_Abuse_Prevention_Training_ONLINE.htm)

The Utah Department of Health- Bureau of Child Development Child Care Licensing Home Provider and Center Licensing Training Schedule June - August 2016

Licensed Family and Residential Certificate (Licensing Rules Training):
- No trainings in Utah, Juab, Summit, Wasatch counties

(Required Federal Topics Training):
- June 22 – Orem 7:00 pm to 9:00 pm
- August 3 – Provo 7:00 pm to 9:00 pm

Child Care Center (Licensing Rules Training):
- June 25 – Nephi 9:00 am to 2:30 pm
- Center Rules Sections 11-24 including CCDF 2016 Training Topics
(Required Federal Topics Training):
- June 22 – Orem 7:00 pm to 9:00 pm
- August 3 – Provo 7:00 pm to 9:00 pm

For information on location of each training or orientation schedule visit their website: [http://childcarelicensing.utah.gov](http://childcarelicensing.utah.gov)

*Remember that pre-registration is required for the trainings. If you have any questions call:
South (Utah & Juab Counties): 801-828-8497 for Joyce Hasting
North (Wasatch & Summit Counties): 801-698-3244 for Kathleen Sanders

The UPDATED Child Care Rules and Interpretation Manuals has been posted. [http://childcarelicensing.utah.gov/rules.htm](http://childcarelicensing.utah.gov/rules.htm)
Did You Know...

Your Care About Childcare (CAC) account is a valuable resource to you as a caregiver in the early childhood field.

All caregivers that work in licensed, regulated, license exempt programs can access the online registration for Career Ladder trainings held statewide. All Career Ladder trainings are posted one month before the new quarter of trainings start.

You can also view: Transcript, Career Ladder Level, Annual Professional Development Awards, and Application Status.

To access your CAC account visit: www.careaboutchildcare.utah.gov.

- Click on "Providers".
- Click on "Log in". Enter your Username and Password. If you don’t know your account information, follow the onscreen instructions to request a CAC account or reset your password.
- Once you are login, under the left side heading "Providers" you'll find all the resources available to you.

If you are also a facility license holder or administration you can access your DWS Provider Portal and Child Care Licensing Portal at the bottom of your provider screen.

The National Administrator Credential (NAC) Course

Cost is $327.50
Contact Mirinda Schiele for more information:
801-326-9116 or mirindas@ymail.com

NAC Online Information:
ChildCare Education Institute
National Early Childhood Program Accreditation
Utah Private Child Care Association

The Professional Family Childcare Association of Utah (PFCCA) provides support and benefits to Family Child Care providers all over the state. We’d love to have you join us!

Thank you to all providers and community members that joined us for our Spring Provider Appreciation Conference! Our day with Emily Plank was a wonderful opportunity for learning and growth. Thank you to everyone who makes this association great!

PFCCA continues to provide valuable benefits for members. This year alone we have awarded 4 CDA scholarships and 12 scholarships to the NAFCC Institute to be held in July in San Diego California!

As of June 1 PFCCA will suspend accepting applications for CDA and Family Child Care Class scholarships and reimbursements. Ongoing benefits will be announced in Fall 2016 pending a budget review by the PFCCA board.

For current resources and benefits make sure you check our newly redesigned website at www.pfcca.org!

PFCCA Book Club Pick – This quarter’s book club pick is Play by Stuart Brown. The book explores the importance of play in our lives – how it shapes the brain, opens the imagination, and invigorates the soul!

Chapter Meetings - We continue to provide quality and fun trainings every month at chapters throughout Utah. These trainings count as face-to-face trainings for licensing purposes. For more information about your local chapter visit our website at www.pfcca.org

Contact us: PO Box 57931 SLC, UT 84157, 1-800-430-6026
Questions and Answers

1. Does everyone need to be fingerprinted now? It is our understanding that everyone who is required to have fingerprinting done will need to have it done before their license or certificate renewal.

2. What if someone does not receive any payments from DWS, including grants or PDAs, and doesn’t plan to in the future, do they still need fingerprints? This answer is a little complicated. If a provider has been licensed continually since before July 1, 2013 and he/she is not receiving any payments from DWS, then no, he/she does not need to be fingerprinted. However, most providers and caregivers are required to have fingerprints. If you feel that you do not need to be fingerprinted, please call Joan Isom at Licensing, 866-320-0513, to be sure.

3. Who are Covered Individuals? Covered Individuals as defined in the Child Care Licensing rules, specifically R430-6-2(3), are:
   (a) owners; (b) directors;
   (c) members of the governing body; (d) employees; (e) providers of care, including children residing in a home where child care is provided; (f) volunteers, excluding parents of children enrolled in the program; (g) all individuals age 12 and older residing in a residence where child care is provided; and (h) anyone who has unsupervised contact with a child in care.

   If you need more clarification, it is in the Interpretation Manual. A household member does not need to be fingerprinted until he/she is 18, unless he/she is a caregiver.

   When in doubt, call Licensing!

   LiveScan will be available August 5, 2016 at the CAC agencies. Your $52.75 payment for each covered individual must be paid to CCL first before the CAC agencies can do the LiveScan.

Office hours for LiveScan
(by appointments only, 801-863-7453)

Weekdays – Mon. thru Fri. 8am to 4:30pm
Weeknights – 6pm to 8:30pm
August: 15th, 24th, & 29th
September: 13th & 26th
Saturdays – 2pm to 3pm
August: 6th, 13th, & 27th
September: 10th & 17th
There are still questions about the CCDF pre-service training topics. Listed below are the WHO, WHEN, HOW, WHY, and WHERE.

**IT IS YOUR RESPONSIBILITY TO COMPLETE THE TRAINING!**

**WHO** NEEDS TO TAKE THE TRAINING?

All providers and caregivers who work at any of the following programs;

- Licensed Center
- Licensed Out of School Time
- Licensed Hourly Center
- Licensed Family
- Residential Certificate
- FFN Approved
- Exempt Out of School Time that receives any funds for OCC (subsidies, grants, or Professional Development Awards)

**WHEN** does the training need to be completed?

August 31, 2016. Licensing will check to ensure that the training is completed. This will ensure continuation of OCC monies including subsidy October 1, 2016.

**HOW** do I complete the training? There are two options. Face-to-face training listed in our CAC-UVU newsletter and special attachment that was emailed March 17, 2016 or Non-face-to-face using the self-study packet. The packet can be found on the CCPDI website [www.ccpdi.usu.edu](http://www.ccpdi.usu.edu) or you can get a copy from our CAC-UVU office. If you do the self-study packet you must take the quiz. Face-to-face training does not require a quiz. A center director or family group licensee can conduct a face-to-face training for their staff using the self-study packet and then enter that information onto a training log for each staff member. The person conduction the training can count the time training as non-face-to-face hours. The completed quiz verifies that the self-study packet was read. A score of 90% is required to pass the quiz.

**WHY** are there new training topics?

The Child Care Development Fund was reauthorized by the federal government in 2015 and attached to that are some new rules that state agencies and also providers and caregivers who receive federal funds are required to comply with. The pre-service training topics are a part of that new requirement.

**WHERE** does the training get recorded?

A center director or family licensee can record the training on a training log to be checked by licensing. If you complete a self-study packet, you would then send the completed quiz to CAC-UVU and a certificate will be sent to you by email or mail, and the information will be recorded in your training registry account.
The Care About Childcare Grant for FY17 will be ready to go July 2016.

All updated criteria and the needed documentation has been posted on [www.ccpdi.usu.edu](http://www.ccpdi.usu.edu). Start today by gathering what you need to submit for approval in July.

We are strongly suggesting if you haven’t applied for the CAC grant before, or you have someone new helping you to submit the documentation please attend one of our “CAC What It’s All About” trainings.

- July 6 (Wednesday) & 11 (Monday) – Orem at CAC-UVU office from 7:00pm to 9:30pm
- July 9 (Saturday) – Heber City at UVU Wasatch Campus from 9:00am to 2:00pm

CAC-UVU staff will be available for one-on-one help at Resource Night:

- August 2 (Tuesday) 6:00pm to 8:30pm
- August 24 (Wednesday) from 6:00pm to 8:30pm
- September 13 (Tuesday) from 6:00pm to 9:00pm

After hours CAC grant help *(by appointments only)*:

- July 27 (Wednesday) from 6:00pm to 8:30pm
- August 15 & 29 (Mondays) from 6:00pm to 8:30pm
- September 26 (Monday) from 6:00pm to 8:30pm

**THIS YEAR’S GRANT FUNDS WILL BE AWARDED ON A FIRST COME, FIRST SERVE BASIS, AND THERE IS AN EARLY BIRD DEADLINE OF MID-OCTOBER!**

All criteria that are being submitted for this grant must be uploaded to your CAC online account by Sunday, October 2nd at 11:59pm, to give our staff the time to verify and let you know the number of criteria that have been approved for your grant before the Early Bird application deadline. You will be notified by email when your criteria have been reviewed at. Criteria is approved a first come, first serve basis.

**Don’t wait, start now!!!**

Call Valarie, 801-863-7453, if you want to register for the CAC trainings, Resource Nights, set an appointment for after hours, and/or have any questions.
Career Ladder Code of Conduct:

1. Punctuality/Attendance: I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 1/2 hour session to get Career Ladder credit for the course. This includes returning on time from breaks and lunch. Class will begin when the trainer determines that it is time to start. I understand that if I am not present during the entire class period, I will not receive Career Ladder credit for the session, and will have to repeat the full 2 1/2 hour session in order to receive credit for the course.

2. Disruptive Behavior: I will be respectful to all personnel that support the Professional Development System (ie: Care About Childcare/CCR&R staff, CCPDI staff, OCC staff, etc.). I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. During class, I will be respectful to the trainer and others in attendance during each class session. I will not engage in any conversation or behavior that is disruptive or disrespectful to the trainer or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the trainer or other class participants.

3. Illegal Activity/Health & Safety: I understand that any illegal activity, including behavior that threatens the health or safety of the trainer or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Professional Development Award, and that such behavior may be reported to law enforcement. I understand that I may be asked to leave a training if my condition prevents me from participating or is disruptive to the class environment.

4. Children: I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.

5. Class Roll: I understand that in order to receive credit for each class session, I must sign the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.

6. Confidentiality: I understand that confidentiality is extremely important. I understand that I must keep all names and other identifying information confidential when I am relating a story during class or asking for guidance regarding certain issues. I also understand that it is my responsibility to keep sensitive issues discussed during class in confidence, and not discuss it with family or friends outside of that classroom setting.

7. Refunds: I understand that class registration fees are non-refundable. I understand that if I notify CAC/CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact CAC/CCR&R to make these arrangements.

8. Non-Compliance: I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Professional Development Award for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Professional Development Award System. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and the Professional Development Award System, and that such action may be cause for intervention by law enforcement and/or other legal action.

WHOLE RECORD UPDATE

September will be the time to update your child care program information in our database. Update online at http://www.uvu.edu/cac/services/form_providerintake.php

OR

Send in your paper form, that will be mailed to you in September, by October 31st and receive a free Scholastic children’s story DVD.

For those Early Birds that get their update in by September 30th your name will be entered into a drawing for a Lakeshore gift certificate.

REMEMBER: The whole record update information is used by DWS for child subsidy rates and the other information is displayed on the Care About Childcare Website General Information Page.

Indoor Environment Field Trip
(Get great tips to help you on some CAC Indoor Environment criteria)

Each quarter providers are invited to a field trip to visit Lori Taylor’s child care home to see how she sets up the indoor and outdoor environment. She will tell you how she started out, and how she had to adapt her space to different circumstances over the years. Ask questions and create connections with other providers as we all work to build quality environments for the children in our care. This is an extension of the Basic Child Care Class that Lori teaches.

Take Home:

*FREE Art Caddy and ream of paper for attending

*1 hour Face-to-Face training certificate for licensing hours

Next Field Trip: August 31, 2016 @ 7pm

Call LaRayne Nielsen (801-863-8562) for information and to reserve your spot.

Office News, Reminders, Tips and More!
Tuesday, August 2\textsuperscript{nd}
6:00-8:30pm

CAC Grant Kickoff

Reaching New Heights in Quality

Come hike the peaks of Mount CAC as you learn about the different quality criteria that you can achieve for this year’s CAC grant. A drawing will be held after your hike at approximately 7:30pm.

Wednesday, August 24\textsuperscript{th}
6:00-8:30pm

Open Resource Night

This resource night is \textbf{self-guided} for you to use the CAC Lending Library & Resource Room materials: die cuts, laminator, make copies, and ask CAC-UVU staff questions. (No Theme Packet)

Also this night:

We will be holding 2 sessions of the CCDF Preservice Training. Joyce Hasting (Training Specialist) and Kim Rice (South Region Manager) with Child Care Licensing will be doing these trainings. Our small group sessions will be held at 6:15pm and 7:30pm. Providers attending this 1-hour session will receive a training certificate of completion that it is good towards licensing hours.

Tuesday, September 13\textsuperscript{th}
6:00-9:00pm

Open Resource Night

This resource night is for our CAC-UVU staff to give one-on-one help to providers working on the CAC grant. We also welcome any providers that want to come and use the CAC Lending Library & Resource Room materials: die cuts, laminator, make copies, and other CAC-UVU staff assistance.

All CAC Resource Nights are child-free nights

(no children under 16 years of age)

RSVP to save your spot and/or Questions? Call 801-863-7453
Awards Recognition

Achieved March, April, and May 2016

Utah Career Ladder
Level 1
Eliana Bonati
Angela Coon
Libbi Richardson
Lori Skillings

Level 2
Lucia Arana
Raquel Cook
John Hammer
Susan Laabs
Libbi Richardson
Chayla Wagner

Level 3
Judith Reyes
Libbi Richardson

Level 4
Bryttney Baird

Level 5
Iris de Stevens

Level 6
Erica Evans
Katie Lewis

Level 10 (BA)
Elizabeth Collings
Julie Hoyt
Alexa Munday

Family Start Up Grant
Kimberly Meier
Stephanie Schadt
Sharae Wallentine

Provider Coaching Program
Kids on the Move
TLC for Kids
Facundo Regazzoni
Lori Skillings
Sharae Wallentine

Care About Childcare Grant
We had 88 providers that completed the CAC Grant this past fiscal year. Check the bulletin board in our main classroom for individual names.

The NEW CAC Grant starts July 1, 2016
Go to www.ccpdi.usu.edu for more information.

Professional Development Awards
Sara Adams
Lucia Arana
Julia Atkinson
Bryttney Baird
Eliza Barber
James Barnes
Jamie Barnes
Julie Bennion
Elana Bonati
JaCie butters
Kim Carter
Tim Carter
Moraima Chacon
Rae Ann Chacon
Kathleen Christiansen
Mona Christiansen
Gilberta Collins
Griselda Contreras
Raquel Cook
Angela Coon
Stacie Crouch
Iris de Stevens
Carol Dunn
Keri Evans
Alayna Fairbourn
Shellie Godfrey
LaDawn Graves
Gloria Hair
John Hammer
Shauna Hansen
Stacy Haycock
Shari Hendrix
Jennie Holmstead
Julie Hoyt
Laura Jewkes
Jaime Johnson
Jami Jones
Stephanie Jones
Shauna Kinney
Katie Lewis
Marina Lira
Connie Lopez
Jessica Matthews
Lisa McKay
Michelle Monson
Cherish Moore
Michelle Moser
Cheryl Motes
Lisa Nielsen
Silvia Perez
Phyllis Pockrus
Maria Regazzoni
Francisco Reyes
Judith Reyes
Maria Reynolds
Libbi Richardson
Fabiola Saucedo
Derek Segovia
Linda Sego
Shelton Tanya
Lori Skillings
Deanna Smith
Sabrina Smith
Tracy Smith
Rebecca Somers
Cheryl Suggs
Rebecca Sreeman
Tamarra Thomas
Misty Thorne
Karen Torres
Linda Turley
Sierra Ulbricht
McKenna Van Tassell
Chayla Wagner
Amie Walker
Jamie Warner
Lacy Wilson
Kimberly Worthen
Julie Wuehler

CDA
No recipients this quarter

All Means All Awards
No recipients this quarter
For more information on this award go to http://ccpdi.usu.edu/htm/program-wide-accreditations-recognitions/all-means-all-recognition1

CONGRATULATIONS AND THANK YOU FOR ALL OF YOUR HARD WORK!
Training Calendar: July-September 2016
Care About Childcare at Utah Valley University
To view your training records visit: www.careaboutchildcare.utah.gov

Friendly Reminders: BE ON TIME, and NO INFANT AND/OR MINOR CHILDREN ALLOWED IN CLASS

Payment can be made over the phone using a debit/credit card: call 801-863-4589.
Self-registration available on-line at www.careaboutchildcare.utah.gov

*Mail registration form to: Care About Childcare at UVU, 800 W. University Parkway-163 Orem, UT 84058-6703

<table>
<thead>
<tr>
<th>Retention Class</th>
<th>Date &amp; Time</th>
<th>Location</th>
<th>Cost</th>
<th>Career Ladder CEU</th>
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<tbody>
<tr>
<td>Care About Childcare</td>
<td>Wednesday July 6 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg.</td>
<td>FREE Call to Register</td>
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<tr>
<td>What’s it All About</td>
<td>Monday July 11 7pm-9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Licensing Hours</td>
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<tr>
<td></td>
<td>Saturday July 9 9am-2pm</td>
<td>UVU: Wasatch Campus</td>
<td>FREE Bring Your Lunch</td>
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<tr>
<td></td>
<td>UVU: Wasatch Campus</td>
<td>3111 N College Way Heber City, Utah</td>
<td>Licensing Hours</td>
<td></td>
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<tr>
<td>Basic Child Care</td>
<td>Saturday September 10 &amp; 17</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
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<td>(Now 10 Hours)</td>
<td>9am-2pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Family Start Up Grant</td>
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<td>requirement and/or</td>
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<td>Licensing Hours</td>
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<thead>
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<th>Career Ladder Classes</th>
<th>Date &amp; Time</th>
<th>Location</th>
<th>Cost</th>
<th>Level One Classes</th>
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<tbody>
<tr>
<td>Child Development:</td>
<td>Tuesday July 12 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
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<td>Healthy Care</td>
<td>Thursday July 14 7pm-9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
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<td></td>
<td>Saturday July 16 9am-2:00pm</td>
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<td>CL-1, CDA Area VIII</td>
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<td>UVU</td>
<td>NAC Renewal</td>
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<tr>
<td>Child Development:</td>
<td>Tuesday August 9 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td>Learning in the Early</td>
<td>Thursday August 11 7pm-9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
</tr>
<tr>
<td>Years (Spanish)</td>
<td>Saturday August 13 9am-2:00pm</td>
<td></td>
<td>CL-1, CDA Area VIII</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>UVU</td>
<td>NAC Renewal</td>
<td></td>
</tr>
<tr>
<td>Child Development:</td>
<td>Saturday August 20 &amp; 27 9am-2</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td>Learning in the Early</td>
<td>2 pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
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<tr>
<td>Years</td>
<td></td>
<td></td>
<td>CL-1, CDA Area VIII</td>
<td></td>
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<td></td>
<td></td>
<td>UVU</td>
<td>NAC Renewal</td>
<td></td>
</tr>
<tr>
<td>Child Development:</td>
<td>Tuesday &amp; Thursday September</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td>Ages &amp; Stages</td>
<td>22, 22, 27 &amp; 29 7pm - 9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
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<td></td>
<td>CL-1, CDA Area VIII</td>
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<td></td>
<td>UVU</td>
<td>NAC Renewal</td>
<td></td>
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<tr>
<td>Creating a Preschool</td>
<td>Tuesday &amp; Thursday September</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
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</tr>
<tr>
<td>Curriculum (5 hours)</td>
<td>27 &amp; 29 7pm - 9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
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<td></td>
<td>CL-1</td>
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<td></td>
<td></td>
<td>UVU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 2 or 3 Classes</td>
<td>Date &amp; Time</td>
<td>Location</td>
<td>Cost</td>
<td>Level 2 or 3 Classes</td>
</tr>
<tr>
<td>Working Together</td>
<td>Tuesday July 19 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Thursday July 26 7pm-9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
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<tr>
<td></td>
<td>Saturday July 30 9am-2:00pm</td>
<td></td>
<td>CL-2-3, CDA Area IV</td>
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<td></td>
<td>UVU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strong &amp; Smart</td>
<td>Tuesday &amp; Thursday August 16</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>18, 23 &amp; 25 7pm - 9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
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<td></td>
<td></td>
<td></td>
<td>CL-2-3, CDA Area II</td>
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<td></td>
<td>UVU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>More than Babysitting</td>
<td>Saturday September 10 &amp; 17</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9am-2pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
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<td></td>
<td></td>
<td>UVU</td>
<td>CL-2-3, CDA Area VI</td>
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<td>NAC Renewal</td>
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</tr>
<tr>
<td>Advanced Child Development</td>
<td>Monday Sept 19 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg.</td>
<td>$16 Bring Your lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wednesday Sept 21 7pm-9:30pm</td>
<td>500 W. 1200 S. Orem</td>
<td>Saturday only</td>
<td></td>
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<tr>
<td></td>
<td>Saturday Sept 24 9am-2:00pm</td>
<td></td>
<td>CL-2-3, CDA Area VIII</td>
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<td></td>
<td></td>
<td>UVU</td>
<td>NAC Renewal</td>
<td></td>
</tr>
<tr>
<td>Level 5-8:</td>
<td>Date &amp; Time</td>
<td>Location</td>
<td>Cost</td>
<td>Level 5-8:</td>
</tr>
<tr>
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</tr>
<tr>
<td>Infant and Toddler #1</td>
<td>Tuesday &amp; Thursday July 12, 14, 19 &amp; 21 7pm - 9:30pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, CDA Area II &amp; VIII IT Endorsement</td>
</tr>
<tr>
<td>School Readiness Standards #2</td>
<td>Saturday July 9 &amp; 16 9 am- 2 pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, and SRS Endorsement</td>
</tr>
<tr>
<td>Guidance &amp; Emotional Wellness #4</td>
<td>Saturday August 6 &amp; 13 9 am- 2 pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, CDA Area I GEW Endorsement</td>
</tr>
<tr>
<td>Special Needs #2</td>
<td>Saturday August 6 9am-2:00 pm Tuesday August 9 7pm-9:30pm Thursday August 11 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, and SN Endorsement</td>
</tr>
<tr>
<td>Family Child Care #2</td>
<td>Saturday August 6 9am-2:00 pm Tuesday August 9 7pm-9:30pm Thursday August 11 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, and FCC Endorsement</td>
</tr>
<tr>
<td>Theories &amp; Best Practices #1</td>
<td>Saturday August 20 &amp; 27 9am-2pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, CDA Area VIII T&amp;BP Endorsement</td>
</tr>
<tr>
<td>School Age #1</td>
<td>Saturday August 20 &amp; 27 9am- 2pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, SA Endorsement</td>
</tr>
<tr>
<td>Infant and Toddler #2</td>
<td>Thursdays September 1, 8, 15 &amp; 22 7pm-9:30pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, CDA Area II &amp; VIII IT Endorsement</td>
</tr>
<tr>
<td>Director’s Toolbox #2</td>
<td>Tuesday Sept 6 7pm-9:30pm Thursday Sept 8 7pm-9:30pm Saturday Sept 10 9am-2:00pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, DT Endorsement</td>
</tr>
<tr>
<td>Theories &amp; Best Practices #3</td>
<td>Saturday September 10 &amp; 24 9am-2pm</td>
<td>Deer Valley Resort 2250 Deer Valley Drive East Park City Utah</td>
<td>$16</td>
<td>CL 5-8, CEU, CDA Area VIII T&amp;BP Endorsement</td>
</tr>
<tr>
<td>School Readiness Standards #3</td>
<td>Tuesday &amp; Thursday September 20, 22, 27 &amp; 29 7pm - 9:30pm</td>
<td>UVU Extended Educ. Bldg. 500 W. 1200 S. Orem</td>
<td>$16</td>
<td>CL 5-8, CEU, and SRS Endorsement</td>
</tr>
</tbody>
</table>

CAC Resource Night Information
Cost: Free
Please call to Register
UVU Extended Education Building 500 West 1200 South, Orem

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday August 2, 2016</td>
<td>6:00 pm -8:30 pm</td>
<td>CAC Grant Kick Off! Also: laminating, die cuts, copies, &amp; lending library available.</td>
</tr>
<tr>
<td>Wednesday August 24, 2016</td>
<td>6:00 pm -8:30 pm</td>
<td>1 hour Pre-Service Training 6:15 pm or 7:30 pm Also: laminating, die cuts, copies, &amp; lending library available.</td>
</tr>
<tr>
<td>Tuesday September 13, 2016</td>
<td>6:00 pm -9:00 pm</td>
<td>Open Resource Night (no packet) Laminating, die cuts, copies, &amp; lending library available.</td>
</tr>
</tbody>
</table>

Payment can be made over the phone using a debit/credit card: call 801-863-4589.
Space is limited so register early to secure your place.

<table>
<thead>
<tr>
<th>Full Legal Name:</th>
<th>Mailing Address:</th>
<th>City:</th>
<th>Zip:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Work Phone:</th>
<th>Home Phone:</th>
<th>Cell Phone:</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Email Address:</th>
<th>Class Title and Starting Date:</th>
<th>Birthday:</th>
<th>Amount Enclosed:</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

☐ Family Provider _________________________ ☐ Center Provider ____________________________

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

THANKS FOR REMEMBERING OUR TRAINING GUIDELINES:

Register Early! Most courses have a 20 provider limit (some fewer than 20). You are encouraged to register early to secure your place.

(At least one month before the class begins)

Arrive on time if you are using the class for the Career Ladder. If you arrive late or leave early you can use the hours for licensing only. The entire session will need to be retaken for Career Ladder credit.

For Saturday classes it is recommended that you bring your own sack lunch. The lunch break is only 20 minutes. If you choose to leave, you need to return ON TIME to receive credit for the second session. There will be no exceptions for returning late.

Please find care for your infants and children. They will not be allowed in classes.

Behave in a professional manner during class. If an instructor must give you a verbal warning about disruptive behavior a second time, you will be asked to leave the class and credit for that night will not be given.

Thank you for your professional and helpful attitude in class. We love our providers and our trainers.

Thanks for all that you do for the children in your care!!! We appreciate you!!!
# Record Update Card

**Licensed Capacity:**

<table>
<thead>
<tr>
<th>Vacancies:</th>
<th>under age 2</th>
<th>Over age 2</th>
</tr>
</thead>
</table>

**Number of Children Enrolled and their ages:**

- 0-12 Months $_______
- 12-24 Months $_______
- 2 year olds $_______
- 3 year olds $_______
- 4-5 yrs/pre-k $_______
- Kindergarten $_______
- School-age $_______

**Start Time** | **End Time**
--- | ---
Monday |  
Tuesday |  
Wednesday |  
Thursday |  
Friday |  
Saturday |  
Sunday |  

Does your program accept families receiving child care subsidy from DWS?  
- Yes
- No

Do you transport?  
- Yes
- No

What Elementary Schools do you transport to?  

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>Phone</td>
<td>Email address</td>
</tr>
</tbody>
</table>

Please indicate if you have a food allergy and we will note that when you register for Career Ladder Classes.