Sarah Mitchell

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SUMMARY OF QUALIFICATIONS

- Contributed to the successful completion of a $100 million renovation project at Skyline Hospital
- Recipient of site safety award for eight consecutive quarters
- Recognized by managers and coworkers for effectively collaborating in a team environment
- Fluent in speaking, reading, and writing Spanish

EDUCATION

Bachelor of Science, Construction Management   Anticipated Graduation, May 2027
Minor, Spanish
Utah Valley University, Orem, UT

- GPA 3.70
- Dean's List

SKILLS

Technical: Scheduling, Estimating, Submittals, RFIs, BIM
Computer: AutoCAD, Revit, Navisworks, Bluebeam, On-Screen, Procore, Excel
Trade: Concrete, Drywall, Framing, Flooring, Landscaping

WORK EXPERIENCE

Concrete Construction Company, Lehi, UT   Jan 2024 – Present
Laborer

- Collaborated with a 50-member construction crew on a $100 million renovation project, supporting daily operations to keep work on schedule and within budget
- Operated multiple types of job-site equipment and tools, maintaining 100% compliance with OSHA standards and site safety protocols
- Prepared concrete work areas by measuring, leveling, and staging materials, contributing to accurate placement and high-quality pours
- Enhanced overall site safety and productivity by proactively removing debris and hazards, helping maintain a clean, inspection-ready worksite

LEADERSHIP EXPERIENCE

Construction Management Student Association (CMSA), Orem, UT   Aug 2023 – Apr 2025
Vice President, Marketing & Events

- Led a team of 7 UVU students to create and implement cutting-edge marketing strategies
- Organized the annual Outback Fundraiser raising $25,000 for student competition fees
- Increased annual membership by 5% through targeted marketing and recruitment initiatives
- Organized a community service project for 100 students through Habitat for Humanity
- Collaborated with faculty and industry partners to provide 10 networking events for students