

Jane Student

Provo, Utah | 801-777-7777 | jane.student@gmail.com | www.linkedin.com/in/jane-student

Objective

Elementary education graduate seeking a kindergarten-5th grade teaching position in _____ District

Education

Bachelor of Science, Elementary Education
Utah Valley University

Anticipated Graduation, May 2024
Orem, Utah

- GPA 3.79
- Minor in Spanish
- TAP passed May 2024
- STER Rubric on file
- Foundations of Reading: pending
- Associate Teaching License: in progress

Manitas Elementary School
Student Teacher

Jan 2024 – May 2024
Orem, Utah

- Collaborated with classroom teacher to create and implement lesson plans
- Adapted lesson plans for students with special needs, working with Individualized Education Programs (IEPs) to ensure that all students received appropriate accommodations
- Cooperating teacher - Brenda Shook, 801-234-5678, Brenda.shook@gmail.com
- Principal - Dave Montoya, 801-567-8910, Dave.montoya@gmail.com
- University supervisor - Wade Jackson, 801-881-8888, wade.jackson@gmail.com

Trails Elementary School

Sept 2023 – Dec 2024

Field Experience

Orem, Utah

- Observed and supported classroom teachers in developing and implementing lesson plans, adapting instructional techniques to meet diverse learning needs
- Assisted in managing classroom activities, providing individual support to students and fostering a positive, inclusive learning environment
- Conducted small group and one-on-one tutoring sessions to reinforce core concepts, focusing on reading comprehension, math skills, and other essential subjects
- Developed and delivered short lessons under the guidance of the lead teacher, gaining hands-on experience in student instruction and engagement

Head Cashier

Sept 2021 - July 2023

Burger King

Provo, Utah

- Provided exceptional customer service by efficiently processing orders, handling payments, and ensuring customer satisfaction in a fast-paced environment
- Maintained accuracy in cash handling and daily transactions, contributing to smooth operations and reducing discrepancies in end-of-shift reports

Additional Qualifications

- Presented a reading workshop for kindergarten parents focusing on ways parents can help students increase reading skills at home
- Assembled a parent support group that met once a week so parents could discuss parenting information, concerns and solutions