

IS Emphasis in Office Management

Requirements

For a complete list of program requirements see the [BA Integrated Studies](#) or the [BS Integrated Studies](#).

Total Program Credits: 18

Discipline Core Requirements:		18 Credits
Prerequisites (can fulfill elective requirements):		
IM 1010	Basic Computer Applications (3.0)	
IM 2600	Spreadsheet Applications (3.0)	
IM 3700	Database Applications (3.0)	
MKTG 2200	Written Business Communication (3.0)	
Complete the following required courses:		
INFO 2420	Web Application Design	3
IM 2300	Information Management Principles	3
IM 2800	Integrated Software Projects	3
IM 4300	Information Workflow Management	3
Complete 6 or more credits from the following:		6
IM 183R	IM Student Chapter (1.0)	
IM 2500	Graphic Applications (3.0)	
INFO 1000	E-Commerce Techniques for Small Business (3.0)	
ACC 3000	Financial Managerial and Cost Accounting Concepts (3.0)	
HR 3430	Introduction to Human Resource Management (3.0)	
LEGL 3000	Business Law (3.0)	

Graduation Requirements:

1. A minimum of 2.5 GPA in all discipline core courses with no grade lower than a C- required for graduation.