

# Utah Valley University

## Introduction

Utah Valley University.....	2
Academic Calendar 2021-2022.....	3
Academic Policies & Standards.....	4
Accreditation.....	12
General Education.....	13
General Information.....	20
Graduation.....	22
Student Code of Conduct.....	26
Student Services.....	36
Tuition & Fees.....	54

# Utah Valley University



## Welcome to Utah Valley University!

At UVU we encourage you to come as you are – there is a place for you here. You have a unique story, and your continued development of self, combined with the acquisition and implementation of knowledge, can put you on the path to success — academically, professionally, and personally.

As part of our mission ethos, we are champions of learning by doing. We call it engaged learning. This approach takes the best learning from textbooks, research, and class lectures and combines it with a myriad of opportunities for practical application. Since our founding, we have created connections that help our students expand their horizons and become better prepared to enrich society and the world around them. The world is dynamic, and we believe higher education should reflect that.

Each UVU student, with her or his unique characteristics and background, is important to the whole of the university and plays a crucial role in the vibrancy of our community. I invite you to be actively engaged in your life as students, enjoying the many extracurricular activities and athletic offerings on our campus as you complete your degree. Be assured that the seriousness with which you pursue your studies will be richly complemented and supported by a comprehensive network of invested faculty, staff, and administrators. Together, these women and men will ensure that UVU is a place of exceptional care, exceptional accountability, and exceptional results.

I encourage you to explore the pages of UVU's course catalog. Our wide range of offerings in certificate programs and associate, bachelor, and graduate degrees reflects our approach to higher education. This integrated model of education, combining career and technical education alongside more traditional academic degree programs, produces first-rate scholars and practitioners in highly sought-after fields. No matter your background or interests, there is a place for you at UVU. So, come as you are — bring your dreams.

Go Wolverines!

Best wishes,



Dr. Astrid S. Tuminez

## Academic Calendar 2021-2022

### Fall 2021<sup>(1)</sup>

Faculty Return	Monday	August 16	
Classes Begin	Monday	August 23	Weekend classes begin Fri & Sat, August 27 & 28
Labor Day Holiday	Monday	September 6	
Fall Break Holidays -- Students <sup>(2)</sup>	Thursday - Saturday	October 14 - 16	
First Block Classes End	Tuesday	October 12	First block finals
Second Block Classes Begin	Wednesday	October 13	
Thanksgiving Holidays -- Students <sup>(2)</sup>	Monday - Saturday	November 22 - 27	
Classes End	Thursday	December 9	Second block finals
Final Exam Preparation Day	Friday	December 10	
Final Exams	Monday - Friday	December 13 - 17	Weekend finals Fri & Sat, December 17 & 18
Fall Semester Ends	Saturday	December 18	

### Spring 2022<sup>(1)</sup>

Faculty Return	Monday	January 3	
Classes Begin	Monday	January 10	Weekend classes begin Fri & Sat, January 14 & 15
Martin Luther King Jr. Day Holiday	Monday	January 17	
Washington and Lincoln Day Holiday <sup>(2)</sup>	Monday	February 21	
First Block Classes End	Wednesday	March 2	First block finals
Second Block Classes Begin	Thursday	March 3	
Spring Break Holidays -- Students <sup>(2)</sup>	Monday - Saturday	March 7-12	
Classes End	Wednesday	April 27	Second block finals
Final Exam Preparation Day	Thursday	April 28	
Final Exams	Friday - Thursday	April 29 - May 5	Weekend finals Fri & Sat, April 19 & 30
Spring Semester Ends	Thursday	May 5	
Commencement	Thursday	May 5	
Convocation	Friday & Saturday	May 6 & 7	

### Summer 2022<sup>(1)</sup>

Faculty Return	--	--	
----------------	----	----	--

## Introduction

Classes Begin	Wednesday	May 11	Weekend classes begin Fri & Sat, May 13 & 14
Memorial Day Holiday	Monday	May 30	
First Block Classes End	Friday	June 24	First block finals
Second Block Classes Begin	Monday	June 27	
Independence Day Holiday	Monday	July 4	
Pioneer Day Holiday	Monday	July 25	
Classes End	Friday	August 12	Second block finals
Final Exam Preparation Day	--	--	
Final Exams	--	--	Weekend finals Fri & Sat, July 15 & 16
Summer Semester Ends	Friday	August 12	

**Note:** Other calendar options may be available on a limited basis for certain specialized courses.

<sup>(1)</sup> Approvals	Academic Calendar Committee
Academic Affairs Council	
President's Council	Approved 8/15/19
Notifications	Board of Trustees
<sup>(2)</sup> No access to UVU computing resources	Fall Break = Friday 5 pm - Sunday Thanksgiving Holiday = Wednesday 5 pm - Sunday Washington and Lincoln Day Holiday = Friday 5 pm - Monday Spring Break = Thursday 5 pm - Sunday <b>Calendar questions?</b> Contact <a href="mailto:tiffany.evans@uvu.edu">tiffany.evans@uvu.edu</a> <b>IT questions?</b> Contact <a href="mailto:operators@uvu.edu">operators@uvu.edu</a>

## Academic Policies & Standards

### Academic Year

The academic year consists of three semesters: fall, spring, and summer. Fall and spring semesters are each made up of 15 weeks of class work and one week for final exams. The summer semester is 14 weeks in length; most classes are offered in one of two seven-week blocks. The time in classes is adjusted to equal the class time of fall and spring semesters, but there is no final exam period during summer.

### Course Administration

UVU reserves the right to cancel any course at any time. Reasons for course cancellations include, but are not limited to, low enrollment in the course, space unavailability, instructor change, loss of instructor, and/or program changes. Students enrolled in the course will be contacted as soon as possible by the appropriate school or college when the university decides to cancel a course.

### Class Periods/Credits

All credit hours are computed in semester hours. Three hours of work per week are, on average, expected to earn one semester credit hour; however, one credit hour may include any of the following combinations of work:

1. One hour of lecture, plus a minimum of two hours of personal work outside of class, regardless of delivery mode (One hour of lecture is considered to be 50 minutes per week) ;
2. Three hours in a laboratory, internships, practica, studio work, or other academic work, regardless of delivery mode, with additional outside work in preparation and documentation;
3. Any other combination appropriate to a particular course as determined by the academic department.

All transfer courses taken on a quarter system will be converted to semester hours using a three to two credit ratio. For example, a three credit hour course from a quarter calendar institution transfers to UVU as two semester credits.

### Full-time Student Status

#### Graduate

UVU considers graduate students registered for 9 credits or more per semester or summer to be full-time graduate students. A 9 credit hour minimum load is generally accepted by sponsoring agencies for certifying full-time status.

## Undergraduate

UVU considers students registered for 12 credits or more per semester or summer to be full-time students. A 12 credit hour minimum load is generally accepted by sponsoring agencies for certifying full-time status. Financial aid recipients receiving full benefits and students on scholarships are required to carry a minimum of 12 credits per semester.

For students attending only the fall and spring semesters, 15 to 18 credits per semester is generally required to complete associate degree programs within two academic years or bachelors degrees within four academic years, assuming all prerequisites are satisfied (See individual major requirements for exceptions).

## Credit Hour Loads in Excess of 20

Students who enroll in 21 or more credit hours in a semester must have approval from the deans of the appropriate schools and/or colleges.

## Year Classifications & Credit Hours

Freshman: 0-29 credit hours

Sophomore: 30-59 credit hours

Junior: 60-89 credit hours

Senior: 90 or more credit hours

## Grading Policies

Grades are determined by instructors, based upon measures determined by the instructor and department and may include: evaluation of responses, written exercises and examinations, performance exercises and examinations, classroom/laboratory contributions, mastery of pertinent skills, etc. The letter grade "A" is an exceptional grade indicating superior achievement; "B" is a grade indicating commendable mastery; "C" indicates satisfactory mastery and is considered an average grade; "D" indicates substandard progress and insufficient evidence of ability to succeed in sequential courses; "E" (failing) indicates inadequate mastery of pertinent skills or repeated absences from class; "UW" indicates unofficial withdrawal from class.

The following table indicates each grade variant and the equivalent grade points for that variation.

One credit of:	Equals grade points:
A	4.0
A-	3.7
B+	3.4
B	3.0
B-	2.7
C+	2.4
C	2.0
C-	1.7
D+	1.4
D	1.0
D-	0.7
E	0.0
UW	0.0

The following grades are not computed in the GPA:

Letter grade	Grade description
W	Official Withdrawal
I	Incomplete
AU	Audit
CR	Credit Granted
NC	No Credit Granted
CEU	Noncredit—Continuing Education Unit
T	In Progress (Temporary Status)

## Introduction

The GPA is determined by dividing the total grade points earned (credit hours times grade in points above) by the number of semester hours attempted.

Students may view final grades electronically on the myUVU system after the end of the semester. **All financial obligations to the Institution and “holds” on academic records must be resolved before college transcripts are issued.**

## Incomplete (I) Grades

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the course work because of extenuating circumstances. The term “extenuating circumstances” includes: (1) incapacitating illness which prevents a student from attending classes (usually more than five consecutive class days); (2) a death in the immediate family; (3) change in work schedule as required by employer; or (4) other emergencies deemed acceptable by the instructor.

If circumstances are deemed appropriate, the student may petition the instructor for time beyond the end of the semester to finish the work. If the instructor agrees, an “I” grade will be given. An Incomplete Grade Form indicating work completed and work to be completed must be signed by the student, instructor, and the department chairperson, and turned into the Registrar’s Office at the end of the semester.

“I” grades should not be requested nor given for lack of completion of work because of procrastination or dissatisfaction with the grade earned. Per policy, students must be passing the course and have completed 70% or more of the course work in order to qualify for an incomplete.

Specific arrangements to remove an “I” grade must be made between the student and the instructor. In most circumstances, work to be completed should be finished in the first two or three weeks following the end of the semester in which the “I” was given. Failing to complete the “I” and replace it with the appropriate letter grade may negatively affect any financial aid.

**Incomplete work cannot be completed by retaking the class.** If such an option is preferred, the student must take the grade earned and then retake the class for a better grade. The grade for the later class will be calculated in the GPA. In all cases, **the “I” grade must be made up within one year.** If it is not, the “I” grade will change to an “E” on the transcript. “I” grades are not computed in the GPA.

## Repeating a Course

No additional credit is allowed for repeating a course in which the initial grade was passing unless the course number for the course ends in the letter suffix “R” or “Z” (a course designed to be repeatable for credit). For other repeated courses, the most recent grade will be used in the calculation of the GPA. Upon successful completion of the repeated course, the repeat is indicated on the student’s transcript (E=Exclude, I=Include). All work will remain on the records, ensuring a true and accurate academic history. (Note: Although not used in computing the UVU overall GPA for UVU purposes, many graduate programs, such as law or dental school, include ALL grades in calculating an overall GPA for admissions criteria.)

Courses are not accepted from other institutions for the purpose of posting a repeat of a course already taken at UVU.

Board of Regents policy requires that students shall be charged at the full cost of the instruction tuition for repeating a course more than once, unless the institution determines that the repetition is a result of illness, accident or other cause beyond the student’s control or unless the course is prescribed by the student’s program of study. This affects all courses beginning January of 2003.

## Changing a Grade Other than an Incomplete

### Policy

Any student who has reason to believe that a grade assigned in a specific course was not justified has the right to appeal that grade.

### Procedure

Student Action—

Grades may be appealed **within one year of issuance** in the following manner:

First, the student shall approach the instructor of the course as soon as possible after receiving the final grade. They have the right to discuss the merits of their appeal in an informal and non-threatening environment.

Second, after obtaining feedback from the instructor regarding the rationale for assigning the original grade, and assuming dissatisfaction still exists at the conclusion of the first step, or if the original instructor is no longer available, the student has a right to submit a written appeal to the department chair, in a consultation setting.

Finally, if a mutual understanding cannot be reached in the **second** step, the student has the right to submit a formal written appeal through the Office of the Registrar to the University Academic Standards Committee, which exercises final authority in adjudicating the appeal.

### Faculty Action

**During the first year** after the issuance of a grade, an instructor for a specific class may submit a grade change form with proper documentation directly to the Records Office.

**During the second through fifth years**, the grade change form must be accompanied by an Academic Standards Petition filled out by the student and submitted by the course instructor or department chair directly to the registrar. If a grade change is requested and the faculty member who gave the original grade is no longer employed by UVU, the appropriate department chair may make the change if it is warranted.

**After five years**, a grade change may be considered only where evidence exists to prove that an error occurred in the recording of the original grade or extreme extenuating circumstances existed. In the latter case, an Academic Standards Petition with appropriate documentation may be submitted to the Office of the Registrar for possible consideration by the University Academic Standards Committee.

When the Records Office receives a signed change of grade form from an instructor, the new grade(s) are entered into the computer. An explanation of the transaction is entered into the student's record, including what the old and new grades are.

Withdrawal & Reinstatement

## Withdrawal from Classes

Students may drop and withdraw from classes according to the dates and deadlines posted on the Semester Student Timetable. Classes may be dropped and not appear on the transcript through the drop deadline. After the last day to drop noted on the Semester Student Timetable, a grade of "W" will appear on the transcript for all official withdrawals and students will be responsible for tuition and fees. A "W" grade could impact a student's satisfactory academic progress with the Financial Aid and Scholarships Office.

Withdrawing from a course after the last day to withdraw deadline may only be for extenuating circumstances and not solely for academic difficulty, and requires the signature of the department chair with a department approval stamp. Such changes to a student's schedule may adversely affect current and future financial aid, scholarships and/or refunds. Students are cautioned to see a financial aid advisor before attempting to completely withdraw from school.

If a student stops attending (but does not officially withdraw) **before the last day to withdraw**, they should receive a "UW."

If a student stops attending (but does not officially withdraw) **beyond the last day to withdraw**, they may receive the grade earned up to that point, or an "E", at the instructor's discretion.

"UW's" are calculated into the grade point average (GPA) as 0.00, the same as "E's" (failing grades).

## Administrative Drops and Withdrawals

Students may be dropped or withdrawn from classes by the administration if they: 1. register, but do not attend courses within the first three class periods of a semester; 2. register for courses for which they have not completed prerequisites; 3. neglect to pay tuition and fees for any given semester by the deadline published in the Student Timetable; or 4. other administrative reasons. Such changes to a student's schedule could affect financial aid, scholarships, and/or refunds.

## Withdrawal from the Institution

It is the responsibility of the student who withdraws from school to complete the online Leave of Absence process. If withdrawing (Leave of Absence) after the refund period noted in the Semester Student Timetable, a grade of "W" will appear on the transcript for all official withdrawals and students will be responsible for tuition and fees. A "W" (official withdrawal) grade could impact a student's satisfactory academic progress with the Financial Aid and Scholarships Office. Complete withdrawal from college may adversely affect financial aid and/or Veterans' benefits.

Simply stopping attendance does not qualify as an official withdrawal, and a student who does so may receive a failing grade.

## Reinstatement

Students who withdraw from UVU and then desire to be reinstated during the same academic semester may do so by obtaining clearance from the Registrar's Office and completing the late registration process.

## Student Military Leave Procedure

Students activated into military service during an academic semester for which they are currently enrolled have the following options to choose from, in addition to other alternatives provided by existing policy and regulation. The student is responsible to notify appropriate Institution officials regarding the implementation of the selected option.

1. A request to withdraw from school will be honored with a full refund of all tuition and fees paid. Non-punitive "W's" will be recorded on the transcript and the date of action maintained on the student's record.
2. Incomplete grades may be negotiated with individual faculty and/or departments based on realistic means of completing the required objectives of the course(s). Where recommended by the department (faculty), the time limit for completing the "I" may be extended. This option may include "home study" as a means of completing the required work with faculty approval and where practical.
3. Current grades (grades earned at the point of termination) may be issued at the discretion of individual faculty. This is also a negotiated option.

**In all cases, the student activated into military service is eligible for readmission.**

## Noncredit Continuing Education Unit (CEU)

Noncredit or Continuing Education Students are taking courses to pursue personal or professional interest, gain general knowledge, learn a new skill, upgrade existing skills, or enrich their personal understanding of a wide variety of topics. These courses do not offer college credit, but in some cases noncredit or continuing education students can earn continuing education units, certification or other evidence of class completion to meet personal or professional requirements. Noncredit course work cannot be substituted for a credit requirement or any required course on a degree pathway.

## Introduction

# College Credit

College credit at UVU may be obtained through the following methods: 1. UVU Credit (includes Cooperative Education); 2. Transfer Credit; 3. Challenge Credit; 4. Foreign Language Challenge Credit; 5. Advanced Placement Credit; and 6. CLEP (College Level Examination Program).

## 1. UVU Credit

UVU credit is obtained through admittance to UVU, registering for classes, and satisfactorily completing all required course work. Courses completed through this method will receive a letter grade that will be used in calculating Grade Point Average (GPA).

### Cooperative Education

Cooperative Education (Coop) offers another avenue for students to obtain UVU college credit. Students enrolled in cooperative education work as paid employees of a business, agency, or institution while enrolled at UVU in classes related to their career. Academic credit for cooperative work experience is granted according to the number of hours a student works during the semester using the following formula:

Credit hours	Minimum hours of work
1	75
2	150
3	225
4	300
5	375
6	450
7	525
8	600

Coop credits are registered for at the same time and in the same manner as UVU credits.

Courses completed through Cooperative Education will receive a credit/no-credit grade which is not included in the calculation of the GPA.

The maximum number of coop credits that may be applied toward a certificate is 8; a diploma is 14; an associate or bachelor's degree is 16 credit hours. Departments define how coop credit is applied to specific programs. Additional coop credit may be taken (but not applied toward graduation) with approval of the cooperative education director and the appropriate dean.

## 2. Transfer Credit

It is the student's responsibility to have official transcripts of any previous college work completed elsewhere sent to the UVU Admissions Office. Transcripts accepted as official by the UVU Admissions Office are automatically sent to the Transfer Credit Office for evaluation and posting. The Transfer Credit Office may require the student to supply the catalog, bulletin, or course outlines from previous schools attended to assist in determining the transferability of specific courses. Transfer credit may or may not apply to UVU graduation requirements, regardless of the number of credits transferred.

Transfer courses with grades below "C-" will not be accepted by UVU. Transfer courses are not calculated in the GPA. Individual departments reserve the right to impose limits on the age and grade level of transfer credit. There is no limit to the number of transfer credits that may be accepted; however, UVU graduation requirements such as residence, total credits, and GPA must still be met.

Transfer courses will not be accepted from other institutions for the purpose of posting a repeat on a course already taken at UVU.

Courses in religion will be evaluated on the basis of the particular orientation of the course as determined by the UVU Religious Studies Committee. In order to be considered, these courses must be listed on an official transcript from a regionally accredited institution and must demonstrate scholarly rigor and critical engagement with the subject matter.

### General Education for Transfer Students

For transfer students from any Utah State Higher Education institution, UVU shall accept at full value all General Education course work approved by the sending institution, provided it meets the minimum C- letter grade requirement, in any area specified by the Board of Regents document R470. These areas include Composition, Quantitative Literacy, Fine Arts, Humanities, Social and Behavioral Science, Biology and Physical Science. UVU shall require transfer students to complete any additional coursework needed to satisfy the unmet portions of the UVU General Education requirements. Previously completed General Studies course work shall be applied to assure the best possible fit with UVU's General Education requirements. As each transfer student's requirements may vary, see the Transfer Credit Office (BA 113 for specific requirements).

An AA or an AS degree earned at any USHE institution will meet the General Education requirements of UVU. The degree must include equivalents of UVU's English, Mathematics, and American Institutions requirements or the student will have to fulfill these requirements separately.

### Credit for ACT/SAT Scores

On May 12, 2015, Senate Bill 196 - Math Competency Initiative passed which mandated that the State Board of Education establish a qualifying score for ACT/SAT scores in order to award college credit for a mathematics course. This course must satisfy the state system of higher education

quantitative literacy requirement. This initiative will go into effect as of the 2016-2017 school year. High School students who have graduated during the 2016 school year and onward will be eligible for QL 1900 based off of an ACT score of 26 or an SAT score of 660.

### U.S. Institutions outside of Utah

For transfer credit to be accepted by UVU, the institution from which credit is to be transferred must be accredited by one of the following regional associations:

- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools (NCA)
- New England Association of Schools and Colleges, Inc./Commission on Institutions of Higher Education (NEASC-CIHE)
- Southern Association of Colleges and Schools/Commission on Colleges (SACS-CC)
- Western Association of Schools and Colleges/Accrediting Commission for Community and Jr. Colleges (WASC-Jr.)
- Western Association of Schools and Colleges/Accrediting Commission for Sr. Colleges and Universities (WASC-Sr.)

A completed associate degree (i.e. AA or AS) designed for transfer earned at one of these regionally accredited institutions will fill most of the UVU general education requirements if the degree includes a minimum of 30 semester credit hours of general education that is broad and representative of UVU's general education core. The completed AA or AS degree must include direct equivalents of UVU's English, Mathematics, and American Institutions requirements or the student must fulfill these requirements separately. If the courses within the transferable degree aren't considered to be transferable or general education courses, the classes and the degree may not be recognized and courses will be evaluated individually for transferability and equivalency.

Non-accredited institutions may be accepted on an exception basis by individual departments.

Military courses are evaluated using the ACE recommendations from the Guide to the Evaluation of Education Experiences in the Armed Services. Approved credits will be applied if they directly pertain to a student's individual undergraduate degree program.

### International and Foreign Institutions

The Transfer Credit Office, working with department academic advisors and faculty, is authorized to evaluate credit from foreign colleges, universities, and/or International Baccalaureate (IB) Diplomas after a student has been admitted to UVU. International students requesting transfer of credit from foreign institutions of higher education must submit a transcript from an approved Foreign Credentials evaluation Service. See the Transfer Credit Office (BA 113) for a list of these accepted services.

Transfer courses from international and foreign institutions are not calculated in the GPA.

## 3. Challenge Credit/Experiential Credit

(Equivalency Examination and/or Documentation of Earned Competency)

No more than 25 percent of the minimum credits required toward a bachelor's degree, and associate degree, diploma, or certificate of completion, may be awarded through experiential and/or challenge credit. Challenge credit and experiential credit are not eligible for use in a certificate of proficiency. Credit for courses that appear in the current catalog may be awarded to individuals who can prove through appropriate assessment and/or documentation that they have already acquired the equivalent knowledge and/or expertise required for successful completion of that course.

To receive experiential/challenge credit for a specific course, the student must

1. Be enrolled at the University.
2. For Challenge credit, complete a comprehensive examination (theoretical and/or applied) with at least a "C-" grade; or for Experiential credit, provide documentation of practical experience to the satisfaction of the department chairperson and dean showing course objectives have been met; or with the departmental approval, complete an advanced course with a grade of "C-" or higher (if deemed necessary by the department) as a validation procedure.
3. Pay, in advance, a nonrefundable processing fee.
4. After successful completion of requirements, pay the per-credit-hour fee.

A specific course shall be challenged only once, and a student shall not receive challenge/experiential credit for a course that the student is/or has been previously enrolled in and received a grade, including a "W or AU" grade.

Duplicate credit will not be awarded.

Grades shall be recorded only as "CR" (credit) and shall not be calculated in a student's university GPA.

## 4. Language Challenge Credit

Students may obtain an Experiential Language Credit Request Form in the UVU Languages and Cultures Department.

Students who have acquired proficiency in languages **offered at UVU** by means other than college courses (high school, foreign residency, etc.) may earn up to 16 credit hours. To qualify for these credits, a student shall complete a course in that language at a higher level than the credits for which they apply; and the grade in that course must be a "C-" or better.

To qualify for credit for language courses **not offered at UVU**, a student may, as an alternative, take the appropriate language test at any accredited four-year institution and provide UVU with the satisfactory (C- or better) test results. In this circumstance, the student must meet with the Languages and Cultures department chairperson to ascertain the maximum language credits that may be applied to any degree from UVU.

## Introduction

Proficiency tests to determine placement (not credit) in advanced courses are administered in the UVU Classroom Testing Center prior to the beginning of each semester. Students unsure of their language skills must take the test or receive permission from the course instructor before registering for advanced classes.

Students who qualify for credit under the above provisions (for example, they register for, and successfully complete, Spanish 2010 with at least a “C-” grade, thus qualifying for the credits for the previous courses—1010 and 1020) must petition for those credits (application forms are available in the Languages and Cultures Department) and pay a fee for each credit hour. No additional tuition will be charged for those credits. The credits will be listed on transcripts as “CR” and are not calculated in the GPA.

Additional information regarding language challenge credit and other policies are available from the Languages and Cultures Department.

## 5. Advanced Placement Credit

Students who complete an Advanced Placement Exam through CollegeBoard may earn up to 8 academic credits per test with a score of 3, 4, or 5, as per the policies set forth by the Utah State Board of Regents. Students having AP test scores of 3 or higher should contact the Transfer Credit Office to ensure posting of the results to their UVU transcripts.

Specific equivalencies and acceptance criteria are updated annually, upon departmental faculty review and approval.

If all **residence, credit, and grade point average** requirements have been met, there is no limit to the number of Advanced Placement credits that may be accepted; however, duplicate credit for tests and course work shall not be applied.

AP credit will be posted as a “CR” grade and will not be calculated in the GPA.

## 6. CLEP Credit (College Level Examination Program)

Students may receive college credit for CLEP exams as specified on the approved list in the Transfer Credit Office. Additionally, students intending to transfer to another institution from UVU should meet with their intended transfer institution to gain advance information on how that institution accepts CLEP credit.

CLEP credit will be posted as a “CR” grade and will not be calculated in the GPA.

The amount of credit given through CLEP subject examinations is determined by the appropriate departments. No more than 25 percent of the minimum credits required toward a degree may be awarded through CLEP and/or Challenge/Experiential Credit hours.

## Course Number System

0000-0999 Remedial or preparatory noncredit courses; may not be counted toward a certificate, diploma, associate, or bachelor’s degree. Technical, nontransferable courses may count toward a certificate.

1000-2999 Lower division (freshman and sophomore courses); courses designed as transfer courses; count toward a certificate, diploma, associate, and/or bachelor’s degree.

3000-5000 Upper division (junior and senior courses); courses designed to count toward a bachelor’s degree, or any other degree as required by department.

6000 Graduate courses; regular courses in master’s level programs.

Learning Enrichment courses with 1000 level numbers do not satisfy General Education requirements for the associate or bachelor’s degrees. These classes may count as electives for the Associate in Arts, Associate in Science, and Bachelor of Science degrees.

The letter suffix “R” indicates that a course is repeatable for credit (example: PES 161R). Course descriptions indicate the number of “repeats” allowed.

Variable and partial credit is indicated by letter suffixes of “A,” “B,” “C,” etc. (example: ACC 201A = 4 credits and ACC 201B = 2 credits). Changing the hours of credit for a variable-credit class after registration may be done only through the add/drop (class change) procedure. Such changes must be made prior to completion of that partial course.

“Honors” credit courses are identified on the transcript by an “H” following the course number (example: ENGL 225H).

Global/Intercultural credit courses are identified on the transcript by a “G” following the course number (example: ANTH 101G).

## Undergraduate Academic Standards

- Academic Counseling Center
- Office: LC 402
- Telephone: 801-863-8425

## Policy

Academic standing is determined by the grades a student earns at UVU. A student with the most recent semester grade point average (GPA) and cumulative GPA of 2.0 or higher on a 4.0 scale is in good academic standing. When a full- or part-time undergraduate student fails to maintain a semester or cumulative GPA of 2.0 on a 4.0 scale, the student shall be notified of progressive academic intervention actions.

Students placed on alert status, academic warning, academic probation, and continued academic probation remain eligible for all extracurricular activities as governed by the rules of the specific activity. This policy does not include nor preclude additional program requirements that may be mandated by specific departmental majors.

## Procedures

Academic intervention shall be applied progressively in the order described below.

### Alert Status

When a student is not making adequate progress towards course completion and the instructor is unable to resolve the issue with the student, the student may be placed on alert status. A registration hold may be placed on the student's record. The student must then meet with their academic advisor for guidance before the registration hold will be removed.

### Academic Warning

When the semester GPA falls below 2.0 and the cumulative GPA is 2.0 or above, the student shall be placed on academic warning regardless of alert status. A registration hold shall be placed on the student's record. The student must complete an academic success warning workshop and meet with their academic advisor before the registration hold will be removed.

### Academic Probation

When the semester and cumulative GPA both fall below 2.0, the student will be placed on academic probation. A registration hold shall be placed on the student's record. The student must complete an academic success probation workshop, develop an academic success plan, and meet with their academic advisor before the registration hold will be removed.

### Continued Academic Probation

If the student on academic probation fails to raise the cumulative GPA to a 2.0 or above in the subsequent semester, the student will be placed on continued academic probation. A registration hold shall be placed on the student's record and the student must prepare an academic success plan with their academic advisor as well as the academic standards counselor before the registration hold will be removed. The student may also be required to attend another academic success probation workshop and/or enroll in a college success class.

All students on continued academic probation will be required to submit an in-progress grade report to the Academic Standards Office in order to register for any subsequent semester(s). The student shall continue to receive advisement from the academic standards counselor, as well as their academic advisor, to monitor and promote academic progress.

### Academic Suspension

When on continued academic probation, a student receiving a semester and cumulative GPA below 2.0 in a subsequent semester shall be placed on academic suspension. The student shall be immediately dropped from enrollment in all current semester classes and a registration hold shall be placed on the student's record. The student shall be suspended for a minimum of one full semester. During this time the student is expected to resolve all academic problems that led to the academic suspension.

To re-enroll at the University, a student must submit a Petition for Academic Suspension Review to the Academic Support Committee. This committee will make suggestions for specific customized interventions to be approved by the Academic Standards Committee. A decision shall then be rendered as to whether, and under what conditions, the student may continue to study at the University. The student must complete the requirements set forth by the Academic Standards Committee before the registration hold will be removed.

### Academic Probation Returning from Academic Suspension

When the academic suspension petition is granted, the student is allowed to resume their academic studies under probation returning from suspension. This status allows the student to register for classes under the guidance of the Academic Standards Office, in conjunction with their academic advisor. As long as the student acquires a semester GPA of 2.0 or above in all subsequent semesters and abides by the conditions outlined by the Academic Standards Committee, the student may continue to enroll in classes. The student will remain on academic probation returning from academic suspension until the cumulative GPA is at or above 2.0.

### Academic Dismissal

When failing to comply with the conditions set forth by the Academic Standards Committee while on academic probation returning from academic suspension, the student shall be dismissed from the University and immediately dropped from enrollment in all classes. A registration hold shall be placed on the student's record.

The student may not re-enroll at the University or submit a Petition for Academic Dismissal Review for a minimum of one full calendar year from the date of academic dismissal. During this calendar year, the student may also be required to attend another institution and complete 18 credits with at least a 2.5 GPA. Upon review by both the Academic Support Committee and the Academic Standards Committee, a decision will be rendered as to whether or not, and under what conditions, the student may re-enroll at the University.

Any student who returns to the University after being dismissed will be placed on academic probation returning from academic dismissal and will be required to follow the academic plan outlined by the Academic Standards Committee.

### Academic Probation Returning from Academic Dismissal

When the Petition for Academic Dismissal Review is granted by the Academic Standards Committee, the student is allowed to continue their academic studies on academic probation returning from academic dismissal. The student is allowed to register for classes under the guidance of the Academic Standards Office, in conjunction with their academic advisor. As long as the student acquires a semester GPA of 2.0 or above in all

## Introduction

subsequent semesters and abides by the conditions outlined by the Academic Standards Committee, the student may continue to enroll in classes. The student will remain on probation returning from dismissal until the cumulative GPA is at or above 2.0.

When a student is unsuccessful at this level and does not have the ability to benefit from continuing with their education at the University, academic counseling will be provided by the Academic Standards Office to explore alternative pathways to success.

### Appeals

When the student's Petition for Academic Suspension Review or Petition for Academic Dismissal Review is denied by the Academic Standards Committee, the student may present an appeal to a hearing panel that consists of the Academic Standards Committee and a representative appointed by the President of the Utah Valley University Student Association (UVUSA). After review of the petition, the hearing panel will determine if the student's appeal is granted or denied. If the appeal is granted, the hearing panel shall determine the conditions for re-enrollment at the University.

If the student is unsatisfied with the hearing panel's decision, the student has the right to appeal in writing to the Vice President of Academic Affairs.

### Academic Renewal

For students who are challenged with a low GPA or for those who have experienced a period of low grades that does not reflect their academic potential, UVU offers academic renewal. A student is allowed to petition the Registrar for academic renewal only one time during his or her enrollment at the University. This process shall remove a limited amount of previous academic work from the student's GPA and from credit toward graduation. To be eligible a student shall meet the following conditions at the time the petition is filed:

1. The student must be currently enrolled at UVU.
2. A minimum of two years has elapsed since the most recent course work to be eliminated was completed.
3. The student has completed at least 30 semester hours of UVU course work with a minimum cumulative GPA of 2.50. These 30 hours shall have been completed after the course work the student is requesting to eliminate.
4. The student's cumulative GPA is below the level necessary for graduation in his or her current program of study. In most instances, this is a 2.0 cumulative GPA.
5. The requested course work has not been used toward an existing degree.

The student may request a maximum of two specific semesters/terms of academic course work be eliminated from his or her earned credits and cumulative GPA. Individual courses shall not be accepted.

If the petition qualifies under this policy, the student's permanent academic record shall be annotated to indicate that no work taken during the disregarded semester(s) and/or term(s), even if satisfactory, shall apply toward earned credits, GPA, academic standing, and/or graduation requirements. All work shall remain on the records, ensuring a true and accurate academic history. The words "Academic Renewal" and the affected semester(s)/term(s) shall be annotated on the student's transcript.

Academic renewal shall not be requested to earn or change academic honors status on a student's transcript.

Academic Renewal cannot be applied for either hours attempted/completed (quantitative Satisfactory Academic Progress), or cumulative GPA (qualitative Satisfactory Academic Progress) for Title IV (Federal Financial Aid) purposes. Students who are granted Academic Renewal at UVU will have the credit hours removed from their earned credits and GPA for academic purposes. However, for Satisfactory Academic Progress purposes, students are measured based on the original grades and not the changes due to academic renewal.

No exceptions shall be made to this policy. Students shall be aware that this policy may not be accepted at transfer institutions, and all credit, including those with academic renewal, may still be calculated by the transfer institution.

### Academic Distinction

The Dean's list recognizes those who have demonstrated outstanding academic performance during a term or semester. To be eligible:

1. The student must complete 12 semester hours or more in any semester and a commensurate number of hours in any term.
2. The student must earn a semester GPA of 3.6 or above.
3. The student must have a cumulative GPA of at least 2.0.

## Accreditation

**Utah Valley University is accredited by the Northwest Commission on Colleges and Universities.**

Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact:

- **Northwest Commission on Colleges and Universities**
- 8060 165th Avenue N.E., Suite 100
- Redmond, WA 98052
- (425)-558-4224
- [www.nwccu.org](http://www.nwccu.org)

The Northwest Commission on Colleges and Universities (NWCCU) is an independent, non-profit membership organization recognized by the U.S. Department of Education as the regional authority on educational quality and institutional effectiveness of higher education institutions in the seven-state Northwest region of Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington.

In addition, some programs or majors have other specialized accreditation.

- **Specialized Accreditation, Certification, and Approvals**
- Web: [www.uvu.edu/accreditation/specialized.html](http://www.uvu.edu/accreditation/specialized.html)

Gainful Employment information is provided in compliance with the U.S. Department of Education's disclosure requirements for programs eligible for Title IV financial aid that prepare students for gainful employment in a recognized occupation as required in 34 CFR 668.6(b). All programs list the following information: CIP Code, Level of Program, Program Length, Tuition and required fees, Estimated costs for books and supplies, Debt at program completion, Program completion in Normal Time, Job Placement, and Related Occupations. Gainful Employment Program Disclosure is listed on all marketing materials for potential students.

## General Education

### General Education Information

Whereas a major provides students with specialized knowledge, General Education ensures that students have the breadth of knowledge that characterizes well-rounded and well-informed citizens. General Education provides the skills of analysis, problem-solving, creative thinking, and critical thinking that prepare students for an unknown and ever-changing future.

Completion of the UVU General Education requirements will fulfill the General Education requirements at all colleges and universities within the Utah System of Higher Education. However, certain majors, both at this institution and other Utah institutions, may require **specific** General Education courses. While UVU has not articulated these courses with higher education institutions outside the State of Utah, they will generally articulate to other regionally accredited colleges and universities in the United States. It is the responsibility of students to complete the appropriate General Education courses required by their departments regardless of the generalized list printed in this catalog.

**Note:** Students taking General Education courses without having declared a specific major are advised in the Academic Counseling Center, LC 402, telephone 801-863-8425. Students who have declared a specific major that is taught at UVU will be directed to the appropriate academic advisor upon completion of new student orientation and assessment activities.

### Department Articulation Agreements

In addition to General Education courses, many departments have articulated specific courses that transfer to help fulfill baccalaureate degree requirements. Information concerning these courses may be obtained from UVU department advisors or the Admissions-Transfer Services Office, BA 114.

## General Education Code System

General Education course designator codes (Attributes) aid students and transfer institutions to identify how General Education courses meet graduation requirements.

The following list identifies General Education core and distribution courses as they apply to the Associate in Arts/Science Degrees and Bachelor of Arts/Science Degrees, and can be used to search the registration menu:

AS - American Institutions

BB - Biology

CC - English Composition

FF - Fine Arts

HH - Humanities

LH - Foreign Language

PP - Physical Science

SS - Social Science

QL – Quantitative Literacy

XF - Must be taken with another course to equal FF (see department)

## General Education Requirements

### Interstate Passport

The Interstate Passport enables successful transfer of a block of lower-level general education learning to other institutions participating in the Interstate Passport Network. Students who complete their Passport at Utah Valley University will not be required to repeat or take additional course work to meet lower-division general education requirements in the Passport's nine areas when they transfer to any other Passport institution. Utah Valley University will begin transcribing the Interstate Passport following the Fall 2016 semester. Students with an interest in achieving the Passport should see our website at <http://www.uvu.edu/transfer/passport.html> and contact their Advisor.

### Associate in Arts/Science Degrees and Bachelor of Arts/Science Degrees

These requirements satisfy the General Education requirements for both the Associate in Arts and the Associate in Science Degrees, as well as the Bachelor of Arts and the Bachelor of Science Degrees at UVU, taking into account adjustments that may be required by academic departments to fulfill their specific needs. Honors courses with the same prefix and number also satisfy distribution requirements. Total core and distribution is 35 credits.

## Core Requirements

These courses provide basic skills in logic, math, written and oral communications, health, and fitness.

<b>Complete the following for 6 credits:</b>
ENGL 2010/201H Intermediate Writing Academic Writing and Research
and
ENGL 1010/101H Introduction to Academic Writing
or
ENGH 1005 Literacies and Composition Across Contexts
<b>Complete one of the following for either 3 or 4 credits:</b>
Students should enroll in Mat 1030/MAT 1035 unless STAT 1040/STAT 1045 is recommended for their major or they are planning to enroll in courses requiring MATH 1050 as a prerequisite.
MAT 1030 Quantitative Reasoning/MAT 1035 Quantitative Reasoning with Integrated Algebra
or
STAT 1040 Introduction to Statistics/STAT 1045 Introduction to Statistics with Algebra
or
MATH 1050 College Algebra/MATH 1055 College Algebra with Preliminaries
or
MATH 1090 College Algebra for Business
or
One MATH course that requires MATH 1050 as a prerequisite
or
QL 1900 – awarded based on achievement of the following test scores:
AP Calculus AB: 3 or higher
AP Calculus BC: 3 or higher
AP Statistics: 3 or higher
IB HL Math: 5 or higher
CLEP Pre-Calculus: 50 or higher
CLEP Calculus: 50 or higher
ACT Mathematics: 26 or higher
SAT Mathematics: 660 or higher
QL1900 satisfies the General Education math requirement; however, certain majors may require MAT 1030/1035, STAT 1040/1045, or MATH 1050 to be taken as a prerequisite for a higher level Math course.
<b>Complete the following for 5 credits:</b>

PHIL 2050/205G/205H Ethics and Values
and
HLTH 1100 Personal Health and Wellness
or
PES 1097 Fitness for Life

## American Institutions

<b>Complete one of the following for 3 credits:</b>
POLS 1000 American Heritage
HIST 2700 and 2710 US History to/since 1877
HIST 1700/170H American Civilization
HIST 1740 US Economic History
POLS 1100 American National Government

## Distribution Requirements

(18 CREDITS)

From Science, Humanities, Fine Arts, and Social/Behavioral Science

### A. SCIENCE

All Majors must complete **One course of Biology (BIOL 1010 or BIOL 1610 highly recommended), One course of Physical Science and One additional course from either of those two areas** for a minimum total of 9 credits. One Lab Course is recommended.

#### Biology

BIOL 1010/101H	General Biology	3.0
BIOL 1011	Introduction to Bioinformatics	3.0
BIOL 1070	Genetics	3.0
BIOL 1200	Prehistoric Life	3.0
BIOL 1500	Biological Anthropology	3.0
BIOL 1610	College Biology I	4.0
BIOL 1620	College Biology II	3.0
BIOL 204R	Natural History Excursion*	3.0
BIOL 2500	Environmental Biology	3.0
BOT 2050	Field Botany	3.0
BOT 2100	Flora of Utah	3.0
BOT 2400	Plant Kingdom	4.0
BTEC 1010	Fundamentals of Biotechnology I Career Survey	3.0
HLTH 3400	Human Diseases	3.0
MICR 2060	Microbiology for Health Professions*	4.0
NUTR 2020	Nutrition Through Life Cycle	3.0
ZOOL 1090	Intro to Human Anatomy/Physiology	3.0
ZOOL 2320/232H	Human Anatomy*	3.0

\*May be used as the third science only

#### Physical Science

ASTR 1040/104H	Elementary Astronomy	3.0
ASTR 1050	Investigations of the Solar System	3.0
ASTR 1060	Investigations of Stars and Galaxies	3.0

## Introduction

ASTR 1070/107H	Cultural Astronomy in Our Lives	3.0
ASTR 1080	Life in the Universe	3.0
CHEM 1010	Introduction to Chemistry	3.0
CHEM 1110	Elem Chem for Health Sciences	4.0
CHEM 1210	Principles of Chemistry I	4.0
CHEM 1220	Principles of Chemistry II	4.0
ENVT 1110	Intro to Environmental Mgmt	3.0
GEO 1010/101H	Introduction to Geology	3.0
GEO 1020	Prehistoric Life	3.0
GEO 1080	Introduction to Oceanography	3.0
GEO 204R	Natural History Excursion*	3.0
GEOG 1000	Intro to Physical Geography	3.0
METO 1010	Introduction to Meteorology	3.0
METO 1060	Fundamentals of Weather Forecasting	3.0
PHSC 1000	Survey of Physical Science	3.0
PHYS 1010	Elementary Physics	3.0
PHYS 1700	Descriptive Acoustics	3.0
PHYS 1750	The Acoustics of Music	3.0
PHYS 1800	Energy You and Environment	3.0
PHYS 1850	Aviation Physics	3.0
PHYS 2010	College Physics I	4.0
PHYS 2020	College Physics II	4.0
PHYS 2210	Physics for Scientists/Engineers I	4.0
PHYS 2220	Physics for Scientists/Engineers II	4.0
TECH 1010	Understanding Technology*	3.0

\*May be used as the third science only

## B. HUMANITIES

One course minimum

AMST 2000	Introduction to American Studies	3.0
ASL 202G	Intermediate American Sign Language II	4.0
CHIN 202G	Intermediate Chinese II	4.0
CINE 2150	Critical Intro Cinema Studies	3.0
CINE 217G	Race Class and Gender in US Cinema	3.0
COMM 1020	Public Speaking	2.0
COMM 1025	Public Speaking Lab	1.0
COMM 1500	Introduction to Mass Communications	3.0
COMM 217G	Race Class and Gender in US Cinema	3.0
ENGL 2030	Writing for Social Change	3.0
ENGL 2130	Science Fiction	3.0
ENGL 2150	Critical Intro Cinema Studies	3.0
ENGL 217G	Race Class and Gender in US Cinemas	3.0
ENGL 220G	Introduction to Literature	3.0
ENGL 2210	Introduction to Folklore	3.0
ENGL 2230/223H	Myths/Legends in Literature	3.0
ENGL 2250/225H	Creative Process/Image Writing	3.0

ENGL 2300/230H	Shakespeare	3.0
ENGL 2310	Technical Communication	3.0
ENGL 2510	American Literature before 1865	3.0
ENGL 2520	American Literature after 1865	3.0
ENGL 2600	Critical Introduction to Literature	3.0
ENGL 2610	British Literature before 1800	3.0
ENGL 2620	British Literature after 1800	3.0
ENGL 376G	World Literature	3.0
FREN 202G	Intermediate French II	4.0
GER 202G	Intermediate German II	4.0
GRK 2020	Intermediate Greek II	4.0
HUM 1010/101G/101H	Humanities Through the Arts	3.0
HUM 2010 /201G/201H	World History Through Arts I	3.0
HUM 2020/202G/202H	World History Through Arts II	3.0
HUM 203G	Art Form Focus I	3.0
HUM 204G	Art Form Focus II	3.0
HUM 2100/210H	Adventures Ideas Through 1500	3.0
HUM 2200/220H	Adventures Ideas After 1500	3.0
JPNS 202G	Intermediate Japanese II	4.0
LATN 2020	Intermediate Latin II	4.0
PHIL 1000/100H	Introduction to Philosophy	3.0
PHIL 1250	Intro to Logic and Critical Thinking	3.0
PHIL 1610	Intro To Western Religions	3.0
PHIL 1620	Intro To Eastern Religions	3.0
PHIL 2110	Ancient Greek Philosophy WE	3.0
PHIL 2130	Medieval Philosophy	3.0
PHIL 2150	Early Modern Philosophy	3.0
PORT 202G	Intermediate Portuguese II	4.0
RUS 202G	Intermediate Russian II	4.0
SPAN 202G	Intermediate Spanish II	4.0

## C. FINE ARTS

One course minimum

ART 1010	Introduction to Visual Arts	3.0
ART 1020	Basic Drawing Non Majors	3.0
ART 1050	Photography I	3.0
ART 1340	Sculpture I	3.0
ART 1350	Ceramics I	3.0
ART 1650	Watermedia I	3.0
ART 2100	Teaching Art for Children	3.0
ART 2815	Historical Architecture and Interior Design	3.0
ARTH 2710 271H	History of Art to the Renaissance	3.0
ARTH 2720/272H	History of Art from the Renaissance	3.0
CINE 2311	Film History I	3.0
DANC 1010	Dance as an Art Form	3.0

## Introduction

DANC 2100	Teaching Dance for Children	3.0
DANC 2110	Orientation to Dance	3.0
EGDT 1720	Architectural Rendering	3.0
MUSC 1010/101H	Introduction to Music	3.0
MUSC 102G	Introduction to World Music	3.0
MUSC 1030	American Popular Music	3.0
MUSC 1100	Fundamentals of Music	3.0
MUSC 2100	Teaching Music for Children	3.0
THEA 1013	Introduction to Theater WE	3.0
THEA 1023	Introduction to Film	3.0
THEA 1033	Acting I	3.0
THEA 2100	Teaching Theatre For Children	3.0
THEA 2311	Film History I	3.0

## D. SOCIAL/BEHAVIORAL SCIENCE

One course minimum

AIST 180G	Introduction to American Indian Studies	3.0
ANTH 101G	Social/Cult Anthropology	3.0
ANTH 1020	Biological Anthropology	3.0
ANTH 103G	World Prehistory	3.0
ANTH 180G	Introduction to American Indian Studies	3.0
BESC 107G	Multicultural Societies	3.0
CJ 1010	Introduction to Criminal Justice	3.0
COMM 1050	Introduction to Speech Communication	3.0
COMM 2110	Interpersonal Communications	3.0
ECON 1010	Economics As Social Science	3.0
ECON 2010	Principles of Economics I	3.0
ECON 2020	Principles of Economics II	3.0
ENTR 2500	Creativity and Entrepreneurial Thinking	3.0
ES 1150	Community Emergency Preparedness	3.0
FAMS 1150	Marriage and Relationship Skills	3.0
FIN 1060	Personal Finance	3.0
GEOG 130G	Survey of World Geography	3.0
GEOG 140G	Introduction to Human Geography	3.0
GEOG 2000	Sustainability and Environment	3.0
GEOG 2100	Geography of U.S	3.0
HIST 1500	World History to1500	3.0
HIST 151G	World History from 1500 to the Present	3.0
HIST 1700/170H	American Civilization**	3.0
HIST 1740	US Economic History**	3.0
HIST 2700	US History to 1877**	3.0
HIST 2710	US History since 1877**	3.0
HLTH 2600	Drugs, Behavior and Society	3.0
HLTH 2800	Human Sexuality	3.0
MGMT 1010	Introduction to Business	3.0

MGMT 2030	Women in Business	3.0
MGMT 2110	Interpersonal Communication	3.0
POLS 1000	American Heritage**	3.0
POLS 1010	Introduction to Political Science	3.0
POLS 1100	American National Government**	3.0
POLS 2100	Intro to International Relations	3.0
POLS 2200	Intro to Comparative Politics	3.0
PRLG 1000	Intro to American Law	3.0
PSY 1010/101H	General Psychology	3.0
PSY 1100	Human Development: Life Span	3.0
PSY 2710	Introduction to Brain and Behavior	3.0
PSY 2800	Human Sexuality	3.0
SOC 1010/101H	Introduction to Sociology	3.0
SOC 107G	Multicultural Societies	3.0
SOC 1200	Sociology of the Family	3.0
TECH 200G	Technology and Human Life	3.0

\*\*If not used as Core Requirement

## Additional Guidelines for Completion of the Associate in Arts/Science Degrees

The Associate in Arts and the Associate in Science Degrees are designed to complete General Education requirements and could complete lower division pre-majors for baccalaureate degrees at UVU or other colleges or universities.

The General Education courses shown above constitute the majority of the credits required for these degrees. In addition to the General Education requirements, these degrees require 25 additional credit hours.

Associate in Arts Degrees require 8 hours of these 25 hours to be from the same recognized foreign language.

See your specific academic department for further information on appropriate course work to complete a pre-major or the remaining 25 hours. The Academic Counseling Center (LC 402) has some specific outlines available to transfer to other institutions.

## Associate in Applied Science Degrees

This is a general outline. Refer to the department or Graduation Office for specific requirements. A total of 16 credit hours is required. Students must have a minimum of three credits in each area, except "F" (Physical Ed/Health/Safety/Environment).

### A. ENGLISH

Complete for 3 credits:

ENGL 1010/101H Introduction to Writing
or
MKTG 2200 Business Communication

### B. MATHEMATICS

Complete for 3 credits:

MAT 1000 Integrated Beginning and Intermediate Algebra
or
MAT 1010 Intermediate Algebra
or
Any Higher Mathematics course
or
Any approved Departmental Mathematics Course

## Introduction

### C. HUMANITIES/FINE ARTS/FOREIGN LANGUAGE

Complete for 3 credits:

PHIL 2050/205G/205H Ethics and Values (Highly recommended)
or
Any approved Humanities, Fine Arts, or Foreign Language Distribution Course

### D. SOCIAL AND BEHAVIORAL SCIENCE

Complete for 3 credits:

MGMT 3000 Organizational Behavior
or
Any approved Behavioral Science, Social or Political Science Distribution Course

### E. BIOLOGY OR PHYSICAL SCIENCE

Complete for 3 credits: any approved Biology or Physical Science Distribution Course

### F. PHYSICAL ED/HEALTH/SAFETY OR ENVIRONMENT

Complete for 1 credit: any approved Physical Education, Health, Safety or Environment Course

## Transfer Information

For students transferring to four-year Institutions, Colleges, and Universities in the Utah System of Higher Education.

UVU courses numbered 1000 or above will transfer within the Utah System of Higher Education. However, the application of these courses toward graduation is determined by academic departments of receiving institutions.

For students transferring to colleges and universities in the Utah System of Higher Education **before** earning an Associate in Arts or an Associate in Science Degree, or a Bachelor of Arts or a Bachelor of Science Degree, a certified letter verifying completion of the UVU General Education requirements may be requested from the Graduation Office. This letter will cause the gaining institution (run by the State of Utah) to accept the completion of UVU General Education requirements as fulfilling all of the General Education/Liberal Education requirements of the gaining institution.

**Note:** Completion of an Associate in Arts/Science Degree waives only General Education requirements. It does not waive the necessary hours to graduate. A student transferring to another institution should check with that institution to see how their credits have been accepted toward their degree.

Private, Parochial, or Out-of-State Colleges & Universities

Since these schools are not bound by Utah State Regent's policies, colleges/universities outside the Utah System of Higher Education may have specific requirements and may not accept all courses available at UVU. Students should contact the institution they are transferring to in order to determine how their credits will be accepted.

## Brigham Young University

Brigham Young University accepts the Associate in Arts/Science Degrees for completion of its General Education requirements. Courses with grades of "D+" or lower will not transfer. Some departments at BYU have specific General Education course requirements that will still need to be taken at BYU. Individual departments at BYU should be consulted for exceptions.

**Note:** BYU has a limit on the number of transfer students admitted.

## General Information

Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law, including Title IX and 34 C.F.R. Part 106, in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. Inquiries about nondiscrimination at UVU may be directed to the U.S. Department of Education's Office for Civil Rights or UVU's Title IX Coordinator / Director of Equal Opportunity at 801-863-7999 – [TitleIX@uvu.edu](mailto:TitleIX@uvu.edu) – 800 W University Pkwy, Orem, 84058, Suite BA 203.

## Mission

Utah Valley University is an integrated university and community college that educates every student for success in work and life through excellence in engaged teaching, services, and scholarship.

## Our Values

UVU's culture supports our mission of student success. Student success encompasses both terminal degrees and the holistic education of students, and we believe that we can fulfill this mission best in an environment that allows all individuals to thrive personally and professionally. To this end, UVU, operates in accordance with three core values: exceptional care, exceptional accountability, and exceptional results.

### Exceptional Care

We invite people to “come as you are” and let them know that “UVU has a place for you.” Care means that we strive always to “see” the person in front of us — their strengths and weaknesses, struggles and triumphs, past and potential, and inherent dignity and worth. This does not mean that we set low expectations or make excuses for poor efforts. Instead, our commitment to exceptional care means that we set the bar high and provide challenging, honest conversations and feedback because we are deeply invested in seeing every member of our community succeed.

### Exceptional Accountability

We are strongly committed to working ethically and effectively. We approach each situation from a position of integrity, knowing that everything we do can help or hinder a positive student experience. We honor the resources and mandates we have been entrusted with and strive always to do our best to honor that trust. We respect each member of our community, seek to understand and fulfill our responsibilities, and recognize both individual and collective successes.

### Exceptional Results

We are committed to creating opportunity systematically for as many people as possible. Our engaged curricula, programs, and partnerships address the intellectual and practical needs of our service area and the larger community. We seek to prepare our students to thrive in a rapidly changing economy and an interdependent, complex world. We aspire to greatness in all that we do, while also measuring progress against rigorous metrics that show our students are becoming competent and ethical professionals, lifelong learners, and engaged citizens.

## Action Commitments and Objectives

### Include

Through open admission and other practices, UVU provides accessible and equitable educational opportunities for every student who wants to receive a rewarding postsecondary education.

- Objective 1: UVU integrates educational opportunities appropriate to both community colleges and universities.
- Objective 2: UVU provides accessible, equitable, and culturally diverse learning experiences and resources for students of all backgrounds, including those historically underrepresented in higher education.
- Objective 3: UVU fosters an inviting, safe, and supportive environment in which students, faculty, and staff can succeed.

### Engage

UVU delivers rigorous, meaningful, and experiential learning opportunities driven by a shared responsibility for student success.

- Objective 1: UVU faculty, staff, and students practice excellent, engaged teaching and learning activities as a community of scholars, creators, and practitioners.
- Objective 2: UVU develops relationships and outreach opportunities with students, alumni, and community stakeholders.
- Objective 3: UVU employees demonstrate a commitment to student success, professionalism, ethics, and accountability.

### Achieve

UVU champions a university experience that helps students realize their educational, professional, and personal aspirations.

- Objective 1: UVU supports students in completing their educational goals.
- Objective 2: UVU students master the learning outcomes of the university and their programs.
- Objective 3: UVU prepares students for success in their subsequent learning, professional, and civic pursuits.

## Roles

As a regional state university, Utah Valley University:

Provides quality academic learning opportunities for students through programs at the certificate, associate, baccalaureate, and graduate levels. To encourage responsible citizenship, emphasis is placed on engaged teaching and learning as well as scholarly work, research, creative achievements, career and technical education and community and professional engagement.

Provides access to higher education and offers a broad range of opportunities from developmental education through honors programs. The institution provides services designed to meet the educational and personal needs of students, to foster student success, to prepare students for meaningful lifework, and to provide access through a variety of modalities, including satellite campuses and the use of technology.

Promotes economic and cultural development to contribute to the quality of life of the region and state. The institution fosters economic development and provides a talent-force to meet the needs of a dynamic economy by offering credit and non-credit programs and services for individuals and organizations. UVU provides cultural experiences that enrich the community and offer significant and varied opportunities for continuous learning.

## Introduction

# Historical Development

Utah Valley University was established as Central Utah Vocational School in September 1941 with the primary function of providing war production training.

Post-war training needs found the school offering programs throughout the region and at the Utah County Fairgrounds. The three school districts within Utah County combined efforts to purchase a thirteen-acre site close to Provo High School.

In 1963, the name was changed to Utah Trade Technical Institute to emphasize its growing role in technical training. The name change to Utah Technical College at Provo in 1967 was accompanied by the authority to award the Associate in Applied Science Degree. The Associate in Science Degree was added in 1972.

The initial 185-acre Orem Campus was dedicated in 1977. In 1987, the name was changed to Utah Valley Community College and the Associate in Arts degree was added by the Utah State Board of Regents.

In 1993, the name was changed to Utah Valley State College reflecting the change in mission to offer high demand baccalaureate degrees.

The Utah State Legislature approved, in February 2007, a name change to Utah Valley University that became effective July 1, 2008. The Utah State Board of Regents approved the corresponding mission change in December 2007 to give authority to offer master level degrees; this also became effective July 1, 2008.

## Accreditation

Utah Valley University is accredited by the Northwest Commission on Colleges and Universities.

Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact:

- Northwest Commission on Colleges and Universities
- 8060 165th Avenue N.E., Suite 100
- Redmond, WA 98052
- (425)-558-4224
- [www.nwccu.org](http://www.nwccu.org)

The Northwest Commission on Colleges and Universities (NWCCU) is an independent, non-profit membership organization recognized by the U.S. Department of Education as the regional authority on educational quality and institutional effectiveness of higher education institutions in the seven-state Northwest region of Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington.

In addition, some programs or majors have other specialized accreditation.

- Specialized Accreditation, Certification, and Approvals
- Web: [www.uvu.edu/accreditation/specialized.html](http://www.uvu.edu/accreditation/specialized.html)

Gainful Employment information is provided in compliance with the U.S. Department of Education's disclosure requirements for programs eligible for Title IV financial aid that prepare students for gainful employment in a recognized occupation as required in 34 CFR 668.6(b). All programs list the following information: CIP Code, Level of Program, Program Length, Tuition and required fees, Estimated costs for books and supplies, Debt at program completion, Program completion in Normal Time, Job Placement, and Related Occupations. Gainful Employment Program Disclosure is listed on all marketing materials for potential students.

# Graduation

## Graduation Office

Office: BA 113

Telephone: 801-863-8438

Utah Valley University offers the following degrees: Master of Accountancy (MAcc), Master of Business Administration (MBA), Master of Computer Science (MCS), Master of Education (M.Ed.), Master of Science in Nursing (MSN), Master of Public Service (MPS), Master of Science in Cybersecurity (MS), Master of Social Work (MSW), Baccalaureate degrees, Associate in Applied Science (AAS), Associate in Arts (AA), Associate in Pre-Engineering (APE), Associate in Science (AS), Associate in Science in Business (ASB), Associate in Science in Nursing (ASN); Diplomas, and Certificates are also offered.

## General Graduation Requirements

Students are expected to familiarize themselves with the rules and regulations of both the University and their specific majors. Detailed information concerning graduation requirements is available in this catalog as part of department descriptions. Responsibility for satisfying all graduation requirements rests upon the student. UVU reserves the right to change graduation requirements at any time.

The University confers degrees, diplomas, or certificates upon students who meet both the General Education requirements of the University and the specific requirements of one of the academic departments.

### Credit Requirement

Certificate/Degree	Number of Semester Credit Hours Required for Completion
Certificates of Proficiency	Less than 30 credit hours
Certificates of Completion	30–33 credit hours
Diploma	50 credit hours
Associate in Applied Science Degree	63–69 credit hours (some disciplines may require more due to specialized accreditation)
Associate in Arts or Associate in Science degree	60–63 credit hours
Specialized Associate's degrees	68–85 credit hours
Baccalaureate degree (Bachelor of Arts, Bachelor of Science, and Professional Bachelor's degrees)	120–126 credit hours, 40 of which shall be upper-division credits (level 3000 and above)
Graduate Certificate	9–29 credit hours

Please see the Graduate Studies section of the catalog regarding credit requirements for master degree programs.

### Grade Point Average Requirement

A minimum cumulative grade point average (GPA) of 2.0 (C) is required for graduation. In some programs specific course grades below 2.0 will not be accepted for graduation and some programs require a higher cumulative grade point average (see individual program requirements).

### Graduation Catalog Requirement

Candidates for graduation will be held to the requirements of the catalog under which they were admitted. Students have a maximum of 7 years to complete bachelor degrees and 5 years to complete associate degrees; 6 years are allowed for master degrees. In the case of bachelor degree programs, the seven year limit begins when a student is formally matriculated into the program. When students take longer than the given years to complete, they must have attended UVU during the Catalog Year to use those degree requirements towards graduation.

Programs that are no longer being offered may not be pursued by students who were not admitted or formally matriculated in that program during the accepted period of time. Students may not combine portions of different catalogs to fulfill graduation requirements. Once a catalog is selected, students must abide by all the graduation requirements specified within that catalog. Minors can only be sought if offered during that catalog year. Please see the Graduate Studies section of the catalog regarding catalog year requirements for master degree programs.

### Global/Intercultural Requirement

The Global/Intercultural requirement is a graduation requirement at the baccalaureate degree level. Courses that may be used to complete this requirement will be coded with a GI course attribute. The purpose of the Global/Intercultural requirement is to assist students to become better prepared to understand and participate in the global and cultural interdependencies that characterize our world. Students who take courses at another university and want to use them for the Global/Intercultural requirement must petition through the GI committee. See the Registrar's Office (BA 113) for further information. For a complete listing of the courses offered at UVU that fulfill this requirement, see the Course Descriptions section in the back of this catalog for course numbers ending in "G".

### Residence Requirement

Credit hours in residency (UVU credits) at a UVU campus, satellite, or branch campus, or through distance education or concurrent enrollment, are required for all certificates, diplomas, and degrees. Minimum hours are as follows:

1. Certificates of proficiency require 25% of total credit hours (rounded up);
2. Certificates of completion require 10 credit hours;
3. Associate degrees and diplomas require 20 credit hours;
4. Baccalaureate degrees require 30 credit hours (10 credits of those 30 shall have been completed within the last 45 credit hours earned for the degree).

### Multiple Degrees

Students may earn multiple certificates. Students may earn only one academic associate degree from Utah Valley University; either an Associate in Science or an Associate in Arts. With some exceptions, students may earn multiple Associate in Applied Science (AAS) degrees, specialized associate degrees, and baccalaureate degrees.

## Introduction

A second bachelor's degree may be awarded when all requirements for both degrees are satisfied, along with the following:

1. All UVU General Education requirements are satisfied;
2. Thirty semester hours beyond the original degree are completed;
3. Twenty semester hours of the 30 hours in item 2 above must be completed at UVU (resident hours);
4. Students must receive Dean's approval for a second bachelor's degree.

## Dual Baccalaureate Majors (One degree– with two majors)

A baccalaureate degree with dual majors may be awarded when students complete all requirements for two approved degrees from the approved dual majors list, but has not met the required 30 semester hours for a second degree beyond the original degree. The student shall receive a single baccalaureate degree; the diploma and transcript shall list both majors.

Other information regarding the dual major:

1. Students apply for graduation for one degree, and only one degree type, such as a Bachelor of Arts, or a Bachelor of Science;
2. In order to be awarded a dual major, both majors must be completed during the semester when (or prior to) applying for graduation
3. If Students have already graduated in one of the majors, they may not apply for a dual major.
4. After being awarded a dual major degree, students may not apply for graduation for one of the dual majors separately.
5. Students shall have no more than three course substitutions from the required courses for the two majors combined.
6. Students may not receive minors in either major, but may be awarded a minor from another area if all requirements are met.
7. Credits shall not exceed the 160 credit hour limit with the two combined majors.

## Degree Requirements

### Master Degrees

Please see the [Graduate Studies](#) section of the catalog regarding degree requirements.

### Bachelor of Arts/Science Degrees

Graduation requirements for the Bachelor of Arts/Science Degrees are:

- Completion of a minimum of 120 semester credits, or more if specified by program requirements;
- Overall grade point average of 2.0 (C) or above. Departments may require a higher GPA.
- Residency hours - minimum of 30 credit hours through course attendance at UVU, with at least 10 hours earned in the last 45 hours;
- At least 40 credit hours in upper division courses;
- Completion of General Education requirements. See General Education section above for specific courses required for graduation;
- Completion of specific departmental (major) requirements;
- Completion of Global/Intercultural Requirement course.

For a Bachelor of Arts Degree in programs offering the degree, students must complete 16 credit hours of course work from one language to include the 1010, 1020, 2010 and 202G levels, or transferred equivalents. Some ESL course work may be used to fulfill this requirement. See the ESL department for specific details.

**Note:** Academic departments may require specific General Education courses in addition to major requirements.

### Multiple Emphases

Students may earn additional emphases, with departmental approval under a specific bachelor's degree by completing the requirements for those emphases. Additional emphases shall appear on transcripts, but no additional diplomas will be awarded.

Associate in Arts/Science Degrees\*

Graduation requirements for the Associate in Arts/Science Degrees are:

- Completion of a minimum of 60 or more semester credits;
- Overall grade point average of 2.0 (C) or above. Departments may require higher GPA;
- Residency hours - minimum of 20 credit hours earned through course attendance at UVU;
- Completion of General Education requirements. See General Education section for specific courses required for graduation;
- Completion of specific department (major) requirements.

**Note:** Academic departments may require specific General Education courses in addition to major requirements.

\*The Associate in Arts Degree differs from the Associate in Science Degree in that a minimum of 8 credits must be earned in the same Foreign Language.

## Language Proficiency

A second language is required to obtain the Associate in Arts Degree. This language must be different from the student's native language. Language proficiency may be demonstrated by any one of the following methods:

- Eight credits of the same language taken at UVU or transferred from another college; or

- Application of foreign language challenge credit as described in the Foreign Language Challenge Procedures (available from the Languages Department Chair);
- Language credit does not apply to the General Education Humanities Distribution area (except for any 202G course) but will apply as elective credit in the Associate in Arts/Science Degree and as Humanities credit for the Associate in Applied Science Degree.

## Associate in Applied Science Degrees

Graduation requirements for the Associate in Applied Science Degrees are:

- Completion of a minimum of 63 semester credits;
- Overall grade point average of 2.0 (C) or above;
- Residency hours - minimum of 20 credit hours earned through course attendance at UVU;
- Completion of department General Education requirements;
- Completion of specific department major requirements.

## Diplomas

Diplomas require a minimum of 50 credits in a specialty area. Some programs offering Associate in Applied Science Degrees also offer diplomas. Not all departments offer diplomas. See specific department program listings for details.

## Certificates of Completion

Certificates of Completion require a minimum of 30 credit hours. Not all departments offer a Certificate of Completion. See specific department program listings for details.

## Certificates of Proficiency

Certificates of Proficiency vary in credit hours from 3-29 credit hours. Not all departments offer a Certificate of Proficiency. See Specific department program listings for details.

## General Graduation Information

### Application for Graduation

Graduation is not automatic. Prospective graduates must complete the online Graduation Application the graduation website ([www.uvu.edu/graduation](http://www.uvu.edu/graduation)). Applicants may also be required to fill out additional forms/surveys. The application must be completed by the Application deadline as listed below:

Application Deadlines

- Fall semester: First Friday in October
- Spring semester: First Friday in February
- Summer semester: First Friday in June

Graduation applications are processed each semester. Diplomas are mailed to graduates after final grades are reviewed and graduation requirements are verified as completed for all students at the end of the semester. Students failing to complete graduation requirements by the following dates for which they have applied must reapply for graduation. **REQUIREMENT DEADLINES**

- Fall semester: January 15th
- Spring semester: May 31st
- Summer semester: September 15th

Requirements may include, but are not limited to: all current semester grades, all "I" (Incomplete) and "M" (Missing) grades, grade changes, challenge and experiential credit, AP (Advanced Placement) credits, CLEP (College Level Examination Program) and DSST (DANTES Subject Standardized Tests) credit, transferred credit, required testing and departmental exceptions. All these items **MUST** be completed and submitted by the above deadlines. Failure to comply will cause the student to have their graduation declined for that semester. Students will then have to apply for another graduation semester.

## Commencement

Commencement exercises are held once each year at the end of spring semester. Students who have completed their graduation requirements during the summer, fall, or spring of that academic year are invited to participate. Attendance is strongly encouraged, but not mandatory.

## Financial Holds

Candidates for graduation who owe money to UVU will not receive their diplomas until all debts are paid.

## Graduation with Distinction

Honors at graduation are available to students who meet the following minimum cumulative grade point averages: (Honors designations are computed on hours completed; 20 hours minimum for associate degrees; 30 hours minimum for bachelor degrees.) These Distinctions are awarded and based only upon GPA and are not related to participation in the UVU Honors Program.

## Introduction

### Associate Degrees

- Honors GPA 3.60
- High Honors GPA 3.80

### Bachelor Degrees

- Cum Laude GPA 3.60
- Magna Cum Laude GPA 3.80
- Summa Cum Laude GPA 3.90

**Note:** Please contact the Honors Program (LC 204) for information about the UVU Honors Program.

### Valedictorians

Each of the Colleges and Schools of the University will select a valedictorian from a list supplied by the Graduation Office of candidates graduating with honors during the academic year. The status of valedictorian is determined by each school and college, based on competitive criteria. Please check your school or college for requirements and details.

# Student Code of Conduct

## Purpose of this Policy

To advance the educational objectives of Utah Valley University, this Student Code of Conduct ("Student Code") establishes standards and procedures necessary to maintain a community conducive to UVU's three core values: exceptional care, exceptional accountability and exceptional results. This Student Code supports the intellectual, personal, social, and ethical development of all members of the community by promoting the values of civility, integrity, inclusivity, respect, and responsibility. Students at the university are expected to uphold these values through the exercise of their personal freedom and reasoned discourse. This Student Code also establishes the conduct expectations for students of Utah Valley University, outlines students' rights and due process procedures for addressing alleged student violations of university policies, delineates the range of disciplinary sanctions for violations and establishes procedures for appeal of disciplinary sanctions.

## Policy

For a full version of this UVU Policy 541, please visit [www.uvu.edu/policies](http://www.uvu.edu/policies), and click on Policy Manual.

Behavior which violates the Student Code of Conduct should be reported to the office of Student Conduct 801-863-5841 (non-emergency) or Campus Police 801-863-5555 (emergency).

### 4.1 Scope of this Policy

4.1.1 This policy applies to all students admitted to the University or enrolled in university courses, either full-time or part-time, and to all student conduct that occurs on university campus or at university-sponsored activities. It also applies to off-campus conduct, not otherwise protected by law, that adversely affects the university community and/or fulfillment of the University's mission, values, and operations. The Dean of Students or designee shall decide whether the Student Code shall be applied to misconduct occurring off-campus on a case-by-case basis. If a student withdraws from the University while a disciplinary matter is pending, the University may continue to apply this Student Code and its processes for resolving that specific disciplinary matter.

4.1.2 The University may respond to allegations of student misconduct at any time even if the alleged misconduct occurs before classes begin, after classes end, during breaks within the semester, or during the break between semesters. The University may also institute its conduct proceedings after a degree is awarded in the event misconduct is subsequently discovered. Where warranted, the University retains the right to revoke an awarded certificate, diploma, or degree.

4.1.3 All academic and behavioral misconduct complaints are subject to the due process procedures for investigation, resolution, and appeals as set forth in this Student Code, with the exception of sexual misconduct and protected class discrimination and harassment, which are exclusively subject to the procedures found in UVU Policy 162 Sexual Misconduct and UVU Policy 165 Discrimination, Harassment, and Affirmative Action.

### 4.2 Student Responsibilities and Rights

4.2.1 Nothing in this policy shall be interpreted to deny the rights of individuals protected by the U.S. Constitution, including their protected rights to freedom of speech and association, including as set forth in UVU Policy 161 Freedom of Speech.

4.2.2 The University expects all students to engage in responsible conduct, to obey the law, to maintain integrity, and to uphold high standards of individual honesty in all their actions and academic work. The University promotes an environment that values inclusivity and civility, and encourages students to be thoughtful and respectful in their dealings with other members of the campus community.

4.2.3 Students are responsible for knowing the information and procedures in this policy and other university policies applicable to students. The University publishes this Student Code in its catalog, online and in print, and in the University's Online Policy Manual. The University reserves the

right to modify this policy. Alleged policy violations are governed by the policy version in place at the time of the alleged violation. However, Student Code procedures effective at the time of the reporting of the alleged violation will govern the investigation and resolution.

4.2.4 Students shall promptly participate in good faith in informal or formal student conduct investigations related to this policy. If the complainant or respondent fails to participate, the Student Conduct Office may make findings without the response of that party, potentially leading to an unfavorable outcome for that party.

4.2.5 As members of the university community, students have certain rights in addition to their constitutional rights and protections. Students should respect each other's rights. The University will endeavor to safeguard these rights for all.

4.2.5.1 Academic Evaluation. Students have the right to performance evaluation based on a written syllabus, to accurate information regarding changes in course programs or university requirements and reasonable accommodation of those already enrolled in a program or class(es), to receive academic credit and/or degrees when all specified requirements and coursework have been satisfied, and to make academic appeals including but not limited to grade changes and withdrawals. See UVU Policy 152 Accommodations for Individuals with Disabilities; UVU Policy 523 Grading; UVU Policy 601 Classroom Instruction and Management; UVU Policy 635 Faculty Rights and Professional Responsibilities.

4.2.5.2 Due Process. Students have the right to be protected from unreasonable decision-making by the University and to have access to University policies that affect them. The University is committed to providing students with balanced and fair systems of misconduct resolution. This Student Code is administrative in nature and is not a civil or criminal proceeding. Students are presumed not responsible for misconduct until responsibility is established by a preponderance of the evidence. Students' non-participation or silence during any process under this policy will not be used against them, but the University's decisions will nonetheless be made on the available information. The University complies with Utah State Board of Regents' Policy R256 Student Disciplinary Processes, which sets forth minimum standards of due process for student disciplinary processes related to behavioral (non-academic) misconduct matters that may result in either expulsion or a minimum ten-day suspension.

4.2.5.3 Freedom from discrimination. Students have the right to be treated fairly and with dignity regardless of race, color, national origin, age (40 and over), marital status, sex, sexual orientation, gender identity, gender expression, pregnancy, childbirth, or pregnancy-related conditions, disability, religion, genetic information, height, weight, veteran status, or other bases protected by applicable federal, state, or local law, and as revised in UVU Policy 165 Discrimination, Harassment, and Affirmative Action and UVU Policy 162 Sexual Misconduct.

4.2.5.4 Freedom from sex discrimination and sexual misconduct. Students have the right to be free from sex discrimination in UVU educational programs and activities, including but not limited to educational programs, employment, admissions, and university-sponsored activities, consistent with Title IX of the Educational Amendments of 1972. Sexual misconduct, including sexual harassment, sexual violence, sexual assault, relationship violence, and stalking, are types of sex discrimination prohibited by Title IX and/or UVU Policy 162 Sexual Misconduct. Students also have the right to a prompt and equitable response from the University when the University learns of any form of sex discrimination.

4.2.5.5 Freedom of Speech. Students have the right to free exchange of ideas and to artistic expression, the right to free speech, open discussion, inquiry, and academic freedom in the University and on the university campus without prior restraint or censorship, subject to limitations on unlawful/unprotected speech and to clearly stated, reasonable, and nondiscriminatory rules regarding time, place, and manner. See UVU Policy 161 Freedom of Speech.

4.2.5.6 Ombuds. Students have the right to access the University's Ombuds Office for consultation and assistance resolving matters of personal and school issues, including but not limited to concerns and conflicts regarding other students, faculty, university policies and processes, and housing disputes.

4.2.5.7 Privacy, Confidentiality, and Records. Students have the right to be protected from the University's improper disclosure of a student's educational record consistent with the Family Educational Rights and Privacy Act of 1974 and UVU Policy 542 Student Records Access. Students also have the right to inspect all records pertaining to themselves, which are not considered by the University to be private records of university personnel. Students are entitled to request corrections or expungement to educational records they consider inaccurate or misleading. Also see UVU Policy 635 Faculty Rights and Professional Responsibilities.

4.2.5.8 Student Government and Student Organizations. Students have the right to form and operate an organized student association or club within the guidelines prescribed by the University. Students also have the right to representation through student government on university committees, councils, commissions, and other formally constituted bodies that make general policy and procedure decisions directly affecting students or that govern student activities and conduct. See UVU Policy 532 Associated Student Organization and Club Membership.

## 4.3 Standards of Student Conduct

4.3.1 Students are individually responsible for their conduct. In addition, student organizations may be held collectively responsible for the conduct of their student members during student organization activities or while acting on behalf of or at the request of the student organization.

4.3.2 Students shall not engage in academic or behavioral (non-academic) misconduct as described in this section. Categories of prohibited misconduct include but are not limited to the following:

4.3.2.1 Abuse of student conduct process. Abuse or interference with university student conduct processes, including but not limited to falsification, distortion, or misrepresentation of information; failure to provide information or documents, or destruction of information or documents during the student conduct process; attempting to discourage an individual's honest participation in or use of the student conduct process; verbal or physical abuse and/or intimidation or any other retaliation of a party, witness, or other participant in a student conduct process; failure to comply with the sanction(s) imposed by the student conduct administrator; or influencing or attempting to influence another person to commit an abuse of the student conduct process.

4.3.2.2 Academic misconduct and other acts of dishonesty. All forms of academic misconduct and other acts of dishonesty, including but not limited to cheating, plagiarism, fabrication, and/or possessing or providing to the University any false, falsified, altered, forged, or misleading information, materials, documents, accounts, records, identification, or financial instruments.

## Introduction

4.3.2.3 Alcohol. Use, possession, distribution, being under the influence of alcoholic beverages or paraphernalia on the university campus or at university-sponsored events or activities, and other conduct prohibited by UVU Policy 157 Alcoholic Beverages, Unlawful Drugs, and other Illegal Substances. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person under 21 years of age.

4.3.2.4 Animals. Animals on campus, or other conduct prohibited in UVU Policy 160 Animals on Campus. Service dogs or miniature horses that are trained to perform work or tasks related to a disability are permitted.

4.3.2.5 Damage or destruction. Unauthorized damage to or destruction of university property or the personal property of a member of the university community.

4.3.2.6 Discrimination. Protected class discrimination as defined by UVU Policy 165 Discrimination, Harassment, and Affirmative Action, including but not limited to negative or adverse conduct towards university employees or students in the terms or conditions of employment; university admission or education; access to university programs, services, or activities; or other university benefits or services on the basis of inclusion or perceived inclusion (in the case of disability, sexual orientation, gender identity, or gender expression) in one or more of the protected classes that has the effect of denying or limiting participation in university employment or in a university program or activity.

4.3.2.7 Disruptive behavior. Disruption, obstruction, or interference with university operations, teaching, learning, research, administration, other university activities, and/or other authorized non-university activities that occur on the university campus as defined in section 3.22.

4.3.2.8 Drugs. Use, possession, distribution, manufacturing, or being under the influence of illegal drugs or other controlled substances or drug paraphernalia, including abuse, misuse, sale, or distribution of prescription or over-the-counter medications, and other conduct prohibited in UVU Policy 157 Alcoholic Beverages, Unlawful Drugs, and other Illegal Substances.

4.3.2.9 Federal, state, or local law or regulation. Violation of federal, state, or local law or regulations that adversely affects the university community and/or the pursuit of its objectives.

4.3.2.10 Fire safety. Violation of local, state, federal, or university fire policies, including but not limited to causing a fire that damages university or personal property or that causes injury to another; improper use of university fire safety equipment; or tampering with or improperly engaging a fire alarm or fire detection/control equipment while on university property.

4.3.2.11 Gambling. Activities that violate state or federal law regarding gambling, including but not limited to risking anything of value for a return or risking anything of value upon the outcome of a contest, game, gaming scheme, or gaming device when the return or outcome is based upon an element of chance; and is in accord with an agreement or understanding that someone will receive something of value in the event of a certain outcome. Gambling includes a lottery and fringe gambling.

4.3.2.12 Harm to person(s). Intentional or reckless physical harm, threats, intimidation, hazing, bullying, cyberbullying, coercion, retaliation, and/or other conduct, including assisting in the foregoing, that threatens or endangers the health or safety of any person. Additionally, participation or cooperation by person(s) being harmed does not excuse the violation.

4.3.2.13 Misuse of computing facilities. Unauthorized use of computing facilities and other conduct prohibited in UVU Policy 441 Appropriate Use of Computing Facilities, including but not limited to attempting to gain access to any system or account without authorization from a system administrator; sharing passwords or accounts; copying or changing system files or software without authorization from a system administrator; using destructive or invasive software; displaying images, sounds, or messages that are obscene where others may be affected by them; consuming inordinate amounts of system resources; crashing machines or systems deliberately; and using the university computing facilities for disruptive or illegal activities.

4.3.2.14 Other policies. Violation of other written university policies, guidelines, or practices.

4.3.2.15 Retaliation. Reprisals or retaliation as defined in this Student Code and other applicable policies.

4.3.2.16 Sexual misconduct. Sexual misconduct, as defined by UVU Policy 162 Sexual Misconduct, includes but is not limited to acts and attempts of dating and relationship violence; domestic violence; discrimination based on sex, pregnancy, pregnancy-related conditions, sexual orientation, gender identity, or gender expression; hostile environment based on sex, pregnancy, pregnancy-related conditions, sexual orientation, gender identity, or gender expression (including intimidation and hazing/bullying); sexual harassment; sexual assault (including nonconsensual sexual contact or nonconsensual sexual intercourse); sexual exploitation (including engaging in sexual trafficking); and stalking.

4.3.2.17 Theft. Intentional and unauthorized taking of, attempted taking of, or maintaining possession of university property or others' personal or public property, including goods, services, or other valuables.

4.3.2.18 Tobacco. Smoking, vaping, or using electronic cigarettes or tobacco inside campus buildings and within 25 feet of entrances, windows, and air intake vents, or other conduct prohibited in UVU Policy 158 Tobacco.

4.3.2.19 Trademark/copyright violations. Unauthorized use (including misuse) of university or organizational names, logos, images, or other university trademarks or copyrighted materials, or other conduct prohibited by UVU Policy 135 Use of Copyrighted Materials.

4.3.2.20 Unauthorized access. Trespassing, misuse of access devices or privileges to university property, or unauthorized entry to or use of buildings or offices, including unauthorized possession, duplication, or use of any means of access to any university building (i.e., keys, proximity cards, etc.), or propping open or other unauthorized use of alarmed doors for entry into or exit from a university building.

4.3.2.21 Weapons. Unauthorized possession or use of a firearm, ammunition, explosives, dangerous weapons, or dangerous chemicals on university property. UVU students must adhere to Utah law regarding the lawful possession of permitted and concealed firearms on public university campuses.

4.3.2.22 Wheeled devices. Skateboards, roller blades, roller skates, bicycles, hoverboards, and similar wheeled devices are not permitted inside university buildings or on any stairways, structures, landscaped areas, or concourses, or other areas as prohibited by UVU Policy 403 Restrictions on the Use of Skateboards, Roller Blades, Roller Skates, Bicycles, Motorcycles, and Hoverboards.

## 4.4 Non-University Legal Cases

4.4.1 University student conduct processes may apply to a student charged with conduct that potentially violates both the law and this Student Code (that is, if both possible violations result from the same alleged conduct). Processes under this Student Code may be carried out before, after, or at the same time as civil or criminal cases at the discretion of the Dean of Students or designee or as otherwise required by law. Determinations made or sanctions imposed under this Student Code are not subject to change when civil or criminal charges addressing the same alleged incident or act are dismissed, reduced, or resolved in favor of or against the student.

4.4.2 When a student is charged by federal, state, or local authorities with a violation of law, the University will not request special consideration for that individual because of their status as a student. If the alleged offense is also being processed under the Student Code, the University may advise off-campus authorities of the existence of the Student Code and of how such matters are typically handled within the university community. The University will cooperate with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators (provided that the conditions do not conflict with campus policies or sanctions).

## 4.5 Reporting, Investigations, and Disciplinary Proceedings

4.5.1 Reports of any suspected or alleged violation(s) of the Student Code shall be made to the Student Conduct Office.

4.5.2 In responding to reports of alleged violations of the Student Code, the University shall provide prompt, fair, and impartial investigations and disciplinary processes. During these processes, both complainant and respondent shall be provided equitable rights and opportunities, including notice and an opportunity to be heard, as outlined in section 5.0.

4.5.3 The University may sanction any student who violates this Student Code and other applicable university policies, up to and including expulsion from the University.

4.5.4 If a student has been disciplined for serious violations of institutional policies regarding sexual misconduct, sex discrimination, harassment, or other serious misconduct resulting in suspension or expulsion, the University may enter a notation on the student's transcript in accordance with the Family Educational Rights and Privacy Act.

4.5.5 The University prohibits retaliation as defined in this policy. The University shall take steps to prevent retaliation and respond to threats or acts of retaliation, up to and including expulsion from the University. Individuals who deliberately make false or malicious accusations of violation of this Student Code or other applicable university policies may be subject to disciplinary action, up to and including expulsion from the University. However, a no-violation finding does not in itself constitute proof of a false or malicious accusation.

## 4.6 Interim Measures

4.6.1 The Director of Student Conduct or designee may institute interim measures before the final resolution of an alleged incident of misconduct, including ensuring the safety and well-being of members of the campus community, preservation of university property, or if the student poses an ongoing threat of disruption or interference with the operations of the University. Interim measures may include but are not limited to

4.6.1.1 University issued no-contact directive(s);

4.6.1.2 Providing an escort;

4.6.1.3 Making reasonable adjustments to exams, assignments, and/or providing alternative course completions options in collaboration with faculty;

4.6.1.4 Making adjustment to class schedules, including the ability to transfer course sections or withdraw from a student course without penalty;

4.6.1.5 Making adjustments to living, transportation, and working situations;

4.6.1.6 Limiting a student's or organization's access to certain university facilities or activities pending resolution of the matter;

4.6.1.7 Interim suspension, which may include denial of access to campus (including classes) and/or all other activities or privileges for which the student might otherwise be eligible, as the Dean of Students or designee may determine to be appropriate.

4.6.1.8 Any measure deemed necessary and appropriate by the student conduct administrator in compliance with this policy.

4.6.2 Interim measures do not replace the student conduct process, which will still proceed in a timely manner.

## 4.7 Sanctions

4.7.1 The University may sanction any student who violates this policy, up to and including expulsion from the University. Sanctions are intended to educate students on the effects of their behavior and invoke change in future decision making. Sanctions shall be applied in a fair manner and be assigned in accordance with two criteria: (1) educational value for the student found in violation of this policy; and (2) the sanction being commensurate and consistent with the type of violation and any prior misconduct. Except in urgent circumstances where there is significant threat of harm, disruption, or of undermining the integrity of the educational environment, the student conduct administrator shall not impose irreversible sanctions (i.e., denying access to class, final exams, or other student programs).

4.7.2 One or more of the following sanctions may be imposed upon students for violation(s) of the Student Code or other university policies.

## Introduction

- 4.7.2.1 Academic sanctions. Sanction of academic nature including but are not limited to failing grades, reduced grades, and/or redoing academic exercises.
- 4.7.2.2 Disciplinary no-contact directive. Specified parameters restricting communicative contact and/or physical proximity with a university community member or campus entity.
- 4.7.2.3 Discretionary sanctions. Educational meetings or interventions, behavior agreements, work assignments, essays, service to the University, or other related alternative, educational and/or restorative remedies.
- 4.7.2.4 Expulsion. Permanent separation of the student from the University.
- 4.7.2.5 Fines. Fines may be imposed as published on the Student Conduct Office website.
- 4.7.2.6 Group sanctions. Sanctions imposed upon student organizations found to have violated the Student Code as listed above, including loss of all privileges or status.
- 4.7.2.7 Loss of Privileges. Denial of specified privileges for which the student might otherwise be eligible for a designated period of time.
- 4.7.2.8 Probation. A written reprimand for violation of specified standards. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any university standard(s) during the probationary period. Probation may also include specific conditions that the student must meet.
- 4.7.2.9 Restitution. Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- 4.7.2.10 Revocation or withholding of degree. Revocation or withholding award of a degree or certificate otherwise earned.
- 4.7.2.11 Suspension. Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission will typically be specified at the time of the suspension.
- 4.7.2.12 University-sponsored housing sanctions. Removal, probation, or reassignment.
- 4.7.2.13 Warning. A written notice to the student that the student is violating or has violated university standards of student conduct as laid out in this policy and that the misconduct must not be repeated.

## Policy

### 5.1 Reporting

- 5.1.1 While all members of the university community are encouraged to report any suspected violation(s) of the Student Code to the Student Conduct Office, university employees are required to report any suspected student violation(s) of the Student Code to the Student Conduct Office within 24 hours of learning of the alleged violation. The Student Conduct Office will then forward the report to the appropriate student conduct administrator as outlined in section 5.8.1.
- 5.1.2 While all members of the university community are encouraged to report any suspected violations of UVU Policy 162 Sexual Misconduct or Policy 165 Discrimination, Harassment, and Affirmative Action, university employees (except licensed counselors and health providers, as provided in Policy 162) are required to report any suspected violations of Policy 162 to the Office of Equal Opportunity and Affirmative Action/Title IX within 24 hours of learning of the alleged violation. Any reports of such violations that may be received by the Student Conduct Office will be immediately reported to the Office of Equal Opportunity and Affirmative Action/Title IX.
- 5.1.3 Individuals may submit reports of alleged violations of the Student Code or other university policies through several methods listed on the Student Conduct website at <https://www.uvu.edu/studentconduct/report>, including options for reporting anonymously.
- 5.1.4 Reports made through tip/crisis reporting methods designated on the student conduct website will be forwarded to the UVU Police, Associate Dean of Students, Director of Crisis Services, and other individuals as needed for an effective response. Each report will be individually assessed to determine the nature, severity, and likelihood of harm to members of the university community and the appropriate response.

### 5.2 Amnesty

- 5.2.1 The University encourages all community members to proactively assist others whose health or safety are at risk. The University will not pursue student conduct process against a reporting student, a complainant, a respondent, or witness for personal involvement in minor policy violations, including but not limited to the use of alcohol, marijuana or other drugs, at or near the time of the incident as long as the reporting student's behavior did not place the health or safety of any other person at risk. The University may, however, initiate an educational discussion with any student regarding their personal involvement in minor policy violations.
- 5.2.2 If the same person or student organization repeatedly requests amnesty for substantially similar minor policy violations, the student conduct administrator may deny amnesty to that person or student organization.

### 5.3 Safe Harbor

- 5.3.1 Students who have a drug or alcohol addiction may be granted safe harbor from discipline. If a student self-reports their own addiction to the appropriate university officials before the threat of drug testing and/or discipline, the University may decide not to initiate a conduct complaint. A written action plan by the student may be used to track cooperation with the safe harbor program. Failure to follow the action plan may nullify the safe harbor protection and the University may initiate student disciplinary processes.

## 5.4 Collective Violations by Student Organizations

5.4.1 When violations of this Student Code occur at events sponsored or co-sponsored by a student organization, its officers and membership may be held collectively and/or individually responsible when:

5.4.1.1 The student organization's leader(s) or officer(s) gave consent to, or encouraged, the behavior; or

5.4.1.2 The student organization's leader(s) or officer(s) knew or should have reasonably known about the behavior.

5.4.2 Hearings for student organizations follow the same student conduct process as for individuals. In any such action, determinations as to violations and sanctions may be made collectively to the student organization and/or individually and will be proportionate to the involvement of each individual and the student organization.

## 5.5 Confidentiality and Recordkeeping

5.5.1 University personnel involved in student conduct processes shall maintain confidentiality to the extent allowed by the Utah Government Records and Management Act (GRAMA), the federal Family Educational Rights and Privacy Act (FERPA), the federal Health Information Portability and Accountability Act (HIPAA), and other applicable laws governing record protection and/or mandatory reporting.

5.5.2 The Student Conduct Office strives to maintain confidentiality throughout the investigation and appeals hearing process.

5.5.3 The Student Conduct Office is responsible for maintaining appropriate records directly related to alleged violations, investigations, findings, sanctions, etc. as described in section 5.15. If complaints are found to be without merit, records of the complaint and processes will not be entered onto a student's disciplinary record, but the Student Conduct Office will keep record of the case in its internal databases.

5.5.4 Complainants, respondents, witnesses, and any other participants in the conduct process are prohibited from recording interviews, hearings, and other meetings before, during, and after the disciplinary process.

## 5.6 Support Persons and Advisors

5.6.1 As required by Utah State Board of Regents' Policy R256 Student Disciplinary Processes, in matters of behavioral (non-academic) misconduct where the University believes in good faith, based on facts known by the University at the time or when additional facts are discovered later, that the student conduct matter may result in expulsion or a minimum ten-day suspension, the additional protections provided in this section apply. Students may waive any rights described in this section. This section does not apply to UVU Police Department law enforcement activities.

5.6.1.1 Before interviewing the student, the investigator or representative of the Student Conduct Office shall notify the student in writing of the allegations (including the time and place of the alleged misconduct, where available) made against the student and of the student's right to have a support person or advisor throughout the process who may be, but need not be, an attorney. This notice will be given at least 24 hours before a student is interviewed about the student conduct matter. If a student wishes to seek counsel from a support person or advisor, the University shall reschedule the interview, giving the student reasonable time to obtain a support person/advisor.

5.6.1.2 In meetings and interviews under section 5.12 and section 5.13 of this policy on behavioral (non-academic) misconduct matters, student complainants and respondents may be accompanied by a support person/advisor of the student's choice, who may be an attorney. During such meetings or interviews, the support person or advisor may only advise the student and may not actively participate in the investigation or process.

5.6.2 During any appeals hearing under section 5.14 of this policy, student complainants and respondents may each have a support person/advisor of their choice, who may be an attorney, advocate for them.

5.6.3 A support person/advisor may not be an employee of the University who would have a conflict of interest in serving in the support person/advisor role. Support persons/advisors must be willing to agree maintain the confidentiality of student conduct investigation and appeals hearing processes.

5.6.4 The University may proceed with the investigation and hearing processes in a timely fashion without the complainant or respondent if that party fails to respond or declines to participate. The University may set reasonable deadlines and move forward with processes regardless of whether a party and/or a party's support person/advisor is able to accommodate those deadlines.

## 5.7 Preliminary Review

5.7.1 After receiving a report of an alleged violation of the Student Code or other applicable university policies, the student conduct administrator shall promptly conduct a preliminary review to determine if interim measures are needed, if a violation of the Student Code is alleged, and if an investigation is necessary to resolve a genuine dispute of material facts.

5.7.2 If the student conduct administrator determines that no violation of the Student Code has been alleged and/or there's no genuine dispute of material facts, the administrator shall issue a written notice of this decision to the respondent, complainant (if required by law), and the Student Conduct Office.

5.7.3 A preliminary review dismissal shall be final with no additional internal appeals available to the parties.

5.7.4 If the student conduct administrator determines that a violation of the Student Code or other policy has been alleged and that an investigation is necessary to resolve a genuine dispute of material facts, then the Administrator may proceed with an investigation of the alleged violation.

5.7.5 The student conduct administrator shall report the complaint to the Director of Student Conduct or designee.

## Introduction

5.7.6 At the recommendation of the student conduct administrator, the Director of Student Conduct or designee may apply an interim measure to a student or student organization or invoke other safety measures, as provided in section 4.6, pending the outcome of the investigation and subsequent proceedings.

5.7.6.1 The Dean of Students or designee will notify the student in writing of this action, including a brief description of the reason for the interim measure. When required by law, such as in sexual misconduct cases, applicable notices will be provided to both complainants and respondents. A student who receives an interim suspension may request a meeting with the Dean of Students or designee to present information and/or reasoning as to why the interim measure is inappropriate or unnecessary.

5.7.6.2 At the discretion of the Dean of Students or designee, and in collaboration with faculty and/or the appropriate academic dean(s), alternative coursework options may be approved to minimize impact on the student during any interim measure.

## 5.8 Delineation of Authority

5.8.1 For purposes of this policy, the Dean of Students shall delegate authority for the investigation, resolution, decision-making (including appeals), and sanctions based on the type of misconduct as defined in section 3.1 and 3.2 as follows:

Type of Misconduct	Student Conduct Administrator	Student Conduct Appeal Decision Maker
Academic	Faculty member of course in which misconduct occurred	Academic dean of college/school or designated chair of department in which misconduct occurred
Behavioral	Director of Student Conduct or designee	Dean of Students or designee

## 5.9 Informal Resolution

5.9.1 Informal resolution may include an inquiry into the facts but typically does not include an investigation. Informal resolution is flexible and includes options such as mediating an agreement between the parties, separating the parties, referring the parties to counseling programs, negotiating an agreement for disciplinary action, conducting targeted preventive educational and training programs, or providing remedies for the individual harmed by the offense. Informal resolution also includes options such as discussions with the parties, making recommendations for resolution, and conducting a follow-up review after a period of time to ensure that the resolution has resolved concerns effectively.

5.9.2 Because each alleged violation is different, the student conduct administrator shall tailor each resolution to the specific facts of the case, including determining whether the alleged violation is appropriate for informal resolution. Informal resolution may result in resolutions such as behavior agreements and/or sanctions combined with educational or restorative measures.

5.9.3 Informal resolution is encouraged to resolve concerns at the earliest stage possible with the cooperation of all parties involved. Participation in the informal resolution process is voluntary. Informal resolution may be appropriate for anonymous and/or third-party reports, or when respondents accept responsibility for their violations. Informal resolution may be inappropriate when one or both of the parties are reluctant to participate in good faith, or when there are allegations of violent behavior.

5.9.4 Any unsuccessful informal resolution, including but not limited to noncompliance with the informal process, may be referred for student conduct hearing.

5.9.5 After concluding informal resolution, the student conduct administrator shall notify the complainant and respondent in writing of the resolution that was agreed upon.

5.9.6 Participation in informal resolution does not prohibit either party from terminating informal resolution and/or requesting an investigation at any point during the informal resolution process. Where a report is closed after informal resolution, the matter may later be reopened at the discretion of the student conduct administrator when requested by the complainant and/or if the student conduct administrator determines there is good cause to do so.

## 5.10 Investigation

5.10.1 If the student conduct administrator determines an investigation is necessary, the University shall conduct a reliable and impartial investigation by interviewing relevant witnesses, collecting relevant documentary evidence, and preparing a written summary of findings. The purpose of the investigation is to establish whether there is a reasonable basis, based on a preponderance of the evidence, for concluding that the alleged violation of the Student Code has occurred. The University reserves the right to engage an outside investigator to conduct the investigation if it is determined there is a conflict of interest or other compelling reason to do so.

5.10.2 If a student withdraws from the University before the completion of an investigation and hearing, the University may continue to investigate and apply this process for resolving the specific disciplinary matter in the student's absence. If a respondent is found to have violated university policy, the University may restrict the respondent's readmission on terms or under circumstances it may prescribe at the time of the finding.

5.10.3 Complainants, respondents, and witnesses shall be treated with respect throughout the investigation process, disciplinary process, and other proceedings.

5.10.3.1 Accordingly, the University endeavors through this policy and diligent effort to secure the following for complainants and respondents:

5.10.3.1.1 Reasonably prompt and equitable resolution of allegations for respondents and complainants,

5.10.3.1.2 Freedom from retaliation for making a good faith report or for participating in any investigation or proceeding under this policy.

5.10.3.1.3 Timely and equal access to allegations for respondents and complainants, and the opportunity to respond to information that will be used against them in any disciplinary proceeding.

5.10.3.1.4 The opportunity for complainants and respondents to offer information, present evidence, and identify witnesses during an investigation.

5.10.3.1.5 Interim measures made available for complainants, respondents, and witnesses, and the opportunity to request modifications necessary for physical and/or emotional safety.

5.10.3.1.6 Timely notice of meetings where complainants' and respondents' presence is necessary.

5.10.3.1.7 Simultaneous notification to complainants and respondents, in writing, of the results of any proceedings.

5.10.3.1.8 The opportunity for complainants and respondents to articulate concerns or issues about proceedings under this policy.

5.10.3.1.9 Reasonable time for complainants and respondents to prepare responses, as permitted under this policy.

5.10.3.1.10 Written notice to complainants and respondents of any necessary extensions of timeframes under this policy.

5.10.3.1.11 Reasonable accommodations for all participants in the student conduct process who have a disability and who request disability accommodations. Such requests may be made to the student conduct administrator, who will refer such requests to the appropriate ADA coordinator and then implement approved accommodations.

## 5.11 Notices to Complainants and Respondents

5.11.1 The student conduct administrator will give written notice to:

5.11.1.1 Complainant(s) of their options to report to other campus and community authorities as applicable, when complainants allege a violation of the Student Code to the student conduct administrator.

5.11.1.2 Complainants and respondents, if the student conduct administrator's inquiry advances beyond preliminary review according to section 5.7, of the time and place of alleged policy violation(s), which policies were allegedly violated, and how those policies were violated. The student conduct administrator will also provide the parties with written notice to appear at a pre-hearing meeting. If additional violations are later alleged, a further notice shall be provided to the complaining and responding students.

5.11.1.3 Complainants and respondents of their ability to participate in campus investigations and/or student conduct processes by providing relevant information and recommending relevant witnesses. If students choose to not participate in the process, the case may proceed without them and a decision may be made without any input from the student.

5.11.1.4 Complainants and respondents of their right, in behavioral (non-academic) misconduct matters, to be accompanied by a support person/advisor of their choice, who may but need not be an attorney, throughout the student conduct process. Students must notify the student conduct administrator at least five school days in advance of the pre-hearing meeting of their support person/advisor's identity and the nature of the student's relationship to the support person/advisor. The University has the right to disqualify a support person/advisor when their participation would create a conflict of interest or a potential disruption in the student conduct process.

5.11.1.5 Complainants and respondents of how to request information for disability accommodations and/or language translation services.

## 5.12 Pre-Hearing Meeting

5.12.1 The student conduct administrator will conduct a pre-hearing meeting with the respondent. The complainant and/or others may be invited to attend the same or a separate pre-hearing meeting, depending on the circumstances. If any party chooses not to attend, the pre-hearing meeting may still proceed.

5.12.2 The pre-hearing meeting will occur promptly after the student conduct administrator determines, after preliminary review, that an investigation/pre-hearing is necessary.

5.12.3 Parties will be given the opportunity to present relevant information in response to the alleged misconduct before and during the pre-hearing meeting.

5.12.4 The pre-hearing meeting and outcomes will be shared with the parties to the extent allowed by law, but will otherwise remain confidential.

5.12.5 If the respondent does not admit to the alleged violation(s) and/or the allegations cannot be resolved by mutual consent, the matter will be considered in a student conduct hearing.

5.12.6 If the respondent accepts responsibility for the violation, but sanctions are not agreed to, sanctions will be determined in a student conduct hearing.

5.12.7 During the pre-hearing meeting, investigation, or other pre-hearing processes in behavioral (non-academic) misconduct matters, the complainant's and/or respondent's support person/advisor may only advise the student and may not actively participate.

## 5.13 Student Conduct Hearing

5.13.1 Allegations of misconduct and/or sanctions not resolved during the pre-hearing meeting will be referred to a student conduct hearing, which will be scheduled as promptly as possible after the pre-hearing meeting. The student conduct administrator may delay the hearing if further investigation is needed or other circumstances require a delay. Hearing proceedings may be conducted over the course of multiple meetings.

## Introduction

5.13.2 The participating parties will receive notice of hearing meetings and access to all evidence to be considered at the hearing at least five school days in advance.

5.13.3 Student conduct hearings will be conducted according to the following procedures:

1. The student conduct administrator will conduct the student conduct hearing with the respondent. The complainant and/or others will be invited to attend the hearing. If either party fails to attend the hearing without good cause and without prior notice to the student conduct administrator, the hearing may proceed. Neither party is required to participate in the hearing for the hearing to proceed. The University reserves the right to modify hearing procedures to protect the safety of all parties involved.
2. Student conduct hearings and outcomes will be shared with the parties to the extent allowed by law, but will otherwise remain confidential.
3. Student conduct hearings will be conducted by the student conduct administrator.
4. In behavioral (non-academic) misconduct matters, the complainant and respondent have the right to be assisted by a support person/advisor of their choice during the Student Conduct Hearing and during any subsequent appeal hearings. Parties must notify the student conduct administrator at least five school days in advance of the hearing of their support person/advisor's identity and the nature of their relationship to the support person/advisor (including whether the support person/advisor is an attorney). The University has the right to disqualify a support person/advisor when that person's participation would create a conflict of interest or potentially disrupt the student conduct process. (If the complainant or the respondent do not provide the required information about their support person/advisor at last five days in advance, the support person/advisor may attend but shall not participate in the hearing.) Support persons/advisors may give opening statements, advise students throughout the hearing, question witnesses as allowed by the student conduct administrator, and present a closing statement. Support persons/advisors may not serve as witnesses. Neither the Rules of Civil Procedure nor the Rules of Evidence apply to these hearings.
5. If the complainant, respondent, and/or other witnesses have concerns for their personal safety, well-being, or fear confrontation during the hearing, they may request other reasonable means of participating. The student conduct administrator will determine whether the proposed means are reasonable.
6. Reasonable efforts will be made to accommodate the schedules of all participants in the hearing. Typically, no more than one extension will be granted.
7. In student conduct hearings involving more than one respondent, the student conduct administrator may permit separate or joint student conduct hearings concerning each student.
8. The complainant, respondent, and the student conduct administrator may arrange for witnesses to present relevant information during the student conduct hearing.
9. Records, exhibits, and written statements will be accepted if deemed relevant by the Student Conduct Administrator.
10. All procedural questions are subject to the final decision of the student conduct administrator.
11. After all pertinent information has been received, the student conduct administrator shall deliberate on all available information and determine, based on a preponderance of the evidence, whether the respondent has violated the Student Code.
12. The respondent and complainant will receive prompt notice of hearing decisions in writing to the student's university email address, or hand-delivered, typically within five school days of the hearing date, unless circumstances require delay. The notice will include whether the policy was violated, actions taken to resolve the complaint, and any applicable sanctions to both respondents and complainants to the extent allowed by law.
13. A finding of not-in-violation will resolve the matter with no further action or appeals.
14. Disciplinary sanctions may be imposed upon respondent(s) found in violation of the Student Code and communicated to the respondent in a written sanction letter. Elements of the sanctions may be imposed either singularly or in combination with other sanctions. Sanctions do not take effect until the completion of the appeal process, if any, unless otherwise specified by the student conduct administrator.

## 5.14 Appeal Process

5.14.1 Respondent(s) or complainant(s) may appeal a decision or sanction of the student conduct administrator to the Student Conduct Appeal Panel within five school days of the decision. These appeals shall be in writing and shall be delivered to the Student Conduct Office via email or postal mail. Untimely requests will not be considered absent extraordinary circumstances. Activities such as graduation, study abroad, internships/externships, business travel, or educational, sabbatical, or extracurricular activities generally do not in themselves constitute extraordinary circumstances.

5.14.2 When requesting the appeal, the respondent or complainant must identify in the written request at least one or more of the following grounds for appeal:

1. New evidence unavailable to the party during the investigation has been discovered that could substantially impact the investigation, findings, and/or resolution.
2. Substantial departure from the procedures outlined in this Student Code or that the process was unfair and/or biased, which substantially impacted the outcome of the investigation or hearing. The duration of the investigation or severity of the sanction are not considered procedural errors.
3. Findings lacked substantial evidence such that no reasonable person would reach the same conclusion as the student conduct administrator.
4. The sanction imposed is substantially disproportionate to the severity of the violation (i.e., too severe or not severe enough).

5.14.3 Unless the appeal panel (the composition of which is explained below) determines by majority vote that one or more of the grounds stated in 5.14.2 has been met and that modifications to the original decision should be recommended, the student conduct administrator's decision or sanction shall be upheld.

5.14.4 While an appeal is pending, the student conduct administrator may impose interim measures.

5.14.5 The Student Conduct Office shall promptly convene a three-member appeal panel from the Policy 162/165 review panel pool. The appeal panel will include one faculty, one staff, and one student.

5.14.6 Panel members must be in good standing with the University and must not have any relevant conflict of interest. The student conduct administrator will notify the parties of the panel members' identities and appeal procedures in this policy. Within 3 school days of receiving this notice, parties may request in writing that a review panel member be disqualified based on bias or conflict of interest and explain the reasons for this

request. If the Student Conduct Office, in consultation with the Office of General Counsel, confirms a bias or conflict, a new panel member shall be selected.

5.14.7 The Office of General Counsel will appoint an impartial attorney to preside over the appeal hearing as hearing officer. This attorney must have no prior involvement in either advocacy or investigatory matters related to the conduct matter. The hearing officer will ensure order, fairness, due process, efficiency, and civility at the hearing, and ensure a relevant and sufficient evidentiary record for the panel's consideration. To advance this aim, the hearing officer may set time limits proportionate to the complexity of the case; exclude irrelevant and unduly repetitious exhibits, witnesses, questions, statements, or other information; and exclude material deemed privileged under the law. Formal rules of evidence do not apply. The appeal panel shall consult with the hearing officer during the appeal process regarding legal, procedural, policy, and other questions as needed. The hearing officer, in consultation with the panel, will review and respond to any pre-hearing questions or objections from the parties related to hearing matters.

5.14.8 Once the panel is confirmed, they shall promptly determine, based on a preponderance of the evidence, whether the appeal request meets one or more criteria under section 5.14.2.

5.14.9 The Student Conduct Office shall then notify parties in writing of the appeal hearing panel's determination and, if a hearing is warranted, of the appeal hearing date, which will be scheduled promptly.

5.14.10 The hearing officer may conduct a pre-hearing conference to formulate or simplify the issues; obtain admission of fact and documents that will avoid unnecessary proof; arrange for the exchange of proposed exhibits; outline expectations for the hearing; or agree to other matters that may expedite the orderly conduct of the hearing.

5.14.11 The complainant and respondent will be allowed to attend the entire appeal hearing, excluding deliberations. In behavioral (non-academic) misconduct matters, the complainant's and respondent's support person/advisor, if any, will be allowed to attend the entire appeal hearing, excluding deliberations. Admission of any other person to the appeal hearing shall be at the discretion of the hearing officer.

5.14.12 The scope of the appeal hearing and the standard of review shall be limited to those stated in section 5.14.2. Along with written notice of the hearing date, the Student Conduct Office shall provide the review panel and parties copies of a summary of the case (where applicable), written findings, sanction letter, the written request for appeal, and any additional opposition statements already provided by the parties.

5.14.13 The appeal hearing is an opportunity for the parties to be heard by the appeal panel in person about the issues and criteria being considered for the appeal, including addressing the information in the summary of the investigation, any supplemental statements or new evidence unavailable during the investigation, any written impact or mitigation statements, to identify witnesses for the panel's consideration, and to respond to any questions from the appeal panel.

5.14.14 In behavioral (non-academic) misconduct matters, the respondent and complainant have the right to be assisted by a support person/advisor of their choice, who may be, but need not be, an attorney and who may participate during the appeal hearing. Parties must notify the Student Conduct Office at least 5 school days in advance of the hearing of their selected support person/advisor and the nature of their relationship to the support person/advisor (including whether the support person/advisor is an attorney). The University has the right to disqualify a support person/advisor when their participation would create a conflict of interest or would create the potential for disrupting the student conduct process. If the complainant or the respondent do not provide the required information about their support person/advisor at least five days in advance, the support person/advisor may attend but shall not participate in the appeal hearing. Support persons/advisors may give opening statements, advise students throughout the hearing, question witnesses as allowed by the hearing officer, and present a closing statement. Support persons or advisors may not serve as a witness. Neither the Rules of Civil Procedure nor the Rules of Evidence apply to these hearings.

5.14.15 Documents, evidence, other statements, and requests for the appearance of witnesses to be considered at the hearing may be made by the panel, respondent, complainant, and/or student conduct administrator, and must be submitted in writing to the Student Conduct Office at least 5 school days before the hearing, and must include explanations of how each document or request is relevant to the reasons for the appeal. Only witnesses and other evidence that are relevant to the section 5.14.2 bases for appeal may be considered by the appeal panel. It is the responsibility of the party requesting a particular witness to invite that witness to attend the hearing.

5.14.16 In the event that any party fails to attend the appeal hearing without good cause and prior notice to the Student Conduct Office, the appeal panel may proceed with the hearing. Neither party is required to participate in the hearing for the appeal panel to proceed.

5.14.17 The hearing, except for deliberations, will be audio recorded by the appeal panel chair, who will give the recording to the Student Conduct Office. A copy of the audio file and/or transcription will be made available for review by either party upon request. Participants are prohibited from recording interviews and other meetings before and after the hearing.

5.14.18 Each party has up to 60 minutes to present their portion of the case (opening statement, testimony of the party and party's witnesses, questioning the other witnesses if any, and closing statement). The hearing officer will keep track of time.

5.14.19 The hearing officer will begin the hearing by asking the student conduct administrator to provide an oral summary of the investigation process, findings, and conclusions contained in the case summary and sanction letter.

5.14.20 The respondent and complainant shall each have the opportunity to make a personal statement, relevant to the scope of the appeal and bases for the appeal, including the personal impact of the alleged misconduct and/or sanction, the relief sought, and mitigating or aggravating information. In behavioral (non-academic) misconduct matters, each party's support person/advisor shall also have the opportunity to make an opening statement relevant to the scope of appeal. Each party, or their respective support person/advisor, may call witnesses that the hearing officer deems relevant to the scope of the appeal, question witnesses through the hearing officer, present evidence, and make concluding remarks.

5.14.21 The panel may question any party and witness. Only the person to whom a question is directed may answer (for example, support persons/advisors shall not be permitted to answer the appeal panel's questions on a party's behalf.)

## Introduction

5.14.22 Panel deliberations and voting shall occur in closed session from which all other persons are excluded. The hearing officer shall be present during the deliberations but shall have no vote. A majority vote by the members of the panel who attended the hearing shall decide whether the appealing party has shown one or more bases for appeal stated in section 5.14.2.

5.14.23 The panel shall provide the Student Conduct Office a summary of their findings and recommendation(s) regarding whether and how to uphold, modify, or remedy the conduct and/or sanction decision or process within 5 school days of the appeal hearing. The Student Conduct Office will promptly provide the recommendation(s) to the appropriate dean or designee as outlined in section 5.1.1.

5.14.24 The student conduct appeal decision maker, in consultation with the Office of General Counsel as needed, is responsible for reviewing the recommendations of the appeal panel, all the information that was available to the appeal panel, and determining whether to (1) remand the investigation to the original or an alternate student conduct administrator for additional investigation; (2) affirm the student conduct administrator's original decision; (3) adopt the sanction and resolution recommendation(s) of the appeal panel; and/or (4) determine an alternative outcome. If the matter is remanded for further investigation, the appropriate student conduct administrator shall promptly investigate and provide a written summary of the new evidence considered and/or changes to the findings, if any, to the student conduct appeal decision maker, who shall then determine sanctions or resolutions.

5.14.25 The student conduct appeal decision maker shall promptly notify the respondent and complainant in writing of their decision and the rationale for the outcome. The decision of the student conduct appeal decision maker is final, with no additional internal appeals available.

## 5.15 Records

5.15.1 The Student Conduct Office shall submit and maintain for confidential storage all Student Conduct Office records, including investigation findings, informal remedies, disciplinary action, and any subsequent appeals. Student Conduct records shall typically be retained for ten years after a student's graduation or withdrawal.

5.15.2 Records documenting informal resolution and or remedies and investigations resulting in no-conduct violation shall also be submitted to and maintained by the Student Conduct Office, but will not be entered in to a student's permanent disciplinary record with the University.

5.15.3 Student Conduct disciplinary records are educational records as defined by FERPA and shall be private. Access shall be limited to university officers on a need-to-know basis. Disciplinary sanctions resulting from serious violations of institutional policies regarding sexual misconduct, sex discrimination, harassment, or other serious misconduct resulting in suspension or expulsion may be notated on the student's official transcript. Additionally, the University may disclose to an alleged victim of any crime of violence or non-forcible sex offense the final results of a disciplinary process conducted by the institution against the alleged perpetrator of that crime, regardless of whether the institution concluded a violation was committed.

5.15.4 Transcript notations regarding suspension and/or expulsion shall not contain any information about the underlying conduct, but will state that formal disciplinary action resulting in suspension and/or expulsion has been imposed. If a student withdraws from the University before the completion of an investigation and prior to a final determination, an updated transcript will be sent to any transferring institutions if suspension and/or expulsion are determined.

5.15.5 Transcript notations for suspension shall remain on a student's transcript for the duration of the suspension, and typically not longer than one year after the suspension period. Transcript notations for expulsion will typically remain on a student's transcript indefinitely.

5.15.6 Students may apply to the Dean of Students or designee to have their disciplinary records and/or transcript notation removed. Factors relevant to the decision to retain or remove specific records and/or transcript notations include the amount of time that has elapsed since the infraction, whether the student has graduated, and the seriousness of the infraction and the resulting sanctions.

# Student Services

## Advising

See [Advising](#).

## Academic Standards

See [Academic Standards](#).

## Academic Tutoring

See [Academic Tutoring](#).

## Accessibility Services

### Services for Students with Disabilities

Office: LC 312

Telephone: 801-863-8747

Web: [Accessibility Services](#)

The Accessibility Services Department serves Utah Valley University students and the community by providing access to the campus and curriculum for individuals with disabilities to facilitate, support, and encourage their academic success, their retention and ensure their academic rights. Services are available to students who have documentation substantiating various conditions (including a physical, psychological, or learning disability) and

may include: sign language interpreting, testing accommodations, text in audio format, note taking, adaptive equipment, transfer of printed material to Braille, and other individualized services.

## Alumni Association

**Office:** AL 003

**Telephone:** 801-863-8179

**Web:** [uvualumni.org](http://uvualumni.org)

The Utah Valley University (UVU) Alumni Association connects the 185,000+ strong alumni community to current students, the University, and to each other in support of UVU's mission on student success. Through Academic Colleges and Schools Networks, Industry and Regional Networks, Affinity Communities, Career Development, and Volunteering, our alumni are active participants in the life of UVU. As students, you are our future alumni and lifelong members of the Wolverine family. Details about Alumni-Student programs can be found at [uvu.edu/alumni](http://uvu.edu/alumni).

## Campus Connection

Located: SC 106f

Telephone: 801-863-8797 Email: [campusconnection@uvu.edu](mailto:campusconnection@uvu.edu)

Web: [Campus Connection](#)

Hours:

- Monday - Thursday 8 a.m. - 8 p.m.
- Friday 8 a.m. - 5 p.m.
- Saturday 9 a.m. - 2 p.m.
- Holiday hours may vary

Campus Connection is the place to go to get your UVU OneCard/UVU Plus Card (Student ID) and information on all student activities sponsored by or held at the Utah Valley University Campus along with the following services:

### UVU OneCard/UVU PlusCard

The card will allow discounted access to most student activities and athletic events. The card allows access to services provided by the library, PE Issue Room, and athletic facilities. It also offers discounted entrance into selected community events, activities, and dances. Student fees entitle each student to one UVU OneCard for the duration of his/her enrollment at UVU (minimum of 5 years). Students should save their cards even if they skip a semester or a year or two, because the card is automatically validated when registration is paid. Replacement cards are \$15, some exceptions may apply.

UVU PlusCard is everything the UVU OneCard is PLUS it becomes your UCCU Debit Card all in one. Just go to [the Campus Connection site](#).

The UVU GreenBucks Account is a debit account made available for students to deposit funds at Campus Connection or online at [onecard.uvu.edu](http://onecard.uvu.edu) (VISA, MasterCard, and Discover cards are accepted to put money on the UVU OneCard). With these funds on their card, students can make purchases on campus for food, books, postal services, and special event tickets. When the UVU GreenBucks is used in Dining Services, students receive a 5% discount. For more details, call Campus Connection 801-863-8797 or go to SC 106f.

### UTA Transit Pass

All UVU students are eligible to receive a free UTA Transit Pass. Patrons must be registered for at least one class of the current semester AND have a UVU ID Card before the pass can be activated. Students are also eligible to have dependent passes for their spouse or any children between the ages of 6 and 24. Replacement dependent cards are \$15 and can be obtained from the Campus Connection desk or by requesting them online.

### Other Services

Tickets and SmithsTix for various campus and community events; faxing domestic and international; campus lost and found; passport photos; monitoring and placement of all temporary signage; general information. See [uvu.edu/campusconnection](http://uvu.edu/campusconnection) for more up to date information.

### US Post Office

Located: SC 104

Telephone: 801-863-6067

Email: [campusconnection@uvu.edu](mailto:campusconnection@uvu.edu)

Hours:

- Monday - Thursday 8 a.m. - 8 p.m.
- Friday 8 a.m. - 5 p.m.
- Saturday 9 a.m. - 2 p.m.
- Holiday hours may vary
- Mail pick-up:
- Monday - Friday 2:45 p.m.
- Saturday 12:45 p.m.
- Holiday mail pick-up times may vary

## Introduction

The US Postal Service is also available across the hall from Campus Connection. Stamps (singles, books, and rolls), Packaging Products, Express, Priority, Media-Mail, Bound Printed Matter, Global Priority, Global Express, Global Air Mail, Registered, Certified, Delivery Confirmation, and so forth, are available. Cash, Check, Credit, Debit Cards, UVU GreenBucks and UVU ProCards are accepted. Index codes are not an acceptable form of payment. Go to <https://www.uvu.edu/postoffice/> for more information.

## Campus Recreation & Wellness

Located: SL 211  
Telephone: 801-863-5553  
Web: [Campus Recreation](#)

The Department of Campus Recreation & Wellness includes recreational portion of the Student Life & Wellness Center (SLWC), SLWC Bowling Alley/Gaming Center, The Project Climbing Wall, and Wellness Programs, Intramurals and Club Sports, Rodeo and Outdoor Adventure Center departments.

Through our various services and programs, we offer a variety of engaging recreational, health and wellness opportunities for UVU students and staff. Our mission is to enrich the quality of life for students, faculty and staff by providing a broad range of recreation, wellness, and student engagement opportunities that complement the academic experience. We actively promote the pursuit of a balanced, healthy lifestyle to our diverse university community.

## Care about Childcare at Utah Valley University

Program Director: Joyce Hasting  
Office: EE 009  
Telephone: 801-863-8557  
Email: [jhasting@uvu.edu](mailto:jhasting@uvu.edu)  
Web: [Care About Child Care](#)

Care About Childcare at Utah Valley University is a resource and referral agency to assist persons seeking licensed childcare and preschool programs. They provide childcare referrals in Utah, Summit, Wasatch and Juab counties. A free personalized list of available child care can be found online at [careaboutchildcare.utah.gov](http://careaboutchildcare.utah.gov), and by calling the referral line at 801-863-8589 or toll free 1-800-952-8220. Their program also provides technical assistance to persons wanting information about child development and child care. One of the most important services they offer is to help child care programs, improve their professional development by providing low cost professional child care courses. The program also offers grants, program coaching and technical assistance to early child care learning professionals. All of their services are offered in both English and Spanish to community members, students, parents, early childhood professionals and programs.

## Career Development Center

Office: LC 409  
Telephone: 801-863-6364  
E-mail: [careerdevcenter@uvu.edu](mailto:careerdevcenter@uvu.edu)  
Web: [Career Development Center](#)

Hours:

- Monday, Thursday and Friday 8 a.m. – 5 p.m.
- Tuesday, Wednesday 8:00 a.m. – 6 p.m.

Through comprehensive career counseling services, and by fostering community, regional, and national employer relationships, the Career Development Center promotes individual career success and employment potential for students and alumni.

Our services include access to:

- Handshake at [uvu.edu/cdc](http://uvu.edu/cdc) for students and employers (online job posting, job search, submitting resumes, scheduling interviews, etc.)
- Off-campus full-time, part-time, summer and temporary job openings and internships
- Counseling on career planning and preparation including Career Exploration (through various Career inventories)
- Training and online workshops for writing resumes, interviewing, networking, negotiating and more
- Labor market, salary and career employment information
- Career Lab walk in hours 9 a.m. - 4 p.m., Monday - Friday
- Job Search Strategies
- Interview Preparation/Mock Interviews
- Career & Internship Fairs
- Part-Time Job Fairs
- Local, national and international employers recruiting on campus
- Group and class presentations on career related topics
- Career options for different majors

## Center for Global and Intercultural Engagement

CO-Directors Michelle Kearns and Janet Colvin  
Location: LA 114  
Telephone: 801-863-8357 Email: [cgie@uvu.edu](mailto:cgie@uvu.edu)

Web: [Center for Global and Intercultural Engagement](#)

- Hours: Monday - Friday 9 a.m. - 5 p.m.

The Center for Global and Intercultural Engagement (CGIE) supports the University efforts to prepare globally competent citizens. To accomplish these objectives, CGIE collaborates closely with colleges, schools, and other units across campus to create a community of students, staff, and faculty that share multicultural and international knowledge, attitudes, experiences, and efforts. We are committed to fostering an inclusive atmosphere for all students and to preparing them for an increasingly complex, diverse, and globalized society. CGIE is comprised of three programs.

1. Office for Global Engagement (GEO): GEO facilitates international academic and co-curricular engaged learning experiences through study abroad and exchange programs, diplomacy, and intercultural events. Our programs include Study Abroad and other international travel opportunities, Global Initiatives, Visiting Scholars, and Dignitary & Global Events. GEO liaisons with the General Counsel for International Agreements, the UVU Internships office for international internships, and with the Office of Engaged Learning for the G/I Distinction program. We serve as the central hub for the UVU's affiliate membership with the United Nations Department of Global Communication, UN Academic Impact, and the Fulbright Program.
2. Multicultural Student Services (MSS): Our programs provide a full range of support services targeting historically underrepresented populations with an eye toward inclusion of all students across campus. The mission is to promote educational opportunities and intercultural enrichment for diverse students, LGBTQIA+ students, and the wider campus community. Our programs aim to nurture student achievement and develop relationships that support student success, academic growth, retention, and completion of educational programs. Services include general academic advising and cultural navigation, registration and financial aid help, student leadership opportunities and support, multicultural club advisement and support, academic and social events, and initiative programs that provide specific resources for students who identify under the African diaspora, Latino/a/x, LGBTQIA+, Native American, and Pacific Islander student populations.
3. International Student Services (ISS): Our programs provide advisement and support on visa, employment, and academic issues for UVU's international student population. Students with questions regarding immigration, visa, or related issues may visit one of our advisors in LA 114. ISS activities including orientations each semester for all new international students, managing the federally mandated Student and Exchange Visitor Information System (SEVIS) to ensure that all international students at UVU are legally "in status," and providing a variety of services designed to promote the academic success of our international students.

## Center for Social Impact

Office: SC 105

Telephone: 801-863-8786

E-mail: [socialimpact@uvu.edu](mailto:socialimpact@uvu.edu)

Web: [Center for Social Impact](#)

Welcome to the Center for Social Impact! We develop active citizens who make social impact in our communities. We work in six pathways of social impact: direct service, community-engaged learning and research, social entrepreneurship, policy and governance, community organizing and activism, and philanthropy. Come join the Social Impact Fellows, go on an Alternative Spring Break, be a Social Impact Scholar, launch a project in the Impact Incubators, or take a service-learning class! For more information on all the ways you can make an impact, visit [uvu.edu/socialimpact](http://uvu.edu/socialimpact).

## Dean of Students/AVP Student Life

Alexis Palmer

Office: SL 201

Telephone: 801-863-8311

Web: [Student Life](#)

The Dean of Students is committed to creating resources, programs, initiatives, and events that support and advocate for students. Student Life supports the holistic development of students by collaborating with campus and community partners in providing intellectual, physical, emotional, social, and civic experiences.

## Dining Services

Office: SC 201

Telephone: 801-863-8664

Web: [Dining Services](#)

Dining Services provides a variety of food options on campus, and is always working to expand our variety of options for our customers. The mission of the department is centered to students and their dining enjoyment and benefit. For a list of locations and operating hours, visit the [Dining Services website](#).

## First-Year Advising Center

Location: LC 402

Telephone: 801-863-8425

Email: [firstyear@uvu.edu](mailto:firstyear@uvu.edu)

Web: [First Year Advising](#)

Hours:

Fall/Spring/Summer

## Introduction

- Monday - Thursday, Friday 8 a.m. – 5 p.m.
- Tuesday, Wednesday 8 a.m. - 6 p.m.

The First-Year Advising Center (FAC) provides free, holistic academic advising services to new students, students who have yet to earn 30 credit hours, and any undecided students pursuing a associate's degree of university studies. Our advisors provide a personalized support experience for students as they transition to studies at UVU.

## First-Year Experience (FYE)

Office: LC 405  
Telephone: 801-863-4000  
E-mail: [success@uvu.edu](mailto:success@uvu.edu)  
Web: [First Year Experience](#)

UVU's First-Year Experience (FYE) program is designed to help new students make a smooth and successful transition to college life. Participation in the following FYE programs will help students build a foundation of success:

- Jumpstart Orientation
- Personalized Academic Advisement
- Freshman Reading Program
- Freshman Convocation
- Department of Student Leadership and Success Courses, degrees, and Programs
- StartSmart Emails
- Freshman Celebration

## Fulton Library

Telephone: 801-863-8265  
Fax: 801-863-7065  
Web: [Fulton Library](#)

Hours:

- Fall/Spring
  - Monday - Friday 7 a.m. - midnight
  - Saturday 8 a.m. - 7 p.m.
  - Sunday 1 p.m. - 9 p.m.
- Summer
  - Monday - Friday 7 a.m. - 9 p.m.
  - Saturday 9 a.m. - 5 p.m.
  - Sunday 1 p.m. - 9 p.m.

Director: Lesli Baker  
Office: FL 503e  
Telephone: 801-863-8286

The Fulton Library has friendly librarians and staff waiting to help! In-person and online research help is available to assist students and faculty with locating the information and resources they need. The library houses hundreds of thousands of materials both online and inhouse, including books, films, journals, newspapers, audio/visual equipment for checkout, and much more. UVU ID cards are accepted for checking out materials at all college and university libraries in the state. Interlibrary Loan service quickly gets materials not available at the Fulton Library from other libraries for free. The Fulton Library is a dynamic space that hosts two open computer labs with specialized software, a family study room, group study rooms, the Writing Center, a copy center, a deaf studies lab, the Assistive Technology Center, the Office of Teaching and Learning, the Center for Constitutional Studies, and an art gallery. It is also home to Mom Fulton's Café and the Bingham Gallery, which contains the Roots of Knowledge stained glass exhibit.

## Housing and Residence Life

Office: SL 214  
Telephone: 801-863-8659  
E-mail: [housing@uvu.edu](mailto:housing@uvu.edu)  
Web: [Housing](#)

Hours:

- Monday - Friday 9 a.m. - 5 p.m.

The Department of Housing and Residence Life provides students with a variety of housing services including: an annual Student Housing Booklet, resources for married, graduate and international students, information on available housing scholarships and state and national housing laws. Information concerning local housing options, is available on our website, in the Housing Office, or through email.

Utah Valley University does not own, manage, or approve any student housing. The University works closely with local student housing complexes to provide accurate and up-to-date information on all housing options listed within the local area, so that students can choose the most suitable housing while attending UVU.

Should disputes between a Landlord and a UVU Student Tenant arise, a free mediation service is available through the Office Student Conduct and Conflict Resolution located in SL 212b. To schedule an appointment for mediation services, please call 801-863-7237. The Office of Housing and Residence Life does not provide legal counsel regarding housing.

## Intramural and Club Sports

Director: Dustin LaMont  
 Manager: Alex Gebers  
 Office: SL 213  
 Telephone: 801-863-5568  
 E-mail: [dustin.lamont@uvu.edu](mailto:dustin.lamont@uvu.edu)  
 E-mail: [agebers@uvu.edu](mailto:agebers@uvu.edu)  
 Web: [Intramurals](#)

The Intramural Sports Program is one of the largest co-curricular activity programs that complement the formal academic curriculum. It offers extensive opportunities to currently enrolled Utah Valley University students, faculty, staff and their spouses/partners in a number of competitive and structured activities each year. Participation in the program is voluntary and determined by interest.

Participation can provide one with opportunities to have fun, learn new sports, meet people from other cultures, test one's physical ability as well as offer a break from routine. Team sports generally take on a league structure and a post-season tournament to determine champions. Special events range from one day to several day tournaments. In most events, skill levels and divisions are established to allow competition for men's, women's, co-ed and Mixed teams at various skill levels.

The Intramural Sports program strives to provide programming for all levels of ability and experience. Our aim is to serve the recreational needs of the majority of the student body and not just the athletic minority.

Club Sports bridge the gap between intramural and intercollegiate athletics by providing competition at specialized levels, participation in tournaments, and opportunities to practice. Although some clubs remain solely recreational, most are highly competitive.

UVU Club Sports offers a structured environment to practice and play the game students' love. Participation in Club Sports allows individuals to engage with the University in a unique way. Club Sports are managed and run by the participants themselves, including coach selection, travel, fundraising, scheduling, practices, and participant development. Club Sports are meant to enhance the individual learning experiences through involvement, commitment, and working in a team setting.

A competitive spirit of fair play and good sportsmanship is encouraged in order to provide all with a wholesome recreational experience. Participants and staff are asked to conduct themselves in a manner consistent with, and in support of, those values set forth by Utah Valley University.

## Learning Strategies Support

See [University College](#).

Lockers

Office: FC 100 (Facilities Complex)  
 936 S. 400 W., Orem (Next to Parking Services)  
 Telephone: 801-863-8130

Hours:

- Monday - Friday 7 a.m. - 5 p.m.

Lockers are available for student use in the Gunther Technology Building and are rented through the Facilities/Physical Plant Office. Locker rentals are \$5 per semester or \$13 per year. This fee is non-refundable. Renewal of lockers needs to be completed before the end of the semester to avoid locker changes and clearance of contents. The renter is responsible for any damages to the locker(s).

## Math Lab

See [Math Lab](#).

## National Student Exchange

Office: LC 409q  
 Telephone: 801-863-6219  
 E-mail: [sue.stephenson@uvu.edu](mailto:sue.stephenson@uvu.edu)

National Student Exchange (NSE) is a domestic "study away" experience that fits into university initiatives for globalization and diversity. NSE embodies the overall mission of Utah Valley University by providing high impact meaningful Engagement Opportunities for its students. The National Student Exchange, which is a service within the Career Development Center, provides opportunities for undergraduates, to study for up to one calendar year at another NSE member university and pay UVU tuition rates or the in-state tuition rate of the host school.

With more than 200 colleges and universities from which to choose, students can find a campus that is "custom" to individual degree plans, with just the right combination of courses, facilities, and environment to meet unique personal and academic needs and interests. Spending time at another campus will allow students to grow academically and personally. Students will develop a greater appreciation for the different regions, cultures, and

## Introduction

people. NSE extends beyond the borders of the United States to include U.S. territories as well as Canadian provinces. Students participate in order to:

- Broaden personal and educational perspectives
- Explore and appreciate new cultures
- Widen university boundaries
- Take courses not offered at the home campus
- Learn from different professors
- Access courses with different perspectives
- Explore new areas of study
- Experience personal growth
- Live in a different geographic area
- Acquire life skills
- Investigate graduate or professional schools
- Look for future employment opportunities
- Become more mature, independent and resourceful

NSE participants have found their exchanges culturally enriching, academically rewarding, and one of the most significant experiences of their undergraduate education. Since its founding in 1968, more than 100,000 students have had the opportunity to break out of their comfort zone, and experience life from a different point of view.

Students will need a 2.5 cumulative GPA and one-year of university work to join these students who have been placed in life-changing exchange situations which challenged their thinking, expanded their educational and personal experiences, and encouraged them to take healthy risks.

After graduation, when you look back at your college days, NSE can be one of those memorable highlights! Don't let this rare opportunity pass you by!

## Ombuds

Office: SL 212b

Telephone: 801-863-7237

Web: [Ombuds](#)

Within the UVU community misunderstandings and disagreements needing resolution occur. The UVU Ombuds is a mediator and resource who is familiar with campus policies, student's rights and responsibilities, and can help find useful options within these guidelines. In order to serve as a mediator, as opposed to an advocate, the Ombuds neutrally and objectively listens to all problems and works with the parties involved to find a solution. The Ombuds may be used as a resource for help in a variety of difficult situations. The Ombuds can help with:

- University related or personal issues
- Interpersonal conflicts
- Sexual Harassment
- Academic complaints and conflicts
- Housing/Landlord disagreements
- Discrimination complaints
- Grading procedure disputes
- School policy and procedures
- Others

All services are offered free of charge.

## Outdoor Adventure Center

Office: SL 216

Telephone: 801-863-7052

Web: [Outdoor Adventure Center](#)

Hours:

- Fall Semester
  - Monday - Friday 9 a.m. - 5 p.m.
  - Saturdays 9 a.m. - 1 p.m,
- Spring Semester
  - Monday - Friday 9 a.m. - 5 p.m.
  - Saturdays 8 a.m. - 1 p.m,
- Summer Semester
  - Monday - Friday 9 a.m. - 5 p.m.
  - Saturdays 9 a.m. - 1 p.m,

The Outdoor Adventure Center provides students, staff, faculty and the community an opportunity to learn from the vast outdoor classroom. We offer participants a chance to experience nature while also learning how to protect and preserve the natural environment. Opportunities range from clinics, adventure outings, and afternoon activities. We also offer equipment rentals and retail items that will help get you outside! We collaborate with different academic departments in offering experiential education outside of the classroom, call us today if you are interested in planning an activity for your students. Come in today and let us help with your next adventure. For a list of rental prices visit [www.uvu.edu/oac/rentals](http://www.uvu.edu/oac/rentals).

## Parking and Transportation Services

Located: 936 S. 400 W., Orem  
 Telephone: 801-863-8188  
 Web: [Parking Services](#)

Hours:

- Monday - Friday 7 a.m. - 5 p.m.

Parking permits are required to park anywhere on the UVU main campus and west campus. UVU uses license plate reader technology and assigns a digital permit to your vehicle license plate at the time of permit purchase. Parking permits are available in our office at 936 S. 400 W. or online through the link found at [uvu.edu/parking](http://uvu.edu/parking) - there is also information on the site regarding parking maps, regulations, and other information to assist you in parking on campus. We can also be contacted by phone at 801-863-8188 Monday through Friday 7 am to 5 pm.

### Parking for People with Disabilities

Only those vehicles carrying distinctive (logo) license plates for people with disabilities or temporary/permanent permits obtained from the Utah State Division of Motor Vehicles at 150 E. Center in Provo plus a valid UVU handicapped parking permit shall be allowed to park in stalls for the disabled. If all disabled stalls are full in a given area, those displaying a disabled permit may park in the nearest available stall.

### Student and Employee Parking

Students and employees operating vehicles on University properties must adhere to all state, local, and university traffic/parking regulations. To park on campus, students and employees must obtain a valid parking permit from Parking Services. Employees and Students will need to provide their vehicle information e.g. license plate number, make and model before a permit can be issued to them. Permits are not required to park in any employee or student lot after 5 p.m.

### Visitor Parking

Visitors operating vehicles on University property must adhere to all state, local, and university traffic/parking regulations. There are three visitor pay lots on campus.

- Park at one of our [two metered lots](#)
- Park at one of our [eleven pay-by-phone lots](#)
- Purchase a Day Pass [online](#) and park in the outlying parking lots of L9, L10, M28, or M29.

If you are visiting campus, you will need to use one of our pay lots when you park on campus. There are thirteen pay lots throughout campus. The L1 pay lot at the front of campus is \$1 per hour and has a 2 hour maximum limit for short term parking. The Parking Garage in the middle of campus is \$1 per hour with a 2 hour minimum. Both of these lots have parking meters that will accept all major credit cards (we transitioned to a cashless system) or you can use the totally contactless [Passport phone application](#). The remaining 11 pay lots require payment through the phone application only.

Our Day Pass can be purchased by faculty, staff, students, or guest. The cost is \$5 per day and it allows access to our parking lots, L9, L10, M28, M29.

Payment is required in all of our pay lots between 5 a.m. and 10 p.m., seven days a week

If you have any questions regarding parking on campus, please contact the Parking Services Office at 801-863-8188.

## Physical Education Services (Issue Room)

PE Services Director: Sam Atoa  
 Office: RL 119  
 Telephone: 801-863-8567

Assistant Director: Ashley Iosefa  
 Office: RL150 (Issue Room)  
 Telephone: 801-863-8628

The Rebecca Lockhart building serves as the home for many Physical Education classes, Intercollegiate Women's Volleyball, and Men's Wrestling.

Facilities included are: men's/women's locker rooms, one main basketball floor, a single lane indoor track, one aerobic/dance area, a martial arts room, weight room, cardio machines, a motor learn lab, dance rooms, and various faculty/staff offices.

UVU PE Issue t-shirts are used for the Physical Education Facilities. You must have your UVU ID card or valid ID to check out the issue clothing. Lockers are available to rent each semester. For additional information and hours of operation, please refer to the PE Issue room (RL 150) or call 801-863-8628.

## Printing Services

See [Printing Services](#)

## Introduction

### **Offset Printing**

Located: AX-130  
Telephone: 801-863-8415

### **Graphic Design**

Located: AX-121  
Telephone: 801-863-8415

### **Library Copy Center**

Located: LI-209  
Telephone: 801-863-7003

### **Digital and Speciality Printing**

Located: AX-121  
Telephone: 801-863-7093

Printing Services provides offset printing, digital printing, specialty printing, and graphic design services for the UVU community. The digital printing center is located in the Auxiliary Services Building room 131. Offset printing and bindery operations are located in AX-131. Printing Services also provides specialty printing services including wide format printing, laminating, mounting, and engraving. This facility is located in the AX building room 130, adjacent to the digital printing facility. For questions regarding services, capabilities, pricing, or scheduling, contact our main office at extension 8415 or contact the department director at extension 8371.

## Sorensen Student Center

Office: SC 105  
Telephone: 801-863-8612

Located in the heart of the Orem Campus, the Wilson W. Sorensen Student Center represents the center for campus life. The Center provides students, faculty, staff, and guests a setting for informal associations, special events, banquet and workshop facilities, social and cultural activities, and the everyday amenities such as food, books, and supplies. Services and activities provided by the Student Center include the following:

### **UVU Campus Store**

Located: SC 102  
Telephone: 801-863-8641

### **Campus Connection** (UVID and proximity card, information, and box office services)

Located: SC 106  
Telephone: 801-863-8797

### **Center for Social Impact**

Located: SC 105  
Telephone: 801-863-8786

### **Dining & Catering Services**

Located: SC 201  
Telephone: 801-863-8664

### **Food Court**

Located: SC 111

### **Office of Student Affairs**

Located: SC 209  
Telephone: 801-863-6158

### **Ragan Theater** (400 seat facility for multi-purpose event and program functions)

Located: SC 216  
Telephone: 801-863-8612

### **Scoops Ice Cream Shop**

Located: PS 101

### **Student Center Administration & Scheduling**

Located: SC 109  
Telephone: 801-863-8612

**Student Health Services** (medical services, mental health therapy)

Located: SC 221  
Telephone: 801-863-8876

**U.S. Postal Services**

Located: SC 104  
Telephone: 801-863-6067

**Utah Community Credit Union**

Located: SC 101j  
Telephone: 801-223-7595

**Conference Room Facilities**

Grande Ballroom: SC 106a  
The Commons: SC 106  
Center Stage: SC 108  
SC 206a, SC 206b, SC 206c,  
SC 206g, SC 206h, SC 213a,  
SC 213b, SC 213c, SC 214

## Student Action Learning

Director: Grant Flygare  
Office: LC 205  
Telephone: 801-863-6227  
Web: [Student Action Learning](#)

Student Action Learning creates and implements activities and expeditions for student centered learning (out of the classroom, hands-on, experience-centered learning). Action Learning works collaboratively with students, faculty and professional community partners to bring about a full and exciting student life experience.

Students can develop leadership skills by becoming an Action Learning Leader, creating learning expeditions connected to specific interests, or as a Zone Manager, facilitating day time activities on campus that are centered on student interests.

## Student Computing

Office: LA 003V  
Telephone: 801-863-5852  
Web: [Student Computing](#)

Student Computing has been established to provide computing resources and technical support services that enhance the educational experience of the students of UVU. These services include: The Open Student Computer Labs, Campus Kiosks, Hallway printing, Various Academic labs, Student printing (lab printing, mobility printing, and print.uvu.edu).

The Open Student Computer Labs are available to all currently registered UVU students on a first-come, first-serve basis. No charge is required for the use of the computers. Lab Assistants are available to provide support and to help keep the equipment running. These labs contain 254 computers and have Internet access and E-mail as well as popular application software to assist students with their class work. There is also tables set up for students to bring their own personal device to charge as needed and get assistance from the Lab Assistants.

## Info Commons Lab

Located: FL 1st Floor  
Telephone: 801-863-6932

Hours:

- Monday - Friday 7 a.m. - midnight
- Saturday 8 a.m. - 7 p.m.
- Sunday 1 p.m. - 9 p.m.
- Check with lab assistant for holiday and summer hours

The "InfoCommons" lab is located on the bottom floor of the Fulton Library. With 124 workstations, and 20iMac Desktops, this is the largest open lab on campus.

## Campus View Lab

Located: FL 2nd floor

## Introduction

Telephone: 801-863-5634

Hours:

- Monday - Friday 7 a.m. - midnight
- Saturday 8 a.m. - 7 p.m.
- Sunday 1 p.m. - 9 p.m.
- Check with lab assistant for holiday and summer hours

The "Campus View" lab is located on the second floor of the Fulton Library, with 39 workstations, it is overlooking the café and study area.

## Computer Loft

Located: SC 215

Telephone: 801-863-6081

Hours:

- Monday - Friday 7 a.m. - 11 p.m.
- Saturday 8 a.m. - 5 p.m.
- Closed Sunday
- Check with lab assistant for holiday and summer hours

The "Computer Loft" lab is located upstairs from the bookstore and across from the Ragan Theater and has 56 workstations

## Fishbowl Lab

Located: SC 116

Telephone: 801-863-8390

Hours:

- Monday - Friday 8 a.m. - 6 p.m.
- Check with lab assistant for holiday and summer hours

The "Fishbowl" is located at the junction of the Student Center, Losee Center and Woodbury Business building and has 29 workstations.

## Wasatch Campus Lab

Located: NG 107

Telephone: 801-863-7147

Hours:

- Monday - Thursday 8 a.m. - 8 p.m.
- Friday 8 a.m. - 4:30 p.m.
- Saturday 8 a.m. - 5 p.m.
- Check with lab assistant for holiday and summer hours

## Wasatch

Located: WC 206 (Heber)

Telephone: 801-863-6628

Hours:

- Monday - Thursday 6 a.m. - 9 p.m.
- Friday 7 a.m. - 7 p.m.
- Saturday 8 a.m. - 5 p.m.

Student Computing has also put in place Open lab Computers in the hallways throughout campus, with printing capabilities.

For information on Student computing, tutorial videos, list of software available to students, and print and charging station locations visit [the Student Computing site](#), also follow us in Facebook, Instagram, and Twitter [@uvusc](#)

## Student Government

**Utah Valley University Student Association (UVUSA)**

Office: SL 122

Telephone: 801-863-8652

Web: [UVUSA](#)

Every student is a member of the Utah Valley University Student Association (UVUSA). Student government/student council is the governing body of UVUSA and has multiple ways for students to get involved! The program offers a variety of volunteer, appointed, elected positions where students

can influence and enhance the social and academic culture of the University. Student leaders can participate on campus committees, plan events and activities, and advocate for student needs and issues.

Information on ways to get involved with UVUSA/Student Government can found at [uvu.edu/uvusa](http://uvu.edu/uvusa) or by visiting their office in SL 122.

## Student Health Services

Office: SC 221  
Telephone: 801-863-8876  
Web: [Student Health](#)

Student Health Services is designed to assist students with a variety of health issues. Our purpose is to provide students with opportunities to improve their health through basic medical care, psychological services, suicide prevention and awareness, and learning disability assessment. We offer life enhancing services that increase the safety, productivity and life experience of the individual and the campus. Through our services we enhance the personal development and lifelong opportunities of UVU students.

## Therapy Services

Personal Counseling, Emotional Support, Learning Disability Testing and Referral

Student Health Services offers short-term counseling to assist students through stressful and crisis situations affecting their performance in school and personal relationships. We provide assessment and treatment for a variety of mental health concerns such as anxiety, depression, eating disorders, trauma, grief, substance abuse and relationship issues.

The therapists are experienced professionals who offer support in an atmosphere of understanding and confidentiality. Programs offer individual assessment, individual, couples and group counseling and referral to campus and community resources. To set an appointment with a psychological professional, please contact us at 801-863-8876.

## Medical Services

Student health is promoted through a complete offering of medical and psychiatric services. We are able to write prescriptions, do lab work, medication management, physical exams, sutures and treat many other medical conditions. We treat a variety of acute and chronic illnesses and injuries. We are staffed by medical doctors, nurse practitioners and medical assistants.

Students currently enrolled at UVU or any of its satellite campus locations are eligible for medical care on the Orem Campus. To set an appointment with a medical professional, please contact us at 801-863-8876.

## Suicide Prevention

For staff or classroom training please contact us at 801-863-8876. Crisis counseling is available at Student Health Services. If you are currently in a suicide crisis please notify the front desk for priority scheduling. In the case of an emergency or outside of our business hours, please call 911 or 801-863-5555.

## Student Media & Publications

Office: SL 214  
Telephone: 801-863-6498

Student Media and Publications is UVU's home of The UVU Review, the independent student newspaper. Students interested in producing news, writing, photography, graphic design, advertising sales, video broadcast content, web page content and design should come for practical experience and learning. These nationally award winning student media are produced year around. If you're interested in receiving hands on experience producing media publications visit us in SL 214. Call Media Coordinator 801-863-6498 for additional information.

## Student Success/UV Mentor Program

See [University College](#).

## Testing Services

Office: Wolverine Service Center–North Entrance

Testing Services assists students, faculty, and the community. It is divided into three branches: Assessment, Classroom Testing, and the Proctored Exam Center.

### Assessment Center

Located: WS 101  
Telephone: 801-863-8269  
See: [Testing Services](#)

## Introduction

The primary responsibility of the Assessment Center is to provide assessment testing for various courses. Testing sessions for are conducted throughout the day, some require an appointment while others do not. Check our website for details at [uvu.edu/testing-services](http://uvu.edu/testing-services), and take special note of our hours, as they do change at different times during the year.

New students must meet one of following assessment requirements:

- ACT/SAT Scores
  - English: Not older than 5 years.
  - Math: Not older than 2 years.
- New Student Assessment (some students may need to take the ALEKS or Accuplacer exam)
- Transfer Credit
  - Completed English Composition and Algebra at another college/university, with a C or higher (verified by official college transcripts mailed directly from your previous institution to UVU Admissions).
  - Another function of Testing Services is to administer screening instruments, standardized tests, and other assessment instruments required by University programs and departments. Some of these include the GED, CLEP, ACT, EMT and POST tests. Certification testing for different programs offered by UVU and the surrounding community is also available. Students can obtain information on tests in the office and hours of operation by calling 801-863-8269 or by visiting the web page at: [uvu.edu/testing-services](http://uvu.edu/testing-services).

### Classroom Testing Center

Located: WS 112  
Telephone: 801-863-7461

The Classroom Testing Center (CTC) is located in the Wolverine Service Center (WS 112). The CTC provides testing services enabling students to take participating instructors' exams in the center on a flexible schedule. The CTC is generally open six days a week Monday - Saturday. Students can obtain test schedules and scores by logging into [chitester.uvu.edu](http://chitester.uvu.edu) and use UV Link user name and password to log in. Highlight the exam name and click on View test score(s).

### Proctored Exam Center (PEC)

Located: WS 111  
Telephone: 801-863-8544

The Proctored Exam Center (PEC) provides testing accommodations to UVU students with disabilities as well as services for distance education students who need to have a test proctored from another university or college. Students with disabilities requiring assistance MUST obtain a letter from the Accessibility Services Department before being eligible to use the PEC. Scheduling an individual appointment for testing is required for both parties. For scheduling information and further assistance, call 801-863-8544.

## TRIO College Prep Programs

- See [TRIO](#)

### Educational Talent Search & Upward Bound

#### Talent Search

Director: Michael M. Campbell  
Telephone: 801-863-8569  
E-mail: [campbemi@uvu.edu](mailto:campbemi@uvu.edu)

Coordinator: Rebecca Ayala  
Telephone: 801-863-7216

Administrative Support: Kasha Farmer  
Telephone: 801-863-7414

Talent Search serves young people in grades six through twelve. In addition to counseling, participants receive information about college admissions requirements, scholarships and various student financial aid programs. This early intervention program helps young people to better understand their educational opportunities and options. UVU services Orem, Provo, Wasatch, South Summit, Duchesne, and Uintah.

#### Upward Bound

Director: Michael M. Campbell  
Telephone: 801-863-8569  
E-mail: [campbemi@uvu.edu](mailto:campbemi@uvu.edu)

Coordinator: Alex Atwood  
Telephone: 801-863-8570

Administrative Support: Kasha Farmer  
Telephone: 801-863-7216

Upward Bound helps young people and adults prepare for higher education. Participants receive instruction in literature, composition, mathematics and science on college campuses after school, on Saturdays and during the summer. UVU services students from Orem, Provo, Wasatch, Duchesne and Uintah.

## TRIO Student Support Services (SSS)

Office: LA 012  
Telephone: 801-863-8541

TRIO Student Support Services (SSS) is a federally funded program. The purpose of TRIO SSS is to:

- Increase the retention and graduation rates of eligible students
- Foster an institutional climate supportive of the success of low-income and first generation college students and individuals with disabilities through a variety of services such as:
  - needs assessment testing
  - individual education planning
  - academic, career, and transfer counseling
  - tutoring
  - cultural events
  - SLSS 1100 Stress Management--Hardiness and FIN 1060 Personal Finance
  - workshops and guest presentations

To be eligible to receive TRIO SSS services, a student must meet all of the following requirements:

- Is a citizen or national of the U.S. or meets the residency requirement for Federal student financial assistance
- Is enrolled at UVU or accepted for enrollment in the next academic semester
- Has a need for academic support, as determined by UVU's TRIO SSS Department, in order to successfully pursue a post-secondary educational program

Meets at least one of the following criteria:

- Low income
- First generation college student
- Has a disability which inhibits the learning process

Eligible students are selected into UVU's TRIO SSS program based upon their academic need and upon their ability to benefit from the services offered. Space is limited, so students are advised to apply early.

## Turning Point (Community Education)

Director: TBA  
Office: HP 116  
Telephone: 801-863-7580  
Web: [Turning Point](#)

The Turning Point Program is a community and university resource, which provides access to numerous services to help individuals' complete educational goals, build personal relationships, master communication skills, and explore varied career options in the workforce. Dedicated to quality support service, this program increases the emotional, social, and economic well-being of all participants.

Class offerings include:

- Managing Life Transitions I: Personal & Professional Development
- Managing Life Transitions II: Relationships
- Anger Management
- Back to School
- Marriage and Pre-Marriage Workshops

Additional Turning Point Services:

Professional Clothing Source, GED referrals, mentoring, referrals to community and campus resources, and reduced tuition for low-income individuals who qualify.

## Tutoring & Academic Skills Services

See [University College](#).

## UCCU Center

Office: EC 012  
Telephone: 801-863-8768  
Web: [UCCU Center](#)

## Introduction

The UCCU Center is a multipurpose facility serving the University and the community. The UCCU Center hosts a variety of local and special performances, sports events, educational seminars, concerts, conventions, trade shows, lectures and other community gatherings.

Some events that are hosted here include basketball games, circus performances, business trade shows and expos as well as various types of concerts. The events center is an excellent choice for hosting any kind of event.

## Athletics

The mission of UVU Athletics is to provide a wide range of athletic programs that are highly competitive and nationally recognized on a consistent basis. The department seeks to provide the individual athlete with the opportunity to improve athletic skills and abilities while obtaining an exceptional quality education with the best facilities and coaching staff available, to benefit the athlete in future academic, athletic, and vocational endeavors. Each student-athlete is required to be in good standing academically and making progress toward graduation with a bachelor degree according to NCAA requirements.

The Wolverines compete at the NCAA Division I level and currently are members of the Western Athletic Conference. UVU offers the following NCAA Division I sports: Baseball, Softball, Men's and Women's Basketball, Men's and Women's Cross Country, Men's and Women's Golf, Men's and Women's Indoor and Outdoor Track and Field, Men's and Women's Soccer, and Women's Volleyball.

For more specific information regarding any sport or team, please call our Athletic Department Office at 801-863-8998, or look us up on the internet at: [wolverinegreen.com](http://wolverinegreen.com).

## Cheerleaders & "THE WOLVERINE"

The UVU Cheerleaders are a large part of promoting fan involvement and enthusiasm at UVU athletic events. The squad consists of highly talented young men and women who perform stunting and tumbling routines.

The WOLVERINE is the school mascot who is also involved in crowd interaction and may be seen hanging from the rafters or dropping through the middle of the basketball hoop to excite fans.

Tryouts for these positions are held each spring, and specific information about tryouts may be obtained by calling Student Leadership and Activities at 801-863-8150.

## Dance Team

The UVU Dance Team is comprised of 12-16 skilled dancers who perform regularly at UVU Athletic Events. The Team employs a wide range of styles and utilizes Jazz, Funk, and Lyrical Dance numbers, all choreographed by the team members and director. Tryouts are held each spring. For more information call Student Leadership and Activities at 801-863-8150.

## UVU Campus Store

Located: SC 102 (Centre Stage Temporary Location for June 2020 to April 2021 during Sorensen Center Construction)  
Telephone: 801-863-8641

Hours:

- Fall and Spring semesters:
  - Monday - Thursday 7:30 a.m. - 6 p.m.
  - Friday 7:30 a.m. - 5 p.m.
  - Saturday 9 a.m. - 1 p.m.
- Summer semester:
  - Monday, Friday 8 a.m. - 5 p.m.
  - Tuesday, Wednesday 8 a.m. - 6 p.m.
- Closed Sundays and Campus Holidays

The UVU Campus Store is open each weekday to serve the students, faculty and staff of UVU. Course Materials are purchased online at [bncvirtual.com/uvu.htm](http://bncvirtual.com/uvu.htm) or MyUVU/Textbooks. At the UVU Campus Store you find your required Course Materials and everything else you will need for your college career: UVU apparel, backpacks, UVU insignia, school supplies, computers, calculators, cables, headphones, general reading materials, reference books, snacks.

## UVU Clubs

Office: SL 122  
Telephone: 801-863-8820  
Web: [Clubs](#)

UVU Clubs connects students to UVU in a unique way that reflects each student's individual interests and academic desires.

The Clubs Branch, also known as the ICC Executive Board, works with 100+ active clubs by facilitating club success on campus. Many clubs are very active on campus and have received local, state, and national recognitions.

By getting involved in a club, students have the opportunity to increase leadership, citizenship, and service skills that enhance UVU and the community. Students meet new people, develop skill sets, and most of all, have fun. For information on existing clubs and/or procedures for chartering a new club, look on the web at [uvu.edu/clubs](http://uvu.edu/clubs), or contact the UVU Clubs Office in SL 122.

## Veteran Success Center

Office: WB 100a  
 Telephone: 801-863-8212  
 E-mail: [veterans@uvu.edu](mailto:veterans@uvu.edu)  
 Web: [Veterans Success](#)

Veterans eligible for VA Education Benefits may obtain assistance at the Veteran Success Center located in the Woodbury Business Building. Veterans not receiving VA educational benefits are also encouraged to send their Military Transcripts or JST (Joint Service Transcripts) to the transcript office to begin the evaluation process.

### Guideline for Enrollment and Progress

According to VA standards of progress, educational benefits will be paid for courses required for graduation in the student's declared educational objective. Eligible persons will be required to maintain the academic standards of the school and to actively and consistently pursue their declared educational objective in order to maintain benefits. To receive Veterans Educational Benefits, students are required to attend class. Benefits will be terminated for non-attendance. This may cause an over-payment to the student and result in debts that the student is ultimately responsible for.

Some veterans receiving VA educational benefits must verify their attendance to receive their benefits. Please check with the Veteran Success Center for current procedures.

Veterans and dependents receiving grades of "UW" (unofficial withdrawal) or "W" (withdrawal) will have to reimburse the VA for any difference in pay, retroactive up to the beginning of the semester; exceptions may be made if students can report mitigating circumstances to the Department of Veterans Affairs. Benefits will not be paid for a course that is audited (AU).

### New Military Connected Students

New students applying for VA educational benefits may be requested to submit to the UVU Veterans' Service Coordinator either original or certified copies of the following documents: (1) VA claim (c) number, if applicable, and (2) Confirmation of VA.Gov application, (3) Certificate of Eligibility. This information is needed as soon as possible to ensure timely and accurate processing of benefits. UVU forms can be found online at [uvu.edu/veterans](http://uvu.edu/veterans). Official transcripts from all previously attended colleges or universities are required. The VA will not pay for any course the student has previously taken and successfully completed.

### Continuing & Returning Military Connected Students

All continuing and returning military connected students must submit to UVU Veteran Success Center promptly after registering for the semester a Veterans' Class Schedule Form that can be found online. This form must be submitted each semester to indicate that the student requests to receive educational benefits for that semester. Please be aware that adding and dropping classes may cause a debt with the Department of Veterans Affairs. Students are required to keep the UVU Veteran Success Center informed of any changes made to their class schedule. Failure to inform of changes may result in a debt to the University or the VA.

In accordance with Title 38 US Code 3679(e), Utah Valley University adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. Utah Valley University will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified; or turn in proper documentation requesting certification;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA).

## Wee Care Center

Front Telephone: 801-863-7266  
 Web: [Wee Care Center](#)  
 Email: [weecarecenter@uvu.edu](mailto:weecarecenter@uvu.edu)

Director: Jolene Merica  
 Location: WE 102  
 Telephone: 801-863-7267

Manager: Melisa Hunt  
 Location: WE 103  
 Telephone: 801-863-4775

## Introduction

The Wee Care Center is designed to meet the childcare needs of parent-students at UVU. Quality care is provided to children ages six weeks to six years. All services are based on a sliding fee scale according to size of family and income. Enrollment is based on a first-come, first-served basis with priority given to Pell-eligible returning parents and parent-students who are single, low income or near degree completion. The Wee Care Center is NECPA accredited.

## Women's Success Center

Web: [Women's Success Center](#)

Senior Director: Tara Ivie  
Office: LC 302c  
Telephone: 801-863-3020

Assistant Director: Lauren Hoover  
Office: LC 302b  
Telephone: 801-863-5723

Program Coordinator: Holly Coutts  
Office: LC 305b  
Telephone: 801-863-7583

Program Coordinator: Justine Dorton  
Office: LC 303b  
Telephone: 801-863-6954

Program Coordinator: Alyssa Goya  
Office: LC 304a  
Telephone: 801-863-8498

Program Coordinator: Briettny Curtner  
Office: LC 304b  
Telephone: 801-863-8080

Marketing Manager: TBA

Administrative Assistant: Monique Barr  
Office: LC 303  
Telephone: 801-863-3010

The mission of the Women's Success Center is to recruit, retain, and graduate female students. We work to help all women graduate by providing support and removing barriers that prevent them from finishing a degree.

## Writing Center

See [Writing Center](#).

## Other Important Student Information

### Student Right to Know

Utah Valley University hosts information regarding the Student Right-to-Know and Campus Security Act of 1991 on the HEA Student Consumer Information website. The Student Right-to-Know Act of 1991 requires all colleges and universities participating in Federal Student Aid Programs to disclose campus security policies, crime statistics, and information on students receiving athletically-related student aid, graduation rates, and other basic information about the University. To access a copy of the current Campus Security Report please visit [www.uvu.edu/police](http://www.uvu.edu/police).

### Alcohol, Tobacco & Drugs

Utah Valley University, historically and at present, seeks to encourage and sustain an academic environment that promotes the health, safety, and welfare of all members of its community. In keeping with these objectives, alcoholic beverages, unlawful drugs, or other illegal substances shall not be consumed, used, carried, sold, or unlawfully manufactured on any property or in any building owned, leased, or rented by UVU, or at any activity sponsored by the University. (UVU Policy 157)

Any individual known to be in violation will be subject to University disciplinary action and to substantial legal sanctions pursuant to Local, County, State and Federal laws.

Smoking is prohibited in all University buildings and concourses. (UVU Policy 158)

All students can access a copy of the University Drug Policy online each semester at [www.uvu.edu/wellness/aboutus/drug-policy.html](http://www.uvu.edu/wellness/aboutus/drug-policy.html). It explains the policy and University sanctions that may follow as a result of inappropriate drug and or alcohol use and the known health risks associated with inappropriate use.

## Confidentiality of Records Policy

Utah Valley University is concerned for the confidentiality of student academic records, and a reasonable balance between the obligation of the institution for the instruction and welfare of the student and its responsibility to society. The University will make every effort to maintain student academic records in confidence by keeping information from individuals who are not authorized to receive it or who might use it for illegitimate purposes. The policy also reflects the efforts of the University to comply with the provisions of the Family Educational Rights and Privacy Act of 1974.

Upon presentation of appropriate identification and under circumstances which preclude alteration or mutilation of records, students will be able to inspect all records relating to themselves which are not considered by the University to be private records of University Personnel. A student is entitled to an explanation of any recorded data and may initiate action leading to a hearing, if necessary, to correct or expunge information he or she considers inaccurate or misleading.

Faculty and administrative officers who have a legitimate need to use student records will be allowed access to such records, as needed without prior permission from the student. A request from an educational institution to which the student has applied for admission, or from an institution or agency, from which the student is seeking financial assistance will be granted without written permission of the student. Similarly, data will be furnished to university accrediting bodies and governmental officials without written permission of the student.

No student information other than directory information will be given to any third party (except those mentioned above) without written consent of the student, and then only those records accessible to the student. The term party is construed to include parents, employers, government agencies, or any other people or organizations. Parents or guardians may have access to grade reports of a student's activity if the parents establish to the satisfaction of the University that they are providing one-half or more of the student's support. Court orders and subpoenas for records will be referred to and acted upon according to the directions of the Registrar. The University will make a reasonable effort to notify the student prior to release of information in response to subpoenas or court orders prior to actual submission of the material.

Directory information will be released to news media and to others upon request.

Directory information is defined as follows:

- Name of student
- Student identification number
- Telephone number of student
- University student email address
- Photographs
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Hometown city and state of student
- Verification of current enrollment
- Dates of enrollment
- Degrees conferred, dates, major field of concentration and honors received

Students may request, at any time, through the University Registrar's office.

## Civil Rights

**Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. The following office has been designated to handle inquiries regarding non-discrimination: EOAA/Title IX – 801-863-5704 – 800 W University Pkwy, Orem, 84058, Suite BA 203.**

Complete policies and procedures regarding Civil Rights (UVU Policies 152, 153, 154, 157, 158, 160, 161 162, 165) can be found at [www.uvu.edu/policies](http://www.uvu.edu/policies), then click on Policy Manual.

## Policy

The University prohibits all forms of protected class discrimination, harassment, and retaliation that violate Title VII of the Civil Rights Act of 1964 (Title VII), Title IV of the Higher Education Amendments Act of 1972 (Title IV), Title VI of the Higher Education Amendments Act of 1972 (Title VI), or related applicable laws. The University shall respond promptly and effectively to reports of protected class discrimination, harassment, and retaliation and shall take appropriate action to stop and prevent the recurrence of such conduct on the complainant and/or the university community.

## Prohibited Conduct

Violations of policy 165 include acts of protected class discrimination, harassment, and retaliation within the meaning of Title VII, Title IV, Title VI, or related applicable laws. The University shall respond promptly and effectively to reports of protected class discrimination, harassment, and retaliation and shall take appropriate action to stop and prevent the recurrence of such conduct on the complainant and/or the university community. The University shall take steps to prevent retaliation and shall take strong, responsive action to threats or acts of retaliation. Individuals who, in bad faith, deliberately make false or malicious accusations of violation of this policy shall be subject to disciplinary action, up to and including termination of employment and/or expulsion from the University. A finding of no violation by the investigator(s) does not in itself constitute proof of a false or malicious accusation. The University may discipline any person who is found to have violated this policy.

## Introduction

# **Freedom of Speech and Peaceful Assembly**

## **Policy**

Because free expression and the free exchange of ideas are central to the goals of a university, Utah Valley University is committed to the principles of free speech and assembly guaranteed by the United States Constitution and the Utah Constitution, and in accordance with generally accepted concepts of academic freedom. The University is committed to protecting and enhancing the free exchange of ideas and to artistic expression, the right to free speech, and academic freedom in the University and on the university campus without prior restraint or censorship, subject to limitations on unlawful/unprotected speech and to clearly stated, reasonable, and nondiscriminatory rules regarding time, place, and manner.

## **Preparation Strategies**

- Plan your peaceful assemblies through the Dean of Students Office
- Reserve an appropriate location from the list below
- Schedule appropriate amplification, if necessary
- Contact University Police for traffic and crowd control, if necessary
- Post fliers and/or cardboard signs according to the University Signage Policy
- Pay rental charges, if required
- Commit to obey local, state and federal laws and University policies
- Agree not to disrupt the educational process of the University

## **Prohibitions**

- Disruption or obstruction of university functions, organized meetings, or other assemblies in such a way as to invade the rights of others to assemble and the rights of speakers to free expression
- Violence
- Assemblies inside buildings where minors or vulnerable populations are predominantly present
- Damage to University or private property
- Use of administrative or academic offices
- Jeopardizing public order or safety
- Interference with entrances and exits to buildings or the normal flow of pedestrian or vehicular traffic
- Interference with classes and teaching, and activities related to teaching or research

## **Penalties**

Persons violating the time, place, and manner restrictions relating to protests and demonstrations may be subject to arrest or other action authorized by law after notice is given of the restrictions being violated and the persons refuse to cease and desist. Student violations of UVU Policy 541 Student Code of Conduct may face disciplinary action.

## **Locations Appropriate For Peaceful Assembly**

Locations are subject to availability; some locations may not be available at all times due to previously scheduled engagements. Speakers may speak in any outdoor area, as long as such speech does not violate time, place, and manner restrictions in UVU policy 161 section 4.8.6.

Locations include rooms inside the Sorensen Student Center, Grand Ballroom, Theater, Centre Stage or meeting rooms; Athletic fields/Lawn areas; Events Center: Arena, or Presidential Level; Student Life and Wellness Center Plaza; and Pope Science Courtyard

## **Scheduling**

Although it is not necessary for persons planning protests, demonstrations, or speakers to obtain prior permission from the University, the University encourages such persons to contact the campus Event Services to reserve or schedule a place in advance to ensure availability.

UVU Event Services, SC 103, 801-863-8612  
Events Center Scheduling, EC Concourse, 801-863-8767

Sound equipment shall be used only at volume levels that do not disrupt or disturb teaching, research, or other duly authorized meetings or activities at the University, and in accordance with city ordinances.

## **Utah Safety Law**

In 1965 the Utah State Legislature passed a law requiring every student, teacher, and visitor in any public or private school to wear industrial quality eye protection devices while participating in or observing the following: industrial educational activities involving hot or molten metals; operation of machinery or equipment that may throw particles of foreign matter into the eyes; heating, treating, tempering, or kiln firing of industrial materials; chemistry or physics laboratories when using caustic, explosive, or hot chemicals, liquids, or solids.

# **Tuition & Fees**

## **Bursar's Office/UVU Cashier**

- Office: BA 108
- Telephone: 801-863-7200
- Fax: 801-863-8787

- E-mail: [bursar@uvu.edu](mailto:bursar@uvu.edu)
- Hours: Monday, Thursday, Friday 8 a.m. - 5 p.m.; Tuesday, Wednesday 8 a.m. - 6 p.m.

## Tuition & Fees Policy

Tuition and student fees are established by the Utah State Board of Regents. University Policy regarding payment of tuition and fees states that all tuition and fees assessed at the time of registration are due and payable. This policy applies to all registration periods. Tuition and other charges are subject to change without notice. Please check current policies, procedures, tuition and fee tables, payment deadlines, and other important information at [uvu.edu/registration](http://uvu.edu/registration).

Early registration not covered by Financial Aid or paid in full by the published payment deadline may be purged (dropped) for non-payment. After the published deadline, Utah Valley University will not drop courses for non-payment or non-attendance. Students who change their mind are responsible to drop their own classes or file a [Leave of Absence](#). Filing a Leave of Absence does not absolve a student of any financial obligation to the University for tuition or other charges owing or repayment of a financial aid disbursement. Students must drop or withdraw by the published 100% Refund Date or they will be responsible to pay the total tuition and fees owed. For exact refund and drop deadlines, please refer to the Registration Dates and Deadlines at [uvu.edu/registration](http://uvu.edu/registration).

Students who default on all or any portion of their tuition and fees will be suspended from further registration and records activity at UVU until their accounts are paid in full.

Past due tuition accounts may be reported to a Nationwide Credit Reporting Agency, and/or turned over to an outside collection agency for collection.

## Tuition Surcharge Policy

Students are encouraged to avoid accumulating credit hours beyond those needed to successfully complete their identified program of study. A student may be charged the excess credit hour surcharge for credit hours in excess of 125% of a student's program of study. The surcharge amount for resident students is double the current year's resident tuition rates for the number of credit hours taken. Non-resident students will continue to pay non-resident tuition. (Board of Regents Policy R515)

For further information regarding this policy, please contact your advisor or the Graduation/Transfer Services Office.

## Dropping/Withdrawing from Courses

When students enroll in a course, they are reserving a seat in the class. If a student decides not to take a class, it is the responsibility of the student to drop the course before the 100% Refund Deadline. Dropping the class before this deadline removes the charges from the student's account and allows other students to register. Charges for classes dropped after the 100% Refund Period deadlines will remain owing and will not be credited back to the student's account balance.

## Student Financial Responsibility

Before students can register for classes they must review and agree to the terms and conditions outlined in the Student Financial Responsibility Agreement, then review and update their address and other demographic information. It is important that students carefully update their demographic information as the University periodically sends bills, refund checks, and other important correspondence through the mail.

The Student Financial Responsibility Agreement (SFRA) includes agreements to pay tuition and fees, requires adherence to payment and withdrawal deadlines, outlines the consequences of delinquencies, and presents required financial aid consents. It also provides students an opportunity to consent to electronic delivery of their 1098-T Tax Form. The following is a brief description of terms included in the SFRA. To view the SFRA document in full, visit [uvu.edu/cashier/sfra.html](http://uvu.edu/cashier/sfra.html).

- **FINANCIAL RESPONSIBILITY:** I agree to pay all tuition, fees, and other related costs that result from my registration and/or future drop/add activity and understand that acceptance of these terms constitutes a promise to pay agreement.
- **DROPPING/WITHDRAWING FROM COURSES:** I understand and agree it is my responsibility to drop my own classes if I decide not to attend and further understand that I must drop my classes and/or file a Leave of Absence before the 100% Refund Deadline or I will be responsible for all tuition and fees.
- **CONSEQUENCES OF DELINQUENT ACCOUNT/COLLECTION:** I agree to pay all charges by the published deadlines and understand the consequences of delinquencies on my account including late payment charges, registration holds, and possible collection fees.
- **COMMUNICATION:** I understand all correspondence from Utah Valley University will be sent to the student's myUVU email account (including my billing statements) and therefore I am responsible for reading the e-mails I receive from UVU on a timely basis. I agree to keep my contact information current with UVU and further agree to allow Utah Valley University and its agents to contact me at any address, telephone, or cell phone number that I provide now or in the future.
- **FINANCIAL AID DISBURSEMENTS:** I understand that if I am expecting Financial Aid, I am responsible to follow up and ensure I have met all requirements to receive it, and acknowledge that I may be charged a late fee if my Financial Aid has not disbursed by the Late Fee Deadline. I further acknowledge that aid is contingent upon my enrollment and attendance in each class.

## Tuition Refund Policy

The tuition refund policy is established by the [Utah State Board of Regents](#) and amended by each college or university to fit their programs. Utah Valley University refunds to students who withdraw from school or drop classes as follows:  
Semester:

## Introduction

- Through the 100% refund date published on the Student Timetable....100%
- After the 100% refund date published on the student Timetable....0%

Exact dates for semester, block, and weekend classes can be found at [uvu.edu/schedule](http://uvu.edu/schedule).

Students must drop classes or completely withdraw by the published 100% Refund Deadline in order to have the charges removed from their account. Students who withdraw after that date will not receive a refund; if they have not paid, they will continue to owe the University for these charges and will be subject to collections procedures if left unpaid.

Changes in enrollment may affect Financial Aid eligibility and amounts received. Financial Aid awards may be revoked when dropping courses, thus increasing the amount owed.

A Petition to the Refund Policy Form can be obtained online through myUVU or from the Office of the Registrar.

## State-Mandated Refund Policies

Students who are living in the following states while actively participating in UVU courses will receive refunds as designated by the state departments of education.

### New Mexico

#### 5.100.3.11 PAYMENT AND REFUNDS FOR TUITION:

A. Cooling off period: Any student signing an enrollment agreement or making an initial deposit or payment toward tuition and fees of the institution shall be entitled to a cooling off period of at least three work days from the date of agreement or payment or from the date that the student first visits the institution, whichever is longer. During the cooling off period the agreement can be withdrawn and all payments shall be refunded. Evidence of personal appearance at the institution or deposit of a written statement of withdrawal for delivery by mail or other means shall be deemed as meeting the terms of the cooling off period.

B. Refunds prior to commencing instruction: Following the cooling off period but prior to the beginning of instruction, a student may withdraw from enrollment, effective upon personal appearance at the institution or deposit of a written statement of withdrawal for delivery (as defined above), and the institution shall be entitled to retain no more than \$200 in tuition or fees as registration charges.

C. In the case of students enrolling for non-traditional instruction, a student may withdraw from enrollment following the cooling off period, prior to submission by the student of any lesson materials and effective upon deposit of a written statement of withdrawal for delivery (as defined above) and the institution shall be entitled to retain no more than \$200 in tuition or fees as registration charges or an alternative amount that the institution can demonstrate to have been expended in preparation for that particular student's enrollment.

D. Refunds following commencement of instruction: An institution registered with the department shall adhere to either the following tuition refund policy or to a policy established by the institution's state of residence or accrediting body.

E. A student may withdraw after beginning instruction or submitting lesson materials, effective upon appearance at the institution or deposit of a written statement of withdrawal for delivery (as defined above), and the institution shall be entitled to retain no more than \$200 in tuition or fees as registration charges or an alternative amount that the institution can demonstrate to have been expended in undertaking that particular student's instruction plus a pro rata amount of any additional tuition and fees earned and paid according to the following schedule:

<b>Date of withdrawal as a percent of the enrollment period for which the student was obligated</b>	<b>Portion of tuition and fees obligated and paid that are eligible to be retained by the institution</b>
within 1st 10 percent	10 percent
within 2nd 10 percent	25 percent
within 3rd 10 percent	40 percent
within 4th 10 percent	55 percent
within 5th 10 percent	70 percent
within 6th 10 percent	85 percent
thereafter	100 percent

F. "Enrollment period for which the student was obligated" means a quarter, semester, or other term of instruction followed by the institution which the student has begun and for which the student has agreed to pay tuition.

G. Tuition/fee refunds must be made within 30 calendar days of the institution receiving written notice of a student's withdrawal or of the institution terminating enrollment of the student, whichever is earlier. Upon request by a student or the department, the institution shall provide an accounting for such amounts retained under this standard within five work days.

H. The institution's payment and refund policies shall be clearly articulated in the institution's catalog and as part of all enrollment agreements.

## Special Lab & Course Fees

Some classes require fees in addition to standard tuition and fees. The online class schedule indicates such lab, course, and materials fees.

## Late Payment Fee (Late Fee)

Late Payment Fees are assessed each Wednesday night throughout the semester with a begin date according to the Student Timetable. Late fees are assessed on ALL unpaid account balances at 20%, not to exceed \$200.00 per semester, including accounts awaiting Financial Aid.

## Late Registration Fee (Late ADD Fee)

Special approvals are required to register late for a class. The length of time for each late registration period is relative to each part of term and is governed by the Student Timetable. Students who add classes during the late registration period must finalize the process by paying for appropriate late registration fees in addition to their tuition/fees according to the published dates on the Semester Student Timetable.

## Payment Options

### At the Cashier Windows

- Cash
- Check
- PIN-based debit

### Online through Tuition Payment Plus

#### Electronic Checks

Electronic Check payments are free of charge and can be made online only with the bank routing number and account number. Payments can be made from a personal checking or savings account. Corporate checks, credit card checks, home equity, traveler's cheques, etc. are not accepted. Electronic check payments are processed through Tuition Payment PLUS, accessed through myUVU. Any check returned by the payor's bank for any reason, will be considered a "dishonored" check and all penalties for a "dishonored" check will be applicable.

#### Credit Cards

Payments with credit cards are accepted online only and will be charged a non-refundable service fee of 2.85% (minimum \$3.00). Most major credit cards are accepted including VISA, MasterCard, American Express, and Discover.

### Tuition Payment Plan

The tuition payment plan allows students to pay installments on their tuition and fees over the course of the semester with a minimal fee to enroll. If students enroll before the published Payment Deadline dates, their classes will not be dropped for nonpayment. In addition, enrollment in the payment plan before the Late Fee Deadline will prevent the 20% late fee from being assessed. More information about the payment plan can be found at <https://www.uvu.edu/collections/tuition.html>.

### Check Cashing Procedures

The University does not accept two-party checks. Checks written to UVU must have the student's UV ID number, and the payor's address and phone number on the face of the check.

Checks made for an amount larger than the total tuition and fees due will not be accepted.

### Dishonored Checks

A dishonored check is any check returned by the payor's bank for any reason, including, but not limited to, insufficient funds, no account, bad account, stop payment, unauthorized account, refer to maker. Checks written that later have a "stop payment" placed upon them will be considered as "dishonored".

A service charge will be assessed on each dishonored check unless the payor can document in writing from the bank that it was a bank error.

### Third Party/Sponsored Payments

Students are responsible for ensuring that appropriate documentation for a third-party or sponsored payment is submitted to the Accounts Receivable Office prior to the start of classes each semester. If paperwork cannot be submitted to the Accounts Receivable Office by the published Payment Deadline, students should consider enrolling in the Tuition Payment Plan to avoid having their classes purged (dropped) for nonpayment.

Students who are sponsored by a third-party must comply with the terms of the sponsor agreement and verify that all tuition and fees charges are paid by the sponsor. Any balance not paid by the sponsor remains the student responsibility and is subject to all payment deadlines and late fees.

If a student adjusts their registration schedule after their authorization has been received by UVU, it is the student's responsibility to verify that any course or tuition and fee changes will be paid by the sponsor and that these changes are reported to the Accounts Receivable office for proper processing.

If the sponsor does not provide funding by the end of the semester, the student will be responsible for payment of tuition and fees.

## Undergraduate Tuition and Fees

Tuition and student fees are established by the Utah State Board of Regents. Tuition and such other charges as appear in the catalog and other College publications are subject to change without notice. All tuition and fees are payable at the time of registration. Checks for more than the total tuition and fees due will not be accepted.

### Fall 2021 - Summer 2022 Undergraduate Tuition

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
0.5	315.00	17.00	332.00	0.5	888.00	17.00	905.00
1.0	418.00	33.00	451.00	1.0	1,207.00	33.00	1,240.00
1.5	521.00	49.00	570.00	1.5	1,526.00	49.00	1,575.00
2.0	624.00	65.00	689.00	2.0	1,845.00	65.00	1,910.00
2.5	727.00	81.00	808.00	2.5	2,164.00	81.00	2,245.00
3.0	830.00	97.00	927.00	3.0	2,483.00	97.00	2,580.00
3.5	933.00	113.00	1,046.00	3.5	2,802.00	113.00	2,915.00
4.0	1,036.00	129.00	1,165.00	4.0	3,121.00	129.00	3,250.00
4.5	1,139.00	145.00	1,284.00	4.5	3,440.00	145.00	3,585.00
5.0	1,242.00	161.00	1,403.00	5.0	3,759.00	161.00	3,920.00
5.5	1,345.00	177.00	1,522.00	5.5	4,078.00	177.00	4,255.00
6.0	1,448.00	193.00	1,641.00	6.0	4,397.00	193.00	4,590.00
6.5	1,551.00	209.00	1,760.00	6.5	4,716.00	209.00	4,925.00
7.0	1,654.00	225.00	1,879.00	7.0	5,035.00	225.00	5,260.00
7.5	1,757.00	241.00	1,998.00	7.5	5,354.00	241.00	5,595.00
8.0	1,860.00	257.00	2,117.00	8.0	5,673.00	257.00	5,930.00
8.5	1,963.00	273.00	2,236.00	8.5	5,992.00	273.00	6,265.00
9.0	2,066.00	289.00	2,355.00	9.0	6,311.00	289.00	6,600.00
9.5	2,169.00	305.00	2,474.00	9.5	6,630.00	305.00	6,935.00
10.0	2,272.00	321.00	2,593.00	10.0	6,949.00	321.00	7,270.00
10.5	2,375.00	321.00	2,696.00	10.5	7,268.00	321.00	7,589.00
11.0	2,478.00	321.00	2,799.00	11.0	7,587.00	321.00	7,908.00
11.5	2,581.00	321.00	2,902.00	11.5	7,906.00	321.00	8,227.00
	Equal Payment				Equal Payment		
12.0	2,684.00	321.00	3,005.00	12.0	8,225.00	321.00	8,546.00
12.5	2,684.00	321.00	3,005.00	12.5	8,225.00	321.00	8,546.00
13.0	2,684.00	321.00	3,005.00	13.0	8,225.00	321.00	8,546.00
13.5	2,684.00	321.00	3,005.00	13.5	8,225.00	321.00	8,546.00
14.0	2,684.00	321.00	3,005.00	14.0	8,225.00	321.00	8,546.00
14.5	2,684.00	321.00	3,005.00	14.5	8,225.00	321.00	8,546.00
15.0	2,684.00	321.00	3,005.00	15.0	8,225.00	321.00	8,546.00
15.5	2,684.00	321.00	3,005.00	15.5	8,225.00	321.00	8,546.00
16.0	2,684.00	321.00	3,005.00	16.0	8,225.00	321.00	8,546.00
16.5	2,684.00	321.00	3,005.00	16.5	8,225.00	321.00	8,546.00
17.0	2,684.00	321.00	3,005.00	17.0	8,225.00	321.00	8,546.00
17.5	2,684.00	321.00	3,005.00	17.5	8,225.00	321.00	8,546.00
18.0	2,684.00	321.00	3,005.00	18.0	8,225.00	321.00	8,546.00
	Equal Payment End				Equal Payment End		
18.5	2,787.00	321.00	3,108.00	18.5	8,544.00	321.00	8,865.00

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
19.0	2,890.00	321.00	3,211.00	19.0	8,863.00	321.00	9,184.00
19.5	2,993.00	321.00	3,314.00	19.5	9,182.00	321.00	9,503.00
20.0	3,096.00	321.00	3,417.00	20.0	9,501.00	321.00	9,822.00
20.5	3,199.00	321.00	3,520.00	20.5	9,820.00	321.00	10,141.00
21.0	3,302.00	321.00	3,623.00	21.0	10,139.00	321.00	10,460.00
21.5	3,405.00	321.00	3,726.00	21.5	10,458.00	321.00	10,779.00
22.0	3,508.00	321.00	3,829.00	22.0	10,777.00	321.00	11,098.00
22.5	3,611.00	321.00	3,932.00	22.5	11,096.00	321.00	11,417.00
23.0	3,714.00	321.00	4,035.00	23.0	11,415.00	321.00	11,736.00
23.5	3,817.00	321.00	4,138.00	23.5	11,734.00	321.00	12,055.00
24.0	3,920.00	321.00	4,241.00	24.0	12,053.00	321.00	12,374.00
24.5	4,023.00	321.00	4,344.00	24.5	12,372.00	321.00	12,693.00
25.0	4,126.00	321.00	4,447.00	25.0	12,691.00	321.00	13,012.00

For each credit hour over 25, \$206 per credit hour for resident and \$638 per credit hour for non-resident will be assessed.

Fee	Amount
Admission Application Fee	\$35
Late Admission Application Fee (After deadline of August 1 for fall and December 1 for spring)	\$40 (\$35 +\$40 late fee) total \$75
Readmit Application Fee	\$15
Readmit Late Application Fee (After deadline of August 1 for fall and December 1 for spring)	\$40 (\$15 +\$40 late fee) total \$55
International Student Admissions Application Fee	\$115
International Student Semester Fee	\$40
Late Graduation Application Fee	\$25
Special Lab and Course Fees	(see online class schedule)
Challenge Credit Fee	\$5 per credit
Challenge Credit Form	\$15
Late Registration Fee	\$45 beginning Spring 2018
For each credit hour over 25 for the Academic Year:	(See Tuition Table)
Late Tuition Payment Fee	Assessed each Wednesday night on ALL UNPAID ACCOUNT BALANCES, including 2nd block, at 20%, not to exceed \$200
Tuition Payment Plan - Enrollment Fee	\$25
Tuition Payment Plan - Fee for each late installment payment	\$25

## Graduate Tuition and Fees

Tuition and student fees are established by the Utah State Board of Regents. Tuition and such other changes as appear in the catalog and other College publications are subject to change without notice. All tuition and fees are payable at the time of registration. Checks for more than the total tuition and fees due will not be accepted.

### Master of Education, Master of Nursing, Master of Science - Mathematics Education, Graduate Certificates

#### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
0.5	150.50	16.00	166.50	0.5	454.50	16.00	470.50

## Introduction

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	301.00	32.00	333.00	1.0	909.00	32.00	941.00
1.5	451.50	48.00	499.50	1.5	1,363.50	48.00	1,411.50
2.0	602.00	64.00	666.00	2.0	1,818.00	64.00	1,882.00
2.5	752.50	80.00	832.50	2.5	2,272.50	80.00	2,352.50
3.0	903.00	96.00	999.00	3.0	2,727.00	96.00	2,823.00
3.5	1,053.50	112.00	1,165.50	3.5	3,181.50	112.00	3,293.50
4.0	1,204.00	128.00	1,332.00	4.0	3,636.00	128.00	3,764.00
4.5	1,354.50	144.00	1,498.50	4.5	4,090.50	144.00	4,234.50
5.0	1,505.00	160.00	1,665.00	5.0	4,545.00	160.00	4,705.00
5.5	1,655.50	176.00	1,831.50	5.5	4,999.50	176.00	5,175.50
6.0	1,806.00	192.00	1,998.00	6.0	5,454.00	192.00	5,646.00
6.5	1,956.50	208.00	2,164.50	6.5	5,908.50	208.00	6,116.50
7.0	2,107.00	224.00	2,331.00	7.0	6,363.00	224.00	6,587.00
7.5	2,257.50	240.00	2,497.50	7.5	6,817.50	240.00	7,057.50
8.0	2,408.00	256.00	2,664.00	8.0	7,272.00	256.00	7,528.00
8.5	2,558.50	272.00	2,830.50	8.5	7,726.50	272.00	7,998.50
9.0	2,709.00	288.00	2,997.00	9.0	8,181.00	288.00	8,469.00
9.5	2,859.50	304.00	3,163.50	9.5	8,635.50	304.00	8,939.50
10.0	3,010.00	320.00	3,330.00	10.0	9,090.00	320.00	9,410.00
10.5	3,160.50	320.00	3,480.50	10.5	9,544.50	320.00	9,864.50
11.0	3,311.00	320.00	3,631.00	11.0	9,999.00	320.00	10,319.00
11.5	3,461.50	320.00	3,781.50	11.5	10,453.50	320.00	10,773.50
12.0	3,612.00	320.00	3,932.00	12.0	10,908.00	320.00	11,228.00
12.5	3,762.50	320.00	4,082.50	12.5	11,362.50	320.00	11,682.50
13.0	3,913.00	320.00	4,233.00	13.0	11,817.00	320.00	12,137.00
13.5	4,063.50	320.00	4,383.50	13.5	12,271.50	320.00	12,591.50
14.0	4,214.00	320.00	4,534.00	14.0	12,726.00	320.00	13,046.00
14.5	4,364.50	320.00	4,684.50	14.5	13,180.50	320.00	13,500.50
15.0	4,515.00	320.00	4,835.00	15.0	13,635.00	320.00	13,955.00
15.5	4,665.50	320.00	4,985.50	15.5	14,089.50	320.00	14,409.50
16.0	4,816.00	320.00	5,136.00	16.0	14,544.00	320.00	14,864.00
16.5	4,966.50	320.00	5,286.50	16.5	14,998.50	320.00	15,318.50
17.0	5,117.00	320.00	5,437.00	17.0	15,453.00	320.00	15,773.00
17.5	5,267.50	320.00	5,587.50	17.5	15,907.50	320.00	16,227.50
18.0	5,418.00	320.00	5,738.00	18.0	16,362.00	320.00	16,682.00
18.5	5,568.50	320.00	5,888.50	18.5	16,816.50	320.00	17,136.50
19.0	5,719.00	320.00	6,039.00	19.0	17,271.00	320.00	17,591.00
19.5	5,869.50	320.00	6,189.50	19.5	17,725.50	320.00	18,045.50
20.0	6,020.00	320.00	6,340.00	20.0	18,180.00	320.00	18,500.00
20.5	6,170.50	320.00	6,490.50	20.5	18,634.50	320.00	18,954.50
21.0	6,321.00	320.00	6,641.00	21.0	19,089.00	320.00	19,409.00
21.5	6,471.50	320.00	6,791.50	21.5	19,543.50	320.00	19,863.50
22.0	6,622.00	320.00	6,942.00	22.0	19,998.00	320.00	20,318.00
22.5	6,772.50	320.00	7,092.50	22.5	20,452.50	320.00	20,772.50

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
23.0	6,923.00	320.00	7,243.00	23.0	20,907.00	320.00	21,227.00
23.5	7,073.50	320.00	7,393.50	23.5	21,361.50	320.00	21,681.50
24.0	7,224.00	320.00	7,544.00	24.0	21,816.00	320.00	22,136.00
24.5	7,374.50	320.00	7,694.50	24.5	22,270.50	320.00	22,590.50
25.0	7,525.00	320.00	7,845.00	25.0	22,725.00	320.00	23,045.00

For each credit hour over 25, \$301 per credit hour for resident and \$909 per credit hour for non-resident will be assessed.

## Master of Cybersecurity, Master of Engineering and Technology Management, Master of Public Services

### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	430.00	32.00	462.00	1.0	1,038.00	32.00	1,070.00
2.0	860.00	64.00	924.00	2.0	2,076.00	64.00	2,140.00
3.0	1,290.00	96.00	1,386.00	3.0	3,114.00	96.00	3,210.00
4.0	1,720.00	128.00	1,848.00	4.0	4,152.00	128.00	4,280.00
5.0	2,150.00	160.00	2,310.00	5.0	5,190.00	160.00	5,350.00
6.0	2,580.00	192.00	2,772.00	6.0	6,228.00	192.00	6,420.00
7.0	3,010.00	224.00	3,234.00	7.0	7,266.00	224.00	7,490.00
8.0	3,440.00	256.00	3,696.00	8.0	8,304.00	256.00	8,560.00
9.0	3,870.00	288.00	4,158.00	9.0	9,342.00	288.00	9,630.00
10.0	4,300.00	320.00	4,620.00	10.0	10,380.00	320.00	10,700.00
11.0	4,730.00	320.00	5,050.00	11.0	11,418.00	320.00	11,738.00
12.0	5,160.00	320.00	5,480.00	12.0	12,456.00	320.00	12,776.00
13.0	5,590.00	320.00	5,910.00	13.0	13,494.00	320.00	13,814.00
14.0	6,020.00	320.00	6,340.00	14.0	14,532.00	320.00	14,852.00
15.0	6,450.00	320.00	6,770.00	15.0	15,570.00	320.00	15,890.00
16.0	6,880.00	320.00	7,200.00	16.0	16,608.00	320.00	16,928.00
17.0	7,310.00	320.00	7,630.00	17.0	17,646.00	320.00	17,966.00
18.0	7,740.00	320.00	8,060.00	18.0	18,684.00	320.00	19,004.00
19.0	8,170.00	320.00	8,490.00	19.0	19,722.00	320.00	20,042.00
20.0	8,600.00	320.00	8,920.00	20.0	20,760.00	320.00	21,080.00

## Master of Accountancy & Master of Financial Planning and Analytics

### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	531.00	32.00	563.00	1.0	1,281.00	32.00	1,313.00
2.0	1,062.00	64.00	1,126.00	2.0	2,562.00	64.00	2,626.00
3.0	1,593.00	96.00	1,689.00	3.0	3,843.00	96.00	3,939.00
4.0	2,124.00	128.00	2,252.00	4.0	5,124.00	128.00	5,252.00
5.0	2,655.00	160.00	2,815.00	5.0	6,405.00	160.00	6,565.00
6.0	3,186.00	192.00	3,378.00	6.0	7,686.00	192.00	7,878.00
7.0	3,717.00	224.00	3,941.00	7.0	8,967.00	224.00	9,191.00
8.0	4,248.00	256.00	4,504.00	8.0	10,248.00	256.00	10,504.00

## Introduction

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
9.0	4,779.00	288.00	5,067.00	9.0	11,529.00	288.00	11,817.00
10.0	5,310.00	320.00	5,630.00	10.0	12,810.00	320.00	13,130.00
11.0	5,841.00	320.00	6,161.00	11.0	14,091.00	320.00	14,411.00
12.0	6,372.00	320.00	6,692.00	12.0	15,372.00	320.00	15,692.00
13.0	6,903.00	320.00	7,223.00	13.0	16,653.00	320.00	16,973.00
14.0	7,434.00	320.00	7,754.00	14.0	17,934.00	320.00	18,254.00
15.0	7,965.00	320.00	8,285.00	15.0	19,215.00	320.00	19,535.00
16.0	8,496.00	320.00	8,816.00	16.0	20,496.00	320.00	20,816.00
17.0	9,027.00	320.00	9,347.00	17.0	21,777.00	320.00	22,097.00
18.0	9,558.00	320.00	9,878.00	18.0	23,058.00	320.00	23,378.00
19.0	10,089.00	320.00	10,409.00	19.0	24,339.00	320.00	24,659.00
20.0	10,620.00	320.00	10,940.00	20.0	25,620.00	320.00	25,940.00

## Master of Business Administration

### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	644.00	32.00	676.00	1.0	1,394.00	32.00	1,426.00
2.0	1,288.00	64.00	1,352.00	2.0	2,788.00	64.00	2,852.00
3.0	1,932.00	96.00	2,028.00	3.0	4,182.00	96.00	4,278.00
4.0	2,576.00	128.00	2,704.00	4.0	5,576.00	128.00	5,704.00
5.0	3,220.00	160.00	3,380.00	5.0	6,970.00	160.00	7,130.00
6.0	3,864.00	192.00	4,056.00	6.0	8,364.00	192.00	8,556.00
7.0	4,508.00	224.00	4,732.00	7.0	9,758.00	224.00	9,982.00
8.0	5,152.00	256.00	5,408.00	8.0	11,152.00	256.00	11,408.00
9.0	5,796.00	288.00	6,084.00	9.0	12,546.00	288.00	12,834.00
10.0	6,440.00	320.00	6,760.00	10.0	13,940.00	320.00	14,260.00
11.0	7,084.00	320.00	7,404.00	11.0	15,334.00	320.00	15,654.00
12.0	7,728.00	320.00	8,048.00	12.0	16,728.00	320.00	17,048.00
13.0	8,372.00	320.00	8,692.00	13.0	18,122.00	320.00	18,442.00
14.0	9,016.00	320.00	9,336.00	14.0	19,516.00	320.00	19,836.00
15.0	9,660.00	320.00	9,980.00	15.0	20,910.00	320.00	21,230.00
16.0	10,304.00	320.00	10,624.00	16.0	22,304.00	320.00	22,624.00
17.0	10,948.00	320.00	11,268.00	17.0	23,698.00	320.00	24,018.00
18.0	11,592.00	320.00	11,912.00	18.0	25,092.00	320.00	25,412.00
19.0	12,236.00	320.00	12,556.00	19.0	26,486.00	320.00	26,806.00
20.0	12,880.00	320.00	13,200.00	20.0	27,880.00	320.00	28,200.00

## Master of Computer Science

### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	403.00	32.00	435.00	1.0	1,011.00	32.00	1,043.00
2.0	806.00	64.00	870.00	2.0	2,022.00	64.00	2,086.00
3.0	1,209.00	96.00	1,305.00	3.0	3,033.00	96.00	3,129.00

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
4.0	1,612.00	128.00	1,740.00	4.0	4,044.00	128.00	4,172.00
5.0	2,015.00	160.00	2,175.00	5.0	5,055.00	160.00	5,215.00
6.0	2,418.00	192.00	2,610.00	6.0	6,066.00	192.00	6,258.00
7.0	2,821.00	224.00	3,045.00	7.0	7,077.00	224.00	7,301.00
8.0	3,224.00	256.00	3,480.00	8.0	8,088.00	256.00	8,344.00
9.0	3,627.00	288.00	3,915.00	9.0	9,099.00	288.00	9,387.00
10.0	4,030.00	320.00	4,350.00	10.0	10,110.00	320.00	10,430.00
11.0	4,433.00	320.00	4,753.00	11.0	11,121.00	320.00	11,441.00
12.0	4,836.00	320.00	5,156.00	12.0	12,132.00	320.00	12,452.00
13.0	5,239.00	320.00	5,559.00	13.0	13,143.00	320.00	13,463.00
14.0	5,642.00	320.00	5,962.00	14.0	14,154.00	320.00	14,474.00
15.0	6,045.00	320.00	6,365.00	15.0	15,165.00	320.00	15,485.00
16.0	6,448.00	320.00	6,768.00	16.0	16,176.00	320.00	16,496.00
17.0	6,851.00	320.00	7,171.00	17.0	17,187.00	320.00	17,507.00
18.0	7,254.00	320.00	7,574.00	18.0	18,198.00	320.00	18,518.00
19.0	7,657.00	320.00	7,977.00	19.0	19,209.00	320.00	19,529.00
20.0	8,060.00	320.00	8,380.00	20.0	20,220.00	320.00	20,540.00

### Master of Social Work, Master of Arts in Marriage & Family Therapy, Master of Education in School Counseling Emphasis, Master of Clinical Mental Health Counseling Emphasis

#### FALL 2021 - SUMMER 2022 TUITION

Resident Hours				Non-Resident Hours			
Hours	Tuition	Fees	Total	Hours	Tuition	Fees	Total
1.0	376.00	32.00	408.00	1.0	984.00	32.00	1,016.00
2.0	752.00	64.00	816.00	2.0	1,968.00	64.00	2,032.00
3.0	1,128.00	96.00	1,224.00	3.0	2,952.00	96.00	3,048.00
4.0	1,504.00	128.00	1,632.00	4.0	3,936.00	128.00	4,064.00
5.0	1,880.00	160.00	2,040.00	5.0	4,920.00	160.00	5,080.00
6.0	2,256.00	192.00	2,448.00	6.0	5,904.00	192.00	6,096.00
7.0	2,632.00	224.00	2,856.00	7.0	6,888.00	224.00	7,112.00
8.0	3,008.00	256.00	3,264.00	8.0	7,872.00	256.00	8,128.00
9.0	3,384.00	288.00	3,672.00	9.0	8,856.00	288.00	9,144.00
10.0	3,760.00	320.00	4,080.00	10.0	9,840.00	320.00	10,160.00
11.0	4,136.00	320.00	4,456.00	11.0	10,824.00	320.00	11,144.00
12.0	4,512.00	320.00	4,832.00	12.0	11,808.00	320.00	12,128.00
13.0	4,888.00	320.00	5,208.00	13.0	12,792.00	320.00	13,112.00
14.0	5,264.00	320.00	5,584.00	14.0	13,776.00	320.00	14,096.00
15.0	5,640.00	320.00	5,960.00	15.0	14,760.00	320.00	15,080.00
16.0	6,016.00	320.00	6,336.00	16.0	15,744.00	320.00	16,064.00
17.0	6,392.00	320.00	6,712.00	17.0	16,728.00	320.00	17,048.00
18.0	6,768.00	320.00	7,088.00	18.0	17,712.00	320.00	18,032.00
19.0	7,144.00	320.00	7,464.00	19.0	18,696.00	320.00	19,016.00
20.0	7,520.00	320.00	7,840.00	20.0	19,680.00	320.00	20,000.00

