

## Capstone Project Poster Preparation and Submission Guide

All capstone project poster abstracts will be reviewed by at least two independent reviewers for quality and relevance. All poster abstracts (not full posters) will be published in the conference proceedings. Poster abstracts and posters will not be published in the IEEE Xplore Digital Library.

### Guidelines for Preparation of I-ETC Poster Abstract:

1. A poster abstract must be submitted online for review before the deadline (dates are posted on the i-ETC website at <http://www.i-etc.org/>).
2. To submit an abstract, you need to include the title, authors' names and affiliations, key words and an abstract (minimum of 300 words and maximum of one page). A template for “Poster Abstract” is posted on the I-ETC website.
3. **Download the Poster Abstract Template** form the website at <http://www.i-etc.org/>

### Guidelines for Preparation of I-ETC Poster:

1. The final version of accepted posters must be submitted online before the deadline (dates are posted on the i-ETC website at <http://www.i-etc.org/>).
2. At least one author must register, attend and present the poster at the conference.
3. The poster must be printed on either “24 in x 36 in” paper or “36 in x 48 in” paper.
4. Registered/presenting authors need to bring the printed poster to the conference venue. Poster boards and pins will be provided by the conference organizers.
5. **Download the Poster Template** form the website at <http://www.i-etc.org/>
6. The poster title should appear at the top of your poster with lettering of at least 1 inch (2.5 cm) high. Below the title, place the authors' names and affiliations.
7. Include an introduction, a number of headings, conclusion, acknowledgement (optional) and references (if any).
8. Highlight the important technical contents with bullet lists, charts, figures, tables, equations and photographs. Draw attention using color graphics and headline style phrases in bullet charts.
9. The ideal poster is clear, simple with only context, objective and main ideas of the presented work.
10. Suggested font: Arial black 88 pt (title), 60 pt (subtitles) and 44 pt (text).
11. Possible contents: Abstract, motivation, studied system, methodology, applications or experimental/simulation results, discussion and future developments.
12. Bring personal or business cards for networking with other authors, colleagues and conference attendees.