

Child Care Resource Agency

Serving The Mountainland Region

Fingerprinting Support Grant Application

APPLICATION VALID 7/1/2025-6/30/2026

This grant is awarded to licensed center and licensed family child care programs as a reimbursement for costs incurred for Live Scan (electronic) fingerprint completed as required by Child Care Licensing (CCL) after initial license has been issued. This grant does not include other background screening costs incurred, such as fees charged by CCL. Documentation for reimbursement must include receipt(s) with date and name(s) of individual fingerprinted from a police department, a public safety building, or another Live Scan Fingerprinting Location. The grant must be applied for and completed and submitted within 30 days of expenses incurred. If you have any questions, please call 801-863-8589.

SECTION 1 – PROVIDER INFORMATION			
BUSINESS/PROVIDER FULL LEGAL NAME:			
ADDRESS:			
CITY:		STATE:	ZIP CODE:
PHONE NUMBER:			
EMAIL ADDRESS:			
SS# or EIN#:			
SECTION 2 – REIMBURSEMENT AMOUNT			
ALLOWABLE EXPENSE:	TOTAL AMOUNT OF REIMBERSEMENT YOU ARE REQUESTING FROM RECEIPT(S)		RECEIPT(S) COPY ENCLOSED (Receipt copies must be enclosed, or you cannot be reimbursed)
LIVE SCAN FINGERPRINT LOCATION FEE: (Not Including Background Screening or CCL Fingerprint Fee)	\$		<input type="checkbox"/> YES <input type="checkbox"/> NO
SECTION 3 - NAME(S) OF INDIVIDUAL(S) THAT HAD LIVE SCAN FINGERPRINTS DONE FOR THIS REQUEST:			
SECTION 4 – CERTIFICATION (I VERIFY THAT I'M THE DIRECTOR, OWNER, OR LICENSE HOLDER, AND I HAVE NOT PRESVIOUSLY RECEIVED REIMBURSEMENT FOR THE FOLLOWING INDIVIDUAL(S) LIVE SCAN FINGERPRINTING FEES.)			
SIGNATURE:			DATE:

FAX TO (801) 863-7904 OR
MAIL COMPLETED, SIGNED APPLICATION & COPIES OF RECIEPT(S) TO:

Child Care Resource Agency
800 West University Parkway, MS #163
Orem, Utah 84058

