

## Face-to-Face and Hybrid Class Attendance Model for Social Distancing

To maintain the safety of UVU students, faculty, and staff under pandemic social distancing requirements, yet still provide face-to-face learning opportunities, UVU has developed a model to reduce the number of people in a classroom on a given day. In most cases, a class will convert to a mix of in-class attendance and live streaming. Students will alternate between the two methods based on date of birth.

### STEP 1. Communication

- Prior to the first day of Fall term, instructors will notify students via Canvas of any social distancing adjustments for their class.
- Live streaming will be available for students who cannot attend class due to pandemic related issues. Students are encouraged to participate via live stream so questions can be asked in real time and connection with the class can be maintained.
- Live streaming training options for faculty are available through the Office of Teaching & Learning. See <https://www.uvu.edu/otl/calendar/livestreamingtraining.html> for more information.

### STEP 2. Meeting Pattern Considerations

- If the actual enrollment of a class exceeds 40% of a room's maximum capacity, faculty must practice "flex delivery" (students alternate between classroom and live stream participation). Faculty shall communicate the birth date rotation plan to the students, and ensure their face-to-face participation does not exceed 40% at any time.
- Is the student's birthday an EVEN or ODD numbered day? For example, January 11 is *odd*, and December 12 is *even*.
  - Even number days will meet on Monday & Tuesday.
  - Odd number days will meet on Wednesday & Thursday.
- For classes that meet once a week instructors will inform students if everyone can meet in class per the 40% capacity rule or if students must rotate each week per their birth date in order to maintain social distancing requirements.
- For alternating weeks:
  - EVEN birthdays will meet face-to-face on EVEN weeks of the semester, with Live Streaming on ODD weeks; *and*
  - ODD birthdays will meet face-to-face on ODD weeks of the semester, with Live Streaming on EVEN weeks.
- Classes that include a Friday meeting pattern will be decided by the instructor.

Birth Day	Meet Days	Mon	Tue	Wed	Thu	Fri
<b>EVEN</b> (2,4,6...)	<b>MW</b>	In Class		Live Stream		
	<b>MWF</b>	In Class		Live Stream		TBA
	<b>TR</b>		In Class		Live Stream	
	<b>MTWR</b>	In Class	In Class	Live Stream	Live Stream	
	<b>MTWRF</b>	In Class	In Class	Live Stream	Live Stream	TBA

<b>ODD</b> (1,3,5...)	<b>MW</b>	Live Stream		In Class		
	<b>MWF</b>	Live Stream		In Class		TBA
	<b>TR</b>		Live Stream		In Class	
	<b>MTWR</b>	Live Stream	Live Stream	In Class	In Class	
	<b>MTWRF</b>	Live Stream	Live Stream	In Class	In Class	TBA