# Engaged Learning in the liberal arts (ELLA)

### **Application for Funding**

**College of Humanities and Social Sciences (CHSS), Utah Valley University**

**Application Deadlines:** ELLA has set rolling deadlines for the academic year: 5:00 p.m. on the first Monday of each month for fall and spring projects. Applicants should allow sufficient time to complete all steps of the application process well before the deadline. Late applications will not be accepted.

ELLA grants support a variety of research, scholarly, and creative projects in the College of Humanities and Social Sciences that aim to increase and promote engaged learning. Although each application will formulate its specific articulation of engaged learning, in general successful projects will be directed by faculty members in CHSS and will clearly involve CHSS students; projects emphasize student learning from initial planning to completion and assessment. The following examples are drawn from previous years: conference presentations; cooperative programs with the community, high schools, and other universities; some travel to support engaged learning; and publication of engaged and scholarly material. Whereas very limited supplemental funding to support study abroad projects has been open to consideration up till now, study abroad funding will no longer fall under the purview of ELLA grants. Some monies may be available from the dean’s office to supplement study abroad. Faculty who seek funds for projects that are focused exclusively on faculty scholarship/research or faculty travel cannot be considered for this grant and should seek alternate funding sources (see a list of such sources on the last page of this application). Moreover, ELLA grants will not be awarded for faculty salaries, for salaries/stipends/honoraria for individuals involved in a project, or to supplement resources (materials) for classroom instruction. Faculty participation in ELLA projects may be considered for funding provided the faculty member is clearly acting in a support role to a student-based project. Any funding for faculty in ELLA projects is restricted to the faculty member’s expenses necessary to support the overall project and is contingent on available funding. Preference will be given to projects that have not received previous funding through an ELLA grant. Previously funded applications can be reviewed in the Dean’s office and samples are available on the ELLA website at: <http://www.uvu.edu/chss/faculty/funding/ella.html>

Applicants are encouraged to consult the Adjudication Document as they complete this application. It provides in rubric form the guidelines that the committee uses in its evaluation of project proposals and is available under the subheading FORMS at: <http://www.uvu.edu/chss/faculty/funding/ella.html>

Submit completed applications in hard copy or by PDF to:

**Jolene Arnoff**

**Dean’s Office MS 144**

**College of Humanities and Social Sciences**

**arnoffjo@uvu.edu**

**(801) 863-8743**

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| General Information | | | |
| **Name**: |  | | |
| **Department**: | | |  |
| **Phone**: | |  | |
| **E-Mail**: | |  | |

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| project | | | | | | | | |
| **Date of Application:** | | |  | | | | | |
| **Title of Project:** | |  | | | | | | |
| **Others Involved in the Project (expand this section as necessary):** | | | | | | | | |
| Name: |  | | | Student/ Faculty/ Staff: |  | E-Mail: |  | |
| Name: |  | | | Student/ Faculty/ Staff: |  | E-Mail: |  | |
| Name: |  | | | Student/ Faculty/ Staff: |  | E-Mail: |  | |
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| abstract for proposal | | | | | | | | |
| Not to exceed 500 words. In the space below, please briefly describe your project, its time frame and specific objectives. The committee is looking for well-written abstracts that articulate clearly and concisely the goals and scope of the project. | | | | | | | | |
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| PROJECT ASSESSMENT AND RELEVANCE TO ENGAGED LEARNING IN CHSS | | | | | | | | |
| 1. **ELLA funding not only encourages projects in engaged learning, but will provide faculty members opportunities to enhance their professional development as well.**   **How will your proposal contribute to the goals of engaged learning and how will it complement your teaching, service, and scholarship?** | | | | | | | | |
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| 1. **How do you intend to assess and measure the results of your grant? (At the conclusion of the grant year recipients will be asked to submit a one page summary describing the results of the project.)** | | | | | | | | |
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| budget information | | | | | | | | |
| In the space below, or on a separate sheet if necessary, please include a detailed, itemized budget that breaks down the monetary request (e.g., travel, equipment, hotel, fees, printing) and explains clearly how the money will be used. Complete budget information (cost and revenue) for each participant should be listed, including how funding from other sources will supplement ELLA grant money. | | | | | | | | |
| Amount Requested: | | | | | | | | |
| Has previous ELLA funding been requested? If yes, when? | | | | | | | | |
| Itemized Budget: | | | | | | | |

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| **DEPARTMENT CHAIR ENDORSEMENT: An application will not be considered without the chair’s endorsement.**  **Please indicate your endorsement of the project and make your comments evaluative as well as descriptive.** | |
| Comments: | |
| Signature: | Date: |