



UTAH VALLEY UNIVERSITY

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MINORS ON CAMPUS PROGRAM REGISTRATION REQUIREMENTS FORM\*

Program Name: \_\_\_\_\_

Date of Program: \_\_\_\_\_

Program Administrator Name: \_\_\_\_\_

Contact Information of Program Administrator: \_\_\_\_\_

Please indicate completion next to each point.

Table with 3 columns: Yes/No, Yes/No, and description of requirements. Rows include: 'I have registered the program on UVU's Compliance Website...', 'I have signed a facilities use agreement...', 'I have submitted a certificate of insurance...', 'I have verified that all program administrators and authorized adults have undergone a criminal background check...', 'I have verified that all program administrators and authorized adults have undergone the mandatory training...', 'I have gathered a signed Volunteer Agreement & Statement of Acknowledgment Form from each program administrator, authorized adult, and volunteer who is not a UVU employee...', 'I have gathered a signed Activity Participation Agreement for Minors from each program participant.', 'I have provided UVU's sponsoring unit/program with an emergency contact information list of all participants...', 'I have distributed a list of all program rules to all program participants.'

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*This form functions as a checklist to report completion of registration requirements to University Compliance and is not a complete list of all policy requirements. For all requirements, please consult UVU's Minors on Campus Policy.