Syllabus

**COMM-2110 *Interpersonal Communication***



**Instructor Contact Information**

Please message me through Canvas or email at I will respond to emails within 24 business hours. Unless there is an emergency, I will not answer emails on the weekend.

**Course Description**

**Overview**

Effective interpersonal communication is frequently cited as one of the most important elements contributing to personal, scholarly, and business success. As such, this course is designed to teach you the basics of interpersonal communication and provide opportunities to develop your interpersonal skills.

**General Education**

COMM 2110 is a general education course and fulfills the social science requirement. Completion of this course adheres to the articulation agreements with Utah Valley University General Education requirements. “General Education is a shared academic experience that provides students with the opportunity to explore new subjects, intellectual traditions, and perspectives; expands their awareness of the wider world; and prepares them with foundational knowledge, skills, and abilities that are expanded on in their disciplines of study in order to be successful learners and professionals

positioned to contribute to their broader communities” (see <https://www.uvu.edu/catalog/current/policies-requirements/general-education.html> for further information)

**Course Outcomes**

Upon successful completion of this course, students will be able to:

**Objectives**

* **Demonstrate**understanding of foundational interpersonal communication concepts and theories.
* **Evaluate**strengths and weaknesses of interpersonal communication research
* **Access and synthesize**scholarly research in the area of interpersonal and family communication
* **Demonstrate**proficiency in reading communication research
* **Apply**interpersonal communication theories and concepts to existing interpersonal and family communication problems

**Needed Skills**

Technology Expectations

You will need consistent access to a computer and reliable internet connection.  Need help finding a computer lab on campus? The follow link will help you find computer access on campus: [UVU Computer Labs](https://www.uvu.edu/itservices/service.html?filter=services==computer-labs)

  Materials, Fees and Technology Tools

**Required Text**

The required textbook for this course is:

Interpersonal Communication: A Mindful Approach to Relationships. By: J.S. Wrench, N.M. Punyanut-Carter, & K.S. Thweatt. 2020.

**The text will be provided for you in Canvas as you begin the course. No purchase necessary.**

**How This Course Works**

**Course Mode:**

This course is asynchronous, which means that there will not be regular or expected meeting times with the class or the professor. You may schedule a meeting time with your professor, if you have questions or wish for me contact. All assignments should be completed by their due dates in Canvas. You can find the due days for assignments below.

**Description of how course works:**

Canvas will be the primary mode of instruction. This means that everything you need to be successful in the course will be posted on and accessible through Canvas. There are only a few minor exceptions to the due days listed below including the first and last weeks of the semester:

Readings and Quizzes will be due Wednesdays.

Discussion and Responses will be due Wednesdays.

Application Assignments will be due on Sundays.

**The first and last week of the semester are the only exceptions to assignment due days.**

For this **three (3) credit-hour** course students should expect to spend up to**9+ hours a week** completing course activities.

**Course Policies**

**Make-up policy**

My policy is to not accept late work except in cases of documented personal emergencies. It is your responsibility to provide written documentation from a third party of your emergency. I do not consider work-related absences, work in other classes, or meetings with other professors as personal emergencies. I will exercise discretion on whether excuses for late work are acceptable.

**Written work**

Your ability to communicate your ideas in writing is important. Written assignments will be held to the standards of college writing including content, organization, and presentation. Furthermore, one aim of this course is to teach you how to present your work in formats acceptable in professional settings. The following guidelines should be followed:

* All written work must be completed in APA style, unless otherwise noted.
* Proofread your work. Points will be subtracted for errors in form (spelling, punctuation, grammar, format, and neatness).

**Course Assignments**

Assignments will be graded using a point system.  For each assignment, an assignment sheet will be provided explaining guidelines and expectations. The point breakdown below represents the maximum credit awarded for each assignment.

**Forms of Address: Names and Personal Pronouns**

Many people (e.g. international students, performers/writers, trans people, and others) might go by a name in daily life that is different from their legal name. In this classroom, we seek to refer to people by the names that they go by. Pronouns can be a way to affirm someone's gender identity, but they can also be unrelated to a person's identity. They are simply a public way in which people are referred to in place of their name (e.g. "he" or "she" or "they" or "ze" or something else). In this classroom, you are invited (if you want to) to share what pronouns you go by, and we seek to refer to people using the pronouns that they share. The pronouns someone indicates are not necessarily indicative of their gender identity.

**Email Conduct**

Because this is an online class, it is crucially important that we pay close attention to how we communicate digitally. All emails should include a greeting and a salutations. All emails should be written with attention to grammar and spelling. Any rude or disrespectful emails will not be tolerated. As this is an interpersonal class, rude and disrespectful emails demonstrate a lack of understanding of course material and will cause a 10 point deduction to student’s final grades.

**Utah Valley University Guidelines**

**Academic Misconduct**

The University’s Policy on Academic Misconduct states that each student is expected to maintain academic ethics and honesty in all its forms, and to avoid cheating and plagiarism defined by the [UVU Student Code of Conduct](https://www.uvu.edu/studentconduct/students.html). The penalty for academic misconduct is failure of the course and a report to the Department Chair and The Student Conduct Office.

**Cheating**

Cheating is the act of using or attempting to use or providing others with unauthorized information, materials or study aids in academic work. Cheating includes, but is not limited to, passing examination answers to or taking examinations for someone else, or preparing or copying other's academic work**. Any use of AI will result in a 0 for the assignment and a 50 point deduction from the final grade total.**

**Plagiarism**

Anytime you present another person’s work as your own, even if that other person is a friend and/or spouse, you have plagiarized. Plagiarism is the act of appropriating another person's or group's ideas or work (written, computerized, artistic, etc.) or portions thereof and passing them off as the product of one's own work in any academic exercise or activity.

**Students with Disabilities**

Students who need accommodations because of a disability may contact the UVU Accessibility Services Department (ASD), located on the Orem Campus in LC 312. To schedule an appointment or to speak with a counselor, call the ASD office at 801-863-8747. Deaf/Hard of Hearing individuals, email nicole.hemmingsen@uvu.edu or text 385-208-2677.

**Student Veterans**

UVU is committed to providing a working and learning atmosphere for student veterans and their families. If you are a student veteran or a family member of a student veteran, you are eligible for support services from the Veterans Success Center at UVU and may be eligible for Post-9/11 GI Bill benefits. For help receiving your benefits, please contact the Veterans Success Center in the Woodbury Business Building, room 100, via email at veterans@uvu.edu or by calling 801-863-8212.

**Student Responsibilities:**

* *Start class the first week of the term.*
* ***Be accountable by setting aside regular time each week to complete course activities and assignments on time as noted per the due dates****.*
* *Learn how to use Canvas including communication tools (e.g. discussion, Canvas inbox, etc.). Learn how to use Microsoft Teams to hold video/voice meetings, post chats, and retrieve files. If you have technology-related problems contact the*[*Service Desk*](https://www.uvu.edu/servicedesk/)*.*
* *Abide by ethical standards. Your work must be your own.*
* *Contact your instructor as early as possible if an emergency arises. Do NOT wait until the last minute to ask for an extension.*

**Instructor Responsibilities:**

* *Respond to messages within ONE business day. If multiple messages are received regarding the same question or concern, they may be responded to with an announcement to the entire class.*
* *Provide timely, meaningful and constructive feedback on assignments.*
* *Facilitate an effective learning experience.*
* *Refer students to appropriate services for issues that are non-course content specific. For instance, technical issue, writing labs, accessibility services, etc.*
* *Mentor students through the course*

**Inclusion Statement**

Your experience in this class is important to me. As your instructor, it is my intent to create an inclusive and equitable climate that fosters a safe and successful learning environment. My main goal is to provide you with equal opportunities to succeed in this class. Please feel free to contact me if you would like to talk about any suggestions and/or concerns. If that feels uncomfortable to you, you can also contact the Inclusion and Diversity Committee to ask for help and support.

**Grading**

**Grading Scale:**

The following grading standards will be used in this class:

|  |  |
| --- | --- |
| **Grade** | **Percent** |
| **A** | 94-100 |
| **A-** | 90-93 |
| **B+** | 87-89 |
| **B** | 83-86 |
| **B-** | 80-82 |
| **C+** | 77-79 |
| **C** | 73-76 |
| **C-** | 70-72 |
| **D+** | 67-69 |
| **D** | 63-66 |
| **D-** | 60-62 |
| **E** | 0-59 |

**Assignment Categories**

**Assignment and Assessment Descriptions**

**Assignments:**

Every week students will apply a communication concept to their lives. Weekly assignments include research blogs, reflection journals, communication analysis, communication self-assessment. Weekly assignments will be due Sunday at midnight every week.

**Discussions:**

Discussions will be opportunities to explore topics together.  Posts to the discussion should add significantly to the conversation and support your point of view.  Each module students will answer discussion questions posted in the lecture. Discussions will be graded on thoroughness and engagement. Class discussions will be due Wednesday every week.

**Assessments:**

Quizzes

Each module students will take a 30 point reading quiz. Reading quizzes will be a mix of close and open-ended questions. To do well on these quizzes, you will need to take notes. You may be tempted to do the quiz and reading at the same time. You will not have enough time to complete both simultaneously.

How do I take effective reading notes?! The following link will provide tips and tricks take effective reading notes: [How to Take Effective Reading Notes](https://fs.blog/2013/11/taking-notes-while-reading/#:~:text=There%20are%20three%20steps%20to,it%20down%20for%20a%20week.)

Creative Project/Rationale

This semester you have read, discussed, and engaged in foundational interpersonal communication concepts and principles. You have also collected and read scholarly research on a specific topic that interested you. In this project, you will be applying the scholarly research you found to a non-academic audience in the form of a creative project. Creative projects can be anything that translates scholarly research to a lay audience. An excellent creative project will catch peoples attention and articulate the research findings in a way that the audience can understand.

**Course Schedule**

[Course Schedule](https://common-cartridge-viewer.netlify.app/?compact&manifest=https://cartridge-manager-iad-prod.inscloudgate.net/entries-jwt/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3NDYwNDc2MDIsImNhcnRyaWRnZV9pZCI6IjQwZTIyYTAyYmQ1MDQ3OWNiZWQxNDA2YTE3MDFiODZkIn0.Lw2IkjxKRgl8smBlPl8aANRkMMt-SnxymURwkLz17AVRQm0lLHXkRUtz6VSXge2aCDAhFzRPhMFfsfksav-sWg/40e22a02bd50479cbed1406a1701b86d/imsmanifest.xml&cartridge=https://pensieve-prod-cartridgesbucket-kgv84efgn6zd.s3.amazonaws.com/40e22a02bd50479cbed1406a1701b86d.imscc?X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=ASIAZIHRSNQUGRLZUGP7%2F20240805%2Fus-east-1%2Fs3%2Faws4_request&X-Amz-Date=20240805T222529Z&X-Amz-Expires=172800&X-Amz-Security-Token=FwoGZXIvYXdzEAgaDJuGsEcmHxJjUrnwriLHASYQ5qs9KhoteOexKzn5yHuf3IGPydjfQiLnPBEEJ3RZoeZCReubcCh0nSJHQdWM9xTtrW37LUQMVHT6oPgTj4wXfxwx8uReMUN%2B679wjtS4lKZ9VfM%2Fx1aBsUF3qlTiMSVxf8uWhIxttU6Rd4RQWM4nU20pmOBYR18gofJpK9Lwu8Kj%2BjmM4e8qd%2FB3fn8wvohZd9Y0Rl5nXHVXZSApV%2BfWj2YKzLRgQZtlIkPKU0fKqv31mAke8ABEsw27kOIflUafWqEp2Zwo2aLFtQYyLXTia3oulpir830UpsqJauo6RVvOdhkN0%2B94m3I6SphTFhV5R9LoFVV370aHSw%3D%3D&X-Amz-Signature=03eba4ddf862a757642fa9d0da7d19e9080bc7b3bbd57977b4fd13ef53eff1a5&X-Amz-SignedHeaders=Host&locale=en#/resources/i2610e4e223689a15ccb3fd922d4497e9)

**UVU Policies and Resources**

[Policies and Procedures](https://www.uvu.edu/otl/students/policiesandprocedures.html)

[Student Success Resources](https://www.uvu.edu/otl/students/index.html)

[Accessibility Services](https://www.uvu.edu/accessibility-services/)

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**Technology Support Services**

 For 24/7  technical support contact [Instructure's Canvas Support Live Chat](https://cases.canvaslms.com/liveagentchat?chattype=student&sfid=001A00000085cNxIAI)

(385) 204-4930 (Available 24/7)