

Concurrent Enrollment Procedures

Department of Chemistry

September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Chemistry CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Chemistry	Utah HB 335
An MS degree in Chemistry	Master's degree or higher CE course field
An MS degree in education AND 18 hours of graduate-level chemistry courses	Master's degree or higher in any field AND at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course
A Level 2 Chemistry Endorsement under Utah current licensing requirements with documented evidence of years of experience, including, but not limited to: <ul style="list-style-type: none">• Student performance on AP exams• Professional development activities related to chemistry	OR qualifying experience <u>defined in Section 53E-10-301</u> , including <ul style="list-style-type: none">• Number of years teaching experience• Student performance on qualifying test scores or AP exams the CE instructor teaches• Continuing education in a master's degree or higher in any academic field, or• Other criteria established by the institution of higher education

Chemistry Exception to Above Standards and Related Procedures

As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU and the Chemistry Department.

- Exceptions are considered if a teacher has a bachelor's degree in chemistry, has a level 2 license, and is currently enrolled in a Master's degree program.
- If an applicant is missing the level 2 endorsement in chemistry (usually because they haven't completed a course in analytical chemistry), we will allow 2 years for completion.

* In both cases, these would be conditional/probationary approvals with an expectation to complete the requirements within an agreed upon timeline.