

Concurrent Enrollment Procedures
 Department of Languages and Cultures (Chinese)
 September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Chinese CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Chinese	Utah HB 335
A Master's degree or higher in Chinese	Master's degree or higher CE course field
A Master's Degree or higher in any academic field and at least 18 completed credit hours of graduate coursework in an academic field that is relevant to Chinese.	Master's degree or higher in any field AND at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course
Qualifying Experience: • Advanced High or Superior score or higher on the ACTFL exam in speaking, reading, and writing • At least three years of experience teaching Chinese at the high school level or equivalent	OR qualifying experience <u>defined in Section 53E-10-301</u> , including • Number of years of teaching experience • Student performance on qualifying test scores or AP exams the CE instructor teaches • Continuing education in a master's degree or higher in any academic field, or other criteria established by the institution of higher education
Languages and Cultures (Chinese) Exception to Above Standards and Related Procedures	
As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the CE Faculty Liaison and approved by the Languages and Cultures Dept Chair): ○ Exceptions: ▪ Considered when an instructor does not fully meet the standard baseline criteria. ▪ Requires the instructor to demonstrate substantial expertise in Chinese language and pedagogy. ▪ Must be formally approved by the University Chinese Program Director in accordance with university and state policies.	