

Concurrent Enrollment Procedures
Department of Construction Technologies
September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Construction Technologies CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Construction Technologies	Utah HB 335
A degree, certificate, or industry certification in the concurrent enrollment course's academic field	A degree, certificate, or industry certification in the concurrent enrollment course's academic field
- Extensive background in the cabinetmaking and furniture-making industry, demonstrated through transcripts showing coursework in an approved technology education program with an emphasis in woodworking and/or appropriate industry experience related to the cabinetmaking or furniture-making industry + years of work in the industry using the software and core knowledge that will be taught in the CE Course - Industry experience must be directly related to cabinetmaking or furniture making. Construction work and finish carpentry alone do not meet the requirements. Experience must have been obtained in a cabinet shop or furniture shop. - State Trade & Industry (T&I) certificate in the cabinetmaking or furniture-making industry. T&I certification in the construction area does not satisfy this requirement.	Qualifying experience, as determined by the eligible institution

Construction Technologies: Additional Procedures and Expectations

As a department, we expect high schools to meet the CE instructor qualifications outlined above when recommending an instructor for a Construction Technologies CE course. As a student-centered department highly invested in the student learning experience, we recognize that maintaining a quality CE program involves additional procedures and expectations beyond the instructor qualifications. Therefore, the following procedures and expectations apply to Construction Technologies CE instructors and participating high schools:

- Complete all required UVU paperwork before the application deadline.
- Schedule a visit with the UVU coordinator to visit the shop and instructor. For woodworking, this is **Kelly Baird at (801) 863-8860**.
- Demonstrate that the instructor is willing to participate in related extracurricular activities related to woodworking, including:
 - SkillsUSA
 - UVU Technology Expo
 - UVU SkillsUSA preparation competitions
 - Industry visits
 - In-house student project displays