

Concurrent Enrollment Procedures

Department of Economics

September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Economics CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Economics	Utah HB 335
• Bachelor's degree or master's degree in economics, OR	Master's degree or higher CE course field
• Master's degree or higher in Business Administration (MBA), Finance, or Accounting, provided the graduate transcript includes coursework in Economics.	Master's degree or higher in any field AND at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course
• Bachelor's degree in Marketing, Accounting, Finance, or Business Administration, provided the applicant: ○ Has at least two years of experience teaching these subjects at the high school level; ○ Earned a B+ or higher in Principles of Economics (or equivalent) as shown on the undergraduate transcript; and ○ If the teaching experience requirement is not met, the applicant must successfully complete ECON 1010 through Utah Valley University prior to being assigned to teach the course.	OR qualifying experience <u>defined in Section 53E-10-301</u> , including • Number of years teaching experience • Student performance on qualifying test scores or AP exams the CE instructor teaches • Continuing education in a master's degree or higher in any academic field, or • Other criteria established by the institution of higher education

Economics Exception to Above Standards and Related Procedures

As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the CE Faculty Liaison and approved by the Strategic Management and Operations Dept Chair):

- Exceptions:
 - At this time, the Department of Economics has not established department-specific exceptions to the instructor qualification standards outlined above. Instructor qualification requests will be evaluated in accordance with university, NWCCU, NACEP, and applicable Utah State requirements, unless additional department guidance is adopted.