

**Concurrent Enrollment Procedures**  
 Department of Finance and Economics – FIN 1060  
 September 2026

**Purpose:** This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Finance and Economics - FIN 1060 CE liaison, who assumes these primary responsibilities.

**CE Instructor and Liaison Qualifications, Standards, and Expectations:** UVU’s accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

| Finance and Economics – FIN 1060  | Utah HB 335   |
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| A degree, certificate in the course’s field, or industry certification in the course’s field                      | A degree, certificate, or industry certification in the concurrent enrollment course's academic field |
| A certificate or an industry certification in the course’s field (such as a CFP or other professional credential) | Qualifying experience, as determined by the eligible institution                                      |
| Verifiable professional industry background paired with content mastery of personal finance.                      |   |

**Finance and Economics – FIN 1060 Exception to Above Standards and Related Procedures**

As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the Finance and Economics CE Faculty Liaison and approved by the Finance and Economics Department Chair):

- Under the direction of the high school principal (or equivalent), the recommended CE teacher does not have a degree, certificate or industry certification in the course’s academic field:
  - The department will meet with candidates virtually via Microsoft Teams to gauge their localized knowledge, expertise level, and ability to teach the material in a high school setting.
  - Candidate qualifications are assessed holistically through a combination of industry work experience, professional background, or active enrollment in a related Graduate Degree program.
  - Approval requires an agreed-upon plan for a path forward, which mandates regular communication, curriculum review, and ongoing instructional training.
  - The department directly observes classrooms and curriculum; if quality standards are not sustained, formal deficiencies are communicated to high school administrators, the instructor, and the UVU CE office.