

Concurrent Enrollment Procedures
Department of Languages and Cultures (French)
September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the French CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

French	Utah HB 335
A Master's degree or higher in French	Master's degree or higher CE course field
A Master's degree in French and at least 5 years of professional teaching at the high school level or higher.	Master's degree or higher in any field AND at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course
Qualifying Experience: • Master's Degree in French and submission of French proficiency test scores	OR qualifying experience <u>defined in Section 53E-10-301</u> , including • Number of years of teaching experience • Student performance on qualifying test scores or AP exams the CE instructor teaches • Continuing education in a master's degree or higher in any academic field, or other criteria established by the institution of higher education
Languages and Cultures (French) Exception to Above Standards and Related Procedures	
As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU and the Languages and Cultures Department: ○ An exception will be considered when a candidate has not yet completed a Master's degree but is working toward it. This candidate will be approved on a probationary status	