

Concurrent Enrollment Procedures
Department of Languages and Cultures (German)
September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the German CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

German	Utah HB 335
A Master's degree or higher in German	Master's degree or higher CE course field
A Master's Degree or higher in any academic field and at least 18 completed credit hours of graduate coursework in an academic field that is relevant to the CE course.	Master's degree or higher in any field AND at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course
Qualifying Experience: • A Master's degree in the specific academic field and/or a minimum of three years of active classroom teaching experience. • Verification of pedagogical proficiency, comprehensive target language mastery, and cultural instruction standards.	OR qualifying experience <u>defined in Section 53E-10-301</u> , including • Number of years of teaching experience • Student performance on qualifying test scores or AP exams the CE instructor teaches • Continuing education in a master's degree or higher in any academic field, or • Other criteria established by the institution of higher education

Languages and Cultures (German) Exception to Above Standards and Related Procedures

As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the German CE Faculty Liaison and approved by the Languages and Cultures Dept Chair):

- Under the direction of the high school principal (or equivalent), the recommended CE teacher does not hold a standard Master's degree or the minimum of three years of classroom experience:
 - The department prioritizes the classroom dynamic and high-quality instructional delivery; excellent, verified teaching performance ultimately outweighs specific credential deficiencies.
 - Exceptions require a formal on-site high school classroom visit where the German CE Faculty Liaison directly observes the candidate's teaching methods and real-time interaction with students.
 - The department will conduct a comprehensive, holistic review of the instructor's resumé, professional background, language qualifications, and overall teaching experience.
 - To maintain the vital partnership between the high schools and the university department, the liaison will apply flexibility when it benefits the students and serves the institutional alignment of both programs.