

Concurrent Enrollment Procedures

Department of Health Sciences

September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of Health Sciences CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Health Sciences	Utah HB 335
HS LC - A bachelor's degree in health education, Public Health, Health Promotion, School Health Education, or closely related field, AND REQUIRED FOR ALL APPLICANTS: - Current State Red Cross certification (including CPR/AED) and/or a higher certification (EMT, AEMT, or Paramedic) NUTR - A university degree combined with relevant professional work experience, OR - A minor in the course's academic field is considered sufficient in some respects	A degree, certificate, or industry certification in the concurrent enrollment course's academic field
HS LC - A bachelor's degree in a related field and professional experience in health education, public health, or school health programs: - Licensed secondary health teaching - Community health education or - Health promotion work, AND REQUIRED FOR ALL APPLICANTS: - Current State Red Cross certification (including CPR/AED) and/or a higher certification (EMT, AEMT, or Paramedic) NUTR - Transcripts and CV will be evaluated to determine relevant course-specific preparation - Qualifications depend on the specific course being taught due to distinct content differences	Qualifying experience, as determined by the eligible institution

Health Sciences Exception to Above Standards and Related Procedures

As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the Health Sciences CE Faculty Liaison and approved by the Health Sciences Department Chair):

Public Health & Health Sciences Exception Review

- The instructor is reviewed by the department to check if their professional experience, certifications, and content expertise align with learning outcomes.
- The department chair and program faculty evaluate academic background, teaching experience, industry experience, and professional credentials.
- If sufficient subject matter expertise is demonstrated, an exception request is submitted for review and approval through the CE office.

Nutrition Exception Review

- Recognizes the difficulty of industry professionals (such as Registered Dietitians) returning to get secondary teaching licenses.
- Open to qualifying a teacher who holds a minor in nutrition.
- Open to qualifying a teacher who has successfully completed the specific course at a university level prior to teaching it in the high school.