

Concurrent Enrollment Procedures
 Department of Strategic Management and Operations
 September 2026

Purpose: This document is intended to outline the department-approved instructor qualifications, procedures for assessing instruction, providing training, and the overall responsibilities of the Strategic Management and Operations CE liaison, who assumes these primary responsibilities.

CE Instructor and Liaison Qualifications, Standards, and Expectations: UVU's accrediting body, the Northwest Commission on Colleges and Universities (NWCCU), has its own teacher qualification standards. The National Alliance of Concurrent Enrollment Partnerships (NACEP) have specific [standards for quality](#) in CE. The Utah State Legislature has its own standards according to [HB 335 Alternative Concurrent Enrollment Options for Capacity Flexibility](#), which do not necessarily align.

Strategic Management and Operations	Utah HB 335
- Master's degree in Entrepreneurship or a related field AND Qualifying Experience (see below) OR - Bachelor's degree in Entrepreneurship or a related field AND Qualifying Experience (see below)	Master's degree or higher CE course field
Qualifying Experience (Required for all Applicants): - Three (3) or more years of entrepreneurial experience is required. - Preference will be given to applicants with experience launching or working in small startup businesses.	OR qualifying experience <u>defined in Section 53E-10-301</u> , including - Number of years of teaching experience - Student performance on qualifying test scores or AP exams the CE instructor teaches - Continuing education in a master's degree or higher in any academic field, or other criteria established by the institution of higher education
Strategic Management and Operations Exception to Above Standards and Related Procedures	
As a department, we expect high schools to meet the CE instructor qualifications outlined by NACEP and NWCCU, when there is a qualified instructor available at the high school. As a student-centered department highly invested in the student learning experience, we acknowledge that there may be exceptions that a high school may need to request in order for the students enrolled in a given CE class to have the best learning experience possible when there is no available teacher that meets the above standards. Therefore, as a department, we reserve the right to make an exception to the above Teaching Qualifications & Standards under the following circumstances (this decision will be recommended by the CE Faculty Liaison and approved by the Strategic Management and Operations Dept Chair): - Exceptions: - At this time, the Department of Strategic Management and Operations has not established department-specific exceptions to the instructor qualification standards outlined above. Instructor qualification requests will be evaluated in accordance with university, NWCCU, NACEP, and applicable Utah State requirements, unless additional department guidance is adopted.	