

Date: _____ Proposed Semester Start Year: Fall _____ or Spring _____

High School: _____ School District: _____

INSTRUCTOR INFORMATION

Full Name: _____

UVU ID # (if applicable): _____ Birth Date (MM/DD/YYYY): _____

Home Street Address: _____

City: _____ State: _____ Zip Code: _____

School E-mail Address: _____ Cell Number: _____

Have you taught a Concurrent Enrollment course for UVU before? ☐ Yes ☐ No**COURSE INFORMATION**To help enter the information below, visit:
<https://ushe.edu/concurrent-enrollment-master-list/>High School Course Name: _____
(ex: Biology CE with SEEd)State Core Code: _____
(ex: 08020013010)UVU Course Name: _____ UVU Course Credit Hours
(ex: General Biology) 1 ☐ 2 ☐ 3 ☐ 4 ☐UVU Course Number: _____ (ex: ENGL 1010)
(ex: BIOL 1010)If Applicable: UVU Lab Course Number: _____ UVU Lab Credit Hours
1 ☐ 2 ☐

High School Course will be offered:

- ☐ Fall Semester Only (Aug - Jan) ☐ Fall AND Spring Semester (Aug - Jan | Jan - May)
☐ Spring Semester Only (Jan - May) ☐ Full Year Only (Aug - May)

Is this a new CE course at the high school: ☐ Yes ☐ No

If no, list the name of the instructor being replaced: _____

Submission Instructions:

Submit all application documents via email to Daniel Carter at DanielC@uvu.edu with the applicable individual CC'd:

Alpine SD: Mari Braithwaite -

mbraithwaite@alpinedistrict.org

Provo SD: Clay Bingham - clayb@provo.edu

Nebo SD: Khristen Massic - khristen.massic@nebo.edu

Park City SD: Adrienne Woolley - awoolley@pcschoools.us

Wasatch SD: Tod Johnson - tod.johnson@wasatch.edu

North Summit SD: Katie Silcox - ktsilcox@nsummit.org

South Summit SD: Stephanie Clegg - sc1@ssummit.org

Charter: CE Coordinator

Outside Service Region: Not Applicable

ACADEMIC COURSE QUALIFICATIONS

Required Application Documents:

- Course Application page
- Course Qualification page
- Unofficial Transcripts
- Resume

Identify and describe which of the following statements you qualify under per the Utah Board of Regents Policy

- ☐ A Master's Degree or higher in the CE course's academic field:

- ☐ A Master's Degree or higher in any Academic field and at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course:

- ☐ Qualifying experience, as determined by the institution of higher education
*If marked qualifying experience, please explain why you feel you meet the qualifications to teach this college-level course:

Optional: Note for the UVU Department to consider when reviewing your application: