

Date: \_\_\_\_\_ Proposed Semester Start Year: Fall \_\_\_\_\_ or Spring \_\_\_\_\_

High School: \_\_\_\_\_ School District: \_\_\_\_\_

**INSTRUCTOR INFORMATION**

Full Name: \_\_\_\_\_

UVU ID # (if applicable): \_\_\_\_\_ Birth Date (MM/DD/YYYY): \_\_\_\_\_

Home Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

School Email Address: \_\_\_\_\_ Cell: \_\_\_\_\_

Have you taught a Concurrent Enrollment course for UVU before?  Yes  No

**COURSE INFORMATION**

To help enter the information below, visit:  
<https://ushe.edu/concurrent-enrollment-master-list/>

High School Course Name: \_\_\_\_\_  
(ex: College Prep Math CE)

State Core Code: \_\_\_\_\_  
(ex: 07070013060)

UVU Course Name: \_\_\_\_\_ UVU Course Credit Hours  
(ex: Intermediate Algebra) 1  2  3  4

UVU Course Name: \_\_\_\_\_ (ex: ENGL 1010)  
(ex: MAT 1010)

If Applicable: UVU Lab Course Number: \_\_\_\_\_ UVU Lab Credit Hours  
1  2

High School Course will be offered:

- Fall Semester Only (Aug - Jan)
- Spring Semester Only (Jan - May)
- Fall AND Spring Semester (Aug - Jan | Jan - May)
- Full Year Only (Aug - May)

Is this a new CE course at the high school:  Yes  No

If no, list the name of the instructor being replaced: \_\_\_\_\_

**Submission Instructions:**

Submit all application documents via email to Daniel Carter at DanielC@uvu.edu and CC the applicable school district coordinator below:

Alpine SD: Mari Braithwaite - mbraithwaite@alpinedistrict.org

Nebo SD: Kristen Massic - kristen.massic@nebo.edu

North Summit SD: Katie Silcox - ktsilcox@nsummit.org

Provo SD: Clay Bingham - clayb@provo.edu

Park City SD: Adrienne Woolley - awoolley@pcschoools.

South Summit SD: Stephanie Clegg - sc1@ssummit.org

Wasatch SD: Tod Johnson - tod.johnson@wasatch.edu

Charter: CE Coordinator

Outside Service Region: Not Applicable

**MATH COURSE QUALIFICATIONS**

Required Application Documents:

- Course Application page
- Course Qualification page
- Resume
- Unofficial Transcripts
- Required Additional Documentation:  
Utah State License showing Level 4 Math Endorsement

Identify and describe which of the following statements you qualify under per the Utah Board of Regents Policy

Level 4 Mathematics endorsement and a Bachelor's Degree in Math or Math Ed:

A Master's Degree in Math or Math Ed:

A Master's Degree or higher in Math or Math Ed. and at least 18 completed credit hours of graduate coursework in Mathematics:

**Required:**

Applicant Signature

HSCE Coordinator Signature (if applicable)

Administrator Signature (School Principal, Vice Principal, etc.)

Optional: Note for the UVU Department to consider when reviewing your application: