

The purpose of the phone visit is to ensure that the high school course being taught is consistent in course content, course delivery, and student assessment with the corresponding UVU on-campus course. The visit encourages continuing communication and collegial interaction between the high school instructor and the UVU department faculty. **The phone visit can replace the site visit every other year for the veteran instructors.**

Date of site visit: _____ Course Title: _____

UVU Faculty: _____ UVU ID#: _____

UVU Department: _____ UVU Faculty Direct Supervisor: _____

High School: _____ Instructor Visited: _____

Length of phone conversation: 20 min. ___ 40 min. ___ 60 min. ___ Other ___

Y N	Text book has been reviewed and approved by department liaison
Y N	Textbook used for course at high school: _____
Y N	Instructor's evaluation of student's work compares to on-campus evaluation.

What instructional methods has the HS instructor found effective?

- _____
- _____

What activities has the HS instructor done to engage the students?

- _____
- _____

Observation Notes:

Concurrent Enrollment Instructor Comments/Concerns:

- Voice messages do NOT count as a phone visit and will not receive compensation.
- The phone visit should be a thorough exploration of the course including discussion of delivery method, assessment method, student engagement, level of rigor, etc.
- The phone visit is a relationship building opportunity.
- Please submit form(s) to **Cassidy Salisbury** at cassidy.hostetter@uvu.edu

Revised 11/2020

Concurrent Enrollment Instructor Signature: _____ Date: _____

UVU Faculty Signature: _____ Date: _____