



**Department of Health
& Human Services**
Medical Examiner

**Office of the Medical
Examiner**

4451 South 2700 West, Taylorsville, UT

84129

Phone: 801.816.3850

Fax: 801.964.1240

Investigations Internship Program

- General information
- Student intern job specifications

GENERAL INFORMATION

This is a volunteer position; it is unpaid and non-benefited. The Utah Office of the Medical Examiner will accept one intern at a time. The desired volunteer is available Monday-Friday, or on a pre-set approved schedule. The main office hours are from 8:00 am - 5:00 pm, with the internship hours being flexible from 8:00 am - 8:00 pm.

Qualifications:

1. Proof of current health insurance.
2. Graduation from or Enrollment in a declared undergraduate major or graduate level program for criminal justice, forensic science, or a related field desiring a “hands on” experience at a Medical Examiner’s Office.
 - Applicants must be 18 years or older and have a High School Diploma/GED.
3. Assignments will vary but will include a variety of work focusing on the operations of the Utah State Office of the Medical Examiner.
 - a. Ride along with Medicolegal Death Investigators as calls are received.
 - b. View autopsies and learn morgue operations.
 - c. Have the opportunity for an internship coordinator assigned research and writing projects.
 - d. Special projects as directed by the internship coordinator.
4. Customer service skills.



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Who We Are:

The Office of the Medical Examiner (OME) was established in 1972 as a division of the Utah Department of Health. Our current location serves the entire state of Utah. The central office staff is composed of forensic pathologists, investigative staff, autopsy technicians and office support staff. Determining cause and manner of death for any death that falls within OME jurisdiction is one of the main roles of this office.

What We Offer:

1. Exposure to the operations of the Utah State Office of the Medical Examiner.
2. Hands-on training with the department.
3. Valuable addition of knowledge and skills to your resume and a potential job reference in the criminal justice/forensic science career path.
4. Credit for college classes.

How to Apply:

1. Review the qualifications for the internship position.
2. Complete the application form (enclosed) and mail to:

**Utah State Office of the Medical Examiner
ATTN: Camilla Slatter
4451 South 2700 West
Taylorsville, Utah 84129**

Or email the completed application to: omeinternship@utah.gov or cslatter@utah.gov

3. When the application is received it will be reviewed by the committee and an interview will be granted based on qualifications.



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Expectations

1. Regular attendance.
 - *If unable to work the scheduled times, a phone call is expected prior to start time.*
2. Excellent work ethics.
3. Interest in the field and the desire to learn.
4. Good customer service skills.
5. Willing to accept supervision and constructive feedback.

Note: Your internship will be reviewed periodically. This will be done to make sure we are meeting your goals and you are meeting our expectations. If the internship should fail to meet your goals or our expectations, the internship will be terminated.