

Office of the Medical Examiner

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Utah State Office of the Medical Examiner

Student Internship Program

- General Information
- Student intern job specifications
- Student application form
- UDOH Volunteer Service Agreement Form
- UDOH Volunteer Work Description Form

General Information

Note: This is a volunteer position. It is <u>unpaid</u> and <u>unbenefited</u>. The Utah State Office of the Medical Examiner will accept <u>ONE</u> intern at a time. The desired volunteer is available Monday – Friday, or on a pre-set approved schedule. The office hours are from 8:00am – 5:00pm.

Qualifications:

- 1. Students enrolled in a biology, health, science, criminal justice, or forensic science program at an undergraduate or graduate level desiring a "hands on" experience in the Office of the Medical Examiner.
 - 2. Assignments will vary, but will include a variety of work focusing on the operations of the Office of the Medical Examiner (OME):
 - a. Ride along with investigators as calls are received.
 - b. Opportunity to view autopsies and learn morgue operations.
 - c. Opportunity for internship coordinator assigned research and writing projects.
 - d. Special projects as directed by the internship coordinator
 - 3. Customer service skills

What we offer:

- 1. Exposure to the operations of the OME.
- 2. Hands-on training and experience with the OME.
- 3. The opportunity for a valuable addition to your resume and potential job reference in the criminal justice/forensic science field.

How to apply:

- 1. Review the qualifications for the internship program.
- 2. Complete the application form (enclosed) and mail to:

Utah State Office of the Medical Examiner

ATTN: Jorgia Gomez

4451 South 2700 West

Taylorsville, UT 84129

OR email: OMEinternship@utah.gov

3. Once your application is received, it will be reviewed by a committee and an interview will be granted based on qualifications.

Expectations:

- 1. Regular attendance
- 2. Good work ethic
- 3. Interest in the field and a desire to learn
- 4. Good customer service skills
- 5. Willingness to accept supervision

Note: Your internship will be reviewed periodically. This will be done to ensure that we are meeting your goals and you are meeting our expectations. We expect this internship to be treated with the same professionalism as a full-time career. If the internship should fail to reach either your goals or our expectations, the internship will cease.