



UTAH COUNTY SHERIFF'S OFFICE

**SHERIFF**

MICHAEL L. SMITH

## UCSO Forensics Internship

Thank you for your interest in an internship with the Utah County Sheriff's Office (UCSO) Evidence and Forensics program!

### REQUIREMENTS

The internship is not a training program. While it will be a good experience and provide training opportunities, we are not aiming to provide forensic training from the ground up. Applicants must meet the following requirements:

1. Applicants must be currently enrolled as a junior or senior at a university with a declared major of Forensic Sciences or Criminal Justice. You must carry a 3.2 GPA or better.
2. The applicant must have completed CJ-1350 and FSCI-3820 before applying.
3. Applicants must be participating in the internship as part of a collegiate "for credit" program.
4. The candidate must submit to and pass a background check conducted by the UCSO.

Before you submit the application, there are a few things that we would like you to know about our program and the experiences you will have with us.

### AVAILABILITY/SCHEDULE

Our office is open from 5am to 5pm Mon-Fri. We will work with successful applicants to develop a schedule that works for both parties within these hours. However, it is important to realize that crimes do not always occur during business hours. Each week a different technician is on call. Should an event occur that requires a forensic tech to respond, it is anticipated that the on call forensic technician will communicate with the intern about these events in hopes that the intern can also respond. We understand that interns have their own lives and schedules, but we expect an effort to be made to respond when possible.

### ABOUT THE PROGRAM

Our staff is small. We have one supervisor, two evidence custodians, and three IAI CCSI forensic technicians. If awarded the internship, be prepared to work with each of them.

Our forensics program operates differently than many other programs. The following is a list of the main responsibilities and tasks we perform. As part of your internship, you will be exposed to and participate in ALL of them.



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- **Crime Scene Investigation** – We primarily respond to UCSO cases. However, other local agencies request our assistance. We respond to all unattended death investigations and, upon request, we respond to aggravated assaults, burglaries, stolen recovered vehicles, sexual assaults, and others as needed.
- **Evidence Management** – we store our evidence in a vault containing approximately 40,000 pieces of evidence. Managing the acceptance and release of evidence occupies a significant amount of our time.
- **Digital Evidence** – Our forensic technicians extract and analyze data from various electronic devices including cellphones, tablets, laptops, PCs, SD cards and other storage devices. We have a fully functional lab to do these extractions. We process approximately 400 devices a year.
- **Call Data Records** – Call data records are data sources that are received via legal processes like subpoenas and warrants from cellular carriers and other internet sites. These records contain location data that yield valuable insights into various types of investigations. Our technicians use software to analyze these records and provide data to detectives.
- **Fingerprints** – Our forensic technicians are trained to discover, collect, and analyze latent fingerprint evidence. The results of these searches are then compared to suspect fingerprint cards and submitted into the IABIS fingerprint database.
- **Other** – Other tasks associated with documenting, analyzing, processing, storage, and disposal of evidence.