**UVU Career and Technical Education**

**Perkins Accountability Report**

**Report and documentation Deadline**: All documentation will need to be submitted by **May 30, 5:00 pm (Travel report is due 30 days from return of travel).** Failure to do so may result in the repayment of funds awarded and disqualification for future funding opportunities. If more than one project is awarded, a separate report is to be submitted for each project.

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| --- | --- |
| Project Title |  |
| Faculty Name |  |
| Department |  |
| Office  |  | Extension |  |

|  |
| --- |
| Email documentation to pmike@uvu.edu. |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Equipment/Outreach/Pathways Documentation** |  |  | **Professional Development Documentation** |  |  |  |
|  |  | Signed Award Contract |  |  | Signed Award Contract |  |  |  |
|  |  | Requisitions |  |  |  |  | Travel Authorization - *Concur* |  |  |  |  |
|  |  | Purchase Orders |  |  |  | Airfare Itinerary |  |  |  |  |  |
|  |  | Invoices |  |  |  |  | Conference/Registration & Payment Documents |
|  |  | Signed End of Year Accountability Report |  | Travel Expense Report w/Receipts - *Concur* |
|  |  | Other Related Information |  |  | Signed Accountability Report |  |

**Limit responses to space provided.**

1. State how the project demonstrated merit in advancing the *Program objectives* as listed on the approved proposal.

 ***Technical Skill Attainment***

1. State how the funding helped students attain high skill and industry standard competencies.

***Student Placement***

1. How did you collaborate with the industry to improve internship offerings and place students in technical careers?

***Student Retention and Student Completion of a License, Certificate or Degree***

1. State how the funding helped lower barriers and encourage student retention and completion.

***Non-Traditional Careers***

1. State how the project helped encourage students to enter and persist in non-traditional careers.

 ***Underrepresented Population Participation and Completion***

1. State how this project encouraged enrollment and completions of Underrepresented Populationsin a technical career.

***Other***

1. Describe your experience in accessing Perkins information and the assistance you received from the CTE office in administering your project.

I, the awardee, have prepared this report and attest that the information included is an accurate reflection of how the Perkins funds were utilized in accomplishing the project goals/objectives as stated in the awarded/revised proposal.

Awardee’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CTE Director’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_