

**INTENT TO PROPOSE A STUDY ABROAD PROGRAM**

**For 2023 Programs**

UVU faculty who wish to propose a study abroad program in 2023 should submit this form by May 15, 2022. Prospective faculty program directors are highly encouraged to work with the Office of Education Abroad during the summer to develop their **Comprehensive Program Proposal**, which will be due by **September 5, 2022**

**USE THE TAB KEY FOR EASY EDITING.**

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| **A. PROSPECTIVE PROGRAM DIRECTOR(S)*****1. PRIMARY PROGRAM DIRECTOR*****Name:** Enter text**Title:** Enter text**Department:** Enter text**Name of Department Chair:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text***2. CO-DIRECTOR,*** *if applicable***Name:** Enter text**Title:** Enter text**Department:** Enter text**Name of Department Chair:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text**B. PROGRAM INFORMATION****1.** Is this a **recurring program?** [ ]  Yes [ ]  NoIf yes, list the dates of the most recent iteration of this program: Enter text | **2. Program title & location(s):** Enter text**3. Anticipated dates:** Enter text**4. Program description** (a short paragraph describing program subject & activities): Enter text**5. Anticipated courses:** Enter text**6. Estimated per student cost** (Do not submit a budget with this form. You will submit a full budget with the Comprehensive Proposal)**: $** Enter text**7. Does this program involve housing providers, a host university, or other vendor?** Enter text**8.** **Who is the program designed for and what students do you hope to recruit? Describe the student that would be a good match for this program.** Enter text |

**C. SUBMISSION INSTRUCTIONS**

Save a copy of the completed form to your desktop.

Email the completed copy of the form as an attachment to bspencer@uvu.edu. Copy your department chair or program director so that the Office of Education Abroad knows that you have spoken to them about your intent to lead a study abroad program.