

Portfolio Title		Approval Date	
Portfolio Manager		Project Start Date	
Project Sponsor		Project Completion Date	

Element	Description	Please complete this section about your project:
Project Description	Process / product in which opportunity exists – provides focus & context for the project.	Create better system
Problem Statement	Why does this project need to occur? What problem will it solve? What improvement is targeted and what will be the impact? Considered the relevant economic, social, and environmental factors?	
Project Scope	What will be included/ what will be excluded:	
Effectively empower its target audience(s)?/ Customers/ Beneficiaries- People in Need?	How will this project use an engaging and collaborative approach? Transfer valuable knowledge and/or skills? Build capacity for long-term success? Provide solutions with long-term empowerment? How does this project target people in need? Has a needs-assessment been performed for your customer(s)? (If no, when/how?) What were the results? How does this project responded to a need discovered in the assessment?	
Apply business and economic concept and an entrepreneurial approach?	How will this project apply sound business and economic concepts? What entrepreneurial approaches will be used? What Positive Impact will this have on the business/organization? These should be objective and quantifiable	
Livelihood Asset Strategies	<p>Livelihood strategies are the methods and processes used to transform livelihood assets into outcomes, for example: turning a natural asset such as palm trees into a financial asset through the strategy of selling products created from the palm tree.</p> <p>Successful Enactus projects investigate the current livelihood strategies employed and work with</p>	

	the people to support those strategies or develop new sustainable strategies instead.	
Deliverables	What specific deliverables will this project provide to the customer?	
How will this project improve the quality of life and standard of living for its project beneficiaries?	Utilized appropriate and effective evaluation methods? Achieved quantitative results? Achieved qualitative results? Positively impacted lives/ Outcome of lives changed? Built foundation for continuation and/or expansion of success?	Success Criteria / Metrics- Indicate those metrics / criteria that will deliver value and will meet customer expectations. These must be measurable and in the following areas:
Feedback Plan	How will you obtain the data required to maintain your metrics? How will these metrics be communicated to your customer?	
Team Members	Positively impacted lives/ Outcome of lives changed?	
Effectively empower its target audience(s)?	How will this project use an engaging and collaborative approach? Transfer valuable knowledge and/or skills? Build capacity for long-term success? Provide solutions with long-term empowerment?	
Meeting Frequency	When will the project meet, where, how often, format?	
Decision Making	How will decisions be made?	
How will this Project align to the mission of UVU?	How will this engage students to learn?	