

Grants of Research for Engaged Educators and Novices (GREEN) up to \$30,000

The purpose of the Grants of Research for Engaged Educators and Novices (GREEN) is to assist faculty, particularly junior faculty, on their track to tenure. GREEN incorporates research and the High-Impact Practices (HIP) to improve academic, student and community engagement. GREEN projects must include at least two students. Applicants must be full-time faculty members and are required to fill out the application form. The roles of each student should be specified in the application. Projects should last up to a year. Approved projects' funding will start on November 1st, 2019.

Faculty Information:

This GREEN application is the first part of a three-part process. The information below will help the committee identify viable projects that have a good probability of impacting student completion and retention or of undergraduate research participation. Principal Investigators of projects chosen will be asked to work with the Title III committee to further develop the project. We want to do this in a collaborative process.

Disclaimer:

In preparation for UVU accreditation for a HIP project, OEL is developing a 10 - min survey to measure the level and type of engagement in classrooms. The instrument is NOT meant to evaluate individuals. Accordingly, any HIP specific funded project is required to administer this survey to the students who benefit or participate in the HIP project, in order to measure the type and level of engagement of the HIP funded courses.

All projects that have an Intellectual Property component will be governed by UVU IP Policy 136 (<https://www.uvu.edu/policies/manual.html>). UVU owns all IP created through a GREEN grant as such financial support constitutes a significant use of UVU resources. If a creator wishes to bring their own prior IP into a GREEN project, a contract between UVU and the creator must be entered into prior to beginning the GREEN project, the contract including a description of the prior IP, ownership rights and licenses, and any revenue sharing. The creator must take the initiative in completing this contract prior to beginning any GREEN project. If such contract is not completed, and the creator receives funding for the GREEN project, UVU will have full ownership of the IP in the resulting work.

Project Information

Principal Investigator Name: (Last, First MI) _____

Title: Faculty Staff Adjunct Administration Non-Academic Faculty Other _____

UVID: _____

Phone Number: _____

Email Address: _____

College (choose one):

Department (choose one):

Date Submitted: _____

Additional Applicants, students and faculty: (to include Name, UVID, Level, Department, College and Email address).

Project Title:

Student Participation (please indicate the number of participants involved in the following categories. If unsure, provide an estimate. If approved you will be required to provide UVID's for each participant).

Freshman: _____ Sophomore: _____ Junior: _____ Senior: _____ Faculty/Staff: _____

Project Type: _____ Research _____ Engaged Learning (HIP)

(Detail below the following: Research Project, specify the type of data that will be collected. Engaged Learning [HIP] identify the courses and sections targeted)

Budget Request

Requested Budget by Year: \$ _____ Total Budget Request \$ _____ (Year begins October 1 and ends on September 30)

Note: Funding for projects will take place from November 1, 2019 to September 30, 2020. To extend the funding date, requests should be made prior to the funding expiration date, or funding will be discontinued.

Budget Narrative: Please thoroughly describe your budget requests. Account for differences between amounts requested from GREEN and the total project amounts for each expense category. Include names of other resources of funding (foundations, state/federal/local agencies, corporations, private donations, etc.) and corresponding amounts. Please indicate if these funds have been secured or if they are still pending.

Allowable expenses (although each item below will be considered for funding, a strong justification is required):

1. Faculty stipends
2. Specialized equipment. However, if the equipment makes up a large percentage of the budget, projects will likely be ranked low.
3. Stipends for guest presenters, experts, etc.
4. Student salary (must be hired through Human Resources in ALL situations).
5. Other project related expenses.

Non-allowable expenses:

1. Computers
2. Commonly available equipment and supplies
3. Study Abroad
4. Conference Travel (personnel and students)
5. Non-exempt Staff

Attach your budget spreadsheet here: _____

Project Duration (please specify the time frame for the project by semesters):

Project Abstract: (required, must be between 100 and 17000 characters)

Attach your abstract here: _____

Evaluation Methodology: (approximately 2-3 pages, between 500 and 20000 characters, Required)

Please provide a thorough description of the evaluation methodology. In your answer please address the following:

- a. Describe how data will be gathered
- b. Number of potential students affected
- c. Appropriate comparison groups
- d. Explain any test instruments or questionnaires to be used for assessment
- e. Describe the process of data analysis.

Attach your Evaluation Methodology here: _____

Expected Outcomes (approximately between 200 and 17000 characters).

Please describe any products or publication as a result of this project).

Attach your Expected Outcomes here: _____

1. Research Projects: describe clearly the role of each student in the team, and how this will contribute to their learning? GREEN Research projects require at least two students involved and at least one faculty member.
2. Engaged Learning project, please describe how the project will affect the students/class.

Principal Investigator

The **Principal Investigator** must sign the form below to indicate they have read and understand UVU's policies and procedures (www.uvu.edu/policies/officialpolicy). The grantee must also receive proper approval from the IRB if the project involves research concerning human subjects and will abide by all General Terms and Conditions of GREEN Grants*. Identifying any special terms and conditions at the outset is critical to assure appropriate post-award management of the grant. Acceptance of funds implies acceptance of these terms and conditions. Failure to comply will result in appropriate action relative to university policies and procedures. (e.g. if unauthorized funds are spent, those funds must be repaid through the grantee's department or school).

*General Terms and Conditions of HIELG Grants

Acceptance of a GREEN grant to conduct an approved project obligates the receiver to use the funds as specified in the approved grant application and within university policy, state and/or federal regulations. Any change in the scope or direction of an approved project must be reported to the Office of Engaged Curriculum prior to implementing the change.

When accepting a grant from the GREEN program, the grantee must become familiar with all relevant university policies, as well as any state or federal statutes, regulations, etc. that may apply. The Office of Compliance Services can assist grantees in addressing such obligations. The grantee must comply with the General Guidelines for Managing a GREEN Grant, including the timely designation of a responsible party to oversee the financial obligations of the grant. **Funds cannot be accessed until the grantee has read all Orientation documentation and receives a BANNER index.** It is important that the grantee put in place a sound plan for maintaining appropriate documentation of expenses and expenditures at the outset of a project. A plan for reporting project outcomes should be completed as early as possible in the project.

After the application process has been completed and received by the Office of Engaged Curriculum, you will receive a confirmation email. If you have any questions regarding this or any part of the process please email Ala'a Alsarhan at alaa.alsarhan@uvu.edu or call 801.863.5270, located in BA 110G.

Printed Name: _____ Signature: _____ Date: _____

Department Chair

I understand the scope of this project and fully support it.

Does this proposal include funding for course re-assigned time? YES NO

If yes, do you agree to allow the applicant one course re-assigned time? YES NO

Comments:

Printed Name: _____ Phone: _____ Email: _____

Signature: _____ Date: _____

Financial Manager

I have reviewed this proposal and agree that it conforms to the budget rules of the University.

Comments:

Printed Name: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

Dean

I understand the scope of this project and fully support it. I have reviewed this proposal and agree that it conforms to the budget rules of the University.

Does this proposal include funding for course re-assigned time? YES NO

If yes, do you agree to allow the applicant one course re-assigned time? YES NO

Comments:

Printed Name: _____

Phone: _____

Email: _____

Signature: _____

Date: _____