Faculty Senate Executive Committee Minutes
January 8, 2013
LC 243, 3:00-5:00 pm

Present: Mark Bracken, Kat Brown, Arlen Card, David Connelly, Karen Cushing, Lars Eggertsen, Pierre Lamarche, Dan McDonald, Gary Measom, Russ Thornley, Elaine Tuft, Marcus Vincent, Ian Wilson

Excused or Absent: Lyn Bennett, Matthew Holland

• Call to order - 3:00 PM
• Approval of Minutes from November 20, 2012 Exec meeting. Minutes approved.
• VPAA – Ian Wilson
  o Spring enrollments are down about 9.5%. If you take Concurrent Enrollment off, it lowers the decrease to about 8%. Linda Makin thinks by end of spring semester numbers won’t be as bad. Low enrollment is reflected more in University College than other schools and colleges because they have more freshmen. Hope is that this dip is only for a specific period, but will follow each class. Senior enrollment is up about 1%. Scheduling courses will be a challenge as we move forward and need to examine enrollments more closely.
  o To assist in predictive scheduling, encourage students to use Wolverine Tracks as it helps students to plan out their academic course, which allows department chairs to have a better picture on the number of students planning to take a specific course.
  o Anticipated shortfall in revenue for next few years and a hiring chill is in effect and all positions need to be reviewed and approved by the President.
  o There is a potential tuition increase and STEM proposal, mission-based and equity funding that will hopefully bring in some revenue. Some faculty expressed concern over the cost of tuition and fees, especially the fees. Ian informed the committee that Administration is examining ways to cut costs in other areas such as conferences, memberships, subscriptions, clothing, food, etc.
  o Update on Adjunct Information
    ▪ Adjuncts are to be paid for eligible hours worked as long as they are not asked to attend something as part of their job condition or as a mandatory assignment or compensation for it. They can attend without having to count it as part of their 22 hours.
    ▪ Senate would like a fact sheet created on how adjunct hours will be calculated under the new guidelines. Kat Brown will work with HR to develop something to be put on the web, but reminded everyone that the information continues to change from day-to-day. You can access additional information by logging into UVLink and review the information under HR Info & News. Laura Busby will be tasked with tracking adjunct workloads.
• URS is considering reinstating tuition waivers for adjuncts. Update: Word has been received that the tuition waiver has been reinstated.

• Adjunct Ad Hoc Committee Update
  o The committee needs to select a new chair with John Balden’s retirement and continue to move forward.
  o Adjunct Faculty Policy 639 has moved to Stage 1 and Kat Brown will be requesting faculty to serve on the committee.

• Discussion Items for Spring Semester
  o Post Tenure Policy should hit Stage 2 this week
  o Curriculum and faculty oversight/ownership – Distance Education (DE) - No one should be listed as a faculty member assigned to a course as a matter of principal. DE should not be making curriculum decisions without the consent of the Curriculum Committee. David Connelly will follow up with Arlen Card, Russ Thornley, and Kat Brown for talking points.
  o Ian Wilson will follow up on Extended Education fees and the actual amount charged.
  o One Good Idea Discussion
  o Lyn Bennett received feedback on policy regarding faculty positions.

• Committee Updates
  o Benefits (Mark Bracken) - Meeting scheduled for tomorrow. Concern regarding medical insurance and realizing it is a national problem. UVU is looking at a third option (High Deductible). Need a faculty member that is an accountant on the committee. Costs will be going up including 2% for Social. Mark would like to present information to the senate before the bombshell hits.
  o Tenure Board of Review (Marcus Vincent) – Just finished hearing one case and will be reviewing another case. Marcus wanted clarification on who should actually sign the recommendation. Would like to meet with Kat Brown to discuss some procedural issues.
  o Elections (Elaine Tuft) – New Senator from University College At-large is Jon Anderson.
  o Curriculum (Russ Thornley) – Committee meets next Thursday. Working on substantive issues from what occurred last fall. Let Russ know by Thursday if anyone has anything to be reviewed or addressed.

• PACE
  o PACE presented some initiatives to Faculty Senate that they would like to propose. David Connelly hopes to have the initiatives out to Senate for review/comment/action before Tuesday’s meeting.

• Full Faculty Senate will meet at the West Campus (NG167) on January 29, 2013.

• Adjourned 4:00 pm