

Faculty Senate Executive Committee Minutes

February 4, 2014
LC 243, 3:00-5:00 pm



Present: Mark Bracken, Tyler Brklacich, Clayton Brown, Kat Brown, David Connelly, Karen Cushing, Matt Draper, Lars Eggertsen, Dan McDonald, Gary Measom, Rick Moody, Dennis Potter, Russ Thornley, Marcus Vincent, Ian Wilson, Nancy Krogh, John Newman

Excused or Absent: Matthew Holland

- Call to order – 3:04 PM
- Approval of Minutes from January 21, 2014 Executive meeting. Minutes approved.
- Curriculum Consultant – Nancy Krogh (University of Idaho – Moscow)
 - She was brought in to examine UVU’s curriculum process and what, if anything can be done to improve the process.
 - Senate inquired if the 18-month process standard at other institutions. Nancy reported that timelines are usually based on history at the institutions and also takes into account external factors and levels of review once it leaves. Eighteen months she feels is reasonable, but there are differences among institutions.
 - What makes 18 months too long at UVU?
 - When minor adjustments or modifications to a course are proposed, would like to see a quicker process.
 - Would like to see hard deadlines enforced to alleviate some of the hardship and last minute reviews, thus providing enough lead time for review.
 - Would like a full department review prior to sending to the Curriculum Committees.
 - The role of the department curriculum chairs needs to be defined.
 - What do you see are the differences between minor and major changes and how they are categorized?
 - Need to raise awareness of what is a minor or major change within the UVU system and externally.
 - Develop basic guidelines to communicate the process such as
 - Web site
 - Email
 - Department/College meetings
 - Tag it in COMET
 - Flowchart
 - Disseminate in Department Chair meetings
 - Need to define the roles of different parties involved in the curriculum process.
 - Discussed various processes throughout the various schools and colleges.
 - Catalog – Would like the official catalog to be the online catalog.

- Scheduling
 - Too centralized. Lose common sense flexibility. Algorithm does not take into account various factors such as faculty schedules when scheduling. Departments would like the ability to schedule department faculty in specific rooms for priority scheduling, then release those rooms once their courses are scheduled.
 - Learning Communities – establish a co-requisite but told there is no way to do it, but manually.
- SVPAA – Ian Wilson
 - Funeral for Sgt. Wride on Wednesday, February 5, 2014. Two student lots will be closed by UCCU with the large parking garage opened free of charge. Classes will not be canceled.
 - Interviews for the Dean of Science & Health will begin tomorrow, February 5.
 - SVPAA Search Committee will be conducting the first screening this week.
- UVUSA – Tyler Brklacich
 - Student Fee Hearings are continuing. Have been reviewing finances in all areas to assist in keeping new fees down.
 - Elections are coming up. Super Saturday is February 22. Voting begins March 3-5. Faculty Senate agreed that UVUSA should be allowed to send email to students to notify about student government representation on various levels.
- Resolutions
 - Service – On the agenda for discussion. Matt Draper is working on version 5 that will cite Carnegie instead of AAUP in regards to service.
 - Adjunct – On hold
 - Same Sex Marriage – HR indicates there were a number of individuals married during the period between the legal decision and the stay, and petitioned for benefits. These individuals have received benefits. Once the stay occurred, HR was informed to not process any petitions for benefits. The window for “Life change event” has expired and there are no pending petitions. There is one petition involving a marriage that was conducted previously that has not been processed at this time.
- Standing Committees
 - SRI – Lars reported that overall the new SRI has been received well. There are still a few concerns over the final questions, but faculty has been notified these questions will not be used in the RTP process. By Wednesday, February 5, departments will be identified to pilot the survey.
 - Faculty Excellence Awards – Lars will draft a document with specific dates extending the deadline for nominations.
- Benefits
 - Committee is in the process of final reviews and making decisions in the next two weeks.
- Adjourned 4:35 p.m.