**Faculty Senate Executive Committee Minutes**

November 4, 2014

LC 243, 3:00-5:00 pm

***Present***: Jon Anderson, Kat Brown, Leo Chan, David Connelly, Karen Cushing, Matt Draper, Doug Gardner, Ryan Leick, Gary Measom, Jeff Olson, Dennis Potter, Craig Thulin

***Excused or Absent:*** Mark Bracken, Clayton Brown, Mallory Wallin

Call to order – 3:02 PM

Approval of Minutes from October 21, 2014. Exec meeting. Minutes approved.

UVUSA

* Insomnia – 2600 students attended
* Elizabeth Smart Visit – December 10 - Noon

Campus Visitors

* Senator Urquhart – November 18 – Senator will meet with student government and would like to visit with Faculty Senate while on campus at 3:00 p.m. Will invite all senators and departments to the meeting. Will discuss performance-based funding. Set up theatre style with table up front and refreshments.
* Clayton Christensen – November 20 – He is the #1 business consultant nationally. Faculty Senate will host in room LI 120. Concern over attendance. Providing him material specific to UVU to address. List of invitees – Faculty Senate, PACE, UPAC, PELC, Department Chairs, and UVUSA. The Executive Committee would like it open to all faculty.

Campus “Civility” Issue

* Connelly reported about recent incidents on campus where individuals have made threats against other individuals’ well-being as well as some departmental issues that have involved Human Resources. He wanted to know the Executive Committee’s thoughts on a broad statement from Faculty Senate to civility and being non-threatening. Gardner expressed maybe tie into 50th Anniversary of Martin Luther King celebration. Potter commented that we need to be careful about addressing “civility” to be sure we are using context related to the threats. Discussion over what steps should be taken and should Faculty Senate play a role. Olson noted that HR has seen an increase in negative situations and would like to have some sort of education from faculty members to other faculty members.
* Connelly asked Potter to write a draft statement. Potter agreed.

Policy 648 – *Faculty Personnel Reduction* – Due Process

* Committee has been constituted. Cheryl Hanewicz is chair. December 5 is the new hearing date and Academic Affairs should know by November 14 if the hearing will occur. Committee: Hanewicz, Slack, Hudgins, Gardner, Measom, Allison, McKenna.

Topics for Future Discussion

* Handout for senate discussion on 1% raise across the board.
* Brown noted that an adjunct increase would be about $28 for a 3 credit class. Total adjunct increase over Holland’s tenure has been about 28%.
* Reviewed resolution. Four issues: 1) Merit – should have finalized proposal from President’s Council later this month, 2) substantial increase in full-time faculty, 3) adjunct rewarded more fairly, and 4) senate shared governance role as an advisory body.
* Connelly noted that senate is making good progress and now the question is where we go with it. Faculty need to step up and support needs to be available to accomplish the work.
* Intent is to affirm the resolution and form committees to address the issues. Potter proposed separate resolutions. Connelly clarified that this resolution is a means to form the committees who will then propose specific resolutions for the individual issues. Connelly would like these discussions to begin immediately.
* Connelly proposed that Senate could pass a resolution on the role of faculty in the institutional processes. One under discussion currently is curriculum. This body could pass something regarding what is the role of faculty in the processes of the institution. When should the faculty be in charge of determining who the faculty should be on committees? Under what circumstances? Under what conditions? Under what issues?
* Another topic is large sections, what does it look like, resources available, what constitutes a proper workload. Connelly would like to open the committee to all faculty. Draper recommended one or two deans to assist as well.
* Olson expressed desire for examination of large sections. He continues to survey students who have positive comments about UVU. Most students are not involved in large sections.
* Connelly will let Abbot know the Executive Committee approves the resolution to be put on the agenda to rework the language.
* Thulin expressed Heaton is confused about the withdrawal policy. Brown noted that he would like a WF (withdraw fail), WP (withdraw pass), and UW. She also noted that there is a backlog on policy work right now. Connelly recommended that Thulin prepare something, bring it to senate for discussion and determine if is something they really want to address.

Survey Results

* Only 21 responses. Question 1 – 18 Yes; Question 2 – 13 Yes; Question 3 – Half letting upper division to be taught. Question 4 – 11 Yes

Constitution

* Connelly noted he needs to add in the impeachment portion.
* The majority of senate agreed to one senator per department.
* Parliamentarian role will assist with the institutional memory role. Senate would nominate and elect.
* Committee section
  + Article 6. Will be only five standing committee chairs. Also trying to note that there are other committees that the senate has purview. The committees would be maintained in bylaws and in conjunction with the SVPAA office. Anderson noted that the Academic Standards Committee only vets students who were suspended or petitioning to get back into the university. Connelly would like to see the senate be able to institutionalize more and take more ownership.
  + Do ex officio members such as PACE, UVUSA, and Library need to be specified in Article 3? Connelly responded that they are not ex officio members. We invite them as a courtesy.
  + Need to have a discussion about what really constitutes release time as a faculty member.
  + Resolution on service and discussion on role statements needs to be readdressed in senate. Potter noted that his department wanted evidence for service. Identify faculty currently serving on University Committee list.
* The Executive Committee agreed for Connelly to send a draft constitution out to senate for initial comment and limited discussion. Need to discuss what really needs to be in policy versus bylaws.

Meeting adjourned at 4:53 p.m.